



**Ohio Attorney General's Office  
Bureau of Criminal Investigation  
Investigative Report**



2025-0854  
Officer Involved Critical Incident - 645 Hazen Avenue,  
Ravenna, OH 44266, Portage County

**Investigative Activity:** Involved Officer Personnel File Review  
**Involves:** Sergeant Cristopher Coy (S)  
**Activity Date:** 03/19/2025  
**Activity Location:** 4055 Highlander Parkway, Richfield, Summit County,  
Ohio, 44286  
**Authoring Agent:** SA John P. Tingley #154

**Narrative:**

On Wednesday, March 19, 2025, Ohio Bureau of Criminal Investigation (BCI) Special Agent (SA) John Tingley (SA Tingley) received the personnel file, training records, and qualification records for Ravenna Police Department (RPD) Sergeant Cristopher Coy (Coy) from RPD Captain Smallfield. SA Tingley reviewed the personnel file, training records, and qualification records and noted the following:

Law Enforcement Employment History:

Sergeant Coy has experience with various law enforcement agencies as documented in the table below.

Ravenna Police Department	Full-Time	04/23/2013	Present
Ravenna Police Department	Part-Time	06/12/2009	04/23/2013
Mahoning County SO	Full-Time	05/29/2007	04/02/2013
Trumbull County SO	Special	06/13/2006	07/30/2007

Basic Training:

Sergeant Coy attended and successfully completed the Ohio Peace Officer Training Academy (OPOTA) Basic Training Class BAS06-053 at Kent State University. Sergeant Coy also took and passed the OPOTA certification examination on March 9, 2007, and was issued Peace Officer Certificate 070204 by the Ohio Peace Officer Training Commission.

Current Peace Officer Status:

Based on the records received and reviewed, it is noted that Sergeant Coy was a duly certified and sworn Ohio Peace Officer at the time of the officer involved critical incident.

This document is the property of the Ohio Bureau of Criminal Investigation and is confidential in nature. Neither the document nor its contents are to be disseminated outside your agency except as provided by law - a statute, an administrative rule, or any rule of procedure.



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Ravenna, OH 44266, Portage County

Training File:

Sergeant Coy has completed a large number of advanced training classes from a variety of sources. Some of those classes include:

- Semi-Automatic Pistol Instructor
- Impact Weapons Instructor
- Subject Control Operator: Arrest and Control
- Policing in the 21<sup>st</sup> Century
- Judgmental Firearms Simulator
- Crisis Mitigation
- Use of Deadly Force and Legal Guidelines
- Arrest, Search and Seizure
- Legal Updates
- Critical Thinking in Use of Force Situations
- Objective Reasonableness
- Crisis Intervention
- Mental Health Response
- Use of Force, Liability and Standards

Firearms Qualification:

On March 7, 2025, Sergeant Coy qualified on the following weapon:

- Shadow Systems XR 920 – 9mm – Serial # [REDACTED] (this was the weapon used in the officer involved critical incident)

Disciplinary Records:

Based on the records received, Sergeant Coy had no discipline related to the use of force.

The personnel file and training records, and qualification records are attached to this report. Please refer to the attachment for further details.

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2025-0854

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**References:**

None

**Attachments:**

1. Sergeant Cris Coy Personnel File
2. Sergeant Cris Coy Qualification Records

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# Certificate of Completion

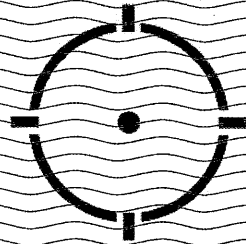
THIS CERTIFICATE GOES TO

**SERGEANT CRIS COY**

Has successfully completed 4.0 hour Pistol Mounted Optics (RED DOT) Course  
including tactics, techniques, and technology that will aid in effective  
deployment and in-service instruction of pistol mounted optics

September 19th, 2024

DATE



*Perry Tabak*

CHIEF PERRY TABAK



## RAVENNA

**Legally Confident/Tactically Confident**

December 1, 2023

23CPT066

[illegible]

**Instructor Signature**

Host Signature

Completed

Officer: COY

**Cultural Humility: Diversity, Inclusion, Equity**

- ✓ Communication Disabilities
- ✓ Community Diversity and Procedure Justice
- ✓ Ethics and Professionalism
- ✓ Domestic Violence

**Legal Updates:**

- ✓ Concealed Firearm Carry Changes
- ✓ Custodial Interrogation
- ✓ Hate Crimes
- ✓ Hazing
- ✓ Medical Marijuana
- ✓ New and Updated Criminal Charges
- ✓ Ohio Forfeiture Laws
- ✓ Ohio Public Record Laws
- ✓ Use of Restraints

**Officer Personal Wellness:**

- ✓ Officer Wellness Seminar
- ✓ Vicarious Trauma

**Responding to Mental Health Crisis:**

- ✓ Effective Communication and Safe Interaction with Persons in Crisis
- ✓ Mental Health Response

**Responding to Sexual Assaults:**

- ✓ Biological Evidence Collection for Sexual Assaults
- ✓ Crisis Intervention
- ✓ Responding to Sexual Assault ✓
- ✓ Sexual Assault Investigations
- ✓ Trauma and the Brain

**Use of Force:**

- ✓ BCI Lethal Use of Force and OIS Investigations
- ✓ Critical Thinking in Use of Force Situations
- ✓ Objective Reasonableness
- ✓ Qualified Immunity
- ✓ Use of Deadly Force and Legal Guidelines



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

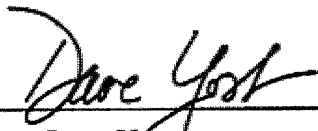
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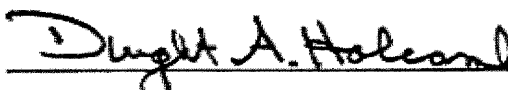
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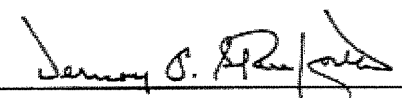
has successfully met the prescribed program requirements for

**Use of Restraints**

Date: May 07, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
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Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
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Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

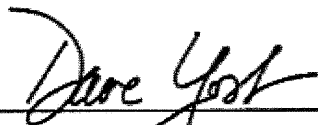
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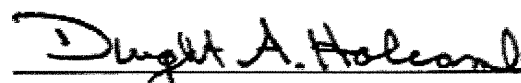
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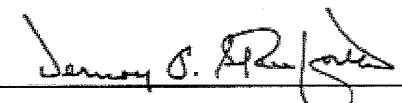
has successfully met the prescribed program requirements for

**Ohio Public Records Law**

Date: May 18, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
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Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



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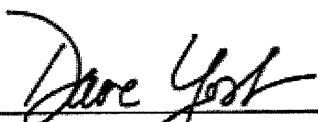
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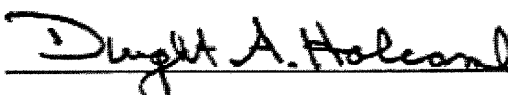
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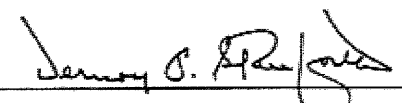
has successfully met the prescribed program requirements for

**Ohio Forfeiture Laws**

Date: May 04, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
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Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



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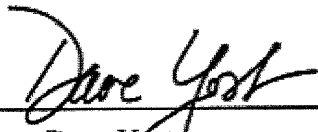
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**Cristopher Coy**

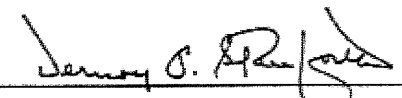
has successfully met the prescribed program requirements for

**New and Updated  
Criminal Charges**

Date: May 07, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
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Ohio Peace Officer Training Commission



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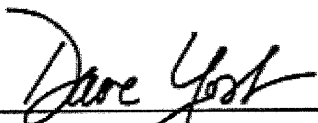
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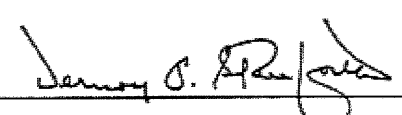
**Cristopher Coy**


has successfully met the prescribed program requirements for

**Medical Marijuana**

Date: May 03, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission





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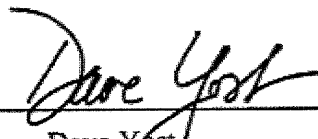
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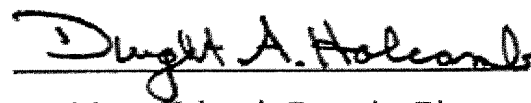
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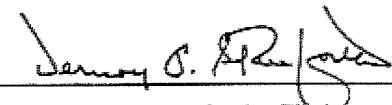
has successfully met the prescribed program requirements for

**Hazing**

*Date:* April 29, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
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Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



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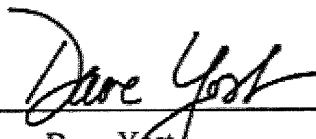
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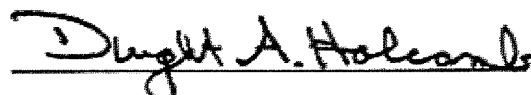
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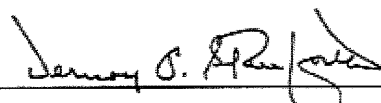
has successfully met the prescribed program requirements for

**Hate Crimes**

*Date:* April 29, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
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Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
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Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



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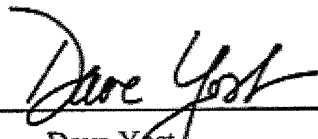
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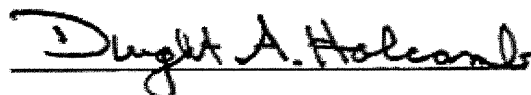
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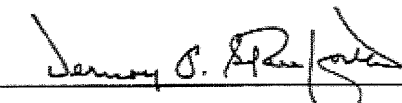
has successfully met the prescribed program requirements for

**Custodial Interrogation**

*Date:* April 28, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
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Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
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Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



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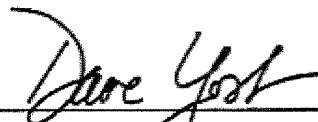
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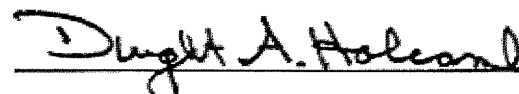
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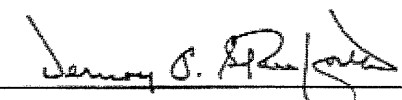
has successfully met the prescribed program requirements for

**Concealed Firearm Carry  
Changes**

*Date:* May 18, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



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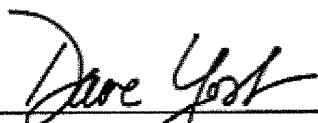
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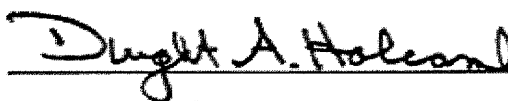
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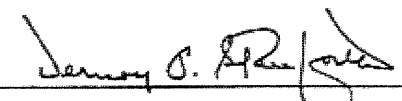
has successfully met the prescribed program requirements for

**Domestic Violence Legal  
Updates**

Date: April 19, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



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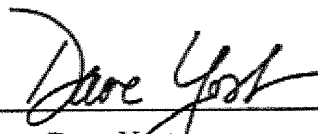
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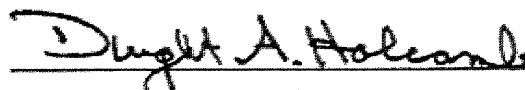
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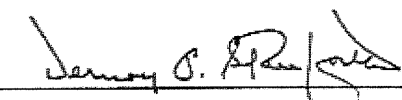
has successfully met the prescribed program requirements for

**Ethics and  
Professionalism**

Date: April 15, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

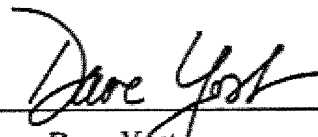
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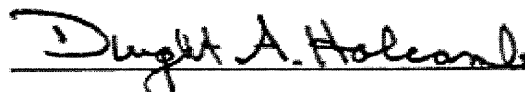
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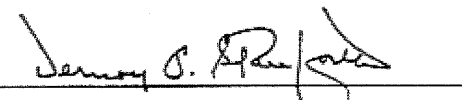
has successfully met the prescribed program requirements for

**Community Diversity  
and Procedural Justice**

*Date:* April 15, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission





# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

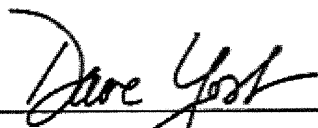
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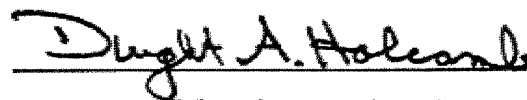
**Cristopher Coy**

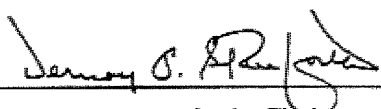
has successfully met the prescribed program requirements for

**Trauma and the Brain**

Date: May 23, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

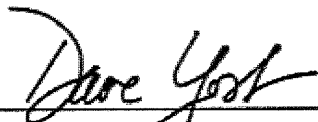
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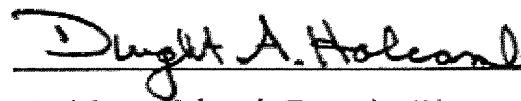
**Cristopher Coy**

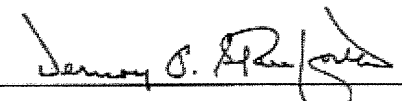
has successfully met the prescribed program requirements for

**Sexual Assault  
Investigations**

Date: May 22, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



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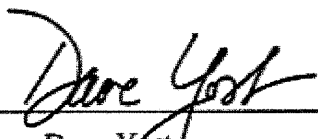
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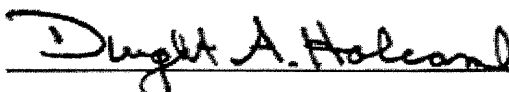
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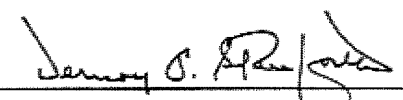
has successfully met the prescribed program requirements for

**Responding to Sexual  
Assault**

*Date:* May 21, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
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Vernon P. Stanforth, Chairperson  
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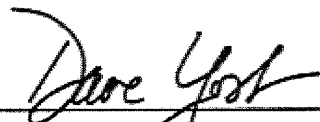
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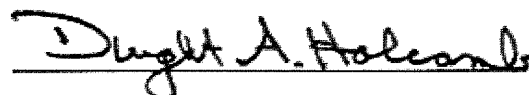
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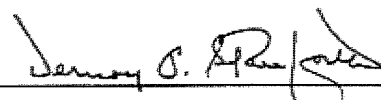
has successfully met the prescribed program requirements for

**Crisis Intervention**

Date: May 21, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

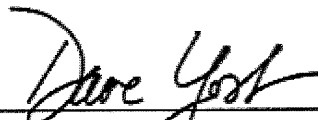
This is to certify that


**Cristopher Coy**

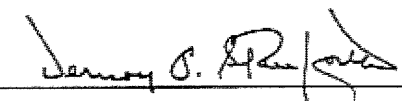
has successfully met the prescribed program requirements for

**Biological Evidence  
Collection for Sexual**

**Date:** Assaults <sup>May 13, 2022</sup>

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

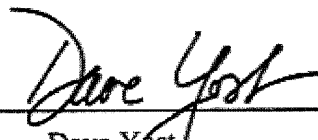
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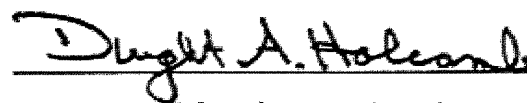
**Cristopher Coy**

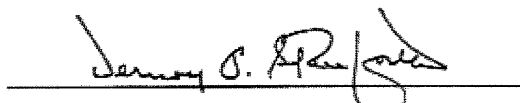
has successfully met the prescribed program requirements for

**Officer Wellness  
Seminar**

*Date:* April 24, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

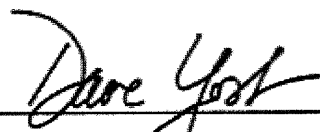
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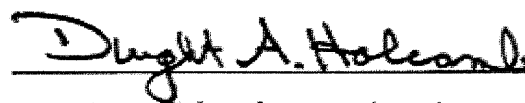
**Cristopher Coy**

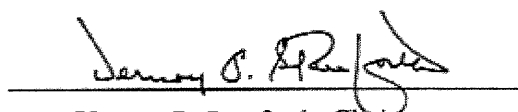
has successfully met the prescribed program requirements for

**Vicarious Trauma**

Date: April 24, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission





# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

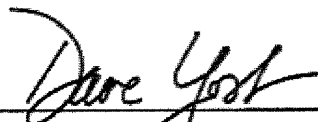
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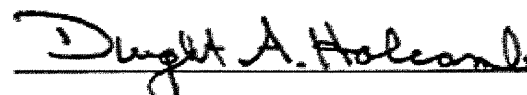
**Cristopher Coy**

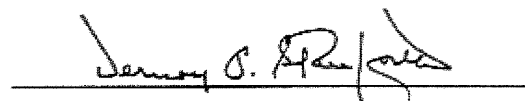
has successfully met the prescribed program requirements for

**Mental Health Response**

*Date:* April 20, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



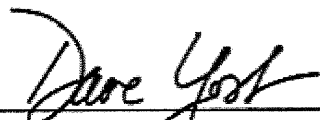
# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL


This is to certify that

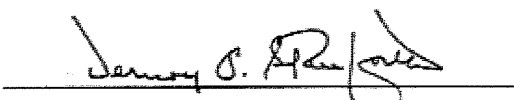
**Cristopher Coy**

has successfully met the prescribed program requirements for

Effective  
Communication and  
Safe Interaction with  
Persons in Crisis

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

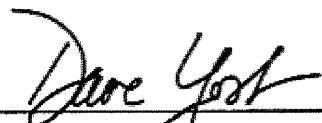
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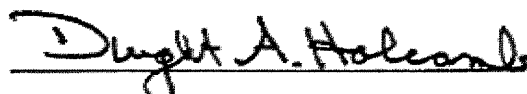
**Cristopher Coy**

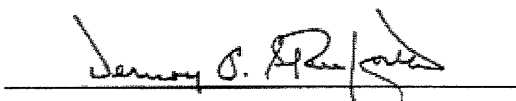
has successfully met the prescribed program requirements for

**Use of Deadly Force and  
Legal Guidelines**

*Date:* April 28, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

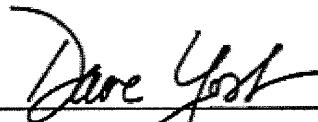
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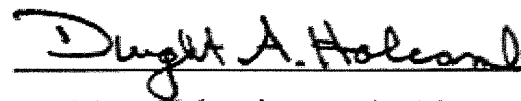
**Cristopher Coy**

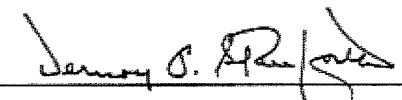
has successfully met the prescribed program requirements for

**Qualified Immunity**

Date: June 09, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

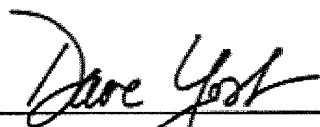
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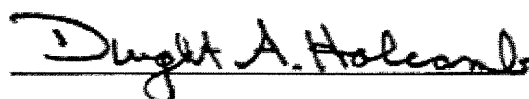
**Cristopher Coy**

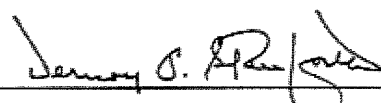
has successfully met the prescribed program requirements for

**Objective  
Reasonableness**

*Date:* June 24, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

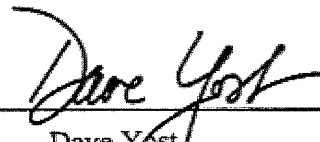
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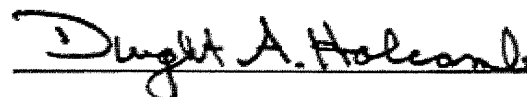
**Cristopher Coy**

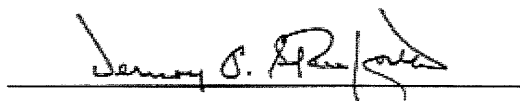
has successfully met the prescribed program requirements for

**BCI Lethal Use of Force  
and OIS Investigations**

*Date:* April 28, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

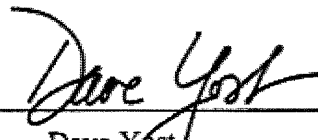
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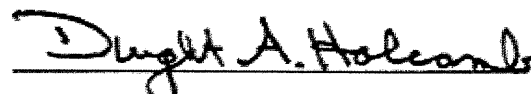
**Cristopher Coy**

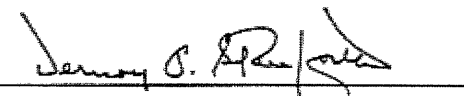
has successfully met the prescribed program requirements for

**Communication  
Disabilities**

*Date:* June 24, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission





# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

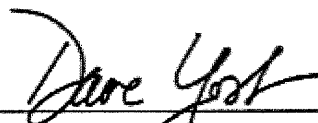
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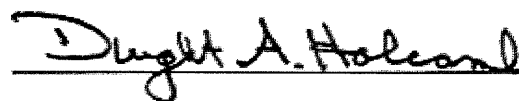
**Cristopher Coy**

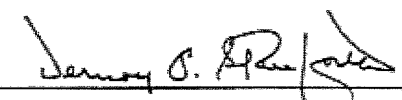
has successfully met the prescribed program requirements for

**Critical Thinking in Use  
of Force Situations**

*Date:* June 28, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

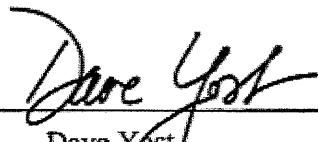
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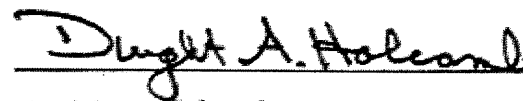
**Cristopher Coy**

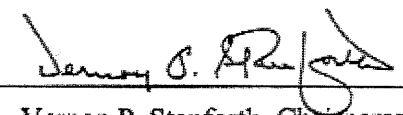
has successfully met the prescribed program requirements for

**CAT and Officer  
Wellness**

*Date:* July 08, 2022

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



Cut out the small certificate above and keep with your airman certificate. You should keep the remainder of this sheet in a safe place in case you lose your certificate above.

Your Name

Your faasafety.gov Registered Username

Course Completed

Course Completion Date

Course Completion Certificate Number

Cristopher David Coy

cris.coy@ravennaoh.gov

Part 107 Small Uas Recurrent

November 17, 2021

1257831-20211117-00677



Bureau of Workers'  
Compensation

# Certificate of Completion

This is to certify that

*Cristopher Coy*

has successfully completed the following:

*Young Workers Safety (Online e-Course)*

on

3/8/2023

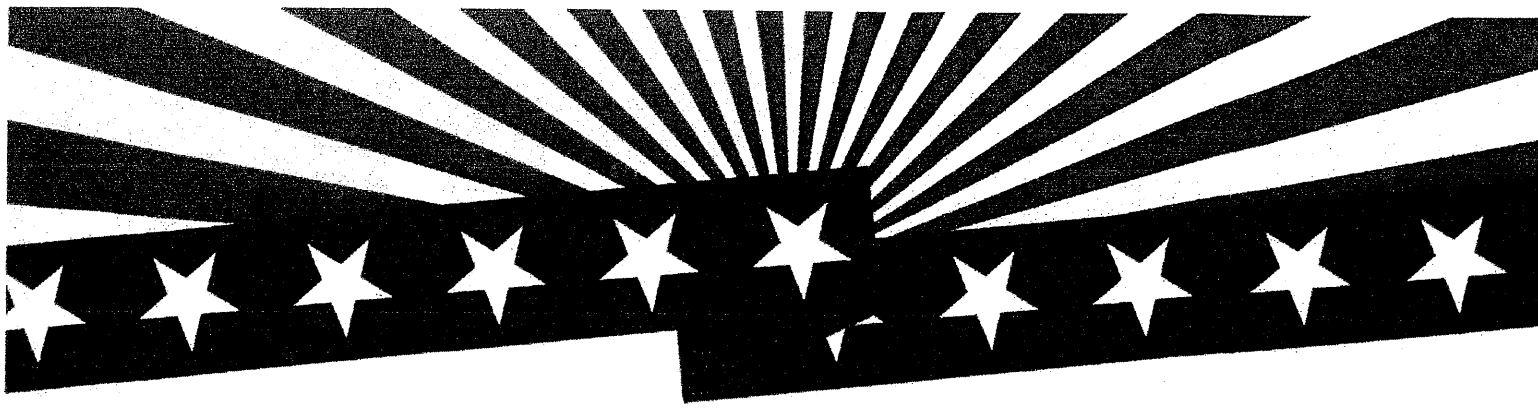
**Credit Type**

**Credit Value**

Policy Number: 36705502

BWC Program Credit (online hours)

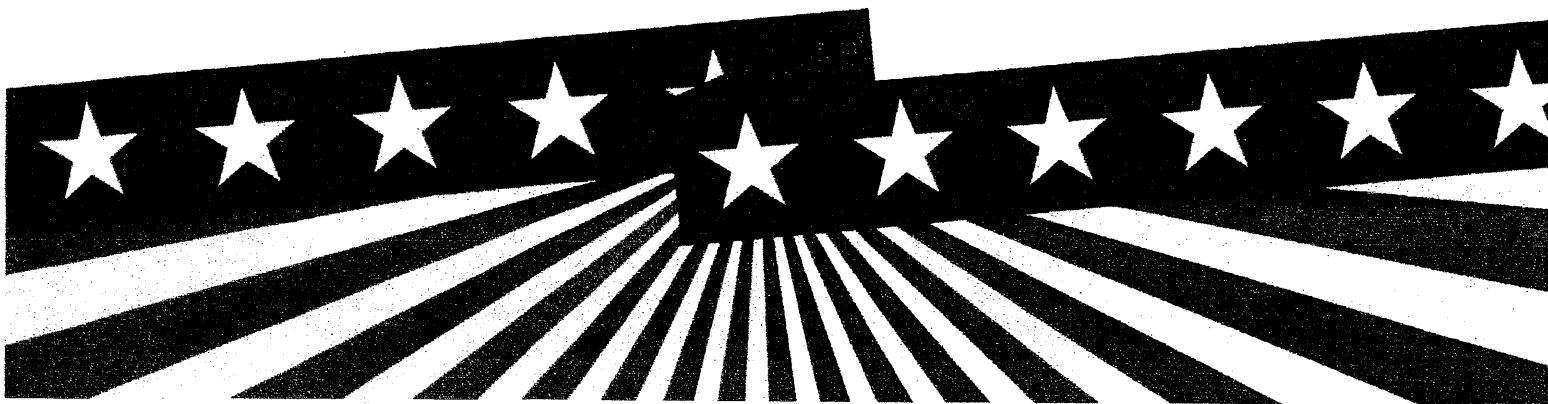
1.5



# Sgt Chris Coy

Successfully completed. The manual  
breaching. Training. Session By Black  
Cloud Operations Sgt. Sam Todd

December 15 & 16, 2022





**American Red Cross**  
Training Services

## **Certificate of Completion**

**Cris Coy**

has successfully completed requirements for

**Bloodborne Pathogens Training**

Date Completed: 1/27/2020

Validity Period: 1 - Years

Conducted by: American Red Cross



To verify certificate, scan code or visit [redcross.org/digitalcertificate](https://redcross.org/digitalcertificate) and enter ID.

Learn and be inspired at [LifesavingAwards.org](https://LifesavingAwards.org)



003NVEQ



**FAA**  
Aviation Safety

# **Certificate of Achievement**

This is to certify that

**Cristopher David Coy**

has successfully completed the  
FAA Safety Team Aviation Learning Center Online  
Course

## **Part 107 Small Uas Recurrent**

Course Number ALC-677

Presented by Online Courses

**November 17, 2021**

Certificate Number 1257831-20211117-00677

A handwritten signature in cursive script, reading "Patricia Mathes", is positioned above a horizontal line.

