



**CMHA
CUYAHOGA METROPOLITAN
HOUSING AUTHORITY
POLICE DEPARTMENT**



TO: **Redacted** Police officer

FROM: Jay M. Assaf #642, Third Platoon Sergeant

PAGE	SUBJECT	DATE
1 of 1	DISCIPLINE WRITTEN WARNING re: Attendance Control Policy (A.C.P.)	21OCT10

You have been found in violation of the following Rules of the Manual of Rules and Regulations and/or Policies and Procedures of the CMHA Police Department and Administrative Order (AO)# 11of CMHA: **15.3- Attendance Control**; 1.1.9; and **AO #11.B-1.B – Prohibited Conduct**. This "WRITTEN WARNING" is disciplinary action taken against you for being in violation of the aforementioned Rules.

Records indicate that you have now obtained 3 points under the A.C.P. in 2010. This is the result of your Tardy record on 13FEB10, 24MAR10, 15JUN10, 24JUN10, 11JUL10, 19OCT10. See attached attendance record.

Points are accumulated in the following manner:

- | | |
|------------------------------|------------------------------|
| Failure to punch in-----.5pt | Failure to punch out----.5pt |
| Tardy under four hours--.5pt | Tardy over four hours--1pt |
| Unexcused absence-----1pt | AWOL-----3pts |

Point accumulation carries the following penalties:

- | | |
|-----------------------------|-----------------------------------|
| 03pts---Written Warning; | 05pts---Written Reprimand; |
| 09pts---One Day Suspension; | 13pts---Termination of Employment |

Whether this was an oversight or a departure from good judgment, the Department is confident you can make the necessary adjustments to prevent a reoccurrence of this incident. Any further violations of this nature will result in progressive discipline being taken against you. This "WRITTEN WARNING" will remain in your Personnel file.

By order of,
J. M. Assaf #642
Sgt. Jay M. Assaf #642

I acknowledge receipt of this "DISCIPLINARY ACTION" and understand its content.

Signature: **Redacted** _____ Date/Time: 10-25-10
(Your signature is not an admission of agreement)

Signature: *[Signature]* _____ Date/Time: 10-25-10 1015
(Union Representative)

Signature: *J. M. Assaf #642* _____ Date/Time: 25 OCT 10 @ 0600hrs
(Issuing/Witnessing Supervisor)

Attachment (1)-Copy of Attendance Control Card

APPROVED: W. Lee Date: 10-21-10

Redacted

Attendance Record for 2010

View **Redacted** Matrix

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Jan			X	X						X	X					V	X	X						X	X						X
Feb	X		S	B	B	B	X	X		S	S		T.25	X	X					C	X	X		S	S			X			
Mar	X						X	X					X	X						V	X	X		T.25				X	X	C	S
Apr	L	L	L	X	X	L	L	L	L	L	X	X	L	L	L	L	L	X	X	N					X	X		S	S	SN	
May	SN	SN	X	X						V	X	X							X	X	C			V	N		X	X	X		
Jun			X	X	X								X	X	T.25							X	X		T.25				X	X	
Jul	V	N				X	X			T.25				X	X	X	X	V	V				X	X	X						
Aug	X	X		S	S			X									X	X		V	V	V	V	V	V	X	X	V	V	V	
Sep	V	X	X	X	V				X	X	X		S						X	X							X	X		S	
Oct	S			X	X								X	X					T.25		X	X	X						X	X	
Nov						X	X																X	X							
Dec	X	X						X	X	X							X	X	X							X	X				

Redacted

Comments

Date	Comment
2/3/2010	personal illness
2/10/2010	personal illness
2/11/2010	personal illness
2/24/2010	Personal Illness
2/25/2010	Personal Illness
3/31/2010	Personal Illness
4/28/2010	Personal Illness
4/29/2010	Personal Illness
4/30/2010	Personal Illness-Hospital Paperwork provided-excused by 604
5/1/2010	personal illness-Hospital paperwork submitted-excused by 604
5/2/2010	personal illness-Hospital Paperwork Submitted-excused by 604
7/2/2010	Training-Ethics/OVI
8/4/2010	Personal Illness
8/5/2010	Personal Illness
9/14/2010	Personal Illness
9/30/2010	Personal Illness
10/1/2010	Personal Illness

Redacted

Point Totals for 2010

Redacted

Sick Abuse Event Totals

	Tardy (T)	AWOL (O)	LWOP (W)	Unexcused Sick (U)	No Punch In (Q)	Month Total
Feb	0.5	0	0	0	0	0.5
Mar	0.5	0	0	0	0	0.5
Jun	1	0	0	0	0	1
Jul	0.5	0	0	0	0	0.5
Oct	0.5	0	0	0	0	0.5
Total Points for 2010:						3
Current Status:						Warning

Current SA Events:	1
Current Event Status:	Safe
Abuse points calculated from:	10/1/2010 to 1/29/2011

Redacted



**CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DEPARTMENT**



TO: Thomas Burdshaw #640, Lieutenant

FROM: Jay M. Assaf #642, Third Platoon Sergeant

PAGE 1 of 1	SUBJECT Police Officer <i>Redacted</i>, Consultation re: Written Warning (A.C.P.)	DATE 25OCT10
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On 25OCT10 I met with PC *Redacted* in reference to his attendance. PO *Reda* reported that there was no specific reason for his tardiness. He was advised to be careful in the future, and was advised of the next penalty after the Written Warning.

Respectfully,

Sgt. Assaf #642
Sgt. Jay M. Assaf #642



**CMHA
CUYAHOGA METROPOLITAN
HOUSING AUTHORITY
POLICE DEPARTMENT**



TO: Saleem Redacted, Patrol Officer- K9 Unit

FROM: Ronald J. Morenz #626, Lieutenant- Third Platoon Watch Commander

PAGE 1 of 2	SUBJECT DISCIPLINE WRITTEN WARNING re: Rule violation	DATE 01AUG08
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On 13JUN08, while at the Cleveland Municipal Court, you received a Non-Compliance Suspension for Financial Responsibility from 13JUN08 through 25SEP08. As a result, you have been found in violation of the following Rules: **1.2.1.01- Personnel of the CMHA Police Department shall not violate any law of the United States, the State of Ohio, or neglect to perform any duty required by law;** and related charges of: 1.1.8; 1.1.9; and **AO #11.B-I.B – Prohibited Conduct.** "This **"WRITTEN WARNING"** is disciplinary action taken against you for being in violation of the aforementioned Rules."

As a police officer, and a representative of the CMHA Police Department, you are expected to adhere to the law. When you violate the law, it reflects poorly on you, as well as our Department. You are expected to adhere to the law at all times.

The CMHA Police Department is a nationally accredited agency as a result of demonstrating professional excellence through a national law enforcement credentialing program by the Commission on Accreditation for Law Enforcement Agencies. Accreditation is a coveted award that symbolizes professionalism, excellence, and competence. The accreditation award proves that the agency is committed to maintaining compliance with a broad-based set of internationally accepted professional standards that provide a proven management system of written directives, sound training, clearly defined lines of authority and routine reports that support decision making and resource allocation for the agency.

APPROVED: S. Morenz Date: 8-01-08


PAGE 2 of 2	SUBJECT DISCIPLINE WRITTEN WARNING re: Rule violation	DATE 01AUG08
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Since the CMHA Police Department has been accredited by CALEA, it is in the national spotlight. Therefore, there is a broad and diverse audience scrutinizing the actions of its members. Members who demonstrate voluntary compliance with Rules, Regulations, Policies and Procedures of the Department, receive the prestige as positive role models and negate the need for discipline. Positive role models have influence to foster an atmosphere of high morale and respect from their peers and/or subordinates. High morale and mutual respect for each of the members are sensed by others, both in and outside of the police community. To this end, whether the incident was an oversight or a departure from good judgment, the Department is confident you can make the necessary adjustments to prevent a reoccurrence of incidents of this type. Any further violations of this nature will result in additional discipline being taken against you. This **"WRITTEN WARNING"** will remain in your personnel file.

By order of,


 Ronald J. Morenz, Lieutenant

I acknowledge receipt of this **"DISCIPLINARY ACTION"** and understand its content.

Signature: P.O. 
 (Your signature is not an admission of agreement)

8/3/08 0550
 (Date/Time)

Signature: 
 (Union Representative)

9-17-08 0900
 (Date/Time)

Signature: 
 (Issuing/Witnessing Supervisor)

8-3-08 0550
 (Date/Time)

APPROVED: wlc04 Date: 8-01-08



C.M.H.A.
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
DIVISION OF POLICE



TO: P.O. Redacted

FROM: Sgt. Dale E. Homerick #636, SWAT Unit OIC

<small>PAGE</small>	<small>SUBJECT</small>	<small>DATE</small>
1 of 2	DISCIPLINE WRITTEN REPRIMAND re: Rule violation	19JUL05

On 05JUL05 you failed to appear in Cleveland Municipal Court after receiving a subpoena to do so. You were scheduled to appear in Courtroom 14D at 0900 to testify against Rommel Thomas on a Disorderly Conduct Citation that you issued. You did not report as subpoenaed because you stated that it slipped your mind. You further failed to notify the prosecutor, and your immediate supervisor. The case was subsequently dismissed for lack of prosecution. As a result, you have been found in violation of the following Rule: **2.1.6.21 – Personnel of the Department shall: Take care of their cases in court promptly. If, for any reason, they are unable to do so, they shall arrange with their Superior Officer to have some other officer attend court, and have the case continued or otherwise disposed of,** and related charges of: 1.1.8, 1.1.9. and **AO #11. B-I-B – Prohibited Conduct.** This "WRITTEN REPRIMAND" is disciplinary action taken against you for being in violation of the aforementioned Rules.

Each officer must realize that failing to comply with a subpoena, for any reason, may cause the case to receive a "DWP" (Dismissed for Want of Prosecution) docket entry. This type of entry unnecessarily exposes you and the Department to possible litigation, ridicule, and damages the good reputation that we strive so hard to maintain, in addition to the embarrassment engendered and inconvenience caused to the defendant. Attention to detail, whether it be notifying the court or your immediate supervisor of your anticipated absence, demonstrates pride and respect for yourself and your department. This in turn gains the respect from residents, peers, supervisors and others you come in contact with.

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COMDOC 
 AUG 8 05

Forwarded

RECEIVED IN THE OFFICE OF
 AUG 4 2005
 164
 MICHAEL SHANK
 PATROL COMMANDER

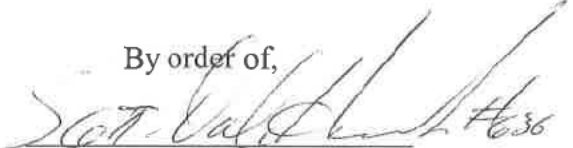
RECEIVED IN THE OFFICE OF
 JUL 20 2005
 464
 MICHAEL SHANK
 PATROL COMMANDER

APPROVED:  Date: 21 JUL '05

24

PAGE 2 of 2	SUBJECT DISCIPLINE WRITTEN REPRIMAND re: Rule violation	DATE 19JUL05
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Since the CMHA Police Department has been accredited by CALEA, it is in the national spotlight. Therefore, there is a broad and diverse audience scrutinizing the actions of its members. Members who demonstrate voluntary compliance with Rules, Regulations, Policies and Procedures of the Department, receive the prestige as positive role models and negate the need for discipline. Positive role models have influence to foster an atmosphere of high morale and respect from their peers and/or subordinates. High morale and mutual respect for each of the members are sensed by others, both in and outside of the police community. To this end, whether the incident was an oversight or a departure from good judgment, the Department is still confident you can make the necessary adjustments to prevent a reoccurrence of this incident. Any further violations of this nature will result in additional discipline being taken against you, which would result in **suspension or termination**. This "**WRITTEN REPRIMAND**" will remain in your Personnel file.

By order of,

 Dale E. Homerick #636, Sergeant

I acknowledge receipt of this "**DISCIPLINARY ACTION**" and understand its content.

Signature: <u>PO. </u> <small>(Your signature is not an admission of agreement)</small>	<u>01 AUG 05 1753</u> <small>(Date/Time)</small>
Signature: <u>PO </u> <small>(Union Representative)</small>	<u>01 AUG 05 1800</u> <small>(Date/Time)</small>
Signature: <u> #636</u> <small>(Issuing/Witnessing Supervisor)</small>	<u>01 AUG 05 1754</u> <small>(Date/Time)</small>

APPROVED:  Date: 21 JUL 05

Transmission Report

Date/Time
Local ID
Local Name
Company Logo

8- 5-05;11:33AM
2164267799
CMHA Police Support
CMHAPD

This document was confirmed.
(reduced sample and details below)
Document Size Letter-S

CUYAHOGA METROPOLITAN HOUSING AUTHORITY POLICE DEPARTMENT



5715 Woodland Avenue * Cleveland, Ohio 44104
Phone: (216) 426-7760 * Fax: (216) 361-3759



FACSIMILE DOCUMENT TRANSMITTAL COVER

TO: Mark Volcheck, OPBA Attorney

DATE: 05AUG05

FAX #: 440-237-6446

PAGES: 3, Including this cover sheet.

FROM: Det. Mary L. McGroder #R3

SUBJECT: Discipline

PO Redacted re: Failure to Appear in Court

COMMENTS:

If you do not receive the complete package call me immediately

Return Fax to: 216-426-7799

Attn: Det. McGroder

CIU contact phone: 216-426-7822

WARNING

"The document(s) accompanying this facsimile transmission contains information that may be confidential or private. This information is intended to be for the use of the individual or entity named on this transmission sheet. If you are not the intended recipient, be aware that law prohibits any disclosure, copying, distribution or use of the contents of this facsimile transmission. If you have received this facsimile transmission in error, please notify us by telephone immediately, so that we can arrange for the retrieval of the original document(s) at no cost to you."

Total Pages Scanned : 3 Total Pages Confirmed : 3

No.	Doc	Remote Station	Start Time	Duration	Pages	Mode	Comments	Results
1	772	94402376446	8- 5-05;11:31AM	1'12"	3/ 3	EC		CP 14.4

Notes :

- | | | | |
|--------------------|-----------------------|--------------------------|------------------------|
| EC: Error Correct | RE: Resend | PD: Polled by Remote | MB: Receive to Mailbox |
| BC: Broadcast Send | MP: Multi-Poll | PG: Polling a Remote | PI: Power Interruption |
| CP: Completed | AM: Receive to Memory | DR: Document Removed | TM: Terminated by user |
| HS: Host Scan | HP: Host Print | FO: Forced Output | WT: Waiting Transfer |
| HF: Host Fax | HR: Host Receive | FM: Forward Mailbox Doc. | WS: Waiting Send |

CUYAHOGA METROPOLITAN HOUSING AUTHORITY POLICE DEPARTMENT

5715 Woodland Avenue * Cleveland, Ohio 44104
Phone: (216) 426-7760 * Fax: (216) 361-3759



FACSIMILE DOCUMENT TRANSMITTAL COVER

TO: Mark Volcheck, OPBA Attorney

DATE: 05AUG05

FAX #: 440-237-6446

PAGES: 3, Including this
cover sheet.

FROM: Det. Mary L. McGroder #83

SUBJECT: Discipline

PO **Redacted** re: Failure to Appear in Court

COMMENTS:

If you do not receive the complete package call me immediately

Return Fax to: 216-426-7799

Attn: Det. McGroder

CIU contact phone: 216-426-7822

WARNING

" The document(s) accompanying this facsimile transmission contains information that may be confidential or privileged. This information is intended to be for the use of the individual or entity named on this transmission sheet. If you are not the intended recipient, be aware that law prohibits any disclosure, copying, distribution or use of the contents of this facsimile transmission. If you have received this facsimile transmission in error, please notify us by telephone immediately, so that we can arrange for the retrieval of the original document(s) at no cost to you. "



CMHA
CUYAHOGA METROPOLITAN
HOUSING AUTHORITY
POLICE DEPARTMENT



TO: Dale Homerick #636, SWAT Unit O.I.C.

FROM: PO *Redacted*

PAGE 1 of 1	SUBJECT Dismissed Court Cases	DATE 13JUL05
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Sir,

On 05JUL05, I missed a misdemeanor court case, at 0900 hrs, in connection with Ronmel Thomas. During the week, I worked my regular hours as well as 7 hours on my own time to get K9 Repo ready for certification on the 07JUL05. I put in 10 to 16 hrs. a day, mostly my own time, to make sure both K9 Repo and I were ready to certify. The court date slipped my mind due to all the training I was doing. I am now certified, and have placed a calendar on my desk to insure this does not happen again. I am sorry for the inconvenience this has caused to our agency.

Respectfully,

PO *Redacted*
P.O. *Redacted*



CMHA
CUYAHOGA METROPOLITAN
HOUSING AUTHORITY
POLICE DEPARTMENT



TO: Dale Homerick, SWAT Unit O.I.C.

FROM: Michael Shank, Commander Patrol Division

PAGE 1 of 1	SUBJECT Dismissed Court Cases	DATE 13JUL05
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Sir,

Attached you will find a court case that was dismissed for want of prosecution. The officer mentioned (**Redacted**) needs to generate a CMHAPD 94-001 in regards to why he/she did not attend the court proceeding.

I will also need attached from you the course of disciplinary action the officer will receive along with the date it will be issued.

This is to be completed and returned to me no later then 14JUL05 by 0900hrs. If the officer is scheduled off notify me when he/she will return. I then expect the completed documents to be returned to me by 0900 hrs. the day after the officers return.

By Order Of,


 Michael Shank , Commander Patrol Division



CMHA POLICE DEPARTMENT COURT TRACKING DATABASE

Report by Date Range	Case Number	Case Type	Court Date	Judge
	2001CRB007528	City	7/5/2005	Jasper
Report by Case Number	Court Room	Case Status		
	14d	Closed		
Report by Case Status	Comments			
Report by Case Type and Status				
	Defendant Last Name	Defendant First Name		
	Thomas	Ronmel		
	Defendant Middle	Disposition:		
		Dismissed		
	Officers Last Name	Officers First Name		
	Re	Redacted		
	Officers Badge #	Officers Shift		
	Red	K-9		

In Cleveland Municipal Court

The State Of Ohio
County of Cuyahoga ss.
City of Cleveland

Criminal Branch

Case No. 2001CRB007528 A

City of Cleveland
vs.
RONMEL THOMAS

Charge: MC 605.03
DISORDERLY CONDUCT

Judge: JASPER

Complaint filed, warrant issued and return made. 03/05/2001

03/05/2001 A Complaint received and filed with Clerk's Office
on 03/05/2001.

03/22/2001 SWEENEY The defendant having failed to appear, a capias is ordered.

06/23/2005 The defendant having been summoned, arrested, and/or bonded;
this matter is set for 3CJAIL docket on 06/23/2005
at 09:00

06/23/2005 A Defendant, having been advised of his or her rights, enters
JASPER a plea of NOT GUILTY.

06/23/2005 Set for Trial 07/05/2005 09:00
JASPER

06/23/2005 The witnesses are ordered to be subpoenaed.
JASPER

06/23/2005 This case has been assigned to the personal docket of
JASPER Judge Jasper.

06/24/2005 One (1) subpoena issued by clerk.

07/05/2005 A Case is dismissed for want of prosecution.
JASPER The defendant is hereby discharged as to this charge.

I, Earle B. Turner, Clerk of the
Cleveland Municipal Court, within
and for said city. Hereby certify
that the above and foregoing is
truly taken and copied from the
original Journal Entry 2001CRB007528
now on file in my office.

Witness my hand and seal of said court this

_____ Day of _____ A.D. _____

Earle B. Turner

By _____, Deputy

NAME	BADGE#	CASE#	DEFENDANT	DATE REC'D	COURT DATE	COURT ROOM	JUDGE	CHARGES	INTAKER	OFFICER SIGNATURE	DATE	OIC NOTIFICATION
Wulke	2	60750	James Williamson	6-24	7-5	15A	Almon	617.07	275	[Signature]	6-24-05	60750
Wulke	2	60750	William Williamson	6-24	7-5	13A	---	617.07 605.074	"	[Signature]	6-24-05	60750
Wulke	2	60750	Thomas Thomson	6-24	7-5	14D	Wulke	605.05	"	[Signature]	6-24-05	60750
Wardland	101	60750	James Farris	"	7-6	15C	Zone	617.07	"	PO Williams	6-27-05	60750
Tokes	648	461192	Samuel Shelton	6-24	6-28	1028A	Collagher	Stake	[Signature]	[Signature]	6-25-05	60750
Clayton	38	"	"	"	"	"	"	"	"	[Signature]	6-25-05	60750
Conway	209	"	"	"	"	"	"	"	"	[Signature]	6-25-05	60750
Swanson	16	463270	James Williamson	6-24	7-5	1028B	Sutula	"	"	[Signature]	6-25-05	60750
Hermensky	05	"	"	"	"	"	"	"	"	[Signature]	6-25-05	60750
Harris	03	"	"	"	"	"	"	"	"	[Signature]	6-25-05	60750
Ramsay	#07	221534	Emmett Rumph	6-27	7-5	13C	Zone	417.07	[Signature]	[Signature]	6-27-05	60750
Kolb	#70	220448	Corwin Huntton	6-27	7-1	15C	Stokes	417.03	[Signature]	[Signature]	6-27-05	60750
Williams	#05	21753	Elvin Rosario	6-27	6-29	13C	Zone	417.03	[Signature]	[Signature]	6-27-05	60750



CMHA
CUYAHOGA METROPOLITAN
HOUSING AUTHORITY
POLICE DEPARTMENT

RECEIVED IN THE OFFICE OF
JUL - 3 2000
STANLEY C. MURREY
COMMANDER



TYPE: WRITTEN WARNING

TO: **Redacted**
Police Officer- Third Platoon

FILE

FROM: Ronald J. Morenz #626
Lieutenant- Third Platoon Watch Commander

DATE: July 1, 2000

SUBJECT: 11.1.5.02A Attendance Control Policy

Records indicate that you have obtained 3 points under the Attendance Control Policy. This is the result of your having been Tardy on 2/10, 5/07, 6/17, 6/18, and 6/30. You also failed to punch-in on 6/09. See attached attendance record.

The Department is confident that you will make the necessary adjustments to prevent a re-occurrence of these incidents.