*Patricia Mathes, Manager, National FAA Safety Team*

# ***ALICE***

*a solution of*

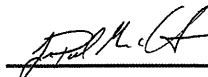


## **CERTIFICATE OF TRAINING**

AWARDED TO:

**Cris Coy**

**Who has successfully completed the:**  
ALICE Introduction for Instructors

  
**JP Guilbault**  
CEO, Navigate360

October 23, 2021

**Issue Date**

October 23, 2022

**Expiration Date**

## **ALICE TRAINING® CERTIFICATION**

Certificate Number: **SDH9466S**





# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

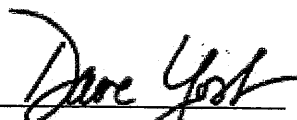
**Cristopher Coy**

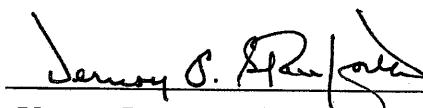
has successfully completed the advanced training course

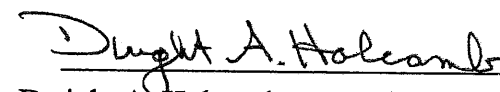
**66-002-19-23: Judgmental Driving Simulator**

at the Ohio Peace Officer Training Academy given

**November 12 - 14, 2019**

  
Dave Yost  
Attorney General

  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission

  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

DATE CERTIFICATE PRINTED: December 8, 2019



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

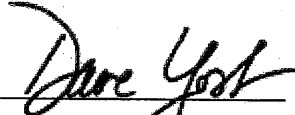
This is to certify that

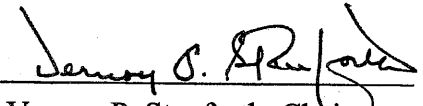
**Cristopher Coy**

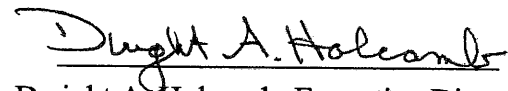
has successfully completed the advanced training course  
**44-002-19-23: Judgmental Firearms Simulator**

at the Ohio Peace Officer Training Academy given

**November 12 - 14, 2019**

  
Dave Yost  
Attorney General

  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission

  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

DATE CERTIFICATE PRINTED: December 8, 2019

# Calibre Press

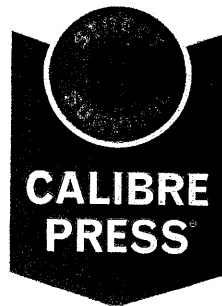
This certificate is presented to:

**CRIS COY**


For successfully completing the course

***TACTICAL LEADERSHIP***

**Cleveland, OH – August 22, 2019**



8 hours of Instruction

  
LT. JAMES GLENNON  
Director of Training

# Calibre Press

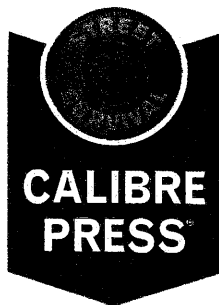
This certificate is presented to:

**CRIS COY**

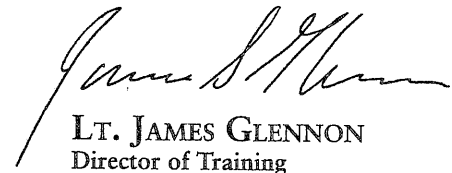
For successfully completing the course

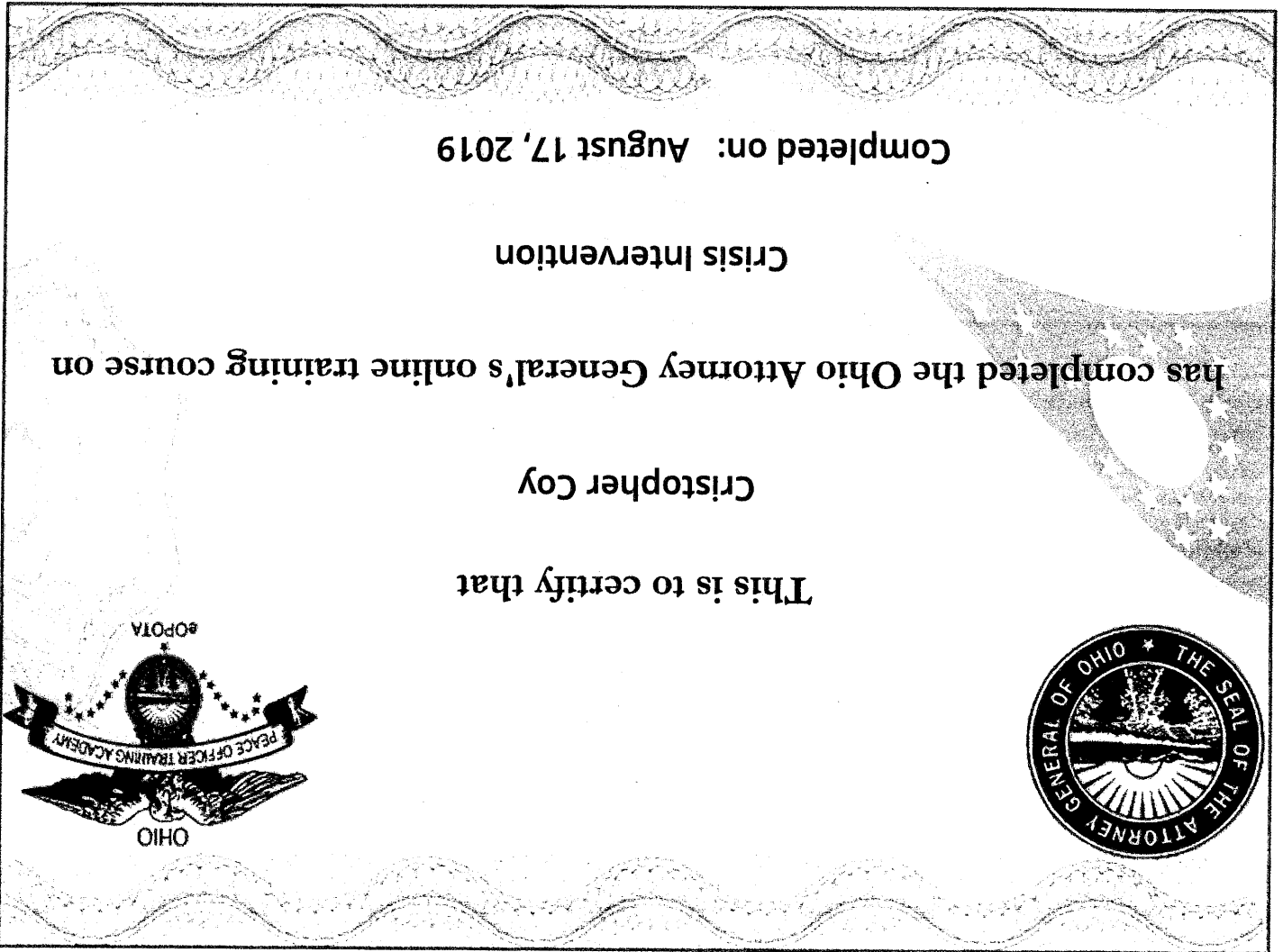
***TACTICAL LEADERSHIP***

Cleveland, OH – August 22, 2019



8 hours of Instruction

  
LT. JAMES GLENNON  
Director of Training





**This is to certify that**

**Cristopher Coy**

**has completed the Ohio Attorney General's online training course on  
Operating a Vehicle Impaired (OVI) Statutory Review**

**Completed on: July 03, 2019**



**This is to certify that**

**Cristopher Coy**

**has completed the Ohio Attorney General's online training course on**

**Responding to Sexual Assault**

**Completed on: June 02, 2019**



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Criminal Gang Awareness***

***Completed on: 5/5/2019 10:01:38 PM***





*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Crime Scene Investigation***

***Completed on: 4/10/2019 2:49:25 AM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Automobile Inventory***

***Completed on: 3/23/2019 4:48:58 PM***



*This is to certify that*  
***Cristopher Coy***  
*has completed the Ohio Attorney General's online training course on*  
***Identity Theft***

***Completed on: 2/12/2019 9:12:21 PM***

# HEARTSAVER

**Heartsaver®  
CPR AED**



**Cris Coy**

**has successfully completed the cognitive and skills  
evaluations in accordance with the curriculum of the  
American Heart Association Heartsaver® CPR AED Program.**

**Optional modules completed:**

**Issue Date**

1/25/2019

**Recommended Renewal Date**

01/2021

**Training Center Name**

University Hospitals Geauga Medical Center

**Instructor Name**

ryan hall

**Training Center ID**

OH01897

**Instructor ID**

03120084917

**Training Center Address**

13207 Ravenna Rd  
Chardon OH 44024-7032 USA

**eCard Code**

196209656586

**Training Center Phone  
Number**

(440) 285-6000

**QR Code**



To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to [www.heart.org/cpr/mycards](http://www.heart.org/cpr/mycards).

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# CERTIFICATE OF TRAINING

This Certificate is Hereby Awarded to

**Ptl. Cris Coy**

for successfully completing (4) hours of practical training in First Aid, Use of the AED and CPR. This training was conducted and completed through the assistance of the Rayen Fire Department.

Awarded this 26<sup>th</sup> day of January 2019

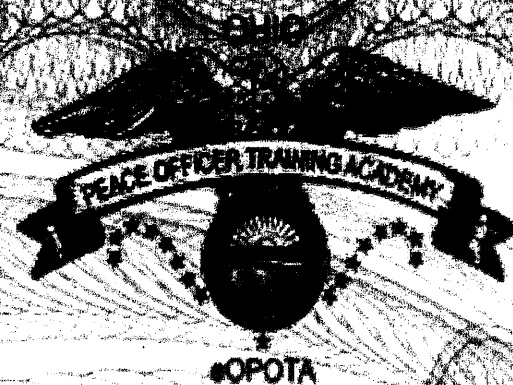
*R. C. D. A.*

Captain Ryan Hall

*Wesley*

Mayor

FF/Paramedic Ryan Leffert



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Law Enforcement Sexual Harassment  
Awareness Training***

***Completed on: 1/10/2018 4:48:30 AM***

PTL Coy #1434  
1/23/2019 1849hrs



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Ethics and Professionalism***

***Completed on: 11/28/2018 8:19:46 PM***





*This is to certify that*

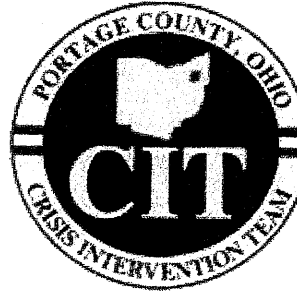
***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Credit Card Fraud***

***Completed on: 11/27/2018 9:24:06 PM***





**This is to certify that**  
**Ptl. Cris Coy**  
**successfully completed**  
**40 hours of Crisis Intervention Team Training**  
**through the**  
**Mental Health & Recovery Board of Portage County**  
**November 5-9, 2018.**

A handwritten signature in black ink, appearing to read "John Garrity", written over a horizontal line.

**John Garrity, Ph.D., Executive Director**  
**Mental Health & Recovery Board**

A handwritten signature in black ink, appearing to read "David Doak", written over a horizontal line.

**Sheriff David Doak**  
**Portage County Sheriff's Office**





Bureau of Workers'  
Compensation

# Certificate of Completion

This is to certify that

*Cristopher Coy*

has successfully completed the following:

*Accident Analysis (Online)*

on

10/16/2018

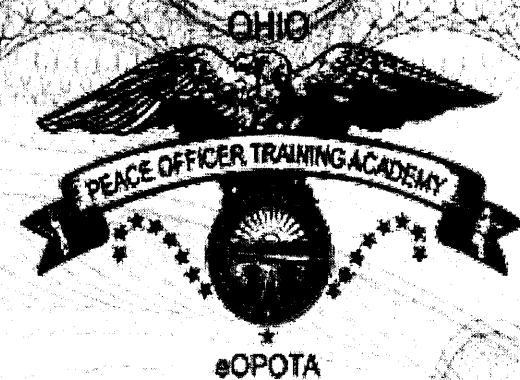
**Credit Type**

**Credit Value**

Policy Number: 36705502

BWC Program Credit (online hours)

0.5



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Sovereign Citizens Part Two***

***Completed on: 10/17/2018 9:25:20 PM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Sovereign Citizens Part One***

***Completed on: 9/11/2018 1:56:54 AM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Companion Animal Encounters***

***Completed on: 6/23/2016 4:49:30 AM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Evidence Collection and Preservation***

***Completed on: 8/22/2018 10:45:27 PM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Domestic Violence with Lethality  
Factors***

***Completed on: 7/16/2018 5:17:55 PM***





*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Domestic Violence Legal Updates:  
Ohio Protection Order Laws***

***Completed on: 6/16/2018 10:25:03 PM***



PT1. CoY #434

## Avoiding Back Trauma Training

### Post-Test results

Today's Date 5/13/18

Overall Score 11 of 13

Percent Correct 85%

**Congratulations! You successfully completed your "Avoiding Back Trauma Training" training. You may Print the results on this page or Exit the course at any time.**

Number Correct	Chapter
----------------	---------

*3 of 4	Chapter 2 Back Pain
6 of 7	Chapter 3 Reducing Back Traumas
2 of 2	Chapter 4 Lifting

\* Need to Review



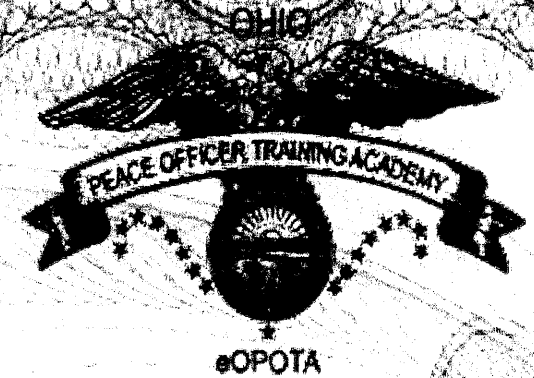
*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***OH 1 Crash Report Update***

***Completed on: 5/13/2018 9:06:14 PM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***DeEscalating Mental Health Crises***

***Completed on: 4/16/2018 9:50:23 PM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Biological Evidence Collection and  
Retention***

***Completed on: 3/27/2018 10:13:45 PM***

**Ohio**

**Bureau of Workers'  
Compensation**

# **Certificate of Completion**

This is to certify that

*Cristopher Coy*

has successfully completed the following:

*Bloodborne Pathogens (Online)*

on

2/6/2018

**Credit Type**

**Credit Value**

BWC Program Credit

1.5

Policy Number: 36705502



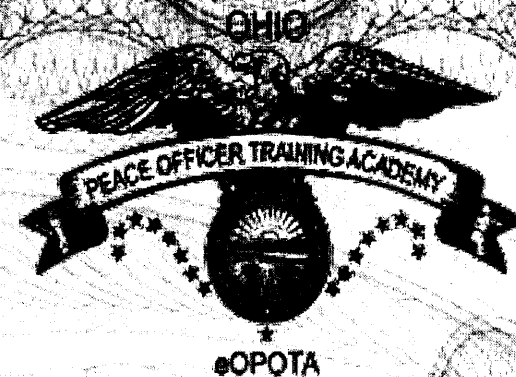
*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Automobile Searches***

***Completed on: 1/27/2018 9:34:08 PM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Law Enforcement Sexual Harassment  
Awareness Training***

***Completed on: 1/10/2018 4:48:30 AM***



# CERTIFICATE OF TRAINING

This is to certify that

**Cris Coy**

of the Ravenna Police Department  
has satisfactorily completed training as a

**Mechanical and Shotgun Breaching**

presented this 28th day of Sept. 2017

Samuel S. Todd  
Director of Training

PO Box 483 Rootstown, OH 44272 - 330-620-8878 - [www.BlackCloudOperations.com](http://www.BlackCloudOperations.com)



# CERTIFICATE of TRAINING

This Certificate is Hereby Awarded To

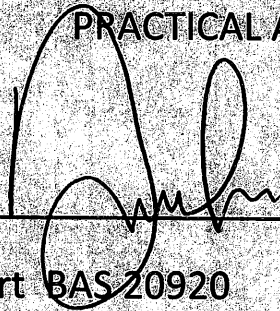
**Cris Coy**

At The

**Ravenna Police Department**

SUCCESSFULLY COMPLETED 4 HOURS OF C.P.T. TRAINING IN

PRACTICAL APPLICATION OF FORCE ON THE 5th OF OCTOBER 2017



David Wert BAS 20920

10/06/17

Date

# CERTIFICATE of TRAINING

This Certificate is Hereby Awarded To

**Ptl. Cris Coy**

At The

**Ravenna Police Department**

WHO SUCCESSFULLY COMPLETED 2 HOURS OF TRAINING IN  
TASER RECERTIFICATION ON THE 10th OF OCTOBER 2017



David Firtik



Date

# **Certificate of Completion**

This is to certify that  
*Cristopher Coy*

Has successfully completed the following:

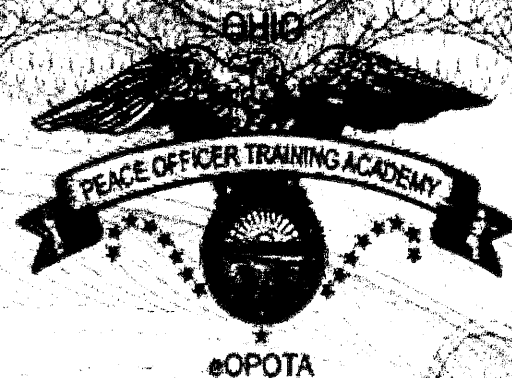
*Ladder/Stairway Safety (Online)*

on  
*9/19/2017*

Policy Number: 36705502



Bureau of Workers'  
Compensation



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***2017 Legal Update: Search and  
Seizure Law***

***Completed on: 9/27/2017 6:40:53 AM***



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Cristopher Coy**

has successfully completed the advanced training course

**56-753-17-12: Trauma Informed Policing**

at the Ohio Peace Officer Training Academy given

**April 25, 2017**

Mike DeWine  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission

Mary E. Davis, Executive Director  
Ohio Peace Officer Training Commission  
DATE CERTIFICATE PRINTED: May 1, 2017



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***2017 Legal Update: Civil Liability for  
Officers***

***Completed on: 9/19/2017 4:28:59 AM***





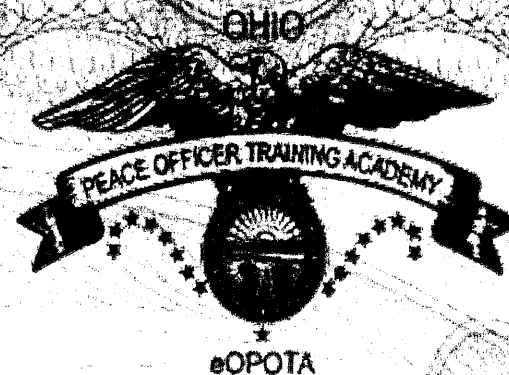
*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***2017 Legal Update: Domestic  
Violence Refresher***

***Completed on: 9/19/2017 4:36:55 AM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***2017 Legal Update: Domestic  
Violence Refresher***

***Completed on: 9/19/2017 4:36:55 AM***





*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***01 Blue Courage Foundations***

***Completed on: 9/18/2017 3:59:06 AM***



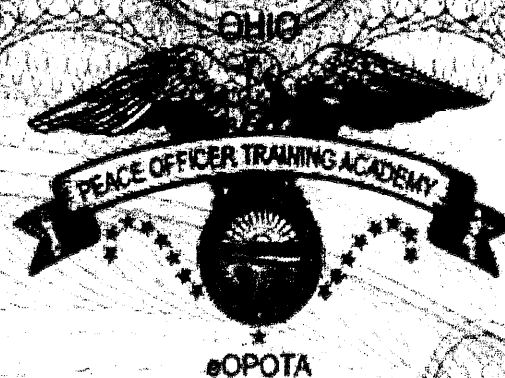
*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***02 Blue Courage The Nobility of  
Policing***

***Completed on: 9/18/2017 4:05:09 AM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***03 Blue Courage Positive Psychology***

***Completed on: 9/18/2017 4:58:23 AM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***04 Blue Courage Health and Wellness***

***Completed on: 9/18/2017 5:22:01 AM***



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Cristopher Coy**

has successfully completed the advanced training course

**56-753-17-12: Trauma Informed Policing**

at the Ohio Peace Officer Training Academy given

**April 25, 2017**

Mike DeWine  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission

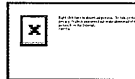
Mary E. Davis, Executive Director  
Ohio Peace Officer Training Commission

DATE CERTIFICATE PRINTED: May 1, 2017

## Jeff Wallis

---

**From:** OPOTARegistration@ohioattorneygeneral.gov  
**Sent:** Thursday, January 26, 2017 9:20 AM  
**To:** Cris Coy; Jeff Wallis  
**Subject:** OPOTA Course Registration Approved



Ohio Peace Officer Training Academy  
London Office      Richfield Office  
740-845-2700      330-659-2311  
800-346-7682      888-436-7282

Fax 740-845-2675      Fax 330-659-2401  
[www.OhioAttorneyGeneral.gov](http://www.OhioAttorneyGeneral.gov)

1/26/2017

**CONTACT:**  
Chief Tim Adkins  
Ravenna Police Department  
220 South Park Way  
Ravenna, OH 44266

**STUDENT:**  
Cristopher Coy

CourseNumber	CourseName	Dates	Cost
56-753-17-12	Trauma Informed Policing	4/25/2017-4/25/2017	\$0.00
		Tuition -	\$0.00
		Room - 0 nights =	\$0.00
		Arrival Date -	

Course Location: **Richfield Campus**

**Comments:**

Please see below for location addresses: #56-753-17-06 thru #56-753-17-08 will be held at North Central State College, Ralph Phillips Conference Ctr., James W. Kehoe Ctr. for Advances Training, 175 Mansfield Avenue, Shelby, OH 44875 #56-753-17-09 thru #56-753-17-11 will be held at Kent State University-Trumbull, Lecture Hall 202, Admin Bldg., 4314 Mahoning Avenue NW, Warren, OH 44483 #56-753-17-13 thru #56-753-17-15 will be held at Cuyahoga Comm College, Public Safety Institute, Western Campus, 11000 Pleasant Valley Rd., Parma, OH 44130

This is to confirm you are registered for the above named course; this is not an invoice. Courses are held 8:00 AM to 5:00 PM, unless otherwise stated above. Lodging is available at the London main campus for \$15.00 per night; check-in time is after 4:00 PM. If you do not attend and do not cancel your registration four days prior, you will be charged one-half the total course fee.

Agencies are encouraged to register for OPOTA courses online at [OHLEG](http://OHLEG). Email [OPOTARegistration@OhioAttorneyGeneral.gov](mailto:OPOTARegistration@OhioAttorneyGeneral.gov) for questions on how to utilize this registration alternative. Effective July 1, 2014, course reminder letters will no longer be mailed. You may update your contact information with OPOTA including your email address at [OPOTAUpdate](http://OPOTAUpdate).



*This is to certify that*

***Cristopher Coy***

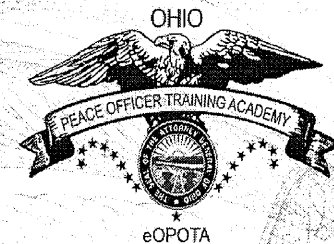
*has completed the Ohio Attorney General's online training course on*

***Awareness of Human Trafficking***

*Completed on: 08/30/2012*

*Completed in: 0:56:1*





*This is to certify that*

***Cristopher Coy***

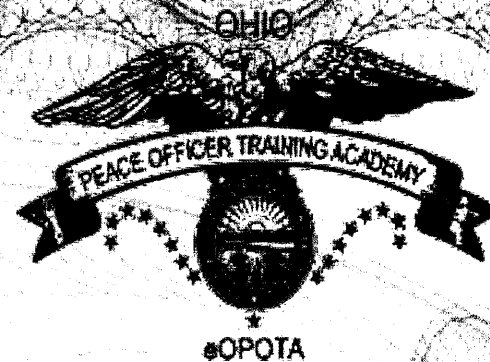
*has completed the Ohio Attorney General's online training course on*

***Responding to Human Trafficking***

*Completed on: 08/30/2012*

*Completed in: 0:41:49*





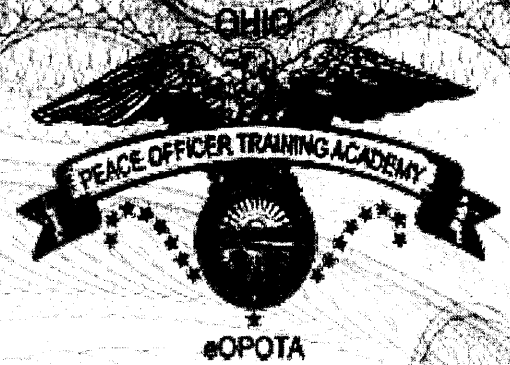
*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Companion Animal Encounters***

***Completed on: 6/23/2016 4:49:30 AM***



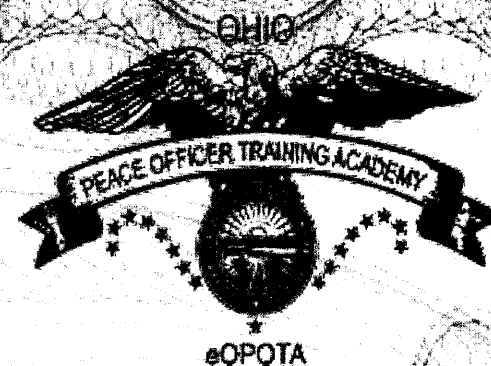
*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Human Trafficking 2016 Update***

***Completed on: 4/21/2016 5:07:07 AM***



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Disability Training for First  
Responders***

***Completed on: 8/12/2016 12:45:21 AM***



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Cristopher D. Coy**

has participated in the advanced training course

**52-351-16-14: Policing in the 21st Century**

at the Ohio Peace Officer Training Academy given

**June 21, 2016**

Mike DeWine  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission

Mary E. Davis, Executive Director  
Ohio Peace Officer Training Commission

# CERTIFICATE OF TRAINING

This is to certify that

**CRIS COY**

of the Ravenna Police Department  
has satisfactorily completed training as a

**Mechanical and Shotgun Breaching**

presented this 5th day of August 2016

*S. J. Felt*  
Dir. of Training

PO Box 483 Rootstown, OH 44272 - 330-620-8878 - [www.BlackCloudOperations.com](http://www.BlackCloudOperations.com)

RECEIVED

SEP 20 2016

CITY OF RAVENNA  
FINANCE DIRECTOR



# Ravenna Police Department Fitness Test Report Form

NAME: <u>CRIS COY</u>					DATE OF TEST: <u>10-26-09</u>	
SSN: <u>[REDACTED]</u>	DOB: <u>02-15-76</u>	AGE: <u>33</u>	SEX: <u>M</u>	TOTAL SCORE: <u>23</u>	AVE. %: <u>4.6</u>	

WGT: 256

PERFORMANCE TEST:	PERFORMANCE RESULTS:	SCORE:
300 METER / 1.25 MILE RUN:	<u>10:31</u>	<u>3</u>
SIT-UPS:	<u>46</u>	<u>5</u>
PUSH-UPS:	<u>45</u>	<u>5</u>
SIT & REACH:	<u>25"</u>	<u>5</u>
BENCH PRESS:	<u>300</u> <u>(MACHINE)</u>	<u>5</u>

$$(\text{Body Wgt}) \times (\% \text{ of Body Wght to BE 11\%}) \times (1.016) + 18.41 = 1RM$$



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Finding Words***

***Completed on: 5/25/2015 5:26:42 AM***



# CERTIFICATE OF ATTENDANCE

AWARDED TO

**Christopher Coy**

For attending a 16 hour training event at the  
Summa Akron City Hospital, titled "Mindset Boot Camp"  
instructed by David Smith of The Winning Mind, LLC,  
and Lt. Col. David Grossman of Killology Research Group.

Awarded this 6<sup>th</sup> day of January, 2014

*Elizabeth Brantner Smith*





ST CUSTOMS

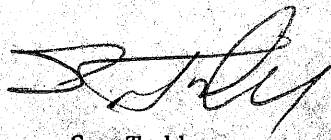
THIS CERTIFIES THAT

CHRISTOPHER COY

has successfully completed the Advanced Police Training  
in the use of Manual and Shotgun Breaching

CERTIFICATE OF  
TRAINING

Dated this 4th day of September, 2015



Sam Todd  
Instructor

ST CUSTOMS

THIS CERTIFIES THAT


CHRISTOPHER COX

has successfully completed the Advanced Police Training

in the use of Manual and Shotgun Breaching

CERTIFICATE OF  
TRAINING

Dated this 4th day of September, 2015

  
Sam Todd  
Instructor

# OHIO DEPARTMENT OF HEALTH

## ALCOHOL AND DRUG TESTING

This is to certify that

**CRISTOPHER D COY**

has qualified for and is hereby issued Senior Operator permit number **86902-S-6**  
under the provisions of section 3701.143 of the Ohio Revised Code and chapter  
3701-53-01 through 10 of the Ohio Administrative Code and is authorized to perform  
breath tests in accordance with such laws and rules,  
using the BAC DataMaster instrument.