Points are accumulated in the following manner:
Tardy under four hours--.5pt; Tardy over four hours--1pt;
Unexcused absence-----1pt; AWOL-----3pts;
No Punch In/Out-----.5pt

Points accumulation carries the following penalties:
03pts---Written Warning; 05pts---Written Reprimand;
09pts---One Day Suspension; 13pts---Termination of Employment

Upon receipt you are to sign, date and return one copy.

This will remain part of your attendance record until the end of the year.

By orders of:
Ronald J. Morenz
Ronald J. Morenz, Lieutenant

Redacted

07-03-00 0630

Signature

Date/Time

I have read the contents and I have no comments the attached comments

Issuing/Witnessing Supervisor: *R. J. Morenz*

Supervisor Check here if Officer refuse to sign

Attachment (1)-Copy of Attendance Control Card

Redacted

NAME [Redacted] DEPARTMENT Police
DATE OF BIRTH LAST Redacted FIRST [Redacted] MIDDLE [Redacted] DATE OF HIRE 11-23-92
SOCIAL SECURITY NUMBER Redacted SICK DAYS DUE _____

BADGE NUMBER Redacted
VACATION TIME DUE 55

2000

EMPLOYEE ATTENDANCE RECORD

	ABSENCE SUMMARY																																		
	A	B	C	D	E	F	M	O	P	S	W	S																							
JAN	X	X	W	W	W			X	X		W					X	X																		
FEB																																			
MAR	X	X	X	Y									X	X						X	X										X	X			
APR			S		X	X							X	X	X	X																			
MAY	X	X															X	X		P														S	
JUN																				X	X														S
JUL					X	X																													
AUG																																			
SEP																																			
OCT																																			
NOV																																			
DEC																																			

A=ANNUAL LEAVE
 B= DOCTOR'S CERT. REQUESTED
 C=COMPENSATORY LEAVE
 D=DID NOT CALL IN 1ST HR.
 E=DOCTOR'S CERT. PRESENTED
 F=FUNERAL LEAVE
 J=JURY LEAVE
 L=ADMINISTRATIVE LEAVE
 M=MILITARY LEAVE
 O=AWOL
 P=PERSONAL
 S=SICK LEAVE
 SS=SUSPENSION
 W=LEAVE WITHOUT PAY
 X=VACATION PAY

YEARLY TOTALS
 USE REVERSE SIDE
 FOR ADDITIONAL NOTES
 Printed in U.S.A.

is from platoon 2nd CD 2-1-00
 TO 3rd PLATOON W-CLASS B 6-24

FILE



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
DIVISION OF POLICE

TYPE: WRITTEN WARNING

TO: SPO *Redacted*

FROM: Sgt. Patrick Donaldson, Range OIC

DATE: 06 October 1997

SUBJECT: Failure to Obey Orders (1.1.5)

This notice will serve as a written warning of your being in violation of the above cited Rule(s), as follows: All Special Police Officers were ordered to report to the range for mandatory qualification during the month of September 1997. As of the date of this writing you still have not complied with this order. Any further violations of a similar nature will result in progressive departmental charges being preferred against you.

Patrick Donaldson
Patrick Donaldson, Sgt.

Redacted

Signature _____ Date/Time: *10-10-97 0145hrs AM*
(Your signature is only an acknowledgment of receipt hereof)
Comments are forthcoming [] I have no comments []

Issuing/Witnessing Supervisor: _____
Check if refuses to sign [] Witness: _____

CC: Officer
Files
Murrey

re



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: *INNER-OFFICE*

TO: *LT HARVEY MCGOWAN*

FROM: *Redacted*

SPECIAL POLICE OFFICER

Redacted

DATE: *10-10-97*

SUBJECT: *FAILURE TO ATTEND RANGE*

SIR:

Due to the fact that my weapon was confiscated because I was being investigated on having a stolen weapon on my possession. I did not have a weapon to qualify at the range I was cleared for those charges. And requested that my weapon be returned to me. Also I request that qualification at the range be held in advance until my weapon is returned to me.

Respectfully

Redacted



2 JUN 97

FILE



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN REPRIMAND

TO: **Redacted** Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant 3th Plt Watch Commander

DATE: May 28, 1997

SUBJECT: CARE TEAM LUNCHEON

- CHARGES: 26A.44 (b) Gross Neglect of Duty
- 26A.44 (e) Failure to obey Orders
- 26A.44 (f) Conduct unbecoming an Officer
- 26K.01 AWOL

You receive written orders to attend a Luncheon with the Care Team Members on 27 May 97, at the King Kennedy High Rise. You fail to attend. You were not excused.

You are hereby issued a written reprimand for the above violations. Future violations could result in more severe discipline being taken against you. This reprimand will remain in your personnel file for a period of two years.

Upon receipt you are to sign, date and return one copy.

By orders of:

Harvey J. McGowan, Lt.

Page two of Written Reprimand
SPO Redacted dated 28 May 97

REFUSED
Signature

6-5-97 0615H
Date/Time

I have no comments see attached comments

Issuing/Witnessing Supervisor: [Signature]

Supervisor Check here if Officer refuses to sign

Attachments:
-Sign Off Sheet

cc:
Officer
Files
Commander Murrey 3 JUN 97
[Signature]

SIGN OUT



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: ORDERS

TO: THIRD PLATOON SPECIAL POLICE OFFICERS

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: May 23, 1997

SUBJECT: CARE TEAM LUNCHEON

The following officers are to attend the luncheon, at King Kennedy South High Rise, located 6001 Woodland, on 27 May 97, at 1000 hours. Class B uniform, is the uniform of the day.

Officers to attend are:

King #326

King #326 5-23-97

Hammond #277

Hammond #277

Redacted

Conway #209

Conway #209 5-25-97

Jones #271

Jones #271

Soukup #285

Soukup #285

McCune #280

Diaz #251

Diaz #251

By orders of:

[Signature]
Harvey J. McGowan, Lt.

6K17
1cGOWAN

SPO / CARE TEAM LUNCHEON 5/22/97

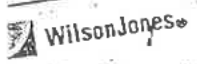
WATCH COMMANDERS, AND THE PRIMARY SPO'S
IN 2ND AND 3RD SHIFTS ASSIGNED TO THE NINE
LOCATIONS ARE TO ATTEND. THEY ARE TO BE
HERE AT 10 AM IN THE CLASS B UNIFORM.
FROM 10 AM UNTIL 12 NOON WILL BE A SESSION,

DATE _____ SIGNED _____

EXCHANGE WITH THE U.A.C. PRESIDENTS AND
U.A.C. REPRESENTATIVES. THE LUNCHEON WILL
START AT 12 NOON. LOCATION: COOL WOODLAND,
CARL B. STOKES COMMUNITY ROOM, FIRST FLOOR.

DATE 5/22/97 SIGNED M. G. [Signature]

NO. 9
NO. 10



SENDER: DETACH AND RETAIN YELLOW COPY, SEND WHITE AND PINK COPIES. RECIPIENT: RETAIN WHITE COPY, RETURN PINK COPY.

44-902 • Triplicate
44-904 • Quadruplicate

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SPEED LETTER®

TO

Lt. McGowan

FROM

Carol Murray

FILE

Redacted

SUBJECT
MESSAGE

RE: WRITTEN REPLY TO
IN REVIEW OF THE REPORTS SUBMITTED, I FIND THAT SPANISH
SOUND TO SUBMIT A MEMO, EXCUSING HIM FROM THE MEETING.
AS ADVISED BY SET BOSTON
TABLET, THE WRITTEN REPLY TO
DATE 14 JUL 92 SIGNED [Signature]

REPLY

FOLD FOR NO. 3

FOLD FOR NO. 10

DATE DATE SIGNED



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CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
DIVISION OF POLICE

TYPE: Inter-Office

TO: Harvey J. McGowan Lieut.

FROM: Tom Burton, 3rd Platoon Field Sergeant

DATE: July 11, 1997

SUBJECT: Respond to Special Police **Redacted** on Violation

Sir:

In regards to the above complaint SPO **Redacted** was informed by me that he had to attend a luncheon that was provided for the SPO's

SPO **Redacted** informed me that he could not attend this function on this date due to the fact that he didn't have a baby sitter and could not make this luncheon.

SPO **Redacted** was told that if he could not make this appointment to put a memo in to excuse him from this date. SPO **Redacted** never submitted memo asking to be excused from this luncheon,

Respectfully


Tom Burton Sergeant



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:

TO: LT. HARVEY Mc GOWAN

FROM: S.P.O. Redacted

DATE: 6-6-97

SUBJECT: Improper write up

DID YOU ASK
FOR PERMISSION TO
BE EXCUSED

~~IT- Miss~~
YOU FAIL TO
FOLLOW
PROCEDURES.

I WAS WRITTEN UP FOR FAILURE TO ATTEND A
uncheon in which I NOTIFIED Sgt. BURTON THAT I
could not attend due to the fact that I did not
HAVE A BABYSITTER, which mean I would had to
bring my son. Now I'm quite sure that some of
the SUPERVISORS HAVING CHILDREN would be under-
standing. My wife sometimes work third shift also
and our child care provider HAS to be AT WORK
At 9:30 AM. I should never be guilty of attending
to my son I know that a job is primary in order
to feed my son but it is necessary for me to
MAKE SURE my child does not be in the hands of
the wrong people. It would have been APPRECIATED
if you could had place me in a building
where I did not had to WORRY ABOUT RELIEF



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:
TO:
FROM:
DATE:
SUBJECT:

Your course of action
was improper the write up stands

[Signature]
You may take this to whom
you wish.

I could have made. No disrespect to you sir but I am not guilty of your charges because in the luncheon memo it did not specify it was mandatory. Now I have been working here for four years and six months and I consider myself a pretty much reliable officer as far as my work performance if anyone calls me on the radio I always respond and you had no reason to check up on me for any ill conduct in which your trust is greatly appreciated. But if I cannot get any cooperation from the Police Division then I will reevaluate my position as a SPO and simply quit because I am a man of principle and as long I have the guidance



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:

TO:

FROM:

DATE:

SUBJECT:

of the Hon. Elijah Muhammad I will Always provide for my family. Also from the month of MAY on the 24 thru the 26 I presented a DOCTORS NOTICE BECAUSE I WAS off from an illness so I did not make it to the first meeting and when I saw you* Friday night driving up Euclid About 2:12AM I WAS headed to KAISER PERMANENTE. BETTER yet this MATTER CAN go to the chief OR COMMANDER MURRAY since I cannot get any justice from you OR your third shift staff.

Redacted

16 JUN 97



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:

TO: SGT. HARVEY Mc GOWAN

FROM: S.P.O. Redacted

DATE: 6-6-97

SUBJECT: Improper write up

DID YOU ASK
FOR PERMISSION TO
BE EXCUSED

~~IT'S~~
YOU FAIL TO
FOLLOW
PROCEDURES

I WAS WRITTEN UP FOR FAILURE TO ATTEND A luncheon in which I NOTIFIED Sgt. BURTON THAT I could not attend due to the fact that I did not HAVE A BABYSITTER, which mean I would had to bring my son. Now I'm quite sure that some of the SUPERVISORS HAVING CHILDREN would be UNDERSTANDING. My wife sometimes WORK third shift ALSO and OUR CHILD CARE PROVIDER HAS to be AT WORK At 9:30 AM. I should never be guilty of ATTENDING to my son I know that A job is PRIMARY in order to feed my son but it is NECESSARY for me to MAKE SURE my child does not be in the hands of the wrong people. It would HAVE BEEN APPRECIATED if you could had place me in a building where I did not had to WORRY ABOUT RELIEF then I could FIGURE out what ARRANGEMENTS



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:
TO:
FROM:
DATE:
SUBJECT:

Your course of action
was improper the write up stands

IP M
you may take this to whom
you wish

I could have made. No disrespect to you sir but I am not guilty of your charges because on the luncheon memo it did not specify it was mandatory. Now I have been working here for four years and six months and I consider myself a pretty much reliable officer as far as my work performance if anyone calls me on the radio I always respond and you had no reason to check up on me for any ill conduct in which your trust is greatly appreciated. But if I cannot get any cooperation from the police division then I will reevaluate my position as a SPO and simply quit because I am a man of principle and as long I have the guidance

TO

LT McEOWAN

FROM

CORA MURPHY

SUBJECT

FOLD NO. 9 or 10

MESSAGE

*Inform 590 **Redacted** that I am looking into the matter of his writing. I will advise him of my determination.*

DATE *01 JUL 97* **SIGNED** *[Signature]*

REPLY

FOLD FOR NO. 9

FOLD FOR NO. 10

DATE **SIGNED**



SENDER: DETACH AND RETAIN YELLOW COPY, SEND WHITE AND PINK COPIES. **RECIPIENT:** RETAIN WHITE COPY, RETURN PINK COPY.

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CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:

TO:

FROM:

DATE:

SUBJECT:

of the Hon. Elijah Muhammad I will ALWAYS provide for my family. Also from the month of MAY on the 24 thru the 26 I presented a DOCTORS NOTICE BECAUSE I WAS off from an illness so I did not make it to the first meeting and when I saw you ~~at~~ Friday night driving up Euclid about 2:12am I was headed to KAISER PERMANENTE. BETTER yet this matter can go to the chief or commander MURRAY since I cannot get any justice from you or your third shift staff.

Redacted

A large, solid red rectangular area covers the bottom right portion of the page, obscuring any text that might have been there.



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:

TO: Commander MURREY
FROM: S. P. O. Redacted

DATE: 6-15-97

SUBJECT: Reprimand for not attending CARE Team luncheon.

MRS. MURREY on the 27th day of MAY I could not attend A CARE Team luncheon due to the fact I did not have A child CARE PROVIDER AT the time. I notified Sgt. BURTON #634 of 3rd platoon that I could not attend when he presented the documentation two days before the event. As you can see Lt. MCGOWAN SAID THAT I did not ASK but Sgt. burton #634 was the on duty SUPERVISOR AT the time. I feel that A wot and not becoming of AN OFFICER IS A DEVASTATING blow to my CHARACTER AND my files.



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:

TO:

FROM:

DATE:

SUBJECT:

True enough I did sign the document but I refused at first because I told Sgt. Burton #634 that I could not attend but he instructed me to sign the document as a reference that I was aware of the meeting but it did not state that ~~it~~ it was mandatory. If I am wrong than I would have to accept the disciplinary action taken against me. But a response from you is greatly appreciated.

Thank you for listening!

S.P.O

Redacted



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN WARNING

TO: **Redacted**, Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant 3th Plt Watch Commander

DATE: 14 April 97

SUBJECT: 26K.25 Attendance Control Policy

Records indicate that you have obtained Three and a half points under the Attendance Control Policy. This is the result of your having seven tardies. See attach attendance record.

Upon receipt you are to sign, date and return one copy.

By orders of:


Harvey J. McGowan, Lt.

Redacted

4-16-97 0435hrs

Signature

Date/Time

I have no comments see attached comments

Issuing/Witnessing Supervisor: 

Supervisor Check here if Officer refuse to sign[]

Attachment (1)

-Copy of Attendance Record

cc:Officer/Files/Murrey

14 APR 97



FILE



CMHA
 CUYAHOGA METROPOLITAN HOUSING AUTHORITY
 POLICE DIVISION

TYPE: TRAINING (#09.37)

TO: **Redacted**, Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: October 2, 1997

SUBJECT: SECURING FIREARM - Investigation X97-0265

Steps you can use to secure your firearm, when it becomes necessary for you to remove it, while on duty are:

01. Keep it with you, the stalls in the restrooms have hooks on them which can hold a duty belt and/or weapon;
02. If you must lock it up, and cannot find a lock/secure place that only you would have access too in the building, then lock it in the trunk of your vehicle, but remember this is a short term measure only.

Off duty there are several options one can utilize:

01. A gun cabinet with a lock;
02. Less costly, one can purchase a metal strongbox with a lock to keep one's weapon in;
03. Even less costly is placing a trigger lock on the empty weapon and placing it in a high location, out of sight, and out of the reach of children.

Those are just a few suggestions/recommendations.

By orders of:


 Harvey J. McGowan, Lt.

Redacted

Signature

10-4-97 0309 HRS Am
 Date/Time



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN WARNING

TO: **Redacted**
Special Police Officer

FROM: Ronald J. Morenz
Lieutenant- Third Platoon Watch Commander

DATE: 14 November 97

SUBJECT: Loss of Departmentally Issued Property

Due to your losing your CMHA Police Department swipe card, which allows you access to our Department, you are found to be in violation of Departmental Rule and Regulation Chapter 1.3.1.34. This rule is for willfully or negligently damage or lose property entrusted to them. You are required to forward a check or money order for \$5.00 to cover replacement fees, made payable to the CMHA Division of Police within 30 days of receipt. No new card will be issued prior to this. Should this pattern continue, further Departmental Charges will be sought with penalties up to, and including, your dismissal from this Department.

Upon receipt you are to sign, date and return one copy.

This will remain part of your record for 2 years.

By orders of:

Redacted

Ronald J. Morenz, Lieutenant

11-16-97 0530 hrs

Signature

Date/Time

I have no comments [see attached comments

Issuing/Witnessing Supervisor:
Supervisor Check here if Officer refuse to sign[]

14 NOV 97
[Signature]



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: Inter-Office Memorandum

TO: Ronald J. Morenz #626
Lieutenant

FROM: **Redacted**
Special Police Officer

DATE: November 27, 1997

SUBJECT: Response for not using my Swipe Card

Sir,

On 11-10-97, at 2148, I entered Headquarters without my swipe card due to losing it.

Respectfully Submitted,

Redacted

Redacted

SPO

11-29-97

0332hrs

FILE



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN REPRIMAND

TO: *Redacted* Special Police Officer *Redacted*

FROM: Harvey J. McGowan, Lieutenant 3th Plt Watch Commander

DATE: September 26, 1997

SUBJECT: FAILURE TO SECURE WEAPON

CHARGES: 8.1.5 Officers shall...carry it [their weapon] on their person at all times while on duty....

1.2.1.02 Willfully disobey or ...neglect to perform any duties....

1.1.2 Gross neglect of duty

1.1.6 Conduct unbecoming an employee

1.1.8 Any other Reasonable and Just Cause - ORC 737.12

1.1.9 This Section References and Incorporates
Administrative Order #11

On 5 September 97, you willfully removed and place your weapon in a desk drawer, you fail to recover said weapon, which was in a unsecured area, accessible too civilians.

You are hereby issued a written reprimand for the above violations. Future violations could result in more severe discipline being taken against you. This reprimand will remain in your personnel file for a period of two years.

Upon receipt you are to sign, date and return one copy.

By orders of:

A handwritten signature in dark ink, appearing to be "HJ McGowan", written over a horizontal line.

Harvey J. McGowan, Lt.

Page two of Written Reprimand
SPO *Redacted* dated 26 Sept 97


Redacted

9-26-97 3:35 hrs PM

Signature

Date/Time

I have no comments see attached comments

Issuing/Witnessing Supervisor: J. Allen 
Supervisor Check here if Officer refuses to sign

Attachment
-X97-0265

cc:
Officer
Files
Commander Murrey

FILE

TYPE: Interoffice Correspondence #09.37
TO: Harvey McGowan, Lieutenant
FROM: Stanley C. Murrey, Patrol Commander
DATE: 18 SEP 97

SUBJECT: Investigation determination [X] Notify Officer
[] Notify Complainant/s
[] Notification to Others:

DETERMINATION OF INVESTIGATION # X97-0265

DATE OF INCIDENT/ COMPLAINT: 05 SEP 97

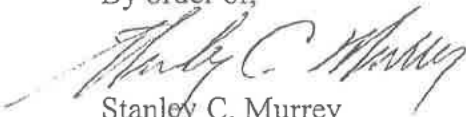
NATURE OF INCIDENT/ COMPLAINT: Failure to keep weapon on his person (8.1.5) and (1.2.1.02);(1.1.2);(1.1.6);(1.1.8) *Redacted*

OFFICER/S INVOLVED: S.P.O. *Redacted*

INVESTIGATION CLASSIFICATION: "SUBSTANTIATED"

- SANCTION/S:
- 1) Issue a "Written Reprimand" to S.P.O. *Redact* for the above violations; and
 - 2) Administer shift level training as to ways to properly maintain custody and control of a firearm on duty; securing a firearm to prevent unauthorized persons from access both on and off duty.

MISCELLANEOUS: The above training is to be documented and a copy forwarded to the Patrol Commander's office and one placed in S.P.O. *Redact* personnel file.

By order of,

Stanley C. Murrey
Patrol Commander



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN REPRIMAND

TO: **Redacted** Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant 3th Plt Watch Commander

DATE: September 26, 1997

SUBJECT: FAILURE TO SECURE WEAPON

CHARGES: 8.1.5 Officers shall...carry it [their weapon] on their person at all times while on duty....

1.2.1.02 Willfully disobey or ...neglect to perform any duties....

1.1.2 Gross neglect of duty

1.1.6 Conduct unbecoming an employee

1.1.8 Any other Reasonable and Just Cause - ORC 737.12

1.1.9 This Section References and Incorporates
Administrative Order #11

On 5 September 97, you willfully removed and place your weapon in a desk drawer, you fail to recover said weapon, which was in a unsecured area, accessible too civilians.

You are hereby issued a written reprimand for the above violations. Future violations could result in more severe discipline being taken against you. This reprimand will remain in your personnel file for a period of two years.

Upon receipt you are to sign, date and return one copy.

By orders of:

A handwritten signature in black ink, appearing to be "HJ McGowan", written over a horizontal line.

Harvey J. McGowan, Lt.