Effective Date December 05, 2014  
This permit expires **December 05, 2015**



Application Date  
September 10, 2014

A handwritten signature in black ink, likely belonging to the Director of Health, is written over the printed title.

DIRECTOR OF HEALTH



# Certificate of Completion

This certifies that

**Christopher D. Coy**

has successfully completed the training  
program requirements for

**Mid-Ohio Advanced Emergency Vehicle Operations  
Training**

*What will you do today to contribute to a safer Ohio?*

Awarded on this **29th** day of **October 2014**





*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Interviewing the Crime Victim***

*Completed on: 08/14/2014*

*Completed in: 0:36:42*

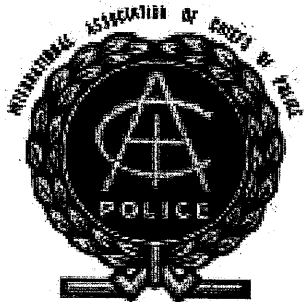
# Certificate of Training

**Cristopher D. Coy**  
**Ravenna Police Department**

has successfully completed the 16-hour

**Advanced Roadside Impaired Driving Enforcement**

April 28-29, 2014  
Streetsboro Police Department



Ohio DEC Program Coordinator

*San. W. S. Stangelt*

Ohio State Highway Patrol





# METRO SWAT



## CRIS COY

HAS SUCCESSFULLY COMPLETED 16HRS OF

PATROL RIFLE TRAINING

MAY 5-6, 2014 AT THE PORTAGE COUNTY SHERIFF'S RANGE

SHALERSVILLE TOWNSHIP, OHIO

Eric Goodwin  
INSTRUCTOR

Jeffrey E. Fitch  
COMMANDER

# CERTIFICATE OF ATTENDANCE

AWARDED TO

**Christopher Coy**

**COPY**

For attending a 16 hour training event at the  
Summa Akron City Hospital, titled "Mindset Boot Camp"  
instructed by David Smith of The Winning Mind, LLC,  
and Lt. Col. David Grossman of Killology Research Group.

Awarded this 6<sup>th</sup> day of January, 2014

*Elizabeth Brantner Smith*

THE WINNING MIND  
**DS&A**  
DAVE SMITH & ASSOCIATES  
www.dsandassociates.com



# Certificate of Completion

This is to certify that  
*cris coy*

Has successfully completed the following:  
*Hazard Communication 2012 Basics: Labeling, Safety Data  
Sheets, and Pictograms Online*

on  
*11/25/2013*

Policy Number: 36705502



Bureau of Workers'  
Compensation

**RAVENNA POLICE DEPARTMENT  
OFFICER SCORE SHEET OPOTC QUALIFICATION**

OFFICER: Coy

RANGE: PCSO

DATE: 10/11/13

DUTY PISTOL SCORE: OPOTA RQT-2

PISTOL MANUFACTURER: HK 45


SERIAL NUMBER: [REDACTED]

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS			MISSES			COMMENTS
ONE	4 FEET	3	3	3	3				Difficulty Following Direction
TWO	9 FEET	3	2	2	2	1	1	1	
THREE A	12 FEET	4	4	4	4				
THREE B	12 FEET	4	4	4	4				Unfamiliar with Handgun
FOUR	20 FEET	6	4	4	5			1	
FIVE	30 FEET	3	3	3	2			1	
SIX	50 FEET	2	0	0	1			1	
TOTALS		25	20	20	22	5	5	2	4

PATROL RIFLE SCORE: OPOTA PRC-06

RIFLE MANUFACTURER: ROCK RIVER

SERIAL NUMBER: \_\_\_\_\_

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS			MISSES			COMMENTS
ONE	15 FEET	3	12	12	10				poor understanding of nomenclature of rifle
TWO	20 FEET	3	12	12	9				
THREE	30 FEET	3	12	10	8				
FOUR	50 FEET	2	12	9	9				poor sight alignment and trigger squeeze
FIVE	75 FEET	1	12	9	8				
SIX	75 FEET	5	12	10	12				
SEVEN	150 FEET	3	12	6	10				
TOTALS		20	72	59	57				63

RANGE OFFICER: [Signature]

CERTIFICATE #: BFC 073

DATE: 10/11/13



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Cristopher D. Coy**

has participated in the advanced training course

**66-015-13-06: Judgmental Driving Simulator**

at the Ohio Peace Officer Training Academy given

**November 5 - 7, 2013**

Mike DeWine  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission

Mary E. Davis, Interim Executive Director  
Ohio Peace Officer Training Commission



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Cristopher D. Coy**

has participated in the advanced training course

**44-011-13-06: Judgmental Firearms Simulator**

at the Ohio Peace Officer Training Academy given

**November 5 - 7, 2013**

Mike DeWine  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission

Mary E. Davis, Interim Executive Director  
Ohio Peace Officer Training Commission



# MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Ohio Peace Officer Training Academy  
Office 800-346-7682  
Fax 740-845-2675

P.O. Box 309  
London, Ohio 43140  
[www.OhioAttorneyGeneral.gov](http://www.OhioAttorneyGeneral.gov)

April 29, 2013

Chief Timothy Adkins  
Ravenna Police Department  
220 South Park Way  
Ravenna, OH 44266

Re: Return of SF400 Form for Cristopher Coy

Dear Chief Adkins:

The enclosed Notice Of Peace Officer Appointment (SF400) is being returned for the following reason(s):

1. **Page 2, Section 20: The Oath of Office must be completed.**

Please return the SF400 and any requested documentation within 10 days of receiving this letter. Upon receipt of the above information, we will conduct our review and issue a training determination.

Thank you for your cooperation.

Sincerely,

Arienne M. Fauber  
Certification Officer  
Professional Standards Section

cc: Officer

AF/jw

*Returned  
5-8-2013  
JAB*

Microsoft Word - SF400adm - Notice of Peace Officer Appointment 4... <http://www.ohioattorneygeneral.gov/OhioAttorneyGeneral/files/81/8...>



# MIKE DeWINE

★ OHIO ATTORNEY GENERAL ★

RECEIVED  
OFFICE OF THE ATTORNEY GENERAL



Ohio Peace Officer Training Commission  
Office 800-346-7682  
Fax 740-845-2675

P.O. Box 309  
London, OH 43140  
[www.OhioAttorneyGeneral.gov](http://www.OhioAttorneyGeneral.gov)

TRAINING COMMISSION  
LONDON, OH 43140

## NOTICE OF PEACE OFFICER APPOINTMENT

1. Within ten days of the appointment or status change, submit one copy of this form either by email, fax or mail.
2. Type or print legibly and complete all blanks. Enter N/A if not applicable.
3. Submit pages 1 and 2 for a New Appointment. A new appointment occurs when an officer is first sworn into your agency, or has previously left the agency and returns.
4. Submit only page 1 for a Status Change. A status change occurs when an officer continues to be appointed by your agency, but has a change from one status, as listed in Box 15, to a different status.
5. Enter any necessary information for a Correction to Record, submitting all affected pages, and attach a letter explaining the requested change.

<b>OFFICER INFORMATION</b>	1. Name (Last)	(First)	(Middle)	2. Social Security Number
	COY	Christopher	David	[REDACTED]
	3. Alias (Last)	(First)	(Middle)	
	[REDACTED]			

<b>AGENCY INFORMATION</b>	9. Agency Name
	Ravenna Police Department
10. Agency Email Address	11. Agency Phone Number
	330-296-6486
12. Agency Mailing Address (#/Street/PO Box)	(City) (Zip Code) (County Name)
220 Park Way	Ravenna, OH. 44266 Portage

<b>APPOINTMENT INFORMATION</b>	(Complete Date, Status and ORC)	13. New Appointment Date	14. Status Change Date
		4/23/2013	4/23/2013
15. Select New Status	Full-Time	Part-Time	Auxiliary Reserve Special Seasonal
16. Select New ORC	City/Municipality Full-Time/Part-Time (737.02)	City/Municipality Auxiliary/Reserve/Special (737.051)	City/Municipality Chief (737.02)
	Village Full-Time/Part-Time/Special (737.16)	Village Auxiliary/Reserve (737.161)	Village Chief (737.15)
	Township Police Officer (505.49)	Township Constable (509.01)	Other Chief - List ORC/Charter
	Other - List ORC/Charter	Deputy Sheriff (311.04)	Sheriff (311)

<b>ATTESTATION OF REPORTING AUTHORITY</b>	I attest that the information provided on this form is true and correct and is based on my personal knowledge or inquiry.	
17. Signature of Reporting Authority	18. Name and Title	19. Date
Timothy L. Adkins	TIMOTHY L. ADKINS CHIEF	04/26/2013
<b>NOTARY</b>	Sworn to and subscribed before me this 23rd day of April, 2013, in the County of Portage, Ohio.	
Kathryn M. Hann	My commission expires April 20, 2018	
Signature of Notary	Recorded in Portage County	



Microsoft Word - SF400adm - Notice of Peace Officer Appointment 4... <http://www.ohioattorneygeneral.gov/OhioAttorneyGeneral/files/81/8...>

Officer Name (Last)

COY

(First)

Christopher

(Middle)

David

Social Security Number

**20. OATH OF OFFICE**

I do solemnly swear or affirm that I will support the Constitution and Laws of the United States of America, the Constitution and Laws of the State of Ohio, and Laws and Ordinances of the political subdivision to which I am appointed and to the best of my ability will discharge the duties of this office.

Signature of Appointee

*Coy Coy*  
*Joseph Bica*

Signature of Appointing Authority

Name of Appointing Authority (Typed or Printed Legibly)

JOSEPH BICA  
 MAYOR & DIRECTOR OF PUBLIC SAFETY

Title of Appointing Authority (Typed or Printed Legibly)

**OHIO PEACE OFFICER APPOINTMENT HISTORY**

Please list all prior appointments. Use additional copies of page 2, as needed, to list the entire appointment history.

21. Appointed By (Agency Name and County):

Ravenna Police Department

Portage County

22. From(mm/dd/yyyy):

4/23/2013

To(mm/dd/yyyy):

/ /

23. Appointment Status (Check Appropriate Box)

Full-Time ☒Part-Time ☐Auxiliary ☐Reserve ☐Special ☐Seasonal ☐

24. Appointed By (Agency Name and County):

Ravenna Police Department

Portage County

25. From(mm/dd/yyyy):

6/25/2009

To(mm/dd/yyyy):

4/22/2013

26. Appointment Status (Check Appropriate Box)

Full-Time ☐Part-Time ☒Auxiliary ☐Reserve ☐Special ☐Seasonal ☐

27. Appointed By (Agency Name and County):

Mahoning County Sheriff's Office

28. From(mm/dd/yyyy):

5/29/2007

To(mm/dd/yyyy):

4/21/2013

29. Appointment Status (Check Appropriate Box)

Full-Time ☒Part-Time ☐Auxiliary ☐Reserve ☐Special ☐Seasonal ☐

30. Appointed By (Agency Name and County):

31. From(mm/dd/yyyy):

/ /

To(mm/dd/yyyy):

/ /

32. Appointment Status (Check Appropriate Box)

Full-Time ☐Part-Time ☐Auxiliary ☐Reserve ☐Special ☐Seasonal ☐

33. Appointed By (Agency Name and County):

34. From(mm/dd/yyyy):

/ /

To(mm/dd/yyyy):

/ /

35. Appointment Status (Check Appropriate Box)

Full-Time ☐Part-Time ☐Auxiliary ☐Reserve ☐Special ☐Seasonal ☐

36. Appointed By (Agency Name and County):

37. From(mm/dd/yyyy):

/ /

To(mm/dd/yyyy):

/ /

38. Appointment Status (Check Appropriate Box)

Full-Time ☐Part-Time ☐Auxiliary ☐Reserve ☐Special ☐Seasonal ☐



# MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Ohio Peace Officer Training Academy  
Office 800-346-7682  
Fax 740-845-2675

P.O. Box 309  
London, Ohio 43140  
[www.OhioAttorneyGeneral.gov](http://www.OhioAttorneyGeneral.gov)

May 16, 2013

Chief Timothy Adkins  
Ravenna Police Department  
220 South Park Way  
Ravenna, OH 44266

Re: Update Training Evaluation for Officer Cristopher Coy

Dear Chief Adkins:

**This letter shall serve as notice that no update training is required.**

This determination is based solely upon the information reported to the Commission, and does not relieve this officer or the appointing authority of any obligation to comply with the training requirements of O.A.C. 109:2-1-12. This determination does not relieve this officer of the annual firearms re-qualification and Continuing Professional Training requirements.

Should you have any questions or concerns regarding this determination, please feel free to contact me at the number provided below.

Sincerely,

Arienne M. Fauber  
Certification Officer  
Professional Standards Section

cc: Officer

AF/jw





# MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



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Officer Copy

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Should you have any questions or concerns regarding this determination, please feel free to contact me at the number provided below.

Sincerely,

Arienne M. Fauber  
Certification Officer  
Professional Standards Section

cc: Officer

AF/jw

RAVENNA POLICE DEPARTMENT  
DOMESTIC VIOLENCE  
IN-SERVICE TEST

NAME: Cris Coy #434

DATE: 12/7/09

INDICATE THE CORRECT ANSWER BY CIRCLING

1) WHEN MAKING AN ARREST FOR DOMESTIC VIOLENCE OR VIOLATING A TEMPORARY PROTECTION ORDER IT IS NECESSARY FOR AN OFFICER TO ESTABLISH ONE OF THE FOLLOWING:

- A) PROBABLE CAUSE TO BELIEVE
- B) REASONABLE SUSPICION TO BELIEVE
- C) GUILTY BEYOND A REASONABLE DOUBT
- ☒ D) REASONABLE GROUNDS TO BELIEVE

2) ACCORDING TO DEPARTMENT'S MANDATORY ARREST POLICY, AN OFFICER SHALL MAKE AN ARREST FOR DOMESTIC VIOLENCE WHEN THE FOLLOWING ELEMENTS ARE FOUND.

- A) VISIBLE SIGN OF INJURY ✓
- B) SIGN OF INTOXICATION ON THE PART OF THE SUSPECT
- C) WRITTEN STATEMENT BY THE VICTIM ALLEGING PHYSICAL ASSAULT ✓
- D) AN OFFENSE OF MORE SERIOUS ASSAULT HAS BEEN COMMITTED ✓
- E) SUFFICIENT INDICATION TO SUPPORT ASSAULT AND/OR THREAT WHEN SUSTANIATED BY WITNESS OR PHYSICAL EVIDENCE ✓
- F) A THREAT INVOLVING A DEADLY WEAPON ✓
- G) ALL OF THE FOLLOWING: A), B) C), D)
- H) ALL OF THE FOLLOWING: A), B), C), D), E) AND F)
- ☒ I) ALL OF THE FOLLOWING: A), C), D), E), F)

3) AN OFFICER HAS REASON TO BELIEVE THAT A PERSON IS IN VIOLATION OF A TEMPORARY PROTECTION ORDER OR A CIVIL PROTECTIONS ORDER. WHAT IS THE PROPER COURSE OF ACTION ACCORDING TO POLICY?

- A) PHYSICALLY REMOVE THE OFFENDER FROM THE PREMISES
- B) ARREST THE OFFENDER IF THE VICTIM WANTS CHARGES FILED
- C) REFER THE OFFENDER TO DOMESTIC RELATIONS COURT
- ☒ D) ARREST THE OFFENDER FOR VIOLATING A TPO ✓

RAVENNA POLICE DEPARTMENT  
DOMESTIC VIOLENCE  
IN-SERVICE TEST

NAME: Cris Coby #434

DATE: 12/7/2009

INDICATE THE CORRECT ANSWER BY CIRCLING

4) ACCORDING TO 2919.25 OF THE OHIO REVISED CODE A PERSON MAY BE ARRESTED FOR DOMESTIC VIOLENCE IF HE/SHE CAUSES OR ATTEMPTS TO CAUSE PHYSICAL HARM, RECKLESSLY CAUSES SERIOUSLY PHYSICAL HARM, OR BY THREAT OF FORCE CAUSES A FAMILY MEMBER TO BELIEVE THE OFFENDER WILL CAUSE PHYSICAL HARM.

TRUE

FALSE

5) WHENEVER AN OFFICER INVESTIGATES A REPORT ALLEGING DOMESTIC VIOLENCE, THAT OFFICER SHALL:

A) COMPLETE AN INCIDENT REPORT INCLUDING WITNESS STATEMENTS

B) WRITE A NARRATIVE DETAILING THE FACTS AND OFFICER ACTIONS

C) ADVISE THE VICTIM OF VARIOUS RELIEF REMEDIES OFFERED, INCLUDING A TEMPORARY PROTECTION ORDER, A CIVIL PROTECTION ORDER, AND VICTIM'S SERVICE AVAILABLE IN PORTAGE COUNTY

D) ALL OF THE ABOVE



RICHARD CORDRAY **Officer Copy**  
OHIO ATTORNEY GENERAL

August 26, 2009



Interim Chief Timothy Adkins  
Ravenna Police Department  
220 South Parkway Street  
Ravenna, OH 44266

Re: Update Training Complete for Officer Cristopher Coy

Dear Interim Chief Adkins:

This is to acknowledge that records have been received to substantiate that the training requirements for Missing Persons have been met. No additional training is required at this time.

Please retain a copy of this letter for your records.

Sincerely,

*Sarah J. Thomas*

Sarah Thomas  
Certification Officer  
Certification & Standards Division

cc: OPOTC Officer File  
Officer  
Mahoning County SO

ST/lr



**TASER**  
P R O T E C T   L I F E

**M26 Advanced TASER® & TASER X26**

Certified User

*This Certifies that*

**Ptl. Cris Coy**

*is trained in the proper and safe use of the M26 Advanced TASER® and TASER® X26 Electronic Control Device  
and has passed the requirements of the Ravenna Police Department M26 Advanced TASER® and TASER X26 training  
program under the supervision of a Certified Instructor.*

*In Witness Whereof, Certified Instructor*

**Ptl. David W. Wert**

*has certified the successful completion of the training requirements this day:*

**September 28, 2009**

*Certified Instructor:*

*Certified Instructor ID:*

**030211427221412871346C**



**RICHARD CORDRAY**  
OHIO ATTORNEY GENERAL

August 26, 2009



Interim Chief Timothy Adkins  
Ravenna Police Department  
220 South Parkway Street  
Ravenna, OH 44266

Re: Update Training Complete for Officer Cristopher Coy

Dear Interim Chief Adkins:

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Please retain a copy of this letter for your records.

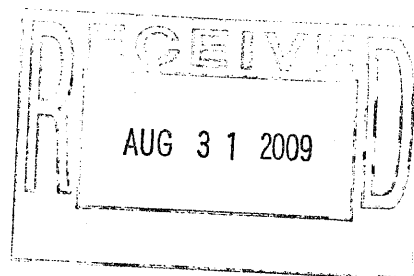
Sincerely,

*Sarah J. Thomas*

Sarah Thomas  
Certification Officer  
Certification & Standards Division

cc: OPOTC Officer File  
Officer  
Mahoning County SO

ST/lr



# Southwest High School



This Certifies That

**Cristopher David Coy**

having completed the Course of Study prescribed by the Board of Education,  
is hereby declared a Graduate of Southwest High School,  
and is entitled to this

**Diploma**

Given at Southwest High School, 8423 Tallmadge Road, Ravenna, Ohio,  
this fourth day of June, 1995.

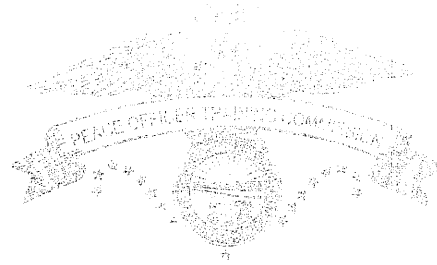
Donald E. Spitzak  
COUNTY SUPERINTENDENT

Terry P. Byers  
LOCAL SUPERINTENDENT

Francis B. McHenry  
PRESIDENT, BOARD OF EDUCATION

Rina Pignatelli  
TREASURER, BOARD OF EDUCATION

Charles P. Vrabec  
PRINCIPAL



# OHIO PEACE OFFICER TRAINING COMMISSION

AND

## THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Christopher D. Coy**

**has completed the Ohio  
Peace Officer Basic Training Program**

Conducted by

**Kent State University Basic Police Academy**

Awarded on

**March 09, 2007**

Marc E. Dann  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



Tomi L. Dorris, Interim Executive Director  
Ohio Peace Officer Training Commission

School Commander

**BAS06-053 070204**



CUYAHOGA COMMUNITY COLLEGE  
PUBLIC SAFETY INSTITUTE  
LAW ENFORCEMENT TRAINING DIVISION


*Certificate of Completion*

**Cris Coy**

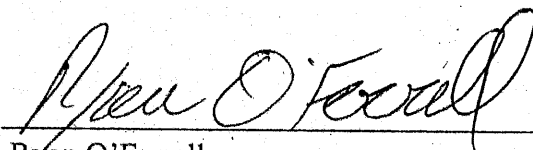
*has successfully passed  
the*

***Police Officer Physical Agility Exam***

November 16, 2008



Clayton A. Harris  
Director



Ryan O'Farrell  
Program Coordinator

Expires one year from issue date.

# MAHONING COUNTY SHERIFF'S DEPARTMENT



Certificate

Training

STATE OF OHIO

The Undersigned Certify That

DEPUTY CRISTOPHER COY

Name and Title

Of the

MAHONING COUNTY SHERIFF'S OFFICE

Has satisfactorily completed a training course in

OLEORESIN CAPSICUM TRAINING

He is therefore deemed competent to utilize this training in the performance of his  
Lawful duties as a peace officer of the State of Ohio

JUNE 22, 2007

Date

SGT. MICHAEL YURCO

INSTRUCTOR

SHERIFF OF MAHONING COUNTY

CHARLES VANDYKE  
DIRECTOR OF TRAINING



# OHIO PEACE OFFICER TRAINING COMMISSION

AND

## THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Cristopher D. Coy**

has completed the Ohio

**Full-Service Facility Corrections Officer Basic Training Program**

Conducted by

**Mahoning Sheriff's Office Local Corrections**

Awarded on

**July 06, 2007**

Marc E. Dann  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



Tomi L. Dorris, Executive Director  
Ohio Peace Officer Training Commission

School Commander  
CBT07-023 070395

*Certificate of Training*

***Kent State University***

*Public Safety Training & Research*  
*Warren, Ohio*

*This certifies that*  
***Cristopher D. Coy***  
*attended 4 hours of training in*

***ASP Expandable Baton***

*Awarded at* Warren, Ohio *this* 26th *day of* February AD 2007

*Michael A. Yurco*  
Instructor

*Carol R. Gregory, Ph.D.*

Director, Public Safety Training & Research  
Kent State University Trumbull



*Certificate of Training*

***Kent State University***

*Public Safety Training & Research*  
*Warren, Ohio*

*This certifies that*  
***Cristopher D. Coy***  
*Has satisfactorily completed the prescribed course of training*  
*in*

***OC (Oleoresin Capsicum) Spray***

*Awarded at* Warren, Ohio *this* 26th *day of* February *AD* 2007

*Michael A. Yurco*  
\_\_\_\_\_  
Instructor

Carol R. Gregory, Ph.D.  
Director, Public Safety Training & Research  
Kent State University Trumbull





**RICHARD CORDRAY**  
OHIO ATTORNEY GENERAL

August 17, 2009

AUG 21 2009



Interim Chief Timothy Adkins  
Ravenna Police Department  
220 South Parkway Street  
Ravenna, OH 44266

Re: Update Training Evaluation for Officer Cristopher Coy

Dear Interim Chief Adkins:

Based on our evaluation, this officer is required to complete the following update training:

<u>Reference</u>	<u>Description</u>	<u>Topic Number</u>	<u>Hours</u>	<u>Due Date(s)</u>
■ R.C. § 109.741	Missing Persons (eff. 06/01/07)	3-11	2	06/12/10

\*All training identified above must be completed in one of the following environments: (1) an update training course offered by the Ohio Peace Officer Training Academy; (2) a Commission-approved peace officer basic training school; or (3) an update training school approved by the Executive Director. To facilitate scheduling, a copy of this letter should be provided to the school Commander at the time of enrollment.

Update training must be completed within one (1) year of the appointment date giving rise to the break in service. Officers who fail to complete the training within one year must cease performing the functions of a peace officer and cease carrying a weapon until they have received documentation from the Executive Director attesting to their satisfactory completion of the training. The Executive Director may extend the time for completion of the training requirements upon receipt of a written request from the appointing authority. Requests must contain an explanation of the circumstances creating the need for the extension. Extensions may not exceed one hundred eighty (180) days.

This determination is based solely upon the information reported to the Commission and does not relieve this officer or the appointing authority of any obligation to comply with the training requirements of O.A.C. 109:2-1-12. This determination does not relieve this officer of the annual firearms re-qualification and Continuing Professional Training requirements.

If you believe this determination has been made in error or if you have any questions, please feel free to contact me at the number provided below.

Sincerely,

*Mary C. Broyles*

Mary C. Broyles  
Certification Officer  
Certification and Standards Division

cc: OPOTC Officer File  
Officer  
Mahoning Co. SO

MB/jw



RICHARD CORDRAY  
OHIO ATTORNEY GENERAL

MEMORANDUM

TO: LAW ENFORCEMENT AGENCY

FROM: RON FERRELL, EXECUTIVE DIRECTOR

DATE: JULY 20, 2009

SUBJECT: CREDIT FOR eOPOTA MANDATED UP-DATE TRAINING

Effective immediately, the following update training mandate by statute when a peace officer experiences a break in service will be accessible in the Peace Officer Basic Training Update Folder of the eOPOTA portion of OHLEG:

Domestic Violence, consisting of three separate modules:

Stalking Laws

Protection Orders

Domestic Violence

Child Abuse and Neglect

Missing Children Investigations, not to be confused with Missing Children's

Clearinghouse

Crisis Intervention

Missing Persons

Peace officers who are also OHLEG subscribers are able to access these electronic classes, and after reviewing the course material, take an on-line test. When an officer scores 70% or above, they can print a transcript and/or certificate.

To obtain credit, the peace officer must mail, fax or e-mail the certificates or transcripts, along with a cover letter identifying the officer by name, SSN, and/or date of birth to OPOTA. The officer must submit certificate or transcripts for all modules of Domestic Violence to obtain credit for completing that update training requirement. No portion of any of these update training courses may be used to satisfy Continuing Professional Training requirements.

Changes to OAC 109:2-1-12, are scheduled for JCARR public hearing August 18, 2009. If the proposed changes are accepted, the current assigned training based on a break-in-service of less than one year may not be required. In the future, if an officer has a break that is greater than one year, they may be required to complete update training and a refresher course. Continuing Professional Training will still apply.

Please contact us with any questions.

## **Upcoming Training at OPOTA**

### **Crisis Intervention Update Training (6hrs)**

Date:

Location:

### **Missing Persons Update Training (2hrs)**

Date:

October 15, 2009 10am-12pm

Location:

OPOTA-Richfield

### **Peace Officer Refresher Update Training (80hrs)**

Date:

August 17-28, 2009

Location:

OPOTA- London

Date:

October 19-30, 2009

Location:

OPOTA- Richfield

### **Missing Children Investigations Update Training (6hrs)**

Date:

Locations:

### **Child Abuse and Neglect Update Training (6hrs)**

Date:

Location:

### **Domestic Violence Update Training (15hrs)**

Date:

Location:

OPOTA London - (740)845-2700 or Toll Free (800)346-7682

OPOTA Richfield- (330)659-2311 or (888)436-7282

\*Updated 6/22/09\*



# TRAINING TEST

## RAVENNA POLICE DEPARTMENT USE OF FORCE TEST

NAME: Cris Coy

UNIT#: 434

DATE: 7/6/2009

**(Multiple choices: circle the correct answer)**

100/0

1. Deadly force is defined as:
  - a. Force necessary to affect an arrest on a violent criminal.
  - b. Force that may cause serious physical harm to persons or property.
  - ☒ c. Force, which is likely to cause death or great bodily harm.
  - d. Force that is applied during the commission of a felony.
2. A subject has been advised he is under arrest. The subject begins to clinch his fist, what would be the proper use of force?
  - a. Strikes and kicks
  - ☒ b. Directing tactics
  - c. Impact weapons
  - d. OC, hair control
3. The use of force doctrine reaffirms an officer's right to use any level of force deemed necessary to protect the officer's life, or the life of another when faced with a bonafide life-threatening situation. Which condition below does not apply in the use of force doctrine?
  - ☒ a. Time of day and the surrounding environment.
  - b. The officer did not create the situation.
  - c. The officer was acting under an immediate and direct threat.
  - d. A reasonable and prudent person might have been expected to react similarly under similar conditions.
4. The force continuum is a guideline for officers to use in deciding levels of permissive force and tactics to gain control of a subject. Which statement below accurately defines proper use of force?
  - a. Any force to injure the suspect and stop his/her actions.
  - b. Force necessary to inflict serious injury to stop the suspect's aggressive behavior.
  - c. Force that is punitive and corporal, which allows the officer to gain control of the suspect.
  - ☒ d. Force that is necessary to gain control of the suspect and effect the arrest.