Page two of Written Reprimand
SPO *Redacted* dated 26 Sept 97

Redacted

9-26-97 3:35 hrs PM

Date/Time

Signature

I have no comments see attached comments

Issuing/Witnessing Supervisor: J. Murrey *(Signature)*
Supervisor Check here if Officer refuses to sign

Attachment
-X97-0265

cc:
Officer
Files
Commander Murrey

TYPE: Interoffice Correspondence #09.37

TO: Harvey McGowan, Lieutenant

FROM: Stanley C. Murrey, Patrol Commander

DATE: 18 SEP 97

SUBJECT: Investigation determination [X] Notify Officer
[] Notify Complainant/s
[] Notification to Others:

DETERMINATION OF INVESTIGATION # X97-0265

DATE OF
INCIDENT/ COMPLAINT: 05 SEP 97

NATURE OF
INCIDENT/ COMPLAINT: Failure to keep weapon on his person (8.1.5) and
(1.2.1.02);(1.1.2);(1.1.6);(1.1.8);(1.1.9)

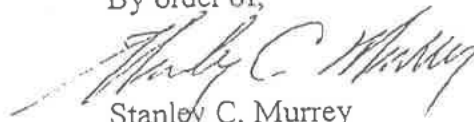
OFFICER/S INVOLVED: S.P.O. Redacted

INVESTIGATION
CLASSIFICATION: "SUBSTANTIATED"

SANCTION/S: 1) Issue a "Written Reprimand" to S.P.O. Redacted for the above
violations; and
2) Administer shift level training as to ways to properly
maintain custody and control of a firearm on duty; securing a
firearm to prevent unauthorized persons from access both on
and off duty.

MISCELLANEOUS: The above training is to be documented and a copy forwarded to
the Patrol Commander's office and one placed in S.P.O. Red s
personnel file.

By order of,



Stanley C. Murrey
Patrol Commander



CMHA

CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN WARNING

TO: S.P.O. *Redacted*

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: January 22, 1997

SUBJECT: Signing Time Card

Violation: 26K.20 All personnel ... shall sign ... their
time cards

This NOTICE will constitute WRITTEN WARNING of your being in violation of the above policy, in the following manner:

You fail to sign your time card prior to it being process for the pay period ending:1/24/97. The signing of your time card is a verification that you worked the listed hours for the CMHA police department, and is a mandated administrative procedure for audit purposes. Hopefully you will realize the importance of signing your time card, and this will not happen again, in that you have had a shift counselling on 6/12/96.

By order of:

Redacted

[Signature]
Harvey J. McGowan, Lt.

Signature

Date/Time: 1-24-97 0312

(your signature is only an acknowledgment of receipt hereof)

Written comments attached I have no comments

Issuing/Witnessing Supervisor:

[Signature]

Supervisor Check here if officer refused to sign[]

Redacted

7 PQL

210 POLICE & SECURITY
250 P & S NON-SWORN (ARMED)
Pay Ending: 01/24/97

ACCT. NO. _____ HRS. _____
ACCT. NO. _____ HRS. _____
ACCT. NO. _____ HRS. _____
ACCT. NO. Third - PLT HRS. 79.75 OSI

EMPLOYEE

H. M. Jordan

SUPERVISOR

	IN	OUT	IN	OUT	IN	OUT	
1	OFF						
2	OFF						
3					0530	0830	8
4					0530	0830	8
5	T-25				0400	0730	7 3/4
6					0030	0730	8
7					0000	0830	8
8					0030	0830	
9	OFF						
10	OFF	Holiday					
11					0030	0830	8
12					0030	0830	8
13					0030	0830	8
14					0030	0830	8

WOP
HOL. HRS. .25

OT. HRS. _____ HRS. WORKED 79.75

ALL BACK _____ ANNUAL LEAVE _____

Sunday Camp 8 SICK LEAVE _____

TOTAL 80



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: Written Warning

TO: **Redacted**, Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: September 17, 1997

SUBJECT: Signing Time Card

Violation: 1.1.5 Failure to obey orders....

This NOTICE will constitute Written Warning of your being in violation of the above policy, in the following manner:

You fail to sign your time card prior to it being process for the pay period ending:09/19/97. You were instructed on the importance of signing your time card as part of your in processing. The signing of your time card is a verification that you worked the listed hours for the CMHA police department, and is a mandated administrative procedure for audit purposes. Hopefully you will realize the importance of signing your time card, and this will not happen again.

By order of:

Redacted

[Signature]
Harvey J. McGowan, Lt.

Signature **Redacted** Date/Time: 9-18-97 0400hrs AM

(your signature is only an acknowledgment of receipt hereof)

Written comments attached I have no comments

Issuing/Witnessing Supervisor: *[Signature]* 340 9-18-97/0400

Supervisor Check here if officer refused to sign

attachment-Copy of Time Card

[Signature]

Redacted

7 POL

210 POLICE & SECURITY
250 P & S NON-SWORN (ARMED)
Pay Ending: 09/19/97

EMPLOYEE

[Handwritten signature]

SUPERVISOR

ACCT. NO.	_____	HRS.	_____
ACCT. NO.	_____	HRS.	_____
ACCT. NO.	_____	HRS.	_____
ACCT. NO.	<i>Police PIT</i>	HRS.	<i>80 051</i>

	IN	OUT	IN	OUT	IN	OUT	
6 OFF					0630	0830	8
7 OFF					0630	0830	8
8 OFF					0630	0830	8
9					0630	0830	8
10 OFF							
11 OFF							
12					0630	0830	8
13					0630	0830	8
14					0630	0830	8
15 OFF					0630	0830	8
16 OFF							8
17							8
18 OFF							
19 OFF							

O.T. HRS.	_____	HOL. HRS.	_____
CALL BACK	_____	HRS. WORKED	<i>80</i>
		ANNUAL LEAVE	_____
		SICK LEAVE	_____
		TOTAL	<i>80</i>



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

RECEIVED IN THE OFFICE OF
MAR 16 1998
STANLEY MURREY
COMMANDER

FILE

TYPE: Inter Office Memorandum

TO: Tom Burton, Sergeant - Acting Watch Commander 3th Platoon
James Tufts, Lieutenant - Watch Commander 1st Platoon
Ron Monenz, Lieutenant - Watch Commander 2nd Platoon

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: March 16, 1998

SUBJECT: Attendance Control Policy

The following officers were tardy for training at Tri-C, on this date:

Carl Roberts #237	.50	arrive at 0817
Redacted	.50	0817
Leslie Harris #228	.75	0844

Please to adjust their attendance records and time cards accordingly.

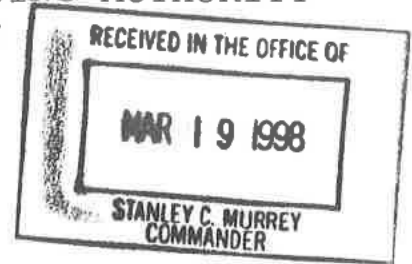

Harvey J. McGowan, Lt.

cc:
Murrey

FILE



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION



TYPE: Inter Office Correspondence

TO: Tom Burton, Acting Watch Commander - Third Platoon

FROM: Harvey J. McGowan, Lieutenant

DATE: March 18, 1998

SUBJECT: Special Police Officer Training-Tri-C

Sgt:

This date the following officers were tardy for duty in the morning:

Redacted	.25	0810
Nathaniel Solomon #236	.25	0809

In the afternoon:

Larry Jones #27	.25	1307
-----------------	-----	------

Please to adjust their time cards and attendance control records accordingly.


Harvey J. McGowan, Lt.

cc:
Murrey

FILE



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN REPRIMAND

TO: **Redacted** Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant

DATE: March 20, 1998

SUBJECT: OUT OF UNIFORM

- 8.1.2 Those on duty shall be... properly uniform...
- 1.2.1.02 Willfully disobey....
- 1.1.5 Failure to obey....
- 1.1.8 Any other Reasonable and Just Cause....
- 1.1.9 This Section References...A.O. #11

This NOTICE will constitute Written Reprimand of your being in violation of the above policy, in the following manner:

On this date you were sitting in class at Tri-C, after taking a break, at 1016 wearing a rain coat over your uniform all the time up until the class broke for lunch at 1150. I had advised you several times throughout the week regarding wearing your raincoat inside of the classroom. You were out of uniform.

By orders of:

Redacted

[Signature]
Harvey J. McGowan, Lt.

Signature: _____ Date/Time: 3-27-98 0315

(your signature is only an acknowledgment of receipt hereof)

Comments are attached[] I have no comments

Issuing/witnessing Supervisor: *[Signature]* #634
Supervisor check here if officer refused to sign []

FILE



CMHA

CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: COUNSELING

TO: **Redacted**, Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant

DATE: March 17, 1998

SUBJECT: SHIRT/TIE

- 8.1.7 Those in uniform shall wear them completely buttoned. Clip-on ties shall be properly position at all times....
- 1.1.5 Failure to obey....
- 1.1.8 Any other Reasonable and Just Cause....
- 1.1.9 This Section References...A.O. #11

This NOTICE will constitute Counseling of your being in violation of the above policy, in the following manner:

On this date you reported for your duty assignment (training at Tri-C) with your long sleeve shirt open and tie to the side. You corrected the problem on the first break, after I brought uniform defects to the attention of the class. Such is not the proper uniform wear of this division.

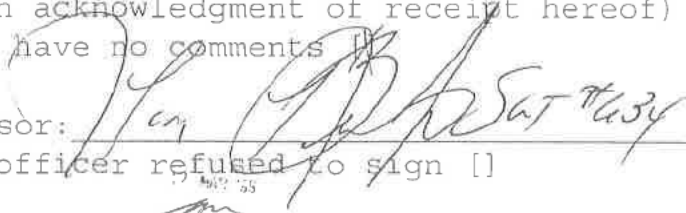
By orders of:


Harvey J. McGowan, Lt.

Signature **Redacted** Date/Time: 3-22-98

(your signature is only an acknowledgment of receipt hereof)

Comments are attached[] I have no comments

Issuing/witnessing Supervisor: 
Supervisor check here if officer refused to sign []



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
DIVISION OF POLICE

TYPE: WRITTEN REPRIMAND

TO: Special Police Officer *Redacted*

FROM: Tom Burton, 3rd Platoon Field Sergeant (Acting Watch Commander).

DATE: July 24, 1998

SUBJECT 1.1.5 Failure to obey Orders Given by Proper Authority

Special Police officer *Redacted*

On May 20, 1998 you were called by telephone by me and was ordered to attend a four and a half hour work shop from the Hrs. Of 0800 Hrs until 1300 Hrs. On Mental Illness on May 21, 1998 location at 2500 E. 22 Nd St. Visiting Nurses Association. You failed to attend this class.

This notice will serve as a written reprimand of your being in violation of the above cited Rule, Any further violations of similar nature will result in progressive departmental charges being preferred against you. This will remain in your file for a period of two years.

Redacted

Tom Burton, Sgt.
Tom Burton Sgt #634
(Acting Watch Commander)

Signature:

Date/Time: 7-30-98 0425 hrs

(Your signature is only an acknowledgment of receipt hereof)

Comments are forthcoming [] I have no comments [X]

Issuing/Witnessing Supervisor: *Tom Burton Sgt #634*

Supervisor check here if officer refuses to sign []

97 JUL '98

CC: Officer
Files
Murrey

CUYAHOGA METROPOLITAN HOUSING AUTHORITY
Division of Police
Corrective Action
16 February 93

To the Files of: *Redacted*

From: Lt. Harvey J. McGowan
Watch Commander/Third Shift

Subject: SPO *Redacted*

Violation: 26A.44(b) ...neglect of duty.

Said officer assigned to Euclid Beach High Rise (337H) this date, was one of two officers assigned. At 0338 to 0347 there was no one station in the lobby. Officers have been advise that one is to be in the lobby, the other conduct building checks.

Check here () if comments are forthcoming. Same are due within 24 hours from receipt hereof.

Signature: *Redacted* _____ Date/Time: 2-17-92 11:45pm
(your signature is only an acknowledgement of receipt hereof)

Endorsements:

107

Lt. Harvey J. McGowan

Sgt. Mj

Sgt. Ron Morenz

M/A

Acting Chief Miles T. Cobbs

Enclosures: Duty report; Sign off sheet; Shift Protocol

History: NO PRIORS

Recommendation:

Action Taken: WARNING

cc:
Personnel Dept.
Union (if applicable)
Officer Concern
Files



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: COUNSELING

TO: **Redacted** Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant

DATE: March 17, 1998

SUBJECT: SHIRT/TIE

- 8.1.7 Those in uniform shall wear them completely buttoned. Clip-on ties shall be properly position at all times....
- 1.1.5 Failure to obey....
- 1.1.8 Any other Reasonable and Just Cause....
- 1.1.9 This Section References...A.O. #11

This NOTICE will constitute Counseling of your being in violation of the above policy, in the following manner:

On this date you reported for your duty assignment (training at Tri-C) with your long sleeve shirt open and tie to the side. You corrected the problem on the first break, after I brought uniform defects to the attention of the class. Such is not the proper uniform wear of this division.

By orders of:


Harvey J. McGowan, Lt.

Signature: **Redacted**

Date/Time: 3-22-98

(your signature is only an acknowledgment of receipt hereof)
Comments are attached[] I have no comments

Issuing/witnessing Supervisor: 
Supervisor check here if officer refused to sign []

MAR 25 1998



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN REPRIMAND

TO: **Redacted**, Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant

DATE: March 20, 1998

SUBJECT: OUT OF UNIFORM

- 8.1.2 Those on duty shall be... properly uniform...
- 1.2.1.02 Willfully disobey....
- 1.1.5 Failure to obey....
- 1.1.8 Any other Reasonable and Just Cause....
- 1.1.9 This Section References...A.O. #11

This NOTICE will constitute Written Reprimand of your being in violation of the above policy, in the following manner:

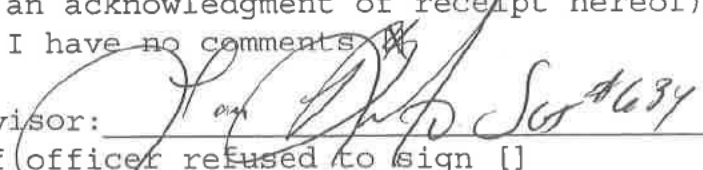
On this date you were sitting in class at Tri-C, after taking a break, at 1016 wearing a rain coat over your uniform all the time up until the class broke for lunch at 1150. I had advised you several times throughout the week regarding wearing your raincoat inside of the classroom. You were out of uniform.

By orders of:


Harvey J. McGowan, Lt.

Signature **Redacted** Date/Time: 3-27-98 0315

(your signature is only an acknowledgment of receipt hereof)
Comments are attached[] I have no comments

Issuing/witnessing Supervisor: 
Supervisor check here if officer refused to sign





CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN REPRIMAND

TO: **Redacted**, Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant 3th Plt Watch Commander

DATE: September 26, 1997

SUBJECT: FAILURE TO SECURE WEAPON

CHARGES: 8.1.5 Officers shall...carry it [their weapon] on their person at all times while on duty....

1.2.1.02 Willfully disobey or ...neglect to perform any duties....

1.1.2 Gross neglect of duty

1.1.6 Conduct unbecoming an employee

1.1.8 Any other Reasonable and Just Cause - ORC 737.12

1.1.9 This Section References and Incorporates
Administrative Order #11

On 5 September 97, you willfully removed and place your weapon in a desk drawer, you fail to recover said weapon, which was in a unsecured area, accessible too civilians.

You are hereby issued a written reprimand for the above violations. Future violations could result in more severe discipline being taken against you. This reprimand will remain in your personnel file for a period of two years.

Upon receipt you are to sign, date and return one copy.

By orders of:

A handwritten signature in black ink, appearing to be "H. McGowan", is written over a horizontal line.

Harvey J. McGowan, Lt.

Page two of Written Reprimand
SPO *Redacted* dated 26 Sept 97

Redacted

9-26-97 3:35 hrs pm

Signature

Date/Time

I have no comments [] see attached comments []

Issuing/Witnessing Supervisor: J. Allen (117)
Supervisor Check here if Officer refuses to sign[]

Attachment
-X97-0265

cc:
Officer
Files
Commander Murrey

TYPE: Interoffice Correspondence #09.37

TO: Harvey McGowan, Lieutenant

FROM: Stanley C. Murrey, Patrol Commander

DATE: 18 SEP 97

SUBJECT: Investigation determination [X] Notify Officer
[] Notify Complainant/s
[] Notification to Others:

DETERMINATION OF INVESTIGATION # X97-0265

DATE OF INCIDENT/ COMPLAINT: 05 SEP 97

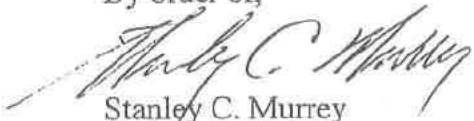
NATURE OF INCIDENT/ COMPLAINT: Failure to keep weapon on his person (8.1.5) and (1.2.1.02);(1.1.2);(1.1.6);(1.1.8);(1.1.9)

OFFICER/S INVOLVED: S.P.O. **Redacted**

INVESTIGATION CLASSIFICATION: "SUBSTANTIATED"

SANCTION/S: 1) Issue a "Written Reprimand" to S.P.O. **Redacted** for the above violations; and
2) Administer shift level training as to ways to properly maintain custody and control of a firearm on duty; securing a firearm to prevent unauthorized persons from access both on and off duty.

MISCELLANEOUS: The above training is to be documented and a copy forwarded to the Patrol Commander's office and one placed in S.P.O. **Redacted** personnel file.

By order of,

Stanley C. Murrey
Patrol Commander



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: TRAINING (#09.37)

TO: **Redacted** Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: October 2, 1997

SUBJECT: SECURING FIREARM - Investigation X97-0265

Steps you can use to secure your firearm, when it becomes necessary for you to remove it, while on duty are:

01. Keep it with you, the stalls in the restrooms have hooks on them which can hold a duty belt and/or weapon;
02. If you must lock it up, and cannot find a lock/secure place that only you would have access too in the building, then lock it in the trunk of your vehicle, but remember this is a short term measure only.

Off duty there are several options one can utilize:

01. A gun cabinet with a lock;
02. Less costly, one can purchase a metal strongbox with a lock to keep one's weapon in;
03. Even less costly is placing a trigger lock on the **empty** weapon and placing it in a high location, out of sight, and out of the reach of children.

Those are just a few suggestions/recommendations.

By orders of:


Harvey J. McGowan, Lt.

Redacted

Signature

10-4-97 0307 hrs Am

Date/Time

TYPE: Interoffice Correspondence #09.37

TO: Harvey McGowan, Lieutenant

FROM: Stanley C. Murrey, Patrol Commander

DATE: 18 SEP 97

SUBJECT: Investigation determination [X] Notify Officer
[] Notify Complainant/s
[] Notification to Others:

DETERMINATION OF INVESTIGATION # X97-0265

DATE OF
INCIDENT/ COMPLAINT: 05 SEP 97

NATURE OF
INCIDENT/ COMPLAINT: Failure to keep weapon on his person (8.1.5) and
(1.2.1.02);(1.1.2);(1.1.6);(1.1.8);(1.1.9)

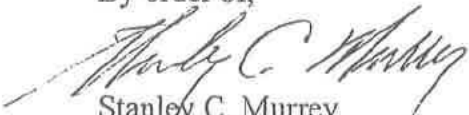
OFFICER/S INVOLVED: S.P.O. Redacted

INVESTIGATION
CLASSIFICATION: "SUBSTANTIATED"

SANCTION/S: 1) Issue a "Written Reprimand" to S.P.O. Redacted for the above
violations; and
2) Administer shift level training as to ways to properly
maintain custody and control of a firearm on duty; securing a
firearm to prevent unauthorized persons from access both on
and off duty.

MISCELLANEOUS: The above training is to be documented and a copy forwarded to
the Patrol Commander's office and one placed in S.P.O. Redacted
personnel file.

By order of,



Stanley C. Murrey
Patrol Commander



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: REQUEST FOR DEPARTMENTAL CHARGES

TO: Stanley C. Murrey, Patrol Commander

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: September 12, 1997

SUBJECT: Request for Departmental Charges Against Special Police
Officer Saleem Ali #272

Sir:

I respectfully request that Departmental Charges be preferred against Special Police Officer **Redacted**, hereafter referred to as SPO **Redacted** or Officer. The following are the facts relative to this request:

On the duty night of September 4, 1997 said officer worked his regular assignment on third platoon, as an armed special police officer at Wade High Rise, located at 9500 Wade Park. When the officer got off on the morning of September 5, 1997 at 0830, he left his duty weapon, a .38 caliber Smith & Wesson model 10, revolver, bearing serial number 6D132796, loaded with six rounds, in the top right-hand drawer in the desk in the security office. This office is open during the day and civilians have access to it. The weapon was discovered by SPO Willie Williams #212, who was working said location during first shift. SPO Williams discovered the weapon at approx. 1410. The weapon was taken to headquarters to be secured. Officer Ali did not report his weapon missing until he came on duty the next duty night. Said officer fail to properly secure a dangerous ordnance.

I find officer **Redacted** to be in violation of the following rules and regulations of this division:

1.2.1.01:

Violate any law of...the State of Ohio, or neglect to perform any duty required by law.

SPECIFICATIONS:

Said officer fail to secure a dangerous ordnance, in violation of Ohio Revised Code section 2923.19.

1.2.1.02:

Willfully ... neglect to perform any duties....

SPECIFICATIONS:

As outlined in the above specifications.

1.1.2:

Gross Neglect of Duty.

SPECIFICATIONS:

As outlined in the above specifications.

1.1.6:

Conduct unbecoming an Employee.

SPECIFICATIONS:

As outlined in the above specifications.

1.1.8:

Any other reasonable and just cause---ORC 737.12....

SPECIFICATIONS:

As outlined in the above specifications.

1.1.9:

This section also references and incorporated Administrative Order #11, ..., "MISCONDUCT AND PROHIBITED PRACTICES."

A.O. 11, part II, XII(C)(3):

Violations of CMHA rules, polices and procedures, or violation of departmental of divisional regulations...

SPECIFICATIONS:

As outlined in the above specifications.

Recommend departmental charges against officer Ali #272 for the above violations.

Also note the gun has almost the serial number of a gun that was reported stolen out of Alabama August 8, 1997. The stolen gun serial was 613296, SPO Ali's gun serial number is 6D13296. Also Ali has been in possession of his weapon too long a period of time for it to have been stolen 8/8/97.

Documents attached:

a-CMHA report 97-2480021

b-SPO Ali statement

Respectfully,



Harvey J. McGowan, Lt.

FIELD REPORT

97-2480021

SERVICE NO.