**RAVENNA POLICE DEPARTMENT  
USE OF FORCE TEST**

5. Ramming a fleeing vehicle while engaged in a high-speed pursuit would be considered what type of force?
- a. Non-deadly
  - b. Constructive
  - ☒ c. Deadly
  - d. Tactical
6. Intentionally firing a firearm into a crowd, through doors, into darkened areas, from a moving vehicle or at a moving vehicle, where the target is not directly visible would be considered what type of force?
- a. Non-deadly
  - ☒ b. Deadly
  - c. Tactical cover fire
  - d. Self-defense
7. Destroying an animal with a firearm can only occur under what circumstances?
- a. For self-defense.
  - b. When the animal is suffering and humanity requires relief.
  - c. To prevent injury to the officer or others.
  - ☒ d. All of the above.

***(True or False: circle the answer. Questions answered "false" require a written explanation citing the true and correct answer..)***

8. Deadly force is not limited in the use of firearms, but includes any force that may cause death or serious injury.

☒ True

False

9. It is justified under departmental policy to draw a firearm on a misdemeanor suspect when there is no reasonable suspicion to believe an immediate and serious threat to the officer life or another person's life is present.

True

☒ False

*It's completely against departmental policy, as it was a misdemeanor with no imminent threat/danger being posed against officers or others.*

**RAVENNA POLICE DEPARTMENT  
USE OF FORCE TEST**

10. When a suspect becomes resistive and the officer gains control, the officer should continue to escalate the level of force being used until the suspect is handcuffed.

True

False

Since the officer gained control of the suspect he should now decrease the level of force used.

11. As the suspect's resistance level escalates, so may the officer's level and the use of force.

True

False

12. Direct blows to the vital body areas (i.e.: head, neck, throat or kidneys) with an instrument, equipment, feet or a hand is considered deadly force.

True

False

13. According to TN v. Garner, when using deadly force to apprehend a suspect, the only requirement is that the offense charged is a felony.

True

False

this is false because being just a felony does not justify the use of deadly force unless the suspect poses a direct threat to the officer or others and the suspect has the intent, ability and opportunity to cause serious physical harm or death to another.

**(Circle the correct answer)**

14. Officers by department policy CAN or CAN NOT discharge their firearms to subdue an escaping suspect who presents no immediate threat of death or serious bodily harm to the officer or another.

**RAVENNA POLICE DEPARTMENT  
USE OF FORCE TEST**

***(Fill in the blanks)***

15. Officers are justified in using deadly force when probable cause has been established to believe the person has intent, ability and opportunity to cause serious injury or death to an officer or another person.

RAVENNA POLICE DEPARTMENT  
STOP STICK TEST – PATROL

NAME: Ptl. Coy # 434

DATE: 7/18/2009

COMPLETE EACH QUESTION BY CIRCLING THE CORRECT ANSWER. IF THE CORRECT ANSWER IS "FALSE" EXPLAIN THE CORRECT ANSWER IN THE LINES PROVIDED.

1) Each three foot STOP STICK has \_\_\_\_\_ Teflon coated steel spike tips, 3/8 inch in length, inserted into each end of the quills.

- ☒ a) 36
- b) 72
- c) 12
- d) 69

2) The STOP STICKS are designed to be used on the following type of vehicle?

- a) Bicycles only
- b) Horse and buggies
- c) Vehicles with four or more wheels and motorcycles
- ☒ d) Vehicles with four or more tires only

3) STOP STICKS should be deployed on the following type of surfaces.

- a) Grass if shorter than 3 inches
- b) Beach sand so the vehicle will go into the water after the tires go flat
- ☒ c) Paved surfaces, concrete or blacktop
- d) All the above

4) The cord of the STOP STICK and cord reel should be held in the following manner?

- a) Wrap it around your neck three times
- b) Tie the cord to the bumper of the police unit
- c) Find a citizen and tie it around
- ☒ d) Do not wrap the cord around any portion of your body, just hold it in your hand

5) When deploying the STOP STICKS the following procedure should be used.

- a) Road blocks shall be set up where it will afford clear visibility to traffic in all directions and to all highway users and safe deployment of the stop sticks.
- b) Only deploy stop sticks when you have a safe location to observe the target vehicle. A safe location is one that prohibits the officer concealment, protection or escape if the suspect vehicle swerves or goes out of control.
- c) If possible, consider deploying stop sticks so that a suspect has limited ability to avoid striking the device

- d) Heavy or congested traffic increases the chances of a crash. Whenever possible, limit or isolate traffic from the pursuit or location where Stop Sticks are being deployed.
- e) Bystanders, observers and other pedestrians in the surrounding area are especially vulnerable to injury if they are struck by a vehicle. AVOID deploying Stop Sticks with pedestrians in the immediate vicinity.

☒ f) All the above.

6) Which of the following statements is incorrect? (Circle those believed to be incorrect)

- a) ONLY deploy STOP STICKS when YOU have a safe location to observed the target vehicle
- b) AVOID deploying STOP STICKS on wet surfaces, gravel or loose pavement
- ☒ c) With 80-feet of cord in the reel it is not necessary to move to a SAFE location after deploying STOP STICK
- d) ALWAYS advise pursuing units WHEN and WHERE STOP STICK is being deployed
- e) NEVER wrap the cord around your hand or any portion of your body
- ☒ f) ALWAYS rush a deployment to prevent escape of the target vehicle ✓
- g) ALWAYS use caution when removing STOP STICKS from the road
- h) NEVER bend the STOP STICK or push spikes through the housing
- ☒ i) If a stop stick is found to be defective, they are easily opened and — repaired

7) Police units setting up stop sticks shall notify all units by radio of the location.

RAVENNA POLICE DEPARTMENT  
BANK ALARM TEST

Name: Cris Coy #434 Date: 11/30/09

***This is a closed book test. Once it is completed, return it to the CAPTAIN for scoring. This test will remain as a permanent part of your department training file.***

1. Alarm drops and bank alarm procedures can be located in what chapter(s)?
  - a. Chapters 4 & 5
  - b. Chapters 9
  - ☒ c. Chapters 6
  - ~~d. Chapters 6 & 9~~
2. The response to bank alarms shall be conducted in what manner?
  - a. Conducted in accordance with the emergency response doctrine.
  - ☒ b. Conducted in a standard and consistent manner, with the greatest level of safety, least amount of risk towards the well being of all persons.
  - c. Conducted in a standard response procedure that gives the greatest level of officer safety, visual observation and apprehension of the perpetrator.
  - d. Conducted in a manner that allows for officer safety along with taking the best position of cover in case shots are fired from the bank.
3. How many units will be dispatched to a bank alarm?
  - a. Sector car and city wide unit
  - b. All available road units
  - c. Sector car and supervisor
  - ☒ d. Two units minimum, primary and secondary
4. The first responding unit in position will institute what steps with communications on the bank alarms?
  - a. Advise communications everything is OK, call the bank and find out what is going on
  - ☒ b. Request communications to initiate procedures
  - c. Advise communications to have the manager come out
  - d. Advise communications that the officer is entering the bank for a closer look

RAVENNA POLICE DEPARTMENT  
BANK ALARM TEST

5. Communications will call the bank and state what over the phone?
- a. I'm calling for Chief McCoy is the manager available
  - ☒ b. I'm calling for Mr. McCoy is the manager available
  - c. This is the police department and your alarm is going off again
  - d. May I please speak with the manager
6. If proper response is followed by the bank, what procedures should take place?
- ☒ a. Bank employee calls the police department back immediately without being told, and the dispatcher advises units that Manager is available or Manager is unavailable, and the red placard is displayed
  - b. Bank employee calls the police department back, and dispatcher advises units everything is OK, bank displays red placard
  - c. Bank employee calls communications and dispatcher advises that everything is fine, that it's just another false alarm, go 33
  - d. Responding officers observed a red placard upon arrival, so dispatcher is advised to log another false alarm, and to call the bank back to double check that everything is OK
7. Response to bank alarms should be handled in what manner by responding officers?
- a. Full lights and siren to get through traffic, and to warn the suspect(s) the police are on the way so they will leave without taking hostages
  - b. No lights or sirens because we do not want to warn any possible robber
  - ☒ c. Respond as quickly as possible, but not in pursuit manner, pursuit lights may be used but only when cruiser is well out of visibility range of the bank. Sirens will be used only when it is deemed necessary to save lives.
  - d. Respond quickly using overhead lights and vehicle horn but no siren



RAVENNA POLICE DEPARTMENT  
BANK ALARM TEST

8. The officer may request an employee to exit the bank but using what procedure?
- a. Advise communications to have the employee come out with hands in the air
  - b. Advise the communications to get description of employee exiting the bank then cautiously approach this person with gun drawn in the ready position
  - ☒ c. Advise communications to get a description of employee exiting the bank then cautiously approach this person, if unfamiliar person exits bank officers should hold his position, even if waved in or if status looks questionable in officers judgment, officer should hold their position
9. What section of the bank procedure refers to the Emergency Response Procedures?
- ☒ a. Section 6.5.10
  - b. Section 5.6.10
  - c. Section 6.5.9
  - d. Section 5.5.5
10. Officers should become familiar with bank employees by stopping by at the bank while on normal patrols.
- ☒ a. True
  - b. False

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RAVENNA POLICE DEPARTMENT  
220 PARK WAY  
RAVENNA, OHIO 44266  
(330) 296-6486 – Voice  
(330) 296-5074 - Fax

**Captain Steve Eatinger**  
**Assistant Chief of Police**

Here's a fax:

<b>To:</b> OPOTA – London	<b>From:</b> Steve L. Eatinger
<b>Fax:</b> 1-740-845-2675	<b>Pages:</b> 2
<b>Phone:</b>	<b>Date:</b> 8/24/2009
<b>Re:</b> Up-Date Training	<b>CC:</b>

☐ **Urgent**    ☐ **For Review**    ☐ **Please Comment**    ☐ **Please Reply**    ☐ **Please Recycle**

● **Comments:**

Update Training Requirement for Ptl. Christopher Coy

Certificate of Completion: Missing Persons

---

*The information contained in this facsimile message is privileged and confidential information, intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communications is strictly prohibited. If you have received this communication in error, please notify us by telephone immediately. Thank you for your cooperation.*

\* \* \* Communication Result Report ( Aug. 24. 2009 9:09AM ) \* \* \*

1) RAVENNA POLICE DEPT  
2)

Date/Time: Aug. 24. 2009 9:08AM

File No. Mode	Destination	Pg (s)	Result	Page Not Sent
1447 Memory TX	9-17408452675	P. 3	OK	

## Reason for error

M. 1) Hang up or line fail  
M. 3) No answer  
M. 5) Exceeded max. E-mail size

E. 2) Busy  
E. 4) No facsimile connection

RAVENNA POLICE DEPARTMENT  
220 PARK WAY  
RAVENNA, OHIO 44266  
(330) 296-6486 - Voice  
(330) 296-5074 - Fax

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**RICHARD CORDRAY**  
OHIO ATTORNEY GENERAL

**Officer Copy**

August 17, 2009

AUG 21 2009



Interim Chief Timothy Adkins  
Ravenna Police Department  
220 South Parkway Street  
Ravenna, OH 44266

Re: Update Training Evaluation for Officer Cristopher Coy

Dear Interim Chief Adkins:

Based on our evaluation, this officer is required to complete the following update training:

<u>Reference</u>	<u>Description</u>	<u>Topic Number</u>	<u>Hours</u>	<u>Due Date(s)</u>
■ R.C. § 109.741	Missing Persons (eff. 06/01/07)	3-11	2	06/12/10

\*All training identified above must be completed in one of the following environments: (1) an update training course offered by the Ohio Peace Officer Training Academy; (2) a Commission-approved peace officer basic training school; or (3) an update training school approved by the Executive Director. To facilitate scheduling, a copy of this letter should be provided to the school Commander at the time of enrollment.

Update training must be completed within one (1) year of the appointment date giving rise to the break in service. Officers who fail to complete the training within one year must cease performing the functions of a peace officer and cease carrying a weapon until they have received documentation from the Executive Director attesting to their satisfactory completion of the training. The Executive Director may extend the time for completion of the training requirements upon receipt of a written request from the appointing authority. Requests must contain an explanation of the circumstances creating the need for the extension. Extensions may not exceed one hundred eighty (180) days.

This determination is based solely upon the information reported to the Commission and does not relieve this officer or the appointing authority of any obligation to comply with the training requirements of O.A.C. 109:2-1-12. This determination does not relieve this officer of the annual firearms re-qualification and Continuing Professional Training requirements.

If you believe this determination has been made in error or if you have any questions, please feel free to contact me at the number provided below.

Sincerely,

*Mary C. Broyles*

Mary C. Broyles  
Certification Officer  
Certification and Standards Division

cc: OPOTC Officer File  
Officer  
Mahoning Co. SO

MB/jw



*This is to certify that*

***Cristopher Coy***

*has completed the Ohio Attorney General's online training course on*

***Missing Persons***

*Completed on: 08/22/2009*

*Completed in: 1:5:49*



RICHARD CORDRAY  
OHIO ATTORNEY GENERAL

Officer Copy

August 17, 2009

AUG 21 2009



Interim Chief Timothy Adkins  
Ravenna Police Department  
220 South Parkway Street  
Ravenna, OH 44266

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Sincerely,

*Mary C. Broyles*

Mary C. Broyles  
Certification Officer  
Certification and Standards Division

cc: OPOTC Officer File  
Officer  
Mahoning Co. SO

MB/jw



RICHARD CORDRAY  
OHIO ATTORNEY GENERAL

MEMORANDUM

TO: LAW ENFORCEMENT AGENCY

FROM: RON FERRELL, EXECUTIVE DIRECTOR

DATE: JULY 20, 2009

SUBJECT: CREDIT FOR EOPOTA MANDATED UP-DATE TRAINING

Effective immediately, the following update training mandate by statute when a peace officer experiences a break in service will be accessible in the Peace Officer Basic Training Update Folder of the eOPOTA portion of OHLEG:

Domestic Violence, consisting of three separate modules:

- Stalking Laws
- Protection Orders
- Domestic Violence
- Child Abuse and Neglect
- Missing Children Investigations, not to be confused with Missing Children's Clearinghouse
- Crisis Intervention
- Missing Persons

Peace officers who are also OHLEG subscribers are able to access these electronic classes, and after reviewing the course material, take an on-line test. When an officer scores 70% or above, they can print a transcript and/or certificate.

To obtain credit, the peace officer must mail, fax or e-mail the certificates or transcripts, along with a cover letter identifying the officer by name, SSN, and/or date of birth to OPOTA. The officer must submit certificate or transcripts for all modules of Domestic Violence to obtain credit for completing that update training requirement. No portion of any of these update training courses may be used to satisfy Continuing Professional Training requirements.

Changes to OAC 109:2-1-12, are scheduled for JCARR public hearing August 18, 2009. If the proposed changes are accepted, the current assigned training based on a break-in-service of less than one year may not be required. In the future, if an officer has a break that is greater than one year, they may be required to complete update training and a refresher course. Continuing Professional Training will still apply.

Please contact us with any questions.

## **Upcoming Training at OPOTA**

### **Crisis Intervention Update Training (6hrs)**

Date:

Location:

### **Missing Persons Update Training (2hrs)**

Date:

October 15, 2009 10am-12pm

Location:

OPOTA-Richfield

### **Peace Officer Refresher Update Training (80hrs)**

Date:

August 17-28, 2009

Location:

OPOTA- London

Date:

October 19-30, 2009

Location:

OPOTA- Richfield

### **Missing Children Investigations Update Training (6hrs)**

Date:

Locations:

### **Child Abuse and Neglect Update Training (6hrs)**

Date:

Location:

### **Domestic Violence Update Training (15hrs)**

Date:

Location:

OPOTA London - (740)845-2700 or Toll Free (800)346-7682  
OPOTA Richfield- (330)659-2311 or (888)436-7282

\*Updated 6/22/09\*





X

# The Ohio Attorney General

Missing Persons

## Congratulations!

You have completed this course. Click the "X" button to leave this course.

Please remember, if you did not pass the quiz, you must retake and pass the quiz to receive credit for this course.

Thank you for your participation!

« || ————— > 0:09/0:36 | Glossary

8/22/09

0951 Hrs.

Pt. 1, Cris Coy #434

Ravenna Police Department

Cub Corp



# The Ohio Attorney General

## Missing Persons

### Quiz Results

Total Correct: 9

Total Incorrect: 1

Score: 9

Possible Score: 10

Percentage: 90%

**Congratulations! That is a passing score.**

< >

Glossary

8/22/09

0951 hrs.

Pt. Crie Coy # 434

Ravenna Police Department

CIA Corp



# STATE OF OHIO

## Office of the Attorney General

### Course Transcript for Cristopher Coy

Course Title	Date Started	Date Completed	Time in Course
Missing Persons	08/22/2009	08/22/2009	1:5:49



# RAVENNA POLICE DEPARTMENT POLICY & PROCEDURES

## GENERAL ORDERS

SUBJECT: <b>FIELD TRAINING OFFICER PROGRAM</b>		ORDER NUMBER <b>10.3</b>
ISSUE DATE: <b>6/1/09</b>	AMENDMENTS:	NO. OF PAGES
ISSUED BY: <b>TIMOTHY L. ADKINS , CHIEF OF POLICE</b>		

### INDEX:

- 10.3.1 FIELD TRAINING OFFICER PROGRAM INTRODUCTION
- 10.3.2 FIELD TRAINING GUIDE
- 10.3.3 GOALS AND OBJECTIVES
- 10.3.4 DUTIES AND RESPONSIBILITIES OF CAPTAIN
- 10.3.5 DUTIES AND RESPONSIBILITIES OF THE SHIFT COMMANDER
- 10.3.6 DUTIES AND RESPONSIBILITIES OF THE FIELD TRAINING OFFICER
- 10.3.7 DUTIES AND RESPONSIBILITIES OF THE PROBATIONARY OFFICERS
- 10.3.8 FIELD TRAINING INSTRUCTION GUIDE
- 10.3.9 RECOMMENDATIONS BY FTO

### 10.3.1 FIELD TRAINING OFFICER PROGRAM INTRODUCTION

THIS MANUAL HAS BEEN DEVELOPED TO GIVE THE FIELD TRAINING OFFICER (FTO) AND OTHER PROGRAM PARTICIPANTS A GUIDE TO ASSIST THEM IN CARRYING OUT THEIR DUTIES AND RESPONSIBILITIES.

KNOWLEDGE OF ITS CONTENTS WILL CLARIFY THE PROGRAM'S GOALS AND PROCEDURES. FULL UTILIZATION WILL PROVIDE QUALITY FIELD TRAINING AND FAIR, IMPARTIAL, EVALUATION OF EVERY PROBATIONARY OFFICER ASSIGNED TO THE PROGRAM.

THIS MANUAL SHALL BE CARRIED BY THE PARTICIPANT AT ALL TIMES DURING THE FIELD TRAINING PROGRAM.

## 10.3.2

## FIELD TRAINING GUIDE

Probationary officers name: <b>PR CHRIS COY</b>	Unit #: <b>434</b>	Appointment date: <b>06/12/2009</b>
FTO Officer's Name: <b>PR B. VECCHIO</b>	Unit # / Shift: <b>421 / MYS</b>	Field Training Dates: <b>06/13/09 - 02/06/10</b>
FTO Officer's Name:	Unit # / Shift:	Field Training Dates:
FTO Officer's Name:	Unit # / Shift:	Field Training Dates:
FTO Officer's Name:	Unit # / Shift:	Field Training Dates:
FTO Officer's Name:	Unit # / Shift:	Field Training Dates:

THIS TRAINING GUIDE IS A LISTING OF BASIC POLICE RESPONSIBILITIES, TASKS AND PROCEDURES. THE FIELD TRAINING OFFICER WILL USE THIS GUIDE DURING THE FIELD TRAINING OF A PROBATIONARY OFFICER. THE FTO WILL EXPLAIN EACH ITEM, AND, WHENEVER PRACTICAL, DEMONSTRATE THE TASK OR PROCEDURE TO THE PROBATIONARY OFFICER. WHEN THE FTO BELIEVES THE PROBATIONARY OFFICER IS CAPABLE OF HANDLING A SPECIFIC TASK, HE WILL REQUIRE HIM/HER TO PERFORM THE TASK WHILE THE FTO OBSERVES. THE FTO SHOULD PACE HIMSELF TO ENSURE THAT SUFFICIENT TIME IS ALLOTTED FOR EXPLAINING AND/OR PERFORMING EACH AND EVERY TASK. WHEN AN ITEM HAS BEEN SATISFACTORILY COMPLETED, THE FTO WILL ENTER THE DATE OF COMPLETION IN THE PROPER COLUMN. THIS IS NOT AN EXHAUSTIVE LIST, AND WHEN UNLISTED SITUATIONS ARISE, THE FTO SHOULD DEMONSTRATE THE PROPER PROCEDURE FOR HANDLING THE SITUATION AND RECORD SUCH ACTION AT THE END OF GUIDE.

UPON COMPLETION, THE PROBATIONARY OFFICER WILL SIGN THIS FORM IN THE SPACE PROVIDED BELOW, AND THIS GUIDE WILL BE RETURNED TO THE TRAINING SECTION THROUGH THE CHAIN OF COMMAND WITH THE FINAL EVALUATION.

THIS GUIDE WILL BE REVIEWED, AND IF ALL ITEMS HAVE BEEN COMPLETED SATISFACTORILY, IT WILL BE FILED IN THE PROBATIONARY OFFICER'S PERSONNEL FILE.

**I HAVE BEEN INSTRUCTED IN ALL ITEMS LISTED IN THIS FIELD TRAINING GUIDE.**

**PR. COY** #434  
Probationary Officer's Signature

**4/2/2010**  
Date

**LT. T. MILL** 404  
Reviewed by Captain

**4-2-2010**  
Date

### 10.3.3

#### GOALS AND OBJECTIVES

THE RAVENNA POLICE DEPARTMENT FIELD TRAINING OFFICER (FTO) PROGRAM IS A MANAGEMENT SYSTEM WITH THE GOAL OF IMPROVING THE OVERALL EFFECTIVENESS AND EFFICIENCY OF THE DEPARTMENT. TO ACHIEVE THIS GOAL, THE PROGRAM HAS ESTABLISHED THE FOLLOWING OBJECTIVES:

**1. TO PROVIDE A STRUCTURED PROBATIONARY OFFICER TRAINING PROCESS.**

THE FIELD TRAINING OFFICER PROGRAM PROVIDES A STRUCTURED, ON-THE-JOB TRAINING PROGRAM FOR PROBATIONARY OFFICERS. FIELD TRAINING OFFICERS WILL SERVE AS ROLE MODELS TO PROBATIONARY OFFICERS. THE KEY TO THE PROGRAM IS TO DEVELOP POLICE KNOWLEDGE, SKILLS AND ABILITIES NEEDED TO PERFORM PATROL DUTIES.

**2. TO ESTABLISH A PROBATIONARY OFFICER APPRAISAL SYSTEM.**

THE FIELD TRAINING OFFICER PROGRAM IS DESIGNED TO PROVIDE A JOB-RELATED EVALUATION OF THE PROBATIONARY OFFICERS' PERFORMANCES.

THE SYSTEM UTILIZES A STANDARDIZED APPROACH TO THE DOCUMENTATION OF THE PROBATIONARY OFFICERS' PERFORMANCES.

**3. TO IDENTIFY UNDESIRABLE BEHAVIORAL TRAITS AND PROVIDE REMEDIES.**

THE FIELD TRAINING OFFICER PROGRAM AN OPPORTUNITY TO OBSERVE, UNDER FIELD CONDITIONS, THE ABILITIES OF THE PROBATIONARY OFFICERS. IF UNDESIRABLE BEHAVIORAL TRAITS ARE IDENTIFIED, REMEDIES WILL BE PROVIDED TO INSURE THAT EVERYONE WHO COMPLETES THE FTO PROGRAM MEETS THE DEPARTMENT'S STANDARDS.

**4. TO ESTABLISH A PROGRAM REVIEW PROCEDURE.** THE FIELD TRAINING OFFICER PROGRAM PROVIDES AN APPRAISAL SYSTEM TO MEASURE THE EFFECTIVENESS OF THE DEPARTMENT'S SELECTION AND TRAINING PROCESSES BY ALLOWING FEEDBACK THROUGH THE RESPECTIVE PHASES REGARDING AN OFFICER'S STRENGTHS AND WEAKNESSES.

**5. TO ESTABLISH A RETRAINING PROGRAM FOR DEPARTMENT.**

THE FIELD TRAINING OFFICER PROGRAM PROVIDES A SYSTEM TO TRAIN AND EVALUATE THE PERFORMANCE OF OFFICERS NEWLY TRANSFERRED TO THE PATROL DIVISION.

### 10.3.4

#### DUTIES AND RESPONSIBILITIES OF THE CAPTAIN

1) THE CAPTAIN SHALL INSURE THAT THE TRAINING AND EVALUATION PROCESSES ARE ACCOMPLISHED. THE CAPTAIN SHALL REVIEW REPORTS, UTILIZE ORAL COMMUNICATION WITH THE FTO AND THE PROBATIONARY OFFICER, AND OBSERVE PERSONAL TRAITS OF THE PROBATIONARY OFFICER'S

PERFORMANCE TO SUMMARIZE THE PROBATIONARY OFFICER'S PROGRESS.

2) THE CAPTAIN SHALL HAVE THE RESPONSIBILITY FOR REEVALUATING THE PERFORMANCE OF THE FTO. THIS EVALUATION SHALL BE BASED ON THE OBSERVATION OF THE CAPTAIN, IMPUTE FROM THE SHIFT COMMANDER, AND SHALL BE IN THE FORM OF AN INTER-OFFICER MEMORANDUM, ADDRESSED TO THE DIRECTOR OF POLICE.

3) THE CAPTAIN SHALL CONDUCT EVALUATION MEETINGS ON THE PROBATIONARY OFFICER'S PROGRESS, AND ASSIGN FTO'S TO PROBATIONARY OFFICERS ON A ROTATING BASIS.

#### **10.3.5**

#### **DUTIES AND RESPONSIBILITIES OF THE SHIFT COMMANDER**

1) WHEN PROBATIONARY OFFICERS ARE ASSIGNED TO THE FTO PROGRAM, THE DUTIES OF THE SHIFT COMMANDER BECOME MORE COMPLEX. IN ADDITION TO PATROL RESPONSIBILITIES, THE SHIFT COMMANDER MUST INSURE THAT THE TRAINING AND EVALUATION PROCESSES ARE ACCOMPLISHED. VARIOUS SOURCES OF INFORMATION CAN BE UTILIZED TO ACHIEVE THESE GOALS. COMPLETED EVALUATIONS, ORAL COMMUNICATIONS WITH THE FTO, AND PERSONAL OBSERVATIONS OF PERFORMANCE INDICATE THE PROBATIONARY OFFICER'S PROGRESS.

2) THE COMMANDER AND THE FTO MUST ACCEPT THE IMPORTANCE OF DOCUMENTATION DURING THE PROBATIONARY OFFICERS TRAINING. DOCUMENTATION IDENTIFIES BOTH DEFICIENT AND ACCEPTABLE PERFORMANCE AND PROVIDES A READY REFERENCE FOR RESPONSE TO QUESTIONS CONCERNING THE PROGRAM AND/OR A PROBATIONARY OFFICER'S PERFORMANCE. PARTICULAR ATTENTION SHOULD BE GIVEN TO REPORTS SUBMITTED BY PROBATIONARY OFFICERS TO ASSESS THEIR ABILITY TO COMMUNICATE IMPORTANT INFORMATION.