PRINT ONLY

Page 1 of 2

OFFICER <u>mattei # 80</u>		OFFENSE/INCIDENT TITLE <u>Found Property (38 sew spectral)</u>		REPORT DATE <u>9-5-97</u>	RELATED SERV. NO.
LOCATION OF OCCURRENCE <u>9500 Wade Park # 103 Security Desk</u>			PREMISE NAME <u>9500 Wade Park</u>		
ZONE <u>113</u>	UNIT <u>101A</u>	DATE OF OCCURRENCE <u>9-5-97</u>	DAY <u>Friday</u>	HOURS OF OCCURRENCE <u>1350 hrs</u>	WEATHER <u>Sunny</u>
INVESTIGATION DIVISION NOTIFIED - NAME/BADGE					

COMPLAINANT/VICTIM NAME (LAST, FIRST, M.I.) <u>C. M. H. A Police</u>				RACE <u>White</u>	SEX <u>MA</u>	AGE	D.O.B.
HOME ADDRESS <u>2685 E. 79</u>			PHONE HOME	WORK <u>621-8085</u>			
INJURED TAKEN TO		BY UNIT	CONDITION OF VICTIM				
DESCRIPTION OF INJURIES - DRS. NAME							

REPORTING PERSON INTERVIEW WITNESS

NAME <u>Willie B. Williams # 212</u>			RACE	SEX	AGE	D.O.B.	HT.	WT.	SSN.
ADDRESS <u>2685 E. 79</u>			PHONE HOME	WORK <u>621-8085</u>					
NAME			RACE	SEX	AGE	D.O.B.	HT.	WT.	SSN.
ADDRESS			PHONE HOME	WORK					

SUSPECT ARRESTED MISSING PERSON

NAME (LAST, FIRST, M.I.)				D.O.B.	MARITAL STATUS	SSN.	
ADDRESS				PHONE HOME	WORK		
RACE	SEX	AGE	HT.	WT.	HAIR	EYES	CLOTHING/UNUSUAL FEATURES
ALIAS				FORCE/WEAPON USED			

VEHICLE DESCRIPTION - STOLEN RECOVERED CONFISCATED SUSPECT GENERAL

YEAR	MAKE	MODEL	DOORS	VIN	STATE
TYPE	LICENSE NO.	EXP. YEAR	STICKER NO.	COLOR	
RECOVERY LOCATION	TYPE PLACE	BADGE NO.	RECOVERY CONDITION: <input type="checkbox"/> GOOD <input type="checkbox"/> DAMAGED <input type="checkbox"/> WRECKED <input type="checkbox"/> BURNED <input type="checkbox"/> STRIPPED (LIST STRIPPED IN NARR)		
HOW STOLEN <input type="checkbox"/> TOWED <input type="checkbox"/> KEY <input type="checkbox"/> COLUMN PEELED <input type="checkbox"/> IGNITION PUNCHED <input type="checkbox"/> OTHER			EQUIPPED WITH <input type="checkbox"/> AM/FM CASSETTE <input type="checkbox"/> PROPERTY <input type="checkbox"/> SPARE		
DISPOSITION <input type="checkbox"/> RELEASE TO OWNER <input type="checkbox"/> TOWED <input type="checkbox"/> OTHER					
REMARKS:					

PHYSICAL EVIDENCE

DESCRIPTION OF EVIDENCE	PROPERTY TAG NO.	OFF. BADGE
-------------------------	------------------	------------

WEAPONS INFORMATION - STOLEN RECOVERED SUSPECT CONFISCATED

WEAPONS DESCRIPTION	VALUE		
MAKE	MODEL	CAL/GAUGE	SERIAL NO.

PRINT ONLY

PROPERTY DESCRIPTION				
CODES: S-STOLEN D-DAMAGED L-LOST F/R-FOUND/RECOVERED C-CONFISCATED SUPPLEMENT ATTACHED				
PROPERTY TYPE	BRAND NAME	SERIAL NO.	MODEL NO. ENGRAVING MARK	
COLOR	SIZE	MATERIAL	AMOUNT	VALUE
CODES: S-STOLEN D-DAMAGED L-LOST F/R-FOUND/RECOVERED C-CONFISCATED SUPPLEMENT ATTACHED				
PROPERTY TYPE	BRAND NAME	SERIAL NO.	MODEL NO. ENGRAVING MARK	
COLOR	SIZE	MATERIAL	AMOUNT	VALUE

<input checked="" type="checkbox"/> DOMESTIC VIOLENCE M.O.			
RELATIONSHIP OF SUSPECT TO VICTIM	VICTIM ASSISTED TO	CONDITION OF SCENE	FORMS ISSUED
1. SPOUSE 2. PARENT 3. CHILD 4. LIVING AS SPOUSE 5. OTHER	1. SHELTER 2. HOSPITAL 3. RELATIVE 4. OTHER	1. OVERTURNED/BROKEN FURNITURE 2. DAMAGE TO WALLS/DOORS/WINDOWS 3. TELEPHONE DAMAGED 4. DRUGS/PARAPHERNALIA 5. BULLET HOLES 6. WEAPONS	1. MISDEMEANOR STATEMENT (2141) 2. D.V. INFO SHEET (71-2195) 3. VICTIMS OF CRIME PROGRAM SUSPECT INFORMATION 1. PRIOR ARREST 2. PRIOR CONVICTION 3. HISTORY OF ABUSE
ORIGIN OF ASSIGNMENT	NOTIFICATIONS	VICTIMS CONDITION () FORCE () THREAT	CHILDREN INVOLVED
1. DISTURBANCE 2. FAMILY TROUBLE 3. DOMESTIC VIOLENCE 4. OTHER 5. ARRIVAL TIME	1. VICTIM/WITNESS 443-7345 2. HOTLINE 391-4357 or 631-2275 3. ADVISED TO CONSULT PROSECUTOR	1. RIPPED/BLOOD STAINED CLOTHING ITEM 2. INJURIES/BRUISES TO □ FACE □ LOWER BODY □ UPPER BODY □ OTHER 3. SHOT/CUT/STABBED/CHOKED	1. NUMBER 2. REMOVED FROM HOME LOCATION 3. NOT INVOLVED

<input type="checkbox"/> AGG. BURGLARY/BURGLARY/B & E M.O.				
POINT OF ENTRY (01)	POINT OF EXIT (02)	METHOD OF BREAKING (03)	INSTRUMENT	ALARM (05)
<input type="checkbox"/> FRONT <input type="checkbox"/> REAR <input type="checkbox"/> SIDE 1. DOOR 2. WINDOW 3. SLIDING GLASS 4. DUCT/VENT 5. ADJ. BLDG. 6. ROOF/FLOOR 7. WALL 8. OPEN GARAGE 9. OVERHEAD DOOR 10. OTHER/JUNK	<input type="checkbox"/> FRONT <input type="checkbox"/> REAR <input type="checkbox"/> SIDE 1. DOOR 2. WINDOW 3. SLIDING GLASS 4. DUCT/VENT 5. ADJ. BLDG. 6. ROOF/FLOOR 7. WALL 8. OPEN GARAGE 9. OVERHEAD DOOR 10. OTHER/JUNK	1. KEY 2. SMASH GLASS/GAIN ENTRY 3. BROKE/CUT GLASS/GAIN ENTRY 4. PRIED 5. REMOVED 6. CHOPPED 7. REMOVED AC FAN DUCT 8. SMASHED/KICKED 9. TWISTED LOCKING DEVICE 10. UNLOCKED/NO FORCE 11. HID IN BLDG 12. REMOVED WINDOW PANE 13. UNK.	1. KEY 2. PRYING TOOL 3. SAW 4. BOLT CUTTER 5. DRILL 6. HAMMER 7. BRICK/ROCK 8. CHAIN LOCKS V GRIPS/PIPE WRENCH 9. TAPE 10. VEHICLE 11. BODILY FORCE 12. INCENDIARY DEVICE 13. UNK.	TYPE SYSTEM 1. LOCAL 2. CENTRAL STA. 3. PROPRIETARY 4. POLICE 5. AUTO DEALER TYPE PROTECTION 6. BELLS/SIREN 7. SILENT 8. AUDIO 9. MOTION 10. POINT 11. PERIMETER

SIR. NARRATIVE

On 9-5-97 at 1410 hrs unit 101-A (Mattei #80) was dispatched to 9500 Wade Park for found property. When I arrived on scene I spoke to Willie Williams #212 the SPO and he stated to me that on 9-5-97 at 1350 hrs he was trying to find a duty log at 9500 Wade Park #103 the security office. Mr. Williams then opened the top right hand door and found a 38 special S&W (Serial #6D13796), model # RHKP #813. Mr. Williams then called Dispatch and ran the gun to see if it was stolen and radio advised Mr. Williams that it was stolen out of Alabama, and Mr. Williams also discovered that the gun was loaded with six live rounds. I Ptlm Mattei #80 then brought the gun back to 2685 E. 79 and turn it over to Sgt Smith #630 to be put into storage.

SUPERVISORS SIGNATURE: _____ TO BE FAXED YES NO

PO. ORI
EDNA

FROM NCIC
PH0186802

RECOVERED GUN
SER/ 613296 MAK/NOM CAL/9 TYP/PI
ORI/091594 ORI/WAWSP4000 OCA/94-014324
IIC/G698166824
ORI IS SP SPOKANE WA
MMED CONFIRM RECORD WITH ORI

STOLEN GUN
ORI/AL00102B2 SER/ 613296 MAK/SW CAL/38 TYP/PI DOT/080897
OCA/970836165 MIS/DAVID MCGINNIS
IIC/G740586877
ORI IS BIRMINGHAM PD AL
MMED CONFIRM RECORD WITH ORI

FROM NCIC
PH0186802

ORI/AL0010200 ATR/BIRMINGHAM PD
COU/JEFFERSON
AN1/BIRMINGHAM PD
SNU/417
SNA/6TH AVE S
STA/AL ZIP/35205
VLC/0001

TNO/205 254-0840

CTY/BIRMINGHAM

Wholes
205
254
6300

OH0186802
AL00102B2 09/05/97 15:04:49
R.AL00102B2
2:04 09/05/97 02919
2:04 09/05/97 06396 OH0186802
XT
HIT CONFIRMATION RESPONSE*

THE RECORD BELOW IS CONFIRMED
CA/970836165.NIC/G740586877.

STOLEN GUN

ER/613296.CAL/38.MAK/SW.

NAME OF CONFIRMER: COOK.
CONFIRMING AGENCY: BIRMINGHAM PD, DATA ENTRY.
PHONE: (205) 254-6506.