3) THE COMMANDER MUST MONITOR THE OVERALL TRAINING AND EVALUATION OF PROBATIONARY OFFICER TO INSURE ACCURACY AND OBJECTIVITY. FURTHERMORE, EACH SUPERVISOR MUST PROVIDE ASSISTANCE AND ADVISE TO THE FTO, AND WHEN APPROPRIATE, SUPPORT AND COUNSELING TO THE PROBATIONARY OFFICER. THE NEED FOR DISCIPLINE WITHIN THE FTO PROGRAM IS OBVIOUS. IF DISCIPLINARY PROBLEMS ARISE, THE COMMANDER SHOULD RESPOND REASONABLY AND PRUDENTLY. THE FAILURE TO EFFECTIVELY DISCIPLINE PERSONNEL INTERFERES WITH THE PROGRAMS PRIMARY GOALS.

4) THE COMMANDER MUST MONITOR THE OVERALL TRAINING AND EVALUATION OF PROBATIONARY OFFICERS ON HIS SHIFT TO INSURE THAT A PERSONALITY CONFLICT BETWEEN THE FTO AND HIS/HER PROBATIONARY OFFICER DOES NOT ARISE AND THAT THE FTO MAINTAINS OBJECTIVITY THROUGHOUT CONTACT WITH THE PROBATIONARY OFFICER. IF A PERSONALITY CONFLICT OR A LOSS OF OBJECTIVITY IS OBSERVED, THE COMMANDER SHALL IMMEDIATELY COUNSEL THE FTO.

5) A TRULY EFFECTIVE PATROL/FTO SUPERVISOR WILL CONSTANTLY STRIVE TO IMPROVE THE OVERALL OPERATION OF THE PROGRAM. SERGEANTS MUST BE AWARE OF THE POSSIBLE NEED FOR OCCASIONAL PROGRAM REVISION AND BE WILLING TO WORK WITH OTHER PROGRAM PARTICIPANTS TOWARD THE GOAL OF ORGANIZATIONAL IMPROVEMENT.

6) AT THE END OF EACH TRAINING WEEK, THE COMMANDER SHALL MEET WITH THE FTO AND RECAP THE TRAINING PROCESS. THE SERGEANT SHALL ASSIST THE FTO WITH THE WEEKLY EVALUATION OF THE PROBATIONARY OFFICER.

#### **10.3.6**

#### **DUTIES AND RESPONSIBILITIES OF THE FIELD TRAINING OFFICER**

1) THE FIELD TRAINING OFFICER IS THE ESSENTIAL MEANS BY WHICH THE PROGRAM'S GOAL IS ACHIEVED, SPECIFICALLY, THE DEVELOPMENT OF A POLICE OFFICER ABLE TO PERFORM PATROL DUTIES SAFELY, EFFICIENTLY, AND EQUITABLY. TO ACCOMPLISH THIS GOAL, THE FTO MUST ASSUME TO PRIMARY ROLES: A POLICE OFFICER WITH FULL PATROL RESPONSIBILITIES, AND A TRAINER OF PROBATIONARY OFFICERS.

2) RELATED TO THE TRAINING ROLE, THE FIELD TRAINING OFFICER MUST HAVE THE REQUISITE SKILLS NECESSARY TO BECOME A RELIABLE EVALUATOR OF PROBATIONARY OFFICER PERFORMANCE. ACCURATE EVALUATIONS, IN ACCORDANCE WITH STANDARDIZED EVALUATION GUIDELINES, ARE NECESSARY TO PROVIDE SUFFICIENT AND APPROPRIATE INFORMATION TO PROBATIONARY OFFICERS AND ALL ORGANIZATIONAL LEVELS.

3) EACH FTO IS REQUIRED TO COMPLETE THE WEEKLY EVALUATIONS AND SUPPLEMENT ADDITIONAL DOCUMENTATION AS NEEDED. WRITTEN EVALUATIONS WILL BEGIN IN THE FIRST WEEK OF THE TRAINING PERIOD. THE EVALUATIONS ARE TO BE SHOWN TO AND DISCUSSED WITH THE PROBATIONARY OFFICERS.

4) ONCE A MONTH, THE FTO SHALL MEET WITH THE PROBATIONARY OFFICER, THE SHIFT COMMANDER AND THE LIEUTENANT FOR A COMPREHENSIVE MONTHLY SUMMATION REPORT. CANDID AND FRANK COMMUNICATION IS ENCOURAGED DURING THIS MEETING, WHICH IS INTENDED TO ADDRESS ALL AREAS OF THE PROBATIONARY OFFICER'S PERFORMANCE AND METHODS TO ENHANCE SPECIFIC JOB PERFORMANCE ACTIVITY.

5) AT AN APPROPRIATE PERIOD OF TRAINING, THE PROBATIONARY OFFICER WILL OPERATE AS A QUASI-ONE OFFICER UNIT. IN-SO-FAR AS POSSIBLE, THE PROBATIONARY OFFICER WILL OPERATE THE POLICE VEHICLE AND PERFORM PATROL DUTIES WITHOUT THE DIRECT SUPERVISION OF THE FTO. THE FTO WILL ACCOMPANY THE PROBATIONARY OFFICER IN THE CRUISER BUT ONLY IN AN OBSERVE/EVALUATOR ROLE. THE FTO WILL INTERVENE ONLY IN EMERGENCY SITUATIONS OR IN INCIDENTS, WHICH HAVE DEVELOPED BEYOND THE PROBATIONARY OFFICER'S ABILITY TO CONTROL.



**10.3.7****DUTIES AND RESPONSIBILITIES OF PROBATIONARY OFFICERS**

1) TO SUCCESSFULLY ACCOMPLISH THE GOALS OF THE FIELD TRAINING OFFICER PROGRAM, PROBATIONARY OFFICERS ARE EXPECTED TO OBSERVE THE SKILLS AND TECHNIQUES OF THE FTO WITH REGARD TO POLICING; TO BECOME FAMILIAR WITH THE RAVENNA POLICE DEPARTMENT RULES AND REGULATIONS, AS WELL AS THOSE GOVERNING THE CITY IN GENERAL; TO ATTEND AND PARTICIPATE IN THE EVALUATION MEETINGS.

## 10.3.8

## FIELD TRAINING INSTRUCTION GUIDE

INITIALS OF FTO &amp; DATES

	Explained and/or demonstrated	Performed
<b>1. PERSONAL ITEMS</b>		
A. DRIVING HABITS	BDV #421 08/25/09	CDC 434 7/25/09
B. WEARING OF UNIFORM	BDV #421 6/13/09	CDC 434 6/13/09
C. COMMAND PRESENCE AND COURTESY	BDV #421 07/25/09	CDC 434 7/25/09
D. PRECAUTION; PREPARATION FOR ANYTHING HAS ALL REQUIRED EQUIPMENT	BDV #421 07/25/09	CDC 434 7/25/09
E. PERSONAL CONDUCT ON DUTY	BDV #421 07/25/09	CDC 434 7/25/09
F. RAPPORT WITH FELLOW OFFICERS AND SUPERVISORS	BDV #421 07/25/09	CDC 434 7/25/09
<b>2. PREPARATION FOR PATROL</b>		
A. PERSONAL APPEARANCE AND HYGIENE	BDV #421 6/13/09	CDC 434 6/13/09
B. UNIFORM AND EQUIPMENT CHECK	BDV #421 6/13/09	CDC 434 6/13/09
C. LOCKER USE AND ARRANGEMENT	BDV #421 6/13/09	CDC 434 6/13/09
D. INFORMATION NECESSARY FOR PATROL (Checking for directives, emails etc.)	BDV #421 7/25/09	CDC 434 7/25/09
E. VEHICLE AND EQUIPMENT INSPECTION	BDV #421 07/25/09	CDC 434 7/25/09
F. VEHICLE REFUELING	BDV #421 07/25/09	CDC 434 7/25/09
<b>3. ARREST PROCEDURES</b>		
A. MAKING AN ARREST	BDV #421 12/12/09	CDC 434 12/14/09
1. PROPER TIME	BDV #421 01/23/10	CDC 434 2/27/10
2. SEARCH INCIDENT TO ARREST	BDV #421 12/07/09	CDC 434 12/7/09
3. WITH OR WITHOUT A WARRANT	BDV #421 01/23/2010	CDC 434 2/27/10
4. FELONY AND MISDEMEANOR	DS 408 10/31/09	CDC 434 11/14/09
5. USE OF FORCE, DEPARTMENT POLICY	BDV #421 7/25/09	CDC 434 7/25/09
6. IMPACT WEAPON AND HANDCUFFS	BDV #421 12/12/09	CDC 434 12/14/09
7. PISTOL - WHEN TO DRAW, ETC.	BDV #421 12/12/09	CDC 434 12/14/09

# FIELD TRAINING INSTRUCTION GUIDE

INITIALS OF FTO & DATES

	Explained and/or demonstrated	Performed
<b>3 ARREST PROCEDURES (continued)</b>		
B. SEARCHING A PERSON (MALE & FEMALE)	BDV #421 07/25/09	CDC 434 7/25/09
1. IN THE FIELD AT TIME OF ARREST	BDV #421 07/25/09	CDC 434 7/25/09
2. AT THE JAIL OR BOOKING	BDV #421 07/25/09	CDC 434 7/25/09
C. RESISTING ARREST SITUATION PROPER COMMANDS	DS 408 10/31/09	CDC 434 11/14/09
D. ASSISTING WITH ARREST PROPER ACTIONS, WHAT'S EXPECTED	DS 408 10/31/09	CDC 434 11/14/09
E. REMOVING OCCUPANT(S) FROM VEHICLES, PROPER APPROACHING OF VEHICLES	BDV #421 01/23/2010	CDC 434 2/27/10
F. INFORMATION GATHERED AT TIME OF ARREST, CORRECT PHONE NUMBERS, ADDRESS, PLACE OF WORK ETC.	BDV #421 07/25/09	CDC 434 7/25/09
G. TRANSPORTING OF PRISONERS, CARE AND WATCHFULNESS; PREVENTING PRISONERS FROM GETTING BEHIND OFFICER	BDV #421 07/25/09	CDC 434 7/25/09
H. BOOKING AND SEARCHING OPERATIONS ON STATION	BDV #421 07/25/09	CDC 434 7/25/09
1. FINGERPRINTING: PROPER PROCEDURE, PROPER USE OF ELECTRONIC FINGERPRINT MACHINE AND COMPUTER	BDV #421 07/27/09	CDC 434 11/14/09
2. PHOTO'S USING THE CAMERA'S AT P.D.	BDV #421 07/27/09	CDC 434 11/14/09
3. CITY NUMBERS HOW TO ISSUE OR SEARCH FOR CITY NUMBER	BDV #421 07/25/09	CDC 434 7/25/09
I. HANDLING PRISONERS WHILE ON STATION, CUFFED TO WALL ETC.	BDV #421 07/25/09	CDC 434 7/25/09
<b>4. USE OF POLICE RADIO</b>		
A. NORMAL VOICE	BDV #421 07/25/09	CDC 434 7/25/09
B. PHONETIC ALPHABET AND TEST	BDV #421 06/13/09	CDC 434 6/13/09
C. STATUS OF OTHER CARS -- IF ANOTHER OFFICER HAS CRITICAL SITUATION, PROPER PROCEDURES	BDV #421 12/12/09	CDC 434 12/14/09
D. YOUR STATUS SIGNING ON/OFF AT LOCATIONS ETC. ON/OFF STATION	BDV #421 07/25/09	CDC 434 7/25/09
E. RADIO CODES & SIGNALS AND TEST	BDV #421 11/5/09	CDC 434 11/14/09

F. USE OF LEADS/NCIC/CCH AND LEADS MDT TEST, MDT POLICY	BDV #421 07/25/09	CDC 434 7/25/09
G. ORIENTATION OF DISPATCHING OPERATIONS AT LEAST (4) HOURS IN RADIO ROOM W/DISPATCHER	BDV #421 11/5/09	CDC 434 11/14/09
I. USE OF RADIO CHANNELS IN CARS, CONTROLS HOW RADIO OPERATES	BDV #421 07/25/09	CDC 434 7/25/09
H. LEADS PRACTITIONER TRAINING AND TESTING WITH DEPARTMENT TAC	BDV #421 11/5/09	CDC 434 11/14/09

### FIELD TRAINING INSTRUCTION GUIDE

INITIALS OF FTO & DATES

	Explained and/or demonstrated	Performed
<b>5. GENERAL OPERATING PROCEDURES</b>		
A. FIELD INTERROGATION, OFFICER SAFETY, WHEN TO USE MIRANDA, WHEN TO USE CUSTODIAL ARREST INTERROGATION	BDV #421 01/23/10	CDC 434 2/27/10
B. QUESTIONING WITNESSES, OFFICER SAFETY	BDV #421 01/23/10	CDC 434 2/27/10
C. STATEMENT TAKING, INTERVIEWING VICTIMS, WITNESS AND ARRESTEES	BDV #421 01/23/10	CDC 434 2/27/10
D. DESCRIPTIONS OF PROPERTY AND PERSONS, OBTAINING THE NEEDED INFORMATION	BDV #421 01/23/10	CDC 434 2/27/10
E. REPORT WRITING -- LES & CAD	BDV #421 01/23/10	CDC 434 2/27/10
1. USE OF COMPUTER- INCIDENT/ARREST REPORTS SUNDANCE/BOOKING, MNI FILE	BDV #421 01/23/10	CDC 434 2/27/10
F. PROTECTING A CRIME SCENE	BDV #421 01/23/10	CDC 434 2/27/10
G. HANDLING AND LOGGING OF EVIDENCE, REVIEW EVIDENCE POLICY AND PROCEDURES W/DET. LT. RARRICK	BDV #421 01/23/10	CDC 434 2/27/10
H. OBTAINING AMBULANCE, TOW TRUCK, FIRE APPARATUS	BDV #421 01/23/10	CDC 434 2/27/10
I. USE OF THE COMPUTER BASED MANUAL AND DIRECTIVES PROGRAM	BDV #421 12/07/09	CDC 434 12/7/09
<b>6. OFFICER'S RESPONSIBILITIES</b>		
A. PATROL PURPOSES, RESPONSIBILITIES AND GENERAL POLICIES. 1. CRIME 2. CRIME PREVENTION 3. TRAFFIC	BDV #421 07/25/09	CDC 434 7/25/09
B. PATROL METHODS AND TECHNIQUES (DAY, EVENING AND NIGHT SHIFTS)	BDV #421 07/25/09	CDC 434 7/25/09
C. KNOWLEDGE OF BEAT -- GEOGRAPHY, PERSONS, PROPERTY, CITY LINES, DRUG HOUSES, FACTORY FACILITIES, APT.COMPLEXES, SCHOOLS, AND TEST	BDV #421 01/23/10	CDC 434 2/27/10
D. OBSERVATIONS AND PERCEPTIONS ON PATROL	BDV #421 12/07/09	CDC 434 12/7/09

E. RELATIONS WITH THE PUBLIC -PREJUDICES ATTITUDES ETC.	BDU #421 07/25/09	CDC 434 7/25/09
F. RELATIONS WITH OTHER LAW ENFORCEMENT PERSONAL AND AREA DEPARTMENTS	BDU #421 07/25/09	CDC 434 7/25/09
G. REQUESTS FOR ASSISTANCE & HANDLING EMERGENCY SITUATIONS	BDU #421 12/05/09	CDC 434 12/7/09
<b>7. DRIVING TECHNIQUES</b>		
A. PROPER DRIVING HABITS, PUBLIC OPINION REGARDING OFFICERS' DISOBEYING TRAFFIC LAWS, SEAT BELT ORDER	BDU #421 07/25/09	CDC 434 7/25/09
B. DEFENSIVE DRIVING & INCLEMENT WEATHER PROPER PARKING OF VEHICLE	BDU #421 07/25/09	CDC 434 7/25/09
C. ANSWERING ROUTINE CALLS	BDU #421 11/05/09	CDC 434 11/19/09

# FIELD TRAINING INSTRUCTION GUIDE

## INITIALS OF FTO & DATES

	Explained and/or demonstrated	Performed
<b>7. DRIVING TECHNIQUES (continued)</b>		
D. IDENTIFICATION & APPREHENSION OF TRAFFIC VIOLATORS, STOPPING VIOLATORS WITHOUT IMPEDING TRAFFIC	BDU #421 11/14/09	CDC 434 11/14/09
E. USE OF LIGHTS, SIREN & SPOTLIGHT DAY/NIGHT	BDU #421 11/14/09	CDC 434 11/14/09
F. POSITIONING OF PATROL CAR IN RELATION TO VIOLATOR-USE OF STOPS AND TEST	BDU #421 07/25/09	CDC 434 7/25/09
G. STOPPING WANTED OR STOLEN VEHICLES, REQUESTING ASSISTANCE, SELECTING SUITABLE LOCATION, PARKING OF POLICE VEHICLE IN RELATION TO SUSPECT CAR	BDU #421 12/07/09	CDC 434 12/7/09
H. PURSUIT DRIVING REVIEW OF POLICY	BDU #421 07/25/09	CDC 434 7/25/09
I. DRIVING AND PARKING IN EMERGENCIES, WHAT CONSTITUTES AN EMERGENCY, USE OF LIGHTS/SIREN—ORC REVIEW PERTAINING TO EMERGENCY VEHICLES	BDU #421 11/30/09	CDC 434 12/7/09
J. CRIME-IN-PROGRESS OR PROWLER-TYPE CALL	BDU #421 11/30/09	CDC 434 12/7/09
1. APPROACH - PROCEDURES - ARRIVAL - PARKING OF VEHICLE	BDU #421 11/30/09	CDC 434 12/7/09
K. ROBBERY - IN - PROGRESS CALLS - APPROACH	BDU #421 12/07/09	CDC 434 12/7/09
L. FIRE CALLS - APPROACH HAZARDS, ASSISTING FIRE TRUCKS, PARKING IN POSITION FOR TRAFFIC CONTROL	BDU #421 01/23/10	CDC 434 2/27/10
<b>8. PATROL TACTICS</b>		
A. INSPECTION PROCEDURES & TECHNIQUES, BUSINESS AND RESIDENCE STOP WALK AND TALK	BDU #421 11/30/09	CDC 434 12/7/09
B. PROCEDURES FOR OPEN DOORS AND WINDOWS	BDU #421 11/30/09	CDC 434 12/7/09

C. ROBBERY IN PROGRESS ALARMS BANKS AND BUSINESS DEPARTMENT POLICY AND PROCEDURE INCLUDING POLICY REVIEW AND TEST	BDU #421 12/07/09	CDL 434 12/7/09
E. MAN-WITH-A-GUN-CALL APPROACH AND PROPER OFFICER SAFETY PROCEDURE	BDU #421 12/07/09	CDL 434 12/7/09
BOMB THREATS POLICY AND PROCEDURE	BDU #421 01/23/10	CDL 434 2/27/10
<b>9. GENERAL INVESTIGATIONS</b>		
A. ELEMENTS OF A CRIME, FELONY & MISDEMEANOR	BDU #421 11/30/09	CDL 434 12/7/09
B. INVESTIGATION/CRIME SCENE - ROBBERY, BURGLARY, AUTO THEFT PROCEDURES	BDU #421 11/30/09	CDL 434 12/7/09
C. INVESTIGATION OF SUSPICIOUS CARS OCCUPIED & UNOCCUPIED	BDU #421 11/30/09	CDL 434 12/7/09

# FIELD TRAINING INSTRUCTION GUIDE

INITIALS OF FTO & DATES

	Explained and/or demonstrated	Performed
<b>9. GENERAL INVESTIGATIONS (continued)</b>		
D. INVESTIGATION OF STOLEN PROPERTY, THEFTS AND BAD CHECKS PROCEDURES AND POLICY	BNV #421 11/21/09	CDC 434 12/7/09
E. INVESTIGATION OF ATTEMPTED SUICIDES AND UNEXPLAINED DEATHS DEPARTMENT PROCEDURES & POLICY	BNV #421 01/23/10	CDC 434 2/27/10
F. CRIME SCENE MEASUREMENTS AND SKETCHING	BNV #421 01/23/10	CDC 434 2/27/10
<b>10. TRAFFIC PROCEDURES</b>		
A. POLICE OFFICERS RESPONSIBILITY FOR TRAFFIC ENFORCEMENT AND CONTROL	BNV #421 07/25/09	CDC 434 7/25/09
B. TRAFFIC LAWS AND ORDINANCES	BNV #421 11/21/09	CDC 434 12/7/09
C. SELECTIVE ENFORCEMENT (TIME, PLACE AND VIOLATION)	BNV #421 11/21/09	CDC 434 12/7/09
D. RECOGNIZING TRAFFIC VIOLATIONS, EVIDENCE FOR CONVICTION, MOVING, EQUIPMENT VIOLATIONS & OTHERS, ADAP, RADAR/LIDAR	BNV #421 11/21/09	CDC 434 12/7/09
E. APPROACHING AND HANDLING TRAFFIC VIOLATOR	BNV #421 07/25/09	CDC 434 7/25/09
F. ENFORCEMENT, CITATION, WRITTEN WARNING, COURT DATES/TIMES	BNV #421 7/25/09	CDC 434 7/25/09
G. WRITING CITATION, COURT DATES PROPER INFORMATION ON CITATION	BNV #421 7/25/09	CDC 434 7/25/09
H. ARRESTS, OPTIONAL SITUATIONS, MANDATORY, WARRANTS, MINI CITES-USE OF PARKING CITE	BNV #421 01/23/10	CDC 434 2/27/10
H. PARKING VIOLATION ENFORCEMENT, TIMED ZONES, FIRE LANES, HANDICAPPED, RESTRICTED PARKING ETC.	BNV #421 11/21/09	CDC 434 12/7/09
I. ACCIDENT INVESTIGATION, HANDLING INJURIES, SUMMONING AID, HANDLING CRASH SCENE, TRAFFIC, MEASUREMENTS, PHOTOS, STATEMENTS	BNV #421 11/14/09	CDC 434 11/14/09
J. LOCATING DRIVERS AND WITNESSES, INTERVIEWING DRIVERS AND WITNESSES	BNV #421 11/21/09	CDC 434 12/7/09
K. PHOTOGRAPHING, MEASURING & SKETCHING TRAFFIC ACCIDENTS	BNV #421 01/23/10	CDC 434 2/27/10
L. REPORT WRITING OH1, OH2, OH3, OH4	BNV #421 11/14/09	CDC 434 11/14/09
M. DRIVING - WHILE - UNDER - THE - INFLUENCE - CASES	BNV #421 11/02/09	CDC 434 11/14/09
1. OBSERVATIONS, FIELD TESTS, ALCOHOL INFLUENCE REPORTS, BAC-TESTS, ENFORCEMENT ACTION, ARRESTS (BAC TRAINING)	BNV #421 11/21/09	CDC 434 12/7/09

NOT BAC CERTIFIED  
YRT (11/30/09)

1. EVIDENCE AT SCENE, LOCATING WITNESSES, FOLLOWING TRAIL OF EVIDENCE, ALERTING OTHER POLICE AGENCIES	BSU #421 01/23/00	CDC 434 2/27/10
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# **FIELD TRAINING INSTRUCTION GUIDE**

INITIALS OF FTO & DATES

	Explained and/or demonstrated	Performed
<b>10. TRAFFIC PROCEDURES</b>		
O. PEDESTRIAN VIOLATIONS	BSU #421 2/23/10	CDC 434 2/27/10
P. VEHICLE IDENTIFICATION - REGISTRATION - LICENSE NUMBERS, LOCATION OF VIN'S - DRIVERS LICENSE	BSU #421 07/21/09	CDC 434 7/25/09
<b>11. VICE CONTROL</b>		
A. LIQUOR LAW VIOLATIONS, DRUG HOUSES	BSU #421 01/23/10	CDC 434 2/27/10
<b>12. JUVENILE PROCEDURES</b>		
A. JUVENILE INVOLVEMENT IN CRIME, INTERVIEWING PROCEDURES, PHOTOGRAPH AND FINGERPRINTING OF JUVENILES	BSU #421 11/21/09	CDC 434 12/7/09
B. HANDLING RUNAWAYS AND TRUANCY, PROCEDURES FOR REPORTING A RUNAWAY JUVENILE, DELINQUENT AND UNRULY	BSU #421 11/21/09	CDC 434 12/7/09
C. BATTERED AND ABUSED CHILD CASES, PROPER NOTIFICATION OF CHILD WELFARE, JFS & CARES LINE	BSU #421 01/23/10	CDC 434 2/27/10
E. RELATIONSHIP W/OTHER AGENCIES, JUVENILE COURT LOCATION, SCHOOLS, WELFARE DEPARTMENT, JFS, SRO	BSU #421 11/21/09	CDC 434 12/7/09
F. TRANSPORTING JUVENILES, TO STATION, DETENTION & NOTIFICATION OF PARENTS REPORTS USED	BSU #421 11/21/09	CDC 434 12/7/09
G. JUVENILE TRAFFIC OFFENDERS-STATE CODES- TRAFFIC OFFENDER CODE	BSU #421 11/21/09	CDC 434 12/7/09
H. MISSING AND FOUND CHILDREN PROCEDURES, WHEN TO ENTER INTO LEADS, WHEN TO REMOVE, DEPT. E MAIL, A CHILD IS MISSING, AMBER ALERT	BSU #421 11/21/09	CDC 434 12/7/09
<b>13 HANDLING PEOPLE</b>		
A. TECHNIQUES DEALING WITH WANTED PERSONS, MISSING PERSONS, MENTAL CASES, TRANSIENTS, VAGRANTS	BSU #421 01/23/10	CDC 434 2/27/10
B. PROCEDURES FOR HANDLING INTOXICATED PERSONS, TAKING HOME, CHARGES SUCH AS DOC- INTOX. ETC.	BSU #421 11/21/09	CDC 434 12/7/09
<b>14. DISTURBANCE-OF-THE-PEACE PROCEDURES</b>		
A. DOMESTIC SITUATIONS, POLICY AND PROCEDURES, USING PROPER FORMS AND REPORTING PROCEDURES, ARRESTS	BSU #421 11/21/09	CDC 434 12/7/09



B. ROOMMATE DISPUTES, LAND LORD TENANT DISPUTES, NEIGHBORHOOD DISPUTES, FIREWORKS ETC.	BSU #421 11/21/09	CDC 434 12/7/09
C. NUISANCES, LOUD NOISE, PARTIES ETC. HANDLING COMPLAINTS AND POLICY AND ORDINANCES ON NOISE	BSU #421 11/21/09	CDC 434 12/7/09
D. TRESPASSING COMPLAINTS, NOTIFICATION OF PROPERTY OWNER, DOCUMENTATION, SIGNING COMPLAINTS	BSU #421 11/21/09	CDC 434 12/7/09
E. HANDLING INTOXICATED SUBJECTS	BSU #421 11/21/09	CDC 434 12/7/09

#### FIELD TRAINING INSTRUCTION GUIDE

#### INITIALS OF FTO & DATES

	Explained and/or demonstrated	Performed
<b>15. PROPERTY CONTROL</b>		
A. LOST / FOUND PROPERTY POLICY & PROCEDURE	BSU #421 11/21/09	CDC 434 12/7/09
B. SAFEKEEPING OF PROPERTY POLICY & PROCEDURE	BSU #421 11/21/09	CDC 434 12/7/09
C. CONTRABAND POLICY & PROCEDURE	BSU #421 01/23/10	CDC 434 2/27/10
D. RELEASING PROPERTY POLICY & PROCEDURE CH 2	BSU #421 01/23/10	
E. DESTROYING PROPERTY POLICY & PROCEDURE CH 2	BSU #421 01/23/10	
F. PROPERTY ROOM, DROP LOCKERS, EVIDENCE TAGS, PROPER PACKING AND WEIGHING OF DRUGS, BLOOD ETC.	BSU #421 11/21/09	CDC 434 12/7/09
<b>16. LEGAL PROCESS</b>		
A. OBTAINING COMPLAINTS & WRITING COMPLAINTS, COMMITMENTS, PR BONDS ETC.	BSU #421 11/4/09	CDC 434 11/14/09
B. OBTAINING AND EXECUTING ARREST WARRANTS, PC WARRANTS, JUDGES OFFICE, CLERKS OFFICE, ASSIGNMENT CLERK	BSU #421 11/21/09	CDC 434 12/7/09
C. SERVING SUBPOENAS AND SUMMONSES	BSU #421 01/23/10	CDC 434 2/27/10
D. OBTAINING EVIDENCE FOR COURT & HAVING EVIDENCE TESTED AT LABS ***SEE DET. RARRICK FOR PROCEDURES	BSU #421 01/22/10	
E. CASE PREPARATION FOR COURT PROSECUTION, NOTIFICATION OF RECORDS OR DB FOR EVIDENCE IN TIMELY FASHION	BSU #421 11/21/09	CDC 434 12/7/09
<b>17. HAZARDS AND ANIMAL COMPLAINTS</b>		
A. REPORTING HAZARDS, i.e. FIRE, TRAFFIC, PUBLIC PROPERTY, LIGHT OUTAGES, LIVE WIRES	BSU #421 11/21/09	CDC 434 12/7/09
B. FOUND ANIMALS	BSU #421 11/21/09	CDC 434 12/7/09

C. WOUNDED, INJURED, DEAD ANIMALS, DOG WARDEN, HUMANE OFFICER	BSU #421 11/21/09	CDC 434 12/7/09
D. PROCEDURES FOR ANIMAL BITE CASES, HEALTH DEPARTMENT INVOLVEMENT, DOG WARDEN, OWNERS OBLIGATIONS	BSU #421 12/07/09	CDC 434 12/7/09
E. ANIMAL NUISANCES & CRUELTY TO ANIMALS, DOG WARDEN, APPROPRIATE CHARGES	BSU #421 12/07/09	CDC 434 12/7/09
<b>18. INFORMATION</b>		
A. GENERAL SOURCES OF INFORMATION AVAILABLE TO OUR AGENCY, OHLEG ETC.	BSU #421 11/21/09	CDC 434 12/7/09
B. OBTAINING RECORD, WARRANT AND VEHICLE CHECKS	BSU #421 11/02/09	CDC #434 11/14/09

# FIELD TRAINING INSTRUCTION GUIDE

## INITIALS OF FTO & DATES

	Explained and/or demonstrated	Performed
<b>18. INFORMATION</b>		
C. CONDUCTING RECORD SEARCHES, LES, CRIMINAL HISTORY, MASTER NAME INDEX FILES, MUG SHOT FILES, WARRANT FILES, THEFT FILES	BDU #421 11/21/09	CDL 434 12/7/09
D. INFORMATION AVAILABLE FROM OTHER OFFICIAL AGENCIES, LOCAL, COUNTY, STATE FEDERAL	BDU #421 11/21/09	CDL 434 12/7/09
E. PRESS RELATIONS, POLICY PROCEDURES	BDU #421 12/07/09	
F. NOTIFICATIONS, DEATH MESSAGES	BDU #421 01/23/10	CDL 434 2/27/10
<b>19. ORGANIZATIONAL PROCEDURES</b>		
A. ACTIVITY LOGS, TRAFFIC DETAIL LOGS	BDU #421 11/21/09	CDL 434 12/7/09
B. LOGGING OF OVERTIME / COMP TIME	BDU #421 11/02/09	CDL 434 11/14/09
C. REQUESTING LEAVES, VACATION, HOLIDAY, COMP, SICK, INJURY, DEATH IN FAMILY ETC.	BDU #421 11/21/09	CDL 434 12/7/09
D. EQUIPMENT AND UNIFORM REGULATIONS, AUTHORIZED ITEMS, LOSS AND REPLACEMENT	BDU #421 11/21/09	CDL 434 12/7/09
E. CARE OF POLICE VEHICLES	DS 408 10/31/09	CDL 434 11/14/09
F. CAR ASSIGNMENTS, REPORTING DAMAGE, MAINTENANCE PROBLEMS	DS 408 10/31/09	CDL 434 11/14/09
G. PERFORMANCE EVALUATIONS	BDU #421 11/21/09	CDL 434 12/7/09
H. OUTSIDE EMPLOYMENT	BDU #421 11/21/09	CDL 434 12/7/09
I. CHANGES OF ADDRESS AND PHONE NUMBERS	BDU #421 11/21/09	CDL 434 12/7/09
J. CHANGES IN PERSONAL & FAMILY STATUS	BDU #421 11/21/09	CDL 434 12/7/09
K. COURT APPEARANCES, SUBPOENA, CIVIL CASES, COURT NOTIFICATION IN CASE OF ABSENCE, IE VACATION, INJURY, ILLNESS	BDU #421 11/14/09	CDL 434 11/14/09
L. MISC ITEMS.		