REMARKS: THE ABOVE REFERENCED ARTICLE IS STILL LISTED AS STOLEN THE DATE OF THEFT IS 080897 PLEASE

NOTE SERIAL #-

/AL00102B2, OH0186802
H0186802 093 14:35:54 09/05/97

***** HIT CONFIRMATION REQUEST - FIRST NOTICE *****
***** RESPONSE PRIORITY: URGENT - RESPOND WITHIN 10 MINUTES *****

SG/SERVICE MSG
O/BIRMINGHAM PD
CA/970836165.NIC/G740586877

STOLEN GUN:
ER/6D13296.CAL/38.MAK/SW.MOD/RHKP813

NAME OF REQUESTOR/MATTEI
REQUESTING AGENCY/CUYAHOG METROP HOUS AUTH PD
HO/(216)621-8085
EM/IS THIS WEAPON STILL REPORTED STOLEN AND IF SO WE HAVE IT IN OUR CUSTODY
YOU CAN TTY AT ABOVE NUMBER OPR/GOLSON
MESSAGE ROUTED
DESTINATION(S): AL00102B2, OH0186802



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:

TO: Lt HARVEY MCGOWAN 3rd Platoon Watch Commander

FROM: Redacted

DATE: 9-6-97

Subject: Stolen WEAPON

ON 9-5-97 I S.P.O. Redacted WAS in the rest room approximately 0430 hrs AM and responding to Sgt. BURTON'S call to the back parking lot at 1500 WADE PARK HI-RISE. I put my REVOLVER in the security office desk to secure it while in the rest room Sgt. BURTON had submitted me a subpoena document from Adult PAROLE. I had accidentally forgotten that the WEAPON WAS in the desk and went home. At 9-6-97 0100 hrs AM Sgt. BURTON notified myself that my WEAPON WAS stolen from Atlanta ^{OR ALABAMA} I ~~had~~ had never been to Atlanta ^{OR ALABAMA} I purchased the WEAPON AT ATLANTIC Gun And TACKLE for \$269.00 with Nylon duty belt. I would NEVER register any stolen WEAPON I HAVE REGISTRATION CARD AND had qualified with this WEAPON almost five years at both CLEVELAND AND C.M.H.A



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE:

TO:

FROM:

DATE:

Police Department I do not have my receipt because I had the weapon for so long I could go to Atlantic Gun and Tackle for records because before I could pick my weapon up I had to wait for federal and state checks.

~~Yours truly~~

Respectfully

Redacted



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN REPRIMAND

TO: **Redacted**, Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant 3th Plt Watch Commander

DATE: May 28, 1997

SUBJECT: CARE TEAM LUNCHEON

CHARGES: 26A.44 (b)	Gross Neglect of Duty
26A.44 (e)	Failure to obey Orders
26A.44 (f)	Conduct unbecoming an Officer
26K.01	AWOL

You receive written orders to attend a Luncheon with the Care Team Members on 27 May 97, at the King Kennedy High Rise. You fail to attend. You were not excused.

You are hereby issued a written reprimand for the above violations. Future violations could result in more severe discipline being taken against you. This reprimand will remain in your personnel file for a period of two years.

Upon receipt you are to sign, date and return one copy.

By orders of:

A handwritten signature in black ink, appearing to be "HJM", written over a horizontal line.

Harvey J. McGowan, Lt.

Page [Redacted] Written Reprimand
SPO [Redacted] dated 28 May 97

6-5-97 0615 AM
Date/Time

Refused
Signature

I have no comments see attached comments

Issuing/Witnessing Supervisor:
Supervisor Check here if Officer refuses to sign

[Signature] SGT

Attachments:
-Sign Off Sheet

cc:
Officer
Files
Commander Murrey 3 JUN '97
[Signature]

Sign Off



CMHA

CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: ORDERS

TO: THIRD PLATOON SPECIAL POLICE OFFICERS

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: May 23, 1997

SUBJECT: CARE TEAM LUNCHEON

The following officers are to attend the luncheon, at King Kennedy South High Rise, located 6001 Woodland, on 27 May 97, at 1000 hours. Class B uniform, is the uniform of the day.

Officers to attend are:

King #326	<i>[Signature]</i> #326 5-23-97	Hammond #277	<i>[Signature]</i> #277
Gray #331	<i>[Signature]</i> #331 5-23-97	Jones #271	<i>[Signature]</i> #271
Redacted	<i>[Signature]</i> #259	Soukup #285	<i>[Signature]</i> #285
Conway #209	<i>[Signature]</i> #209	McCune #280	<i>[Signature]</i> #280
Diaz #251	<i>[Signature]</i> #251		

By orders of:

[Signature]
Harvey J. McGowan, Lt.

FROM

CMOR. MURRAY

D. C. COBBS

LT. MORENZ

LT. MCGOWAN

SUBJECT

SPO/CARE TEAM LUNCHEON 5/27/97

NO. 9 or 10

MESSAGE

ALL WATCH COMMANDERS, AND THE PRIMARY SPO'S FROM 2ND AND 3RD SHIFTS ASSIGNED TO THE NINE (9) LOCATIONS ARE TO ATTEND. THEY ARE TO BE THERE AT 10 AM IN THE CLASS B UNIFORM. FROM 10 AM UNTIL 12 NOON WILL BE A SESSION,

DATE

SIGNED

REPLY

OR EXCHANGE WITH THE L.A.-C. PRESIDENTS AND P.A.-C. REPRESENTATIVES. THE LUNCHEON WILL START AT 12 NOON. LOCATION: 6001 WOODLAND, CARL B. STOKES COMMUNITY ROOM, FIRST FLOOR.

FOR NO. 9

FOR NO. 10

DATE

5/22/97

SIGNED

M. Cobbs



SENDER: DETACH AND RETAIN YELLOW COPY, SEND WHITE AND PINK COPIES. RECIPIENT: RETAIN WHITE COPY, RETURN PINK COPY.

44-902 • Triplicate
44-904 • Quadruplicate



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: Written Warning

TO: **Redacted**, Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: September 17, 1997

SUBJECT: Signing Time Card

Violation: 1.1.5 Failure to obey orders....

This NOTICE will constitute Written Warning of your being in violation of the above policy, in the following manner:

You fail to sign your time card prior to it being process for the pay period ending:09/19/97. You were instructed on the importance of signing your time card as part of your in processing. The signing of your time card is a verification that you worked the listed hours for the CMHA police department, and is a mandated administrative procedure for audit purposes. Hopefully you will realize the importance of signing your time card, and this will not happen again.

By order of:

[Signature]
Harvey J. McGowan, Lt.

Redacted
Redacted

Signature

Date/Time: 9-18-97 0400hrs Am

(your signature is only an acknowledgment of receipt hereof)

Written comments attached I have no comments

Issuing/Witnessing Supervisor: *[Signature]* 9-18-97/0400

Supervisor Check here if officer refused to sign

attachment-Copy of Time Card

[Signature]

Redacted

7 POL

210 POLICE & SECURITY
250 P & S NON-SWORN (ARMED)
Pay Ending: 09/19/97

EMPLOYEE

H. J. [Signature]

SUPERVISOR

ACCT. NO.	_____	HRS.	_____
ACCT. NO.	_____	HRS.	_____
ACCT. NO.	_____	HRS.	_____
ACCT. NO.	<i>Times out</i>	HRS.	<i>80 052</i>

	IN	OUT	IN	OUT	IN	OUT	
6					0630	0830	8
7					0630	0830	8
8					0630	0830	8
9					0630	0830	8
10							
11							
12					0630	0830	8
13					0630	0830	8
14					0630	0830	8
15					0630	0830	8
16							8
17							8
18							
19							

O.T. HRS.	_____	HOL. HRS.	_____
CALL BACK	_____	HRS. WORKED	<i>80</i>
		ANNUAL LEAVE	_____
		SICK LEAVE	_____
		TOTAL	<i>80</i>



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN WARNING

TO: S.P.O. *Redacted*

FROM: Harvey J. McGowan, Lieutenant - 3th Plt Watch Commander

DATE: January 22, 1997

SUBJECT: Signing Time Card

Violation: 26K.20 All personnel ... shall sign ... their time cards

This **NOTICE** will constitute **WRITTEN WARNING** of your being in violation of the above policy, in the following manner:

You fail to sign your time card prior to it being process for the pay period ending:1/24/97. The signing of your time card is a verification that you worked the listed hours for the CMHA police department, and is a mandated administrative procedure for audit purposes. Hopefully you will realize the importance of signing your time card, and this will not happen again, in that you have had a shift counselling on 6/12/96.

By order of:

Redacted
Harvey J. McGowan, Lt.

Signature _____ **Date/Time:** 1-24-97 0312

(your signature is only an acknowledgment of receipt hereof)

Written comments attached I have no comments

Issuing/Witnessing Supervisor: *[Signature]*

Supervisor Check here if officer refused to sign

23 JAN '97
[Signature]

Redacted

7 POL

210 POLICE & SECURITY
250 P & S NON-SWORN (ARMED)
Pay Ending: 01/24/97

ACCT. NO. _____ HRS. _____
ACCT. NO. _____ HRS. _____
ACCT. NO. _____ HRS. _____
ACCT. NO. Third - P/LT HRS. 79.75 OS1

EMPLOYEE

R. J. McLean

SUPERVISOR

	IN	OUT	IN	OUT	IN	OUT	
1	OFF						
2	OFF						
3					0530	0830	8
4					0530	0830	8
5	T-25				0400	0830	7 ³ / ₄
6					0530	0830	8
7					0530	0830	8
8					0030	0830	
9	OFF						
10	OFF	Holiday					
11					0530	0830	8
12					0530	0830	8
13					0530	0830	8
14					0530	0830	8

wup
HOT. HRS. .25

O.T. HRS. _____ HRS. WORKED 79.75
CALL BACK _____ ANNUAL LEAVE _____
Holiday Comp 8 SICK LEAVE _____
TOTAL 80



CMHA
CUYAHOGA METROPOLITAN HOUSING AUTHORITY
POLICE DIVISION

TYPE: WRITTEN WARNING

TO: **Redacted**, Special Police Officer **Redacted**

FROM: Harvey J. McGowan, Lieutenant 3th Plt Watch Commander

DATE: 14 April 97

SUBJECT: 26K.25 Attendance Control Policy

Records indicate that you have obtained Three and a half points under the Attendance Control Policy. This is the result of your having seven tardies. See attach attendance record.

Upon receipt you are to sign, date and return one copy.

By orders of:


Harvey J. McGowan, Lt.


Redacted

4-16-97 0435hrs

Signature

Date/Time

I have no comments see attached comments

Issuing/Witnessing Supervisor: 
Supervisor Check here if Officer refuse to sign[]

Attachment (1)

-Copy of Attendance Record

cc:Officer/Files/Murrey

14 APR 97



1997 ATTENDANCE CONTROL RECORD

OFFICER/BADGE # Redacted

(A) ANNUAL LEAVE (J) JURY DUTY (W) LEAVE W/O PAY (H) HOLIDAY TAKEN
 (L) ADMIN. LEAVE (P) PERSONAL (C) COMPENSATORY LEAVE (S) SICK DAY
 (F) FUNERAL LEAVE (M) MILITARY LEAVE (SS) SUSPENSION (AD) ANGEL DAY
 (T) TARDY-.5pt (T+) TARDY-over four hours-1.0pt (O) AWOL-3pts (US) Unexcused Sick/Absence- 1pt

DATE 1997	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
JANUARY	X	X							X	X	X	X	X	X	X	X											X				
FEBRUARY				X	X						X	X	X	S								X									
MARCH		X	X						X	X				T											X						
APRIL			X	X	X	X					T		X									X									
MAY							X	X							X									X	X						
JUNE		X								X															X	X					
JULY						X	X							X								X									
AUGUST								X	X																X	X					
SEPTEMBER		X	X							X																	X				
OCTOBER						X	X							X																	
NOVEMBER	X	X						X																	X	X					
DECEMBER			X	X						X	X	X	X	X														X	X		