# FIELD TRAINING INSTRUCTION GUIDE

## INITIALS OF TRAINEE & DATES

<b>20. S.O.G. - POLICY REVIEW:</b>		
A. S.O.G. CHAPTER 1 READ & REVIEWED	BDV #421 01/23/10	cdc 434 2/27/10
B. S.O.G. CHAPTER 2 READ & REVIEWED	BDV #421 12/07/09	cdc 434 2/27/10
C. S.O.G. CHAPTER 3 READ & REVIEWED	BDV #421 12/07/09	cdc 434 12/7/09
D. S.O.G. CHAPTER 4 READ & REVIEWED	BDV #421 12/07/09	cdc 434 2/27/10
E. S.O.G. CHAPTER 5 READ & REVIEWED	BDV #421 12/07/09	cdc 434 2/27/10
F. S.O.G. CHAPTER 6 READ & REVIEWED	BDV #421 01/23/10	cdc 434 2/27/10
G. S.O.G. CHAPTER 7 READ & REVIEWED	BDV #421 01/22/10	cdc 434 2/27/10
H. S.O.G. CHAPTER 8 READ & REVIEWED	BDV #421 01/22/10	cdc 434 2/27/10
I. S.O.G. CHAPTER 10 READ & REVIEWED	BDV #421 01/22/10	cdc 434 2/27/10
J. S.O.G. CHAPTER 12 READ & REVIEWED	BDV #421 01/23/10	cdc 434 2/27/10
K. S.O.G. CHAPTER 13 READ & REVIEWED	BDV #421 01/23/10	cdc 434 2/27/10
L. S.O.G. CHAPTER 14 READ & REVIEWED	BDV #421 01/23/10	cdc 434 2/27/10
<b>21. S.O.G. - POLICY TESTING:</b>		
A. S.O.G. CHAPTER 1.4 & 1.5 USE OF FORCE TEST	BDV #421 07/25/09	cdc 434 7/25/09
B. S.O.G. CHAPTER 3 DOMESTIC VIOLENCE TEST	BDV #421 12/07/09	cdc 434 12/7/09
C. S.O.G. CHAPTER 5.1 PURSUIT POLICY TEST – STOP STICK TEST	STOP STICK 07/25/09 BDV #421	cdc 434 7/25/09
D. S.O.G. CHAPTER 6.5 BANK ALARM TEST	BDV #421 11/30/09	cdc 434 12/7/09
E. S.O.G. CHAPTER 7.1 HARASSMENT IN THE WORKPLACE TEST		
F. S.O.G. CHAPTER 7.2 INFECTIOUS DISEASE TEST		
<b>THINGS TO DO:</b>		
A. BAC DATAMASTER TRAINING		
B. ISO100 FEMA TRAINING	BDV #421 11/21/09	cdc 434 12/7/09
C. ISO700 FEMA TRAINING	BDV #421 11/21/09	cdc 434 12/7/09

**FIELD TRAINING INSTRUCTION GUIDE**

IS THE PROBATIONARY OFFICER FAMILIAR WITH THE LOCATION AND  
OPERATION OF:

LOCATION	YES	NO
RADIO ROOM	✓	
RECORDS SECTION	✓	
SQUAD ROOM	✓	
LOCKER ROOM	✓	
BASEMENT, ARMS ROOM, EVIDENCE ROOM, WEIGHT ROOM	✓	
PROPERTY / EVIDENCE ROOM MAIN FLOOR	✓	
STREETS AND CITY LIMITS	✓	
HIGH SCHOOL STADIUM	✓	
RAVENNA SCHOOLS BUS GARAGE	✓	
ALL CITY SCHOOLS	✓	
KSU GOLF COURSE	✓	
JUVENILE CENTER	✓	
GROUP HOMES	✓	
RAVENNA MUNICIPAL COURT	✓	
KENT MUNICIPAL COURT	✓	
KENT POLICE DEPARTMENT	✓	
PORTAGE COUNTY SHERIFF DEPARTMENT AND JAIL	✓	
KENT FIRE DEPARTMENT	✓	
OHIO STATE PATROL POST 67	✓	
KENT WATER TREATMENT PLANT, KPD RANGE	✓	
RAVENNA WATER TREATMENT PLANT, LAKE HODGESON	✓	
CRYSTAL LAKE	✓	
ROBINSON MEMORIAL HOSPITAL	✓	
BANKS	✓	
COUNTY COURTHOUSE / ADMINISTRATION BUILDING	✓	
PROSECUTOR'S OFFICE	✓	
COLEMAN PROFESSIONAL SERVICES	✓	
CITY HALL	✓	
FRANK CIMINO'S OFFICE	✓	
RAVENNA CITY GARAGE	✓	
MAPLEWOOD JVS	✓	
ALL CITY PARKS	✓	
WATER TREATMENT PLANT HOMMON AVE	✓	
FOP LODGE	✓	
RAILROAD ACCESS ROAD DIAMOND ST.	✓	
DRIVERS LICENSE BUREAU	✓	

## RECOMMENDATIONS

1. ( ☒ ) OFFICER C07 #434 CAN FUNCTION EFFECTIVELY AS A ONE-OFFICER UNIT AND SHOULD BE RELEASED FROM THE FIELD TRAINING PROGRAM FOR PERMANENT ASSIGNMENT
2. ( ☐ ) OFFICER \_\_\_\_\_ CANNOT FUNCTION EFFECTIVELY AS A ONE-OFFICER UNIT AND SHOULD BE GIVEN ADDITIONAL FIELD TRAINING.

" PROBATIONARY OFFICER \_\_\_\_\_ NEEDS TO WORK WITH A FIELD TRAINING OFFICER WHO IS EXCEPTIONALLY STRONG IN REPORT-WRITING ABILITIES."

////////////////////////////////////

- Pr B Vukh #421 02/28/2010

**RAVENNA POLICE DEPARTMENT****Field Training Program***Narrative Continuation Form***Ptl. Coy #434****Daily Observation Report** \_\_\_\_\_**Page** \_\_\_\_\_ **of** \_\_\_\_\_

**06/13/2009 to 06/29/2009 (0800 – 1600):** ACTIVITY – RPD's Use of Force and Pursuit policy was gone over with Ptl. Coy. Ptl. Coy was shown Ravenna city boundaries as well as school locations. Two traffic stops were made with citations issued for no operator's license.

**STRENGTHS:** Ptl. Coy arrived on time for his shift and was properly attired in uniform and with the proper equipment needed for his shift.

**WEAKNESSES:** Ptl. Coy simply observed the shift and did not actively interact. No notes are needed for weaknesses.

**07/04/2009 (0800 – 1600):** ACTIVITY – Ptl. Coy was again shown RPD policies and procedure, Ravenna city schools, and Ravenna city boundaries. Ptl. Coy observed while a suspicious person call was handled. Mock traffic stops were made in a controlled environment to work on Ptl. Coy's stops and approaches skills.

**STRENGTHS:** Ptl. Coy arrived on time for his shift and was properly attired. Ptl. Coy shows eagerness to learn by asking many questions.

**WEAKNESSES:** Ptl. Coy simply shows the inexperience in law enforcement, which will improve over time.

**07/6/2009 (0800 – 1600):** ACTIVITY – Myself and Ptl. Coy handled several calls throughout the day. Ptl. Coy assisted on a lockout, (2) suspicious activity calls, and an illegal trash dumping call.

**STRENGTHS:** Ptl. Coy continues to ask many questions both before and after calls which shows his eagerness to learn the job. Ptl. Coy continues to show improvement in his knowledge of the city as well as key locations.

**WEAKNESSES:** Ptl. Coy needs to work on his personal communication skills. Ptl. Coy tends to talk "at" people instead of "to" them. Ptl. Coy will improve upon those skills over time.

**TRAINEE:**Ptl. Coy #434**DATE:**2/27/2010**FTO:****DATE:**

**07/11/2009 (0800 – 1600):** Ptl. Coy did not train on this date due to a death in his family.

**07/13/2009 (0800 – 1600):** ACTIVITY – Ptl. Coy and I handled a private property crash, as well as a suspicious activity call.

STRENGTHS: Ptl. Coy has begun having a more active role in contacts with the public. Ptl. Coy has shown improvement in his conversational tone during one on one conversations. Ptl. Coy also continues to show enthusiasm and interest in learning every aspect of his expected duties.

WEAKNESSES: Ptl. Coy shows inexperience during calls for service by failing to ask pertinent questions. This will improve with time and experience in handling calls.

**07/18/2009 (0800 – 1600):** ACTIVITY – Ptl. Coy and I handled a civil dispute call where a landlord wished for us to stand by while she served eviction papers to a tenant.

STRENGTHS: Ptl. Coy shows improvement in his verbal skills with the public. Ptl. Coy also has increased his knowledge of the city regarding boundaries, schools, banks, and efficient navigation to and from calls. Ptl. Coy has taken and passed the RPD Stops Sticks test, as well as the Use of Force Test.

WEAKNESSES: Ptl. Coy needs improvement in his knowledge of RPD computer systems and paperwork. This will improve with time and repetition.

**07/20/2009 (0800 – 1600):** ACTIVITY – Ptl. Coy trained on this date with Ptl. Cooper #412.

**07/25/2009 (0800 – 1600):** ACTIVITY – Ptl. Coy and I handled an accident with no injury, a Disorderly Conduct call, as well as found property and reckless operation calls.

STRENGTHS: Ptl. Coy continues to show improvement in public contacts, knowledge of the city, as well as proper information gathering during calls for service.

WEAKNESSES: Ptl. Coy needs continued improvement in his knowledge of RPD computer systems and paperwork. This will improve with time and repetition.

**07/27/2009 (0800 – 1600):** ACTIVITY -



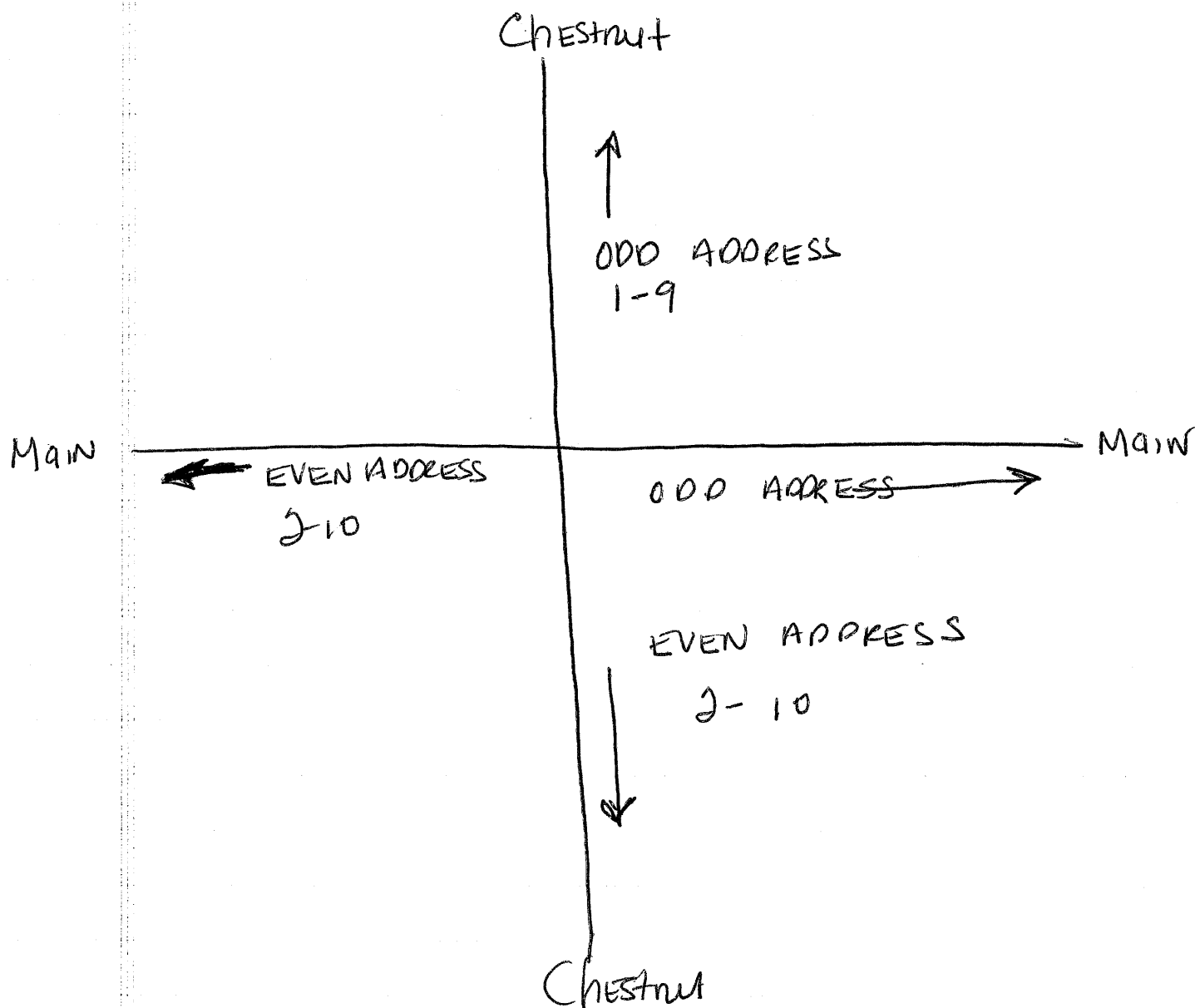
0800-1200 - 4<sup>th</sup> Dispatch Training

1200-1600 - ROAD ACTIVITY

IV H4G09

ARREST PROCEDURE ON WARRANTS - OUR DEPT -  
OTHER AGENCY. COMPLETED TASK, SHOWED  
HOW THE PROCEDURE IS DONE ON PAPER.

- NEW CFS > NARRATIVE - "SEE CFS - ORIGINAL CFS"  
> Supplement on ORIGINAL CFS > BOOKING -  
PICTURES, FINGERPRINTS UNDER ORIGINAL CFS
- REVIEWED Logging on procedure for MDT
- REVIEWED Bank Locations in City
- REVIEWED City Limits
- STA Radar Cleveland RD. < TRAFFIC OBSERVATION
  - STOP FOR IMPROPER DISPLAY
  - Reason FOR STOP
  - OWNER OF CAR WHEN NO REGISTRATION Avail  
OR INSURANCE CARD
  - ASK WHERE coming from, where they LIVE
  - ✓ passengers IDENTITIES
- LOCKOUT Giant Eagle, USED and SHOWN  
LOCKOUT WAIVER
- SHOWED location OF TASK FORCE and CRYSTAL LAKE
-



> ADDRESS running east of Chestnut Street  
will be odd ie 133 Highland Ave

ADDRESS running west of Chestnut Street  
will be even

South of Main even North Main odd

## **TRAINING LOG**

### **PATROLMAN CRIS COY**

17-AUG-09

#### **ACTIVITY:**

0800 to 0900 Inspection of patrol car, where equipment is located, equipment use.  
0900 to 1200 In-service training: ASP / OC Spray / Shot Bag operation / Completed  
1200 to 1500 Road Patrol, calls for service, traffic stops.  
1500 to 1600 Reporting skills, report corrections (see attached reports)

#### Discussions:

Locations of schools in the city.  
Fueling the car / obtained codes to complete task.  
Use of business cards. / Cards ordered  
Department ID through Wain.  
Locations of different business in city: i.e.: Ravenna Center, Plaza East, Portage Pres  
Polymers.  
Location of wards, city addresses i.e.: odd and even addresses

#### Narrative:

Cris handled calls well. He was able to gather the necessary information from reporting parties to complete a report. Cris demonstrated control on scene of calls while I observed him. Cris required little assistance and was able to resolve the calls without any problems.

Cris report writing skills need improvement. He is able to obtain and gather all the required information for the report but has difficulty putting the information into report form. I think with repetition and experience Cris will be able to over come this deficiency. (see attached reports)

Cris has some difficulty navigating Sundance. He is unfamiliar with the system and how it can be used to assist him in report writing or obtaining subjects personal information. Cris would benefit from training that would require him to write reports and use Sundance to obtain missing pieces of information. This problem will also correct itself with time and experience on the job.

Cris conducted two traffic stops without motivation. Cris observed a motor vehicle violation and imitated the stops. During the stops he obtained the necessary information to complete the stop. He navigated the MDT system without any difficulty. Cris and I discussed looking beyond the reason of the stop and asking appropriate questions to determine if any criminal activity was going on. Cris was receptive to this idea.

**TRAINING LOG  
PATROLMAN CRIS COY**

17-AUG-09 continued

**GOALS:**

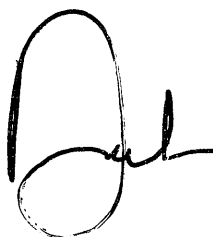
1. To become more efficient and confident in report writing skills.
2. To become more familiar with the Sundance System
3. To conduct more traffic stops with better tactical positioning and questioning.
4. To continue answering calls and completing the reporting process.

**Weaknesses:**

1. Report Writing
2. Lack of knowledge of city streets and addresses

**Strengths:**

1. Willingness to learn
2. Receptive to new ideas
3. Able to remember newly learned tasks and apply them to the job.
4. Demonstrates command presence when dealing with the public.

 #417 17 Aug 09

Ravenna City PD Investigative Work Product.

Date: 8/17/2009

Reporting Officer: COY

CFS# 2092290024

(2)  
I was dispatched to listed location as Kelly Applegate had a complaint about her ex-boyfriend harassing her by telephone. Kelly stated her ex-boyfriend, Brian Bond will not stop harassing her by telephone and she has told him numerous times to quit calling. <sup>her</sup>

1 Kelly stated that she does not want to file telecommunication harassment charges on Brian, but wants him to quit calling. <sup>15</sup> <sup>6</sup> <sup>A</sup> <sup>16</sup> <sup>17</sup> <sup>18</sup> <sup>19</sup> <sup>20</sup> <sup>21</sup> <sup>22</sup> <sup>23</sup> <sup>24</sup> <sup>25</sup> <sup>26</sup> <sup>27</sup> <sup>28</sup> <sup>29</sup> <sup>30</sup> <sup>31</sup> <sup>32</sup> <sup>33</sup> <sup>34</sup> <sup>35</sup> <sup>36</sup> <sup>37</sup> <sup>38</sup> <sup>39</sup> <sup>40</sup> <sup>41</sup> <sup>42</sup> <sup>43</sup> <sup>44</sup> <sup>45</sup> <sup>46</sup> <sup>47</sup> <sup>48</sup> <sup>49</sup> <sup>50</sup> <sup>51</sup> <sup>52</sup> <sup>53</sup> <sup>54</sup> <sup>55</sup> <sup>56</sup> <sup>57</sup> <sup>58</sup> <sup>59</sup> <sup>60</sup> <sup>61</sup> <sup>62</sup> <sup>63</sup> <sup>64</sup> <sup>65</sup> <sup>66</sup> <sup>67</sup> <sup>68</sup> <sup>69</sup> <sup>70</sup> <sup>71</sup> <sup>72</sup> <sup>73</sup> <sup>74</sup> 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<sup>737</sup> <sup>738</sup> <sup>739</sup> <sup>740</sup> <sup>741</sup> <sup>742</sup> <sup>743</sup> <sup>744</sup> <sup>745</sup> <sup>746</sup> <sup>747</sup> <sup>748</sup> <sup>749</sup> <sup>750</sup> <sup>751</sup> <sup>752</sup> <sup>753</sup> <sup>754</sup> <sup>755</sup> <sup>756</sup> <sup>757</sup> <sup>758</sup> <sup>759</sup> <sup>760</sup> <sup>761</sup> <sup>762</sup> <sup>763</sup> <sup>764</sup> <sup>765</sup> <sup>766</sup> <sup>767</sup> <sup>768</sup> <sup>769</sup> <sup>770</sup> <sup>771</sup> <sup>772</sup> <sup>773</sup> <sup>774</sup> <sup>775</sup> <sup>776</sup> <sup>777</sup> <sup>778</sup> <sup>779</sup> <sup>780</sup> <sup>781</sup> <sup>782</sup> <sup>783</sup> <sup>784</sup> <sup>785</sup> <sup>786</sup> <sup>787</sup> <sup>788</sup> <sup>789</sup> <sup>790</sup> <sup>791</sup> <sup>792</sup> <sup>793</sup> <sup>794</sup> <sup>795</sup> <sup>796</sup> <sup>797</sup> <sup>798</sup> <sup>799</sup> <sup>800</sup> <sup>801</sup> <sup>802</sup> <sup>803</sup> <sup>804</sup> <sup>805</sup> <sup>806</sup> <sup>807</sup> <sup>808</sup> <sup>809</sup> <sup>810</sup> <sup>811</sup> <sup>812</sup> <sup>813</sup> <sup>814</sup> <sup>815</sup> <sup>816</sup> <sup>817</sup> <sup>818</sup> <sup>819</sup> <sup>820</sup> <sup>821</sup> <sup>822</sup> <sup>823</sup> <sup>824</sup> <sup>825</sup> <sup>826</sup> <sup>827</sup> <sup>828</sup> <sup>829</sup> <sup>830</sup> <sup>831</sup> <sup>832</sup> <sup>833</sup> <sup>834</sup> <sup>835</sup> <sup>836</sup> <sup>837</sup> <sup>838</sup> <sup>839</sup> <sup>840</sup> <sup>841</sup> <sup>842</sup> <sup>843</sup> <sup>844</sup> <sup>845</sup> <sup>846</sup> <sup>847</sup> <sup>848</sup> <sup>849</sup> <sup>850</sup> <sup>851</sup> <sup>852</sup> <sup>853</sup> <sup>854</sup> <sup>855</sup> <sup>856</sup> <sup>857</sup> <sup>858</sup> <sup>859</sup> <sup>860</sup> <sup>861</sup> <sup>862</sup> <sup>863</sup> <sup>864</sup> <sup>865</sup> <sup>866</sup> <sup>867</sup> <sup>868</sup> <sup>869</sup> <sup>870</sup> <sup>871</sup> <sup>872</sup> <sup>873</sup> <sup>874</sup> <sup>875</sup> <sup>876</sup> <sup>877</sup> <sup>878</sup> <sup>879</sup> <sup>880</sup> <sup>881</sup> <sup>882</sup> <sup>883</sup> <sup>884</sup> <sup>885</sup> <sup>886</sup> <sup>887</sup> <sup>888</sup> <sup>889</sup> <sup>890</sup> <sup>891</sup> <sup>892</sup> <sup>893</sup> <sup>894</sup> <sup>895</sup> <sup>896</sup> <sup>897</sup> <sup>898</sup> <sup>899</sup> <sup>900</sup> <sup>901</sup> <sup>902</sup> <sup>903</sup> <sup>904</sup> <sup>905</sup> <sup>906</sup> <sup>907</sup> <sup>908</sup> <sup>909</sup> <sup>910</sup> <sup>911</sup> <sup>912</sup> <sup>913</sup> <sup>914</sup> <sup>915</sup> <sup>916</sup> <sup>917</sup> <sup>918</sup> <sup>919</sup> <sup>920</sup> <sup>921</sup> <sup>922</sup> <sup>923</sup> <sup>924</sup> <sup>925</sup> <sup>926</sup> <sup>927</sup> <sup>928</sup> <sup>929</sup> <sup>930</sup> <sup>931</sup> <sup>932</sup> <sup>933</sup> <sup>934</sup> <sup>935</sup> <sup>936</sup> <sup>937</sup> <sup>938</sup> <sup>939</sup> <sup>940</sup> <sup>941</sup> <sup>942</sup> <sup>943</sup> <sup>944</sup> <sup>945</sup> <sup>946</sup> <sup>947</sup> <sup>948</sup> <sup>949</sup> <sup>950</sup> <sup>951</sup> <sup>952</sup> <sup>953</sup> <sup>954</sup> <sup>955</sup> <sup>956</sup> <sup>957</sup> <sup>958</sup> <sup>959</sup> <sup>960</sup> <sup>961</sup> <sup>962</sup> <sup>963</sup> <sup>964</sup> <sup>965</sup> <sup>966</sup> <sup>967</sup> <sup>968</sup> <sup>969</sup> <sup>970</sup> <sup>971</sup> <sup>972</sup> <sup>973</sup> <sup>974</sup> <sup>975</sup> <sup>976</sup> <sup>977</sup> <sup>978</sup> <sup>979</sup> <sup>980</sup> <sup>981</sup> <sup>982</sup> <sup>983</sup> <sup>984</sup> <sup>985</sup> <sup>986</sup> <sup>987</sup> <sup>988</sup> <sup>989</sup> <sup>990</sup> <sup>991</sup> <sup>992</sup> <sup>993</sup> <sup>994</sup> <sup>995</sup> <sup>996</sup> <sup>997</sup> <sup>998</sup> <sup>999</sup> <sup>1000</sup> <sup>1001</sup> <sup>1002</sup> <sup>1003</sup> <sup>1004</sup> <sup>1005</sup> <sup>1006</sup> <sup>1007</sup> <sup>1008</sup> <sup>1009</sup> <sup>1010</sup> <sup>1011</sup> <sup>1012</sup> <sup>1013</sup> <sup>1014</sup> <sup>1015</sup> <sup>1016</sup> <sup>1017</sup> <sup>1018</sup> <sup>1019</sup> <sup>1020</sup> <sup>1021</sup> <sup>1022</sup> <sup>1023</sup> <sup>1024</sup> <sup>1025</sup> <sup>1026</sup> <sup>1027</sup> <sup>1028</sup> <sup>1029</sup> <sup>1030</sup> <sup>1031</sup> <sup>1032</sup> <sup>1033</sup> <sup>1034</sup> <sup>1035</sup> <sup>1036</sup> <sup>1037</sup> <sup>1038</sup> <sup>1039</sup> <sup>1040</sup> <sup>1041</sup> <sup>1042</sup> <sup>1043</sup> <sup>1044</sup> <sup>1045</sup> <sup>1046</sup> <sup>1047</sup> <sup>1048</sup> <sup>1049</sup> <sup>1050</sup> <sup>1051</sup> <sup>1052</sup> <sup>1053</sup> <sup>1054</sup> <sup>1055</sup> <sup>1056</sup> <sup>1057</sup> <sup>1058</sup> <sup>1059</sup> <sup>1060</sup> <sup>1061</sup> <sup>1062</sup> <sup>1063</sup> <sup>1064</sup> <sup>1065</sup> <sup>1066</sup> <sup>1067</sup> <sup>1068</sup> <sup>1069</sup> <sup>1070</sup> <sup>1071</sup> <sup>1072</sup> <sup>1073</sup> <sup>1074</sup> <sup>1075</sup> <sup>1076</sup> <sup>1077</sup> <sup>1078</sup> <sup>1079</sup> <sup>1080</sup> <sup>1081</sup> <sup>1082</sup> <sup>1083</sup> <sup>1084</sup> <sup>1085</sup> <sup>1086</sup> <sup>1087</sup> <sup>1088</sup> <sup>1089</sup> <sup>1090</sup> <sup>1091</sup> <sup>1092</sup> <sup>1093</sup> <sup>1094</sup> <sup>1095</sup> <sup>1096</sup> <sup>1097</sup> <sup>1098</sup> <sup>1099</sup> <sup>1100</sup> <sup>1101</sup> <sup>1102</sup> <sup>1103</sup> <sup>1104</sup> <sup>1105</sup> <sup>1106</sup> <sup>1107</sup> <sup>1108</sup> <sup>1109</sup> <sup>1110</sup> <sup>1111</sup> <sup>1112</sup> <sup>1113</sup> <sup>1114</sup> <sup>1115</sup> <sup>1116</sup> <sup>1117</sup> <sup>1118</sup> <sup>1119</sup> <sup>1120</sup> <sup>1121</sup> <sup>1122</sup> <sup>1123</sup> <sup>1124</sup> <sup>1125</sup> <sup>1126</sup> <sup>1127</sup> <sup>1128</sup> <sup>1129</sup> <sup>1130</sup> <sup>1131</sup> <sup>1132</sup> <sup>1133</sup> <sup>1134</sup> <sup>1135</sup> <sup>1136</sup> <sup>1137</sup> <sup>1138</sup> <sup>1139</sup> <sup>1140</sup> <sup>1141</sup> <sup>1142</sup> <sup>1143</sup> <sup>1144</sup> <sup>1145</sup> <sup>1146</sup> <sup>1147</sup> <sup>1148</sup> <sup>1149</sup> <sup>1150</sup> <sup>1151</sup> <sup>1152</sup> <sup>1153</sup> <sup>1154</sup> <sup>1155</sup> <sup>1156</sup> <sup>1157</sup> <sup>1158</sup> <sup>1159</sup> <sup>1160</sup> <sup>1161</sup> <sup>1162</sup> <sup>1163</sup> <sup>1164</sup> <sup>1165</sup> <sup>1166</sup> <sup>1167</sup> <sup>1168</sup> <sup>1169</sup> <sup>1170</sup> <sup>1171</sup> <sup>1172</sup> <sup>1173</sup> <sup>1174</sup> <sup>1175</sup> <sup>1176</sup> <sup>1177</sup> <sup>1178</sup> <sup>1179</sup> <sup>1180</sup> <sup>1181</sup> <sup>1182</sup> <sup>1183</sup> <sup>1184</sup> <sup>1185</sup> <sup>1186</sup> <sup>1187</sup> <sup>1188</sup> <sup>1189</sup> <sup>1190</sup> <sup>1191</sup> <sup>1192</sup> <sup>1193</sup> <sup>1194</sup> <sup>1195</sup> <sup>1196</sup> <sup>1197</sup> <sup>1198</sup> <sup>1199</sup> <sup>1200</sup> <sup>1201</sup> <sup>1202</sup> <sup>1203</sup> <sup>1204</sup> <sup>1205</sup> <sup>1206</sup> <sup>1207</sup> <sup>1208</sup> <sup>1209</sup> <sup>1210</sup> <sup>1211</sup> <sup>1212</sup> <sup>1213</sup> <sup>1214</sup> <sup>1215</sup> <sup>1216</sup> <sup>1217</sup> <sup>1218</sup> <sup>1219</sup> <sup>1220</sup> <sup>1221</sup> <sup>1222</sup> <sup>1223</sup> <sup>1224</sup> <sup>1225</sup> <sup>1226</sup> <sup>1227</sup> <sup>1228</sup> <sup>1229</sup> <sup>1230</sup> <sup>1231</sup> <sup>1232</sup> <sup>1233</sup> <sup>1234</sup> <sup>1235</sup> <sup>1236</sup> <sup>1237</sup> <sup>1238</sup> <sup>1239</sup> <sup>1240</sup> <sup>1241</sup> <sup>1242</sup> <sup>1243</sup> <sup>1244</sup> <sup>1245</sup> <sup>1246</sup> <sup>1247</sup> <sup>1248</sup> <sup>1249</sup> <sup>1250</sup> <sup>1251</sup> <sup>1252</sup> <sup>1253</sup> <sup>1254</sup> <sup>1255</sup> <sup>1256</sup> <sup>1257</sup> <sup>1258</sup> <sup>1259</sup> <sup>1260</sup> <sup>1261</sup> <sup>1262</sup> <sup>1263</sup> <sup>1264</sup> <sup>1265</sup> <sup>1266</sup> <sup>1267</sup> <sup>1268</sup> <sup>1269</sup> <sup>1270</sup> <sup>1271</sup> <sup>1272</sup> <sup>1273</sup> <sup>1274</sup> <sup>1275</sup> <sup>1276</sup> <sup>1277</sup> <sup>1278</sup> <sup>1279</sup> <sup>1280</sup> <sup>1281</sup> <sup>1282</sup> <sup>1283</sup> <sup>1284</sup> <sup>1285</sup> <sup>1286</sup> <sup>1287</sup> <sup>1288</sup> <sup>1289</sup> <sup>1290</sup> <sup>1291</sup> <sup>1292</sup> <sup>1293</sup> <sup>1294</sup> <sup>1295</sup> <sup>1296</sup> <sup>1297</sup> <sup>1298</sup> <sup>1299</sup> <sup>1300</sup> <sup>1301</sup> <sup>1302</sup> <sup>1303</sup> <sup>1304</sup> <sup>1305</sup> <sup>1306</sup> <sup>1307</sup> <sup>1308</sup> <sup>1309</sup> <sup>1310</sup> <sup>1311</sup> <sup>1312</sup> <sup>1313</sup> <sup>1314</sup> <sup>1315</sup> <sup>1316</sup> <sup>1317</sup> <sup>1318</sup> <sup>1319</sup> <sup>1320</sup> <sup>1321</sup> <sup>1322</sup> <sup>1323</sup> <sup>1324</sup> <sup>1325</sup> <sup>1326</sup> <sup>1327</sup> <sup>1</sup>

**Ravenna City PD Investigative Work Product.**

**Date:** 8/17/2009

**Reporting Officer:** COY

**CFS#** 2092290024

I was dispatched to the listed location as Kelly Applegate had a complaint about her ex-boyfriend, harassing her by telephone. Kelly stated, Brian Bond will not stop harassing her by telephone. Kelly has told Brian numerous times to quit calling her.

Kelly stated that she does not want to file telecommunication harassment charges on Brian. However, Kelly wants Brian to quit calling. Kelly was given a business card and a CFS pertaining to her report.

I tried calling Brian to advise him to quit calling Kelly. Brian was not home and I left a message with another family member asking him to call me upon his return home.

<b>Report By:</b>	_____	<b>Date:</b>	_____
<b>Supervisor:</b>	_____	<b>Date:</b>	_____
<b>Entered By:</b>	_____	<b>Date:</b>	_____
<b>Approved By:</b>	_____	<b>Date:</b>	_____

REMEDIAL TRAINING- CORRECTION MADE  
ORIGINAL ATTACHED 17 AUG 09 #417

**Ravenna City PD Investigative Work Product.**

**Date:** 8/17/2009

**Reporting Officer:** COY

**CFS#** 2092290022

I was dispatched to the listed location and spoke to Robert Jones and his girlfriend, Christie Gross about an incident that occurred earlier.

Robert stated another resident that lived on the same street, started yelling and cursing from their porch at Christie for no apparent reason while they were walking home. The other resident was later identified as Patricia Blankenship. Robert mentioned during the incident that Patricia stated she was going to have her husband whip his ass. After hearing Robert and Christie's details of what happened I then went to Patricia's home to hear her account of what happened.

Patricia stated she knew Christie, because Christie was always stopping over at Patricia's home to use her phone and borrow things. Patricia stated, she felt sorry for Christie and felt the need to help her. Patricia also stated she never said her husband would kick Robert's ass and it was a lie. Patricia stated during her verbal argument with Robert and Christie, Robert mentioned he would get her.

I advised both parties involved of the legal action they could take and neither party wished to pursue charges. Patricia stated she doesn't want Christie on her property anymore and I advised Robert of this. Both parties agreed to stay away from each other and no further action is needed at this time.

<b>Report By:</b>	_____	<b>Date:</b>	_____
<b>Supervisor:</b>	_____	<b>Date:</b>	_____
<b>Entered By:</b>	_____	<b>Date:</b>	_____
<b>Approved By:</b>	_____	<b>Date:</b>	_____

REMEDIAL TRAINING - CORRECTION MADE  
ORIGINAL ATTACHED 17 AUG 09 #417

Ravenna City PD Investigative Work Product.

Date: 8/17/2009

Reporting Officer: COY

CFS# 2092290022

I was dispatched to the listed location ~~as~~ Robert Jones and his girlfriend, Christie Gross, were walking to Christie's house from a friend's home that lived a block away on the same street. *X About*

*an incident that occurred earlier*

➤ During the walk to Christie's, Robert stated another resident that lived on the same street started yelling and cursing from their porch at Christie for no apparent reason. *while they were walking home* The other resident was later identified as Patricia Blankenship. Robert ~~also~~ mentioned that Patricia *had him* stated that she was going to have her husband whip his ass. After hearing Robert and Christie's details of what happened I then went to Patricia's home to hear her account of what happened. *occurred*

➤ Patricia stated she knew Christie, because Christie was always stopping over at Patricia's home to use her phone and *break* *sp* borrow things. Patricia stated, she felt sorry for Christie and felt the need to help her. Patricia also stated she never said her husband would kick Robert's ass and it was a lie. Patricia stated during her verbal argument with Robert and Christie, Robert mentioned he would get her.

➤ I advised both parties involved of the legal action they could take and neither party wished to pursue legal action. *Christie's* Patricia stated she doesn't want Christie on her property anymore and I advised Robert of this. Both parties agreed to stay away from each other and no further action is needed at this time.

Report By: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Entered By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

*➤ incident*

*X - to speak with*

*X - add*

*X according to Robert*

*CORRECTIONS MADE 17 AUG 09 417*



**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 01  
Date: 10/17/09

COY, CRIS #434  
Trainee's Name (Last, First) Badge #

VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards  
1      2      3      4      5      6      7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 <u>4</u> 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 <u>2</u> 3 <u>4</u> 5 6 7	
4. Leadership			4. 1 <u>2</u> 3 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 <u>2</u> 3 4 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 <u>2</u> 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 <u>3</u> 4 5 6 7	
17. Field performance: Stress conditions			17. 1 <u>2</u> 3 4 5 6 7	
18. Investigative skills			18. 1 <u>2</u> 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 <u>2</u> 3 4 5 6 7	
20. Self-initiated field activity			20. 1 <u>2</u> 3 4 5 6 7	
21. Officer safety: General			21. 1 <u>2</u> 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 <u>2</u> 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 <u>2</u> 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 <u>2</u> 3 4 5 6 7	
26. Problem-solving techniques			26. 1 <u>2</u> 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 <u>3</u> 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 <u>3</u> 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 <u>3</u> 4 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 <u>3</u> 4 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 <u>3</u> 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 <u>2</u> 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 <u>2</u> 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 <u>2</u> 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 <u>2</u> 3 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 01****Field Training Program****DATE: 10/17/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2**

**A specific incident which justifies this rating is:**

Ptl. Coy shows an eagerness to learn the job, as shown by getting to work on time, displaying a neat and professional appearance, eagerness to get on the road, and asking well thought out questions throughout the day.

**The least satisfactory performance area of the day was in category: 25**

**A specific incident which justifies the rating is:**

Ptl. Coy stopped a car for not having a front license plate. Upon his initial approach, neither the driver of the vehicle, nor the passenger had any type of identification on them. At Ptl. Coy's own admission, this threw him off because it was not "routine", causing him to fail in getting proper identification information from the individuals. As it turned out, the driver was 14 years old and did not have a driver's license (CFS #2092900030).

Ptl. Coy understood his shortcomings regarding this incident and will improve his performance regarding such matters with time and repetition.

**Shift Activity:**

CFS #2092900022 Foot Patrol  
CFS #2092900025 Civil Escort  
CFS #2092900026 Stationary  
CFS #2092900030 Traffic Stop

**FTO Notes:** Ptl. Coy was given a list of 35 businesses to travel to and excelled at that task. Ptl. Coy was able to successfully travel to all but two locations.

Ptl. Coy #434 10/17/2009  
Trainee's Signature Date

Pt. V. Vach #421 10/17/2009  
Field Training Officer's Signature Date

10/24/09

Sgt Dustin Svab:

Dustin, Ptl Coy appears to be learning the city boundaries, streets, businesses and schools in the city. Ptl Coy has no problems with the main routes in the city but does not yet have a thorough knowledge of the secondary routes.

Ptl Coy rode with me for four hours on 10/10/09 in which I took him on a tour showing him the boundaries of the city limits. We also hit quite a few of the secondary roads and well as a number of businesses and all of the schools.

Today, 10/24/09, Ptl Coy showed that he had learned some of the locations but not all of them. He did appear to have a better knowledge of where he was in the city as I had him take me to various locations within the city. There is no doubt however that he still has a long way to go in being able to locate secondary streets in the city.

At various times while on one of the secondary streets I would ask him if he knew what the next intersecting street would be. Ptl Coy did not do well in this exercise. However when I asked him what would be the nearest major intersecting street to the 800 block of W Riddle he was able to advise that it would be Diamond Street.

In my opinion has made some progress in learning the city streets but still has some way to go. I suggested to him that while he is out driving in the city, responding to calls that he constantly quiz himself as to what would be the next intersecting street from his present location until he became proficient. I also told him that he should try and remember street names based on the calls that he responds to.

We also had an arrest while he was with me that required him to make an n incident report. Even though the incident report did not require him to enter a lot of the who what when and where in the report, he completed the report with no need of any changes.

  
Bobby L Brown  
RPD, 410

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 02  
Date: 10/26/09

COY CRIS #434  
Trainee's Name (Last, First) Badge #

VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards  
1      2      3      4      5      6      7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 <u>3</u> 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 <u>3</u> 4 5 6 7	

**APPEARANCE**

5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
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**RELATIONSHIPS**

6. With citizens/community			6. 1 2 <u>3</u> 4 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing			8. 1 <u>2</u> 3 4 5 6 7	

**PERFORMANCE**

9. Driving skill: Normal conditions			9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 <u>2</u> 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 <u>2</u> 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 <u>2</u> 3 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 <u>3</u> 4 5 6 7	
18. Investigative skills			18. 1 <u>2</u> 3 4 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 <u>2</u> 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 <u>3</u> 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 <u>2</u> 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 <u>3</u> 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 <u>3</u> 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 <u>3</u> 4 5 6 7	

**KNOWLEDGE**

31. Department policies and procedures:			31. 1 2 <u>3</u> 4 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 <u>3</u> 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

Daily Observation Report Number: 02

## *Field Training Program*

***Date: 10/26/2009***

### *Narrative Evaluation*

**The most satisfactory performance area of the day was in category: 2**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show a strong eagerness to learn and improve his functioning as a patrol officer as evidenced by his many questions throughout the shift.

**The least satisfactory performance area of the day was in category: 26**

**A specific incident which justifies the rating is:**

Ptl. Coy struggles at times with knowing the appropriate investigative questions to ask during a field interview of a Complainant, Witness, or Suspect of a crime or incident. This will, however, improve with time and experience and I do not foresee this being a problem.

### Shift Activity:

CFS #2092990018	Fraud
CFS #2092990022	Burglary
CFS #2092990030	Juvenile Problem

**FTO Notes:** None.

PHL *Corb* # 434 10/26/09  
Trainee's Signature Date

R. B. Vach #421 10/26/09  
Field Training Officer's Signature Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 03  
Date: 10/31/09

COY, CRIS # 434  
Trainee's Name (Last, First) Badge #

VECCHIO, BENTAMIN # 421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 4 5 6 7 Superior by FTP Standards

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 <u>3</u> 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 <u>3</u> 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 <u>3</u> 4 5 6 7	
7. With other department members			7. 1 2 3 4 <u>5</u> 6 7	
8. Community organizing			8. 1 <u>2</u> 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 <u>3</u> 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 <u>3</u> 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 <u>4</u> 5 6 7	
18. Investigative skills			18. 1 <u>2</u> 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 <u>2</u> 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 <u>3</u> 4 5 6 7	
21. Officer safety: General			21. 1 2 <u>3</u> 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 <u>3</u> 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill			24. 1 2 <u>3</u> 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 <u>2</u> 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 <u>3</u> 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 <u>3</u> 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 <u>3</u> 4 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 <u>3</u> 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 <u>3</u> 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 03****Field Training Program****Date: 10/31/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 17****A specific incident which justifies this rating is:**

Ptl. Coy responded to a Domestic Violence incident at the Page St. apartments with Sgt. Svab and Ptl. Brown. During the incident, the male suspect pulled a knife on the officers and was subsequently tasered by Sgt. Svab. When the Taser proved ineffective, Ptl. Coy pulled his OC spray from his duty belt and sprayed the suspect without having to have been told to do so. The OC proved effective and the suspect was taken into custody without injury to the suspect or the officers (See CFS #2093040026).

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs to improve his efficiency and speed in report writing. Ptl. Coy is accurate and detailed with his facts; however, the speed in which the reports are completed is not yet at an acceptable level. However, I am confident this will improve with time as Ptl. Coy handles more calls and therefore writes more reports.

**Shift Activity:**

CFS #2093040021	Foot Patrol
CFS #2093040024	Parking Problem
CFS #2093040029	Criminal Damaging
CFS #2093040030	Lockout
CFS #2093040038	Foot Patrol
CFS #2093040040	Lockout

**FTO Notes:** On today's date, Ptl. Coy was placed in his own patrol vehicle and asked to better familiarize himself with city streets and navigation to and from calls in the fastest and most efficient manner. Ptl. Coy was also given low priority routine calls to handle without immediate (in the vehicle) supervision. Ptl. Coy performed well at these tasks.

Ptl. Coy #434 11/9/2009  
Trainee's Signature Date

Pat Vukobratovic #421 10/31/09  
Field Training Officer's Signature Date

November 7, 2009

Ptl Chris Coy

Subject: Training Evaluation for 10/31/09

On Saturday, October 31, 2009, Ptl Chris Coy was assigned to drive Cruiser P5 as a single officer unit. Emphasis was to be placed on Ptl Coy becoming familiar with the cruiser, as well as all the police functions associated with same. In addition, plans were made for Ptl Coy to be shadowed by officers when assigned to handle very basic and routine calls. It was understood that Ptl Coy was not to take any action on his own should he witness something, but to relay information and follow instructions at that time. Ptl Coy was also assigned to better acquaint himself with city streets and locations by playing "Tag" with other officers while they monitored his activity on GPS.

As a result of the day's activities, Ptl Coy handled 2 lockouts by himself and a parking complaint that stemmed from an estate sale in the 800 block of Jones where permission was ultimately granted to park pending the end of the sale.

In addition to the above mentioned calls, Ptl Coy was assigned to respond to the Page St Apartments as a 3<sup>rd</sup> officer, reference a report of an unwanted subject.

Upon our initial arrival, the male half was not there. We identified that he established residency there, and that no violence or threats of violence had taken place, thus we could not prevent him from returning to his residence, the PR was so advised.

Approximately 90 minutes later, we were again sent back to the residence and advised that the male subject was back, drunk and causing problems. We met with the PR in the parking and explained her options, again citing lack of violence or threats, we could not force him out, however we agreed to speak to him.

As we entered the apartment to speak to him, the subject picked up a knife in the kitchen area, held it over his head in a threatening manner, and refused to follow commands.

The subject was first tasered, and after 2 applications, Ptl Coy administered OC Spray into the subject's face, ultimately leading to the end of the confrontation.

During debriefing afterwards, Ptl Coy recognized the deadly threat that immediately occurred, however he also recognized that both he and myself were able to seek enough immediate cover to justify alternate means of less lethal force to resolve the matter. Some justification for the lesser use of force results from our ability to distance ourselves somewhat from the threat, the subject was older and appeared obviously intoxicated and at an elevated level, reducing any agility he might have. The subject also failed to



advance thereby remaining in the kitchen area which resulted in the matter being treated more as a barricaded subject than an advancing deadly threat.

Ptl Coy recognized these issues and used not only an appropriate level of force, but a proper type by recognizing that although the Taser was not 100% effective, it did gain the subjects attention and briefly incapacitate him.

The entire incident lasted only seconds and the subject was soon subdued and incarcerated. The usage of force was appropriate given the type of incident and both the recognized and perceived threats that accompanied the incident.

We also discussed in detail that Taser usage against an advancing deadly threat is NOT a proper use of force, and how our force was justified and appropriate for this situation, it may not be appropriate for another situation when a knife is introduced as a threat.

Sgt Svab



# *Ravenna Police Department*

Timothy L. Adkins  
Chief of Police

Phone : 330-296-6486  
Fax: 330-296-5074

November 12, 2009

Sgt. Ptl. Christopher Coy  
Ravenna Police Department  
220 S. Parkway St.  
Ravenna, Ohio 44266

Dear Ptl. Coy:

On October 31, 2009 you and fellow officers answered a trespass in progress call at 668 Page Street Apartment 6. Upon arrival officers faced a perpetrator with a knife that was confrontational, threatening and violent. The perpetrator came towards Sgt. Svab in a threatening manner and without hesitation you and fellow officers confronted the armed subject and used enough force to bring him into custody.

Your quick actions resulted in a successful arrest without injury to the suspect, officers, victim or others. I would like to commend you on your professional Police conduct and bravery in dealing with this potential deadly encounter.

We take pride in the professional work our officers do on a daily basis. We appreciate your dedication to the Ravenna Police Department and our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve L. Eatinger".

Steve L. Eatinger  
Assistant Chief of Police

CC: Chief Adkins  
File

# OFFICE OF THE CHIEF OF POLICE


***THIS IS TO CERTIFY THAT***

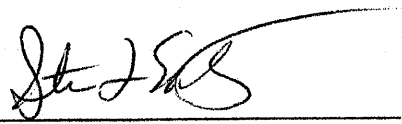
**Ptl. Christopher Coy**

***HAS BEEN AWARDED AN OFFICIAL  
COMMENDATION FOR PROFESSIONAL  
POLICE CONDUCT:***

*On October 31, 2009 Patrolman Christopher Coy and fellow officers were dispatched to a trespass in progress at 668 Page St. Apartment 6. Upon arrival officers were faced with a confrontational subject armed with a knife. The subject advanced towards Sgt. Svab in a threatening way using the knife. Quick action by Patrolman Coy and fellow officers resulted in the subject being apprehended without injury to the suspect, victim or officers. You are to be commended for bravery and Professional Police Conduct in handling this life threatening situation.*

***GIVEN UNDER MY HAND IN THE CITY OF RAVENNA,  
COUNTY OF PORTAGE AND THE STATE OF OHIO  
THIS 12 DAY OF November, 2009***

  
\_\_\_\_\_  
Timothy L. Adkins  
CHIEF OF POLICE

  
\_\_\_\_\_  
Steve L. Eatinger  
ASSISTANT CHIEF OF POLICE

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 04  
Date: 11/02/2009

COY, CRIS #434  
Trainee's Name (Last, First) Badge #

VECCHIO, BENJAMIN #471  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards  
1    2    3    4    5    6    7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 <u>2</u> 3 4 5 6 7	

APPEARANCE	N.O.	N.R.T.		R.T.
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	

RELATIONSHIPS	N.O.	N.R.T.		R.T.
6. With citizens/community			6. 1 2 <u>3</u> 4 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing			8. 1 <u>2</u> 3 4 5 6 7	

PERFORMANCE	N.O.	N.R.T.		R.T.
9. Driving skill: Normal conditions			9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 <u>3</u> 4 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 <u>2</u> 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 <u>2</u> 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 <u>3</u> 4 5 6 7	
21. Officer safety: General			21. 1 2 <u>3</u> 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 <u>3</u> 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 <u>3</u> 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 <u>3</u> 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	

KNOWLEDGE	N.O.	N.R.T.		R.T.
31. Department policies and procedures:			31. 1 2 <u>3</u> 4 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 <u>3</u> 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 04****Field Training Program****Date: 11/02/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls handled or initiated throughout the day.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy needs to improve his efficiency and speed in report writing. Ptl. Coy is accurate and detailed with his facts; however, the speed in which the reports are completed is not yet at an acceptable level. However, I am confident this will improve with time as Ptl. Coy handles more calls and therefore writes more reports. Ptl. Coy also needs more repetition with OVI procedures and associated paperwork.

**Shift Activity:**

CFS #2093060014 Traffic Stop  
CFS #2093060024 OVI  
CFS #2093060032 Theft  
CFS #2093060042 Menacing

**FTO Notes:** A traffic stop was made of a suspected drunk driver. The stop resulted in the driver being placed under arrest for OVI. Ptl. Coy was subsequently familiarized with the OVI arrest procedures and associated paperwork.

Ptl. Coy #434 11/9/09  
\_\_\_\_\_  
Trainee's Signature Date

Pat Vucich #421 11/02/09  
\_\_\_\_\_  
Field Training Officer's Signature Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report, No. 05

Date: 11/02/2009

COY CRIS # 434  
Trainee's Name (Last, First) Badge #

VECCHIO, BENJAMIN # 421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 4 5 6 7 Superior by FTP Standards

Assignment or Reason for No FTO Evaluation

FTO OFF

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	

**APPEARANCE**

5. General appearance			5. 1 2 3 4 5 6 7	
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**RELATIONSHIPS**

6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing			8. 1 2 3 4 5 6 7	

**PERFORMANCE**

9. Driving skill: Normal conditions			9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill			24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	

**KNOWLEDGE**

31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

November 8, 2009

Ptl Chris Coy

Subject: Training review for 11/7/09

Ptl Chris Coy was assigned as a single unit to car P5 for the day. Call load was very light. Ptl Coy made 2 trips to the jail, one to pick up fingerprints that had been taken by jail personnel, and the second to deliver paperwork on a subject transported directly to the jail from the hospital. Neither trip to the jail involved Ptl Coy transporting a prisoner.

Sgt Eskridge made a traffic stop that led to an arrestee swallowing Crack Cocaine, thus the prisoner was taken to RMH ER for clearance prior to incarceration. While at the hospital, the prisoner became quite agitated and claimed he would fight and knock someone out before he spent the day at the hospital. I asked Ptl Coy to meet with us at the ER, he found the ER, but was unaware of the officer use entry code required for the entry door under the canopy at the ER. Ptl Coy was so advised of the code and I trust further visits will result in his entry without problems. He was also briefly shown around the ER to better acquaint himself. The prisoner and his behavior never escalated to the point where there was a problem and his release was expedited due to his behavior and unwillingness to be there.

Ptl Coy handled a lockout by himself at Windmill Lakes, both finding the car in question and gaining entry without assistance.

Ptl Brown was assigned to play tag with Ptl Coy to get him better acquainted with both locations and several streets. The two officers spent nearly 2 hours uninterrupted completing this task and at the completion, Ptl Brown advised that Ptl Coy is coming along quite well. This task was not only used to make Ptl Coy remember locations by memory, but was also used to get Ptl Coy more familiar with his MDT Mapping feature and to be able to recognize locations and be able to recognize where he was in relation to others, as well as how to get from one place to another.

Although no great learning tasks were achieved, the relatively light work load allowed Ptl Coy to better familiarize himself with his patrol vehicle and equipment, as well as his ability to remember locations and navigate between them within the city.

Sgt D Svab

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 96  
Date: 11/09/09

COY, CRIS # 434  
Trainee's Name (Last, First) Badge #

VECCHIO, BENJAMIN # 421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by	Acceptable	Superior by
FTP Standards	Level	FTP Standards
1    2    3    4    5    6    7		

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 <u>3</u> 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 <u>3</u> 4 5 6 7	
7. With other department members			7. 1 2 <u>3</u> 4 5 6 7	
8. Community organizing			8. 1 <u>2</u> 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 <u>2</u> 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 <u>2</u> 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 <u>3</u> 4 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 <u>3</u> 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 <u>3</u> 4 5 6 7	
20. Self-initiated field activity			20. 1 2 <u>3</u> 4 5 6 7	
21. Officer safety: General			21. 1 2 <u>3</u> 4 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 <u>3</u> 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 <u>3</u> 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 <u>3</u> 4 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 <u>3</u> 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	



**Ravenna Police Department****Daily Observation Report Number: 06****Field Training Program****Date: 11/09/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2****A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls handled or initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks thought out questions regarding the various calls handled throughout the day.

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs to improve his efficiency and speed in report writing. Ptl. Coy is accurate and detailed with his facts; however, the speed in which the reports are completed is not yet at an acceptable level. However, I am confident this will improve with time as Ptl. Coy handles more calls and therefore writes more reports. Ptl. Coy also at times has difficulty knowing the appropriate questions to ask when taking a routine investigative report (i.e. theft). This too will become easier for Ptl. Coy with repetition in handling such calls.

**Shift Activity:**

CFS #2093130006    Foot Patrol

CFS #2093130014    Theft

CFS #2093130019    Foot Patrol

CFS #2093130033    Theft

Ptl. Corp #434  
Trainee's Signature

11/14/09  
Date

Pt. N. Uusk #421  
Field Training Officer's Signature

11/09/09  
Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 07  
Date: 11/14/09

ALCOY, CRIS # 434  
Trainee's Name (Last, First) Badge #

PT. VECCHIO, BENJAMIN # 421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 Acceptable Level 4 5 Superior by FTP Standards 6 7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 <u>3</u> 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 <u>3</u> 4 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 <u>2</u> 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 <u>3</u> 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 <u>4</u> 5 6 7	
18. Investigative skills			18. 1 <u>2</u> 3 4 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity	✓		20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 <u>3</u> 4 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 <u>3</u> 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:	✓		31. 1 2 <u>3</u> 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 <u>3</u> 4 5 6 7	
32. Knowledge of the criminal statutes:	✓		32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:	✓		33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 07****Field Training Program****Date: 11/14/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 25****A specific incident which justifies this rating is:**

On today's date, the Ravenna Elks Club hosted a H1N1 clinic for vaccinations of tier 1 individuals. Because of the large amounts of vehicle and foot traffic generated by the event, Ptl. Coy was tasked with controlling vehicular and pedestrian traffic on S.R. 88, in front of the Elks Club. Ptl. Coy handled the assignment the entire four hours the event was taking place. Ptl. Coy showed excellent decision making and control of the situation in his management of the large volume of traffic in and out of the Elks Club, as well as traffic moving north and south on S.R. 88.

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs to improve his efficiency and speed in report writing. Ptl. Coy is accurate and detailed with his facts; however, the speed in which the reports are completed is not yet at an acceptable level. However, I am confident this will improve with time as Ptl. Coy handles more calls and therefore writes more reports. Ptl. Coy also at times has difficulty knowing the appropriate questions to ask when taking a routine investigative report (i.e. theft). This too will become easier for Ptl. Coy with repetition in handling such calls.

**Shift Activity:**

0900 hrs – 1300 hrs H1N1 Clinic (Traffic Detail)  
CFS #2093180033 Found Bicycle

Trainee's Signature

Ptl. Coy # 434

Date

11/21/2009

Field Training Officer's Signature

P.O. Vukobratovic #421

Date

11/14/09

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 08

Date: 11/16/09

PTL COY CRIS #434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 4 5 6 7 Superior by FTP Standards

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 <u>3</u> 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 <u>3</u> 4 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 <u>3</u> 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 <u>3</u> 4 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 <u>2</u> 3 4 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 <u>3</u> 4 5 6 7	
21. Officer safety: General			21. 1 2 <u>3</u> 4 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 <u>3</u> 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 <u>3</u> 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:	✓		31. 1 2 <u>3</u> 4 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 <u>3</u> 4 5 6 7	
32. Knowledge of the criminal statutes:	✓		32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:	✓		33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 08****Field Training Program****Date: 11/16/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2****A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls handled or initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs to improve his efficiency and speed in report writing. Ptl. Coy is accurate and detailed with his facts; however, the speed in which the reports are completed is not yet at an acceptable level. I am confident, however, this will improve with time as Ptl. Coy handles more calls, and therefore, completes more reports.

**Shift Activity:**

CFS #2093200014    Foot Patrol  
CFS #2093200025    Accident – No Injury  
CFS #2093200027    Juvenile Problem

**FTO's Note:**

Ptl. Coy has, for several of his shifts, been in a patrol car on his own and traveled to and from calls without difficulty. Ptl. Coy continues to learn the streets and business of the city and improve his ability on a daily basis to get from location to location in the most efficient manner.

Ptl. Coy #434  
Trainee's Signature

11/21/2009  
Date

R. B. Urich #421  
Field Training Officer's Signature

11/16/2009  
Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 09  
Date: 11/21/09

COY, CRIS \*434  
Trainee's Name (Last, First) Badge #

AL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 Acceptable Level 4 5 Superior by FTP Standards 6 7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	

APPEARANCE	N.O.	N.R.T.		R.T.
5. General appearance			5. 1 2 3 4 5 6 7	

RELATIONSHIPS	N.O.	N.R.T.		R.T.
6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	

PERFORMANCE	N.O.	N.R.T.		R.T.
9. Driving skill: Normal conditions			9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	

KNOWLEDGE	N.O.	N.R.T.		R.T.
31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

Daily Observation Report Number: 09

### *Field Training Program*

***Date:* 11/21/2009**

### *Narrative Evaluation*

**The most satisfactory performance area of the day was in category: 2**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls handled or initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy also has improved his field interview skills with complainants of offenses. Ptl. Coy asked pertinent questions during the interview and saw opportunities for follow-up questions when answers were given.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

### Shift Activity:

CFS #2093250025	Foot Patrol
CFS #2093250030	Theft
CFS #2093250032	Harassment
CFS #2093250038	Foot Patrol

**FTO's Note:**

Ptl. Coy has, for several of his shifts, been in a patrol car on his own and traveled to and from calls without difficulty. Ptl. Coy continues to learn the streets and business of the city and improve his ability on a daily basis to get from location to location in the most efficient manner.

PT1. Conf # 434 11/30/2009  
Trainee's Signature Date

PR VS Veech #1421 11/21/2009

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Field Training Officer's Signature Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report, No. 10

Date: 11/22/09

PR COY CRIS #434  
Trainee's Name (Last, First) Badge #

PR VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards  
1      2      3      4      5      6      7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 <u>3</u> 4 5 6 7	

APPEARANCE	N.O.	N.R.T.		R.T.
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	

RELATIONSHIPS	N.O.	N.R.T.		R.T.
6. With citizens/community			6. 1 2 3 <u>4</u> 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	

PERFORMANCE	N.O.	N.R.T.		R.T.
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 <u>4</u> 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 <u>4</u> 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 <u>3</u> 4 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 <u>3</u> 4 5 6 7	
18. Investigative skills			18. 1 2 <u>3</u> 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 <u>3</u> 4 5 6 7	
20. Self-initiated field activity			20. 1 2 <u>3</u> 4 5 6 7	
21. Officer safety: General			21. 1 2 <u>3</u> 4 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	

KNOWLEDGE	N.O.	N.R.T.		R.T.
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 <u>4</u> 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 <u>4</u> 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 <u>4</u> 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 <u>4</u> 5 6 7	



**Ravenna Police Department****Daily Observation Report Number: 10****Field Training Program****Date: 11/22/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2****A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls handled or initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy also has improved his field interview skills with complainants of offenses. Ptl. Coy asked pertinent questions during the interviews and saw opportunities for follow-up questions when answers were given.

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2093260021	Foot Patrol
CFS #2093260026	Stationary
CFS #2093260027	Traffic Stop
CFS #2093260028	Traffic Stop
CFS #2093260029	Suspicious Person

**FTO's Note:**

Ptl. Coy worked on traffic stop procedures and related officer safety. Ptl. Coy showed great improvement in his vehicle and body positioning on the stops, as well as knowing appropriate questions to ask during the stop. Ptl. Coy also shows great improvement in officer safety and awareness throughout the entire day.

<u>Ptl. Coy # 434</u>	<u>11/30/2009</u>
Trainee's Signature	Date

<u>Pr. V. Vukobratovic #421</u>	<u>11/22/09</u>
Field Training Officer's Signature	Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 11  
Date: 11/28/2009

PTL COY CRIS #434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 4 5 6 7 Superior by FTP Standards

Assignment or Reason for No FTO Evaluation

FTO OFF SICK

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	

APPEARANCE	N.O.	N.R.T.		R.T.
5. General appearance			5. 1 2 3 4 5 6 7	

RELATIONSHIPS	N.O.	N.R.T.		R.T.
6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing			8. 1 2 3 4 5 6 7	

PERFORMANCE	N.O.	N.R.T.		R.T.
9. Driving skill: Normal conditions			9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill			24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	

KNOWLEDGE	N.O.	N.R.T.		R.T.
31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report, No. 12  
Date: 11/30/09

AL COY, CRIS #434  
Trainee's Name (Last, First) Badge #

AL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards  
1      2      3      4      5      6      7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 4 5 6 <u>7</u>	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 <u>4</u> 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 <u>4</u> 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 <u>4</u> 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 <u>3</u> 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 <u>3</u> 4 5 6 7	
20. Self-initiated field activity			20. 1 2 <u>3</u> 4 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:	✓		31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 <u>4</u> 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 <u>4</u> 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 <u>4</u> 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 <u>4</u> 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 12****Field Training Program****Date: 11/30/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2****A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls handled or initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy also has improved his field interview skills with complainants of offenses. Ptl. Coy asked pertinent questions during the interviews and saw opportunities for follow-up questions when answers were given.

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2093340007	Criminal Mischief
CFS #2093340011	Foot Patrol
CFS #2093340013	Noise Complaint
CFS #2093340015	Theft
CFS #2093340019	Foot Patrol

**FTO's Note:**

On today's date, Ptl. Coy responded on his own to a "Found Property" call. Ptl. Coy, without being told to do so, followed up on the call in an attempt to locate its owner. In doing so, Ptl. Coy discovered the property's owner had not realized her items were missing. Upon speaking with the owner and performing a thorough investigation, Ptl. Coy found the owner's vehicle had been broken into and many items were stolen (CFS #2093340015).

Ptl. Coy #434  
Trainee's Signature

11/30/2009  
Date

Dr. V. V. #421  
Field Training Officer's Signature

11/30/09  
Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 13  
Date: 12/05/09

COY, CRIS # 434  
Trainee's Name (Last, First) Badge #

VECCHIO BENJAMIN # 421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 Acceptable Level 4 Superior by FTP Standards 6 7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 4 5 6 <u>7</u>	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 <u>4</u> 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 <u>4</u> 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 <u>3</u> 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 <u>3</u> 4 5 6 7	
20. Self-initiated field activity			20. 1 2 <u>3</u> 4 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 <u>3</u> 4 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 <u>3</u> 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 13****Field Training Program****Date: 12/05/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls handled or initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy also has improved his field interview skills with complainants of offenses. Ptl. Coy asked pertinent questions during the interviews and saw opportunities for follow-up questions when answers were given.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2093390020	Foot Patrol
CFS #2093390021	Domestic Dispute
CFS #2093390027	Stationary
CFS #2093390028	Theft
CFS #2093390032	Traffic Stop
CFS #2093390033	Traffic Stop
CFS #2093390037	Medical Emergency

**FTO's Note:**

Ptl. Coy rode with an FTO the entire day. However, Ptl. Coy handled all calls from arrival at the scene, to completion of the report without assistance from the FTO. Ptl. Coy continues to improve his knowledge of the city and ability to respond to calls for service in an efficient and speedy manner.

Ptl. Coy #434  
\_\_\_\_\_  
Trainee's Signature

12/7/2009  
\_\_\_\_\_  
Date

Pir Vunke #421  
\_\_\_\_\_  
Field Training Officer's Signature

12/05/2009  
\_\_\_\_\_  
Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 14  
Date: 12/07/09

PTL COY CRIS #434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 Acceptable Level 4 5 Superior by FTP Standards 6 7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 7	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills	✓		18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 14****Field Training Program****Date: 12/07/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2, 20**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls handled or initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy initiated four traffic stops today in addition to handling his assigned calls. Ptl. Coy's comfort level with routine traffic stops continues to improve. Ptl. Coy positions his vehicle well on the stop, performs a tactically sound approach of the vehicle, and displays good positional awareness when speaking with occupants of stopped vehicles. It is of the FTO's opinion that Ptl. Coy is ready to initiate traffic stops in his own vehicle with immediate back-up/assistance from an FTO in another vehicle.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2093410011	Mental
CFS #2093410012	Foot Patrol
CFS #2093410016	Lockout
CFS #2093410030	Stationary
CFS #2093410031	Traffic Stop
CFS #2093410035	Traffic Stop
CFS #2093410036	Stationary
CFS #2093410037	Traffic Stop
CFS #2093410038	Stationary
CFS #2093410039	Traffic Stop

**FTO's Note:**

Ptl. Coy rode with an FTO the entire day, however, handled all calls assigned without interference or assistance from the FTO. Ptl. Coy continues to steadily improve his officer safety practices and overall officer/situational awareness throughout the shift.

\_\_\_\_\_  
Trainee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Field Training Officer's Signature

\_\_\_\_\_  
Date



**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 15  
Date: 12/12/09

PR COY CRIS #434  
Trainee's Name (Last, First) Badge #

PR VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 Acceptable Level 4 5 Superior by FTP Standards 6 7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 (7)	
2. Attitude toward police work			2. 1 2 3 4 5 6 (7)	
3. Integrity/Ethics			3. 1 2 3 4 5 6 (7)	
4. Leadership			4. 1 2 3 4 5 6 (7)	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 (7)	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 (4) 5 6 7	
7. With other department members			7. 1 2 3 (4) 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 (4) 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 (3) 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 (3) 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 (3) 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 (3) 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 (3) 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 (4) 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 (3) 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 (3) 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 (4) 5 6 7	
21. Officer safety: General			21. 1 2 3 (4) 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 (3) 4 5 6 7	
26. Problem-solving techniques			26. 1 2 (3) 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 (3) 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 (4) 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 (4) 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 (4) 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 (4) 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 (4) 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 (3) 4 5 6 7	✓
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 (3) 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 (3) 4 5 6 7	✓
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 (3) 4 5 6 7	

# PHONETIC ALPHABET

Officer Name: Cris Coy #434

Date: 12/12/2009

<u>Adam</u>	<u>Boy</u>	<u>Charles</u>
<u>David</u>	<u>Edward</u>	<u>Frank</u>
<u>George</u>	<u>Henry</u>	<u>Ida</u>
<u>John</u>	<u>King</u>	<u>Lincoln</u>
<u>Marie</u>	<u>Nora</u>	<u>Ocean</u>
<u>Paul</u>	<u>Queen</u>	<u>Robert</u>
<u>Sam</u>	<u>Tony</u>	<u>Union</u>
<u>Victor</u>	<u>William</u>	<u>X-ray</u>
<u>Young</u>	<u>Zebra</u>	

# Answers: 27 - # Wrong: 0 # Right: 27 = Score: 100 %

FTO: PO B Veech #421

TRAINEE: <sup>PH</sup>Cris Coy #434

## Ravenna PD – School Locations Test

<u>School Name</u>	<u>Location</u>
Tappan Elementary	<u>Bennett by Myrtle</u>
Willyard Elementary	<u>Summit St.</u>
West Park Elementary	<u>Jones by Scranton</u>
Carlin Elementary	<u>Washington</u>
Ravenna High School	<u>Clinton by E. Main</u>
Brown Middle School	<u>W. Main by Scranton</u>
Ravenna Stadium/Field House	<u>N. Chestnut</u>
West Main Elementary	<u>W. Main by Diamond</u>
Rausch Elementary	<u>W. Main by Scranton</u>
Ravenna Pre-School	<u>W. Main by Scranton</u>

PT. Cory #434 12/12/2009  
Trainee Signature Date

Pr V. Vuch #421 12/12/09  
FTO Signature Date

SCORE: 9 out of 9 = 100 %

RAVENNA POLICE DEPARTMENT  
CITY BANK LOCATIONS

Name: Cris Coy #434 Date: 12/12/2009

- |                             |                                 |
|-----------------------------|---------------------------------|
| 1. <u>First Merit</u>       | Main Street and Sycamore Street |
| 2. <u>Huntington</u>        | Cedar Ave and Meridian Street   |
| 3. <u>National City</u>     | -Plaza East                     |
| 4. <u>Portage Community</u> | Main Street and Bryn Mawr       |
| 5. <u>Old Key Bank</u>      | -Riddle Ave and Chestnut Street |
| 6. <u>First Place</u>       | Main Street and Tsai Ave        |
| 7. <u>Home Saving</u>       | Main Street and Chestnut Street |
| 8. <u>Chase</u>             | Main Street and Meridian Street |
| 9. <u>U.S. Bank</u>         | Giant Eagle                     |
| 10. <u>Key Bank</u>         | Chestnut Street and Cedar Ave   |

12 Answers - # Wrong 0 = # Right 12 = Score 100%

11. Citi Group Financial RAVENNA CENTER PLAZA
12. Herb's Credit Union S. CHESTNUT AND RIDDLE AVE.

# Ravenna PD – Codes and Signals Test

## *SIGNALS*

## *CODES*

- |                                |                                 |
|--------------------------------|---------------------------------|
| 1 <u>Contact chief</u>         | 2 <u>Crash - No Injury</u>      |
| 3 <u>Contact Sgt/Lt.</u>       | 4 <u>Crash - Injury</u>         |
| 5 <u>Contact Station</u>       | 6 <u>Plane Crash</u>            |
| 7 <u>Registration check</u>    | 8 <u>Assault</u>                |
| 7A <u>Stolen Vehicle Check</u> | 10 <u>Officer backup needed</u> |
| 9 <u>Investigate Complaint</u> | 12 <u>Burglary</u>              |
| 11 <u>Arrest Record Check</u>  | 12A <u>Burglary in Progress</u> |
| 13 <u>Special Detail</u>       | 14 <u>Bad Checks (Forgery)</u>  |
| 15 <u>Warrant on Paper</u>     | 16 <u><del>16</del></u>         |
| 17 <u>Contact in Person</u>    | 18 <u>Dog bite</u>              |
| 19 <u>Contact by Phone</u>     | 20 <u>Domestic</u>              |
| 21 <u>Prisoner</u>             | 22 <u>drowning</u>              |
| 23 <u>Lunch</u>                | 24 <u>Drunk (.19)</u>           |

25 Station

24A Drugs

27 Emergency

~~26~~

29 Ambulance

28 Fire

31 Tow Service

30 Gambling

33 Car in Service

32 Homicide

37 car in Patrol

36 Larceny

39 Car out of Service

~~34~~ JUVENILE

~~38~~

~~41~~

40 Gun - (Person with Gun)

43 Home

40A Knife (Person w/ Knife)

~~45~~ one person in Radio Contact

42 Unknown Risk

47 Reports

44 Officer in Trouble

~~49~~

~~46~~

51 Unit Can't Answer

48A Sexual in matter

53 Mental

48 Rape

59 Out of Village

50 Shooting

59A Back in Village

52 Stabbing

61 Traffic Stop ~~54~~ \_\_\_\_\_

70 Arrived in scene ~~55~~ \_\_\_\_\_

~~73~~ \_\_\_\_\_

~~56~~ Stolen Vehicle

~~74~~ \_\_\_\_\_

60 Suspicious Person

~~81~~ Home/Bank Check

60A Suspicious Vehicle

83 Transport People

62 Traffic Detail

99 Emergency Traffic  
only ~~64~~ \_\_\_\_\_

101 Contact Coroner ~~65~~ Stolen Vehicle

111 Bomb threat ~~66~~ \_\_\_\_\_

113 Fire Bomb 80 Alarm drop

82A Picket / Demonstration

\*\*25-I Station in trouble

**\*\*PUTTING AN "S" AFTER ANY CODE OR  
SIGNAL MEANS: Hostage Situation**

**PORTAGE COUNTY POLICE DEPARTMENT UNIT  
NUMBERS**

100 Sheriff's Office ~~900~~ \_\_\_\_\_

200 <u>Kent PD</u>	1000 <u>Mantua</u>
300 <u>Kent State</u>	1100 <u>Garnetsville</u>
400 <u>Ravenna PD.</u>	<del>1200</del>
500 <u>Streetsboro</u>	1296 <u>Coroner</u>
600 <u>Aurora</u>	<del>1400</del>
700 <u>Windham</u>	<del>2912</del>
800 <u>Hiram</u>	<del>3000</del>

PH. Copy #434 12/12/09  
**Trainee Signature** **Date**

PR 13 Uuck #421 12/12/09  
**FTO Signature** **Date**

**SCORE :** 76 out of 97 = 78 %



# RAVENNA PD CODES AND SIGNALS TEST

## ANSWER KEY

### PORTAGE COUNTY CODES/SIGNALS

SIGNALS		CODES	
1	CONTACT CHIEF	2	CRASH-PROEPRTY DAMAGE
3	CONTACT LT/SGT	4	CRASH-PERSONAL INJURY
5	CONTACT THE STATION	6	AIRCRAFT CRASH
7	LICENSE REGISTRATION CHECK	8	ASSAULT
7A	STOLEN VEHICLE CHECK	10	BACK-UP OFFICER NEEDED
9	INVESTIGATE COMPLAINT	12	BURGLARY
11	ARREST RECORD CHECK	12A	BURGLARY IN PROGRESS
13	SPECIAL DETAIL	14	BAD CHECKS/FORGERY
15	WARRANT ON PAPER	16	DEAD ON ARRIVAL (DOA)
17	CONTACT IN PERSON	18	DOG BITE
19	CONTACT BY TELEPHONE	20	DOMESTIC
21	PRISONER	22	DROWNING
23	OFF THE AIR TO EAT (LUNCH)	24	DRUNK (.19)
25	RETURN TO STATION	24A	DRUGS
27	EMERGENCY	26	FIGHT
29	AMBULANCE	28	FIRE
31	TOW TRUCK/WRECKER	30	GAMBLING
33	CAR IN SERVICE	32	HOMICIDE
35	CAR ON PATROL	34	JUVENILE
37	CAR OUT OF SERVICE	36	LARCENY
39	LOCATION	38	MISSING PERSON
41	ONE UNIT IN RADIO CONTACT	40	GUN (PERSON WITH A GUN)
43	HOME/RESIDENCE	40A	KNIFE (PERSON WITH A KNIFE)
45	CONTACT NEWS MEDIA	42	NATURE UNKNOWN
47	REPORT (S)	44	<u>OFFICER IN TROUBLE</u>
49	RADIO REPAIR	46	PROWLER
51	UNIT CANNOT ANSWER RADIO	48A	SEX OFFENSE
53	MENTAL	48	RAPE
59	OUT OF THE VILLAGE	50	ROBBERY
59A	BACK IN THE VILLAGE	52	SHOTTING
51	TRAFFIC STOP	54	STABBING
70	DESTINATION COMPLETE (ARRIVED)	56	STOLEN VEHICLE
73	CHANGE TO ANTOHER FREQUENCY	58	SUICIDE
77	HOUSE/BUSINESS CHECK	60	SUSPICIOUS PERSON
81	ESCORT (BANK/FUNERAL)	60A	SUSPICIOUS VEHICLE
83	TRANSPORT (PEOPLE)	62	TRAFFIC DETAIL
99	EMERGENCY TRAFFIC ONLY	64	VANDALISM
101	CONTACT THE CORONER	66	JAIL BREAK (ESCAPE)
111	BOMB THREAT	68	OPEN WINDOW/DOOR
113	FIRE BOMB	80	ALARM DROP
		82A	DEMONSTRATION/PICKETS

\*\*\*25-I MEANS TROUBLE ON STATION\*\*\*

\*\*\*PUTTING AN "S" AFTER ANY CODE OR SIGNAL INDICATES A HOSTAGE SITUATION\*\*\*

### PORTAGE COUNTY POLICE DEPARTMENT UNIT NUMBERS

100	PORTAGE COUNTY SHERIFF'S OFFICE	900	GARRETSVILLE POLICE DEPT
200	KENT CITY POLICE DEPARTMENT	1000	MANUTA POLICE DEPT
300	KENT STATE UNIV POLICE DEPT	1100	BRADY LAKE POLICE DEPT
400	RAVENNA CITY POLICE DEPT	1200	PCSO SPECIAL DEPUTIES
500	STREETSBO RO POLICE DEPT	1296	CORONER
600	AUROA POLICE DEPT	1400	BRIMFIELD POLICE DEPT
700	WINDHAM POLICE DEPT	2912	COMMUNITY AMBULANCE
800	HIRAM POLICE DEPT	3000	EMA- JOHN BARBER

**Ravenna Police Department****Daily Observation Report Number: 15****Field Training Program****Date: 12/12/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2, 20**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy continues to steadily improve his interview skills in relation to complainants/victims of offenses. Ptl. Coy asks pertinent questions regarding the call and recognizes appropriate follow-up questions to ask when needed. Ptl. Coy also is improving in regards to his recognition of what RPD related paperwork is needed for incidents involving certain arrests. Ptl. Coy understood the paperwork needed for an Assault arrest.

**The least satisfactory performance area of the day was in category: 15, 32/33**

**A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

On today's date, Ptl. Coy had trouble recognizing the appropriate degree of charge for a call handled which resulted in an arrest for Assault. Remedial training was performed and Ptl. Coy was refreshed on the Assault statute and related degrees of penalties.

**Shift Activity:**

CFS #2093460021 Juvenile Problem

CFS #2093460026 Assault

**FTO's Note:**

Ptl. Coy was in his own patrol car today and responded to calls with an FTO as his back-up unit.

Ptl. Coy #434  
Trainee's Signature

12/12/2009  
Date

Pt. B. Vach #421  
Field Training Officer's Signature

12/12/09  
Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 17  
Date: 12/14/2009

PTL COY CRIS #434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 Acceptable Level 4 5 Superior by FTP Standards 6 7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 4 5 6 <u>7</u>	

APPEARANCE	N.O.	N.R.T.		R.T.
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	

RELATIONSHIPS	N.O.	N.R.T.		R.T.
6. With citizens/community			6. 1 2 3 <u>4</u> 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	

PERFORMANCE	N.O.	N.R.T.		R.T.
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 <u>3</u> 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 <u>3</u> 4 5 6 7	
20. Self-initiated field activity	✓		20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	

KNOWLEDGE	N.O.	N.R.T.		R.T.
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 16****Field Training Program****Date: 12/14/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2, 16**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy handled a theft report that came on station. Ptl. Coy handled the call without immediate FTO supervision from initial contact with the complainant/victim to referral to the detective bureau for follow-up.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2093480016 Stationary  
CFS #2093480017 Foot Patrol  
CFS #2093480022 Theft

**FTO's Note:**

It is the FTO's belief that Ptl. Coy is ready to advance to the next level in his training. This would involve Ptl. Coy handling more routine calls for service on his own, being the primary investigating officer on more serious in nature calls (i.e. Domestic Dispute/Violence calls, Assaults....etc.), and initiating traffic stops on his own with immediate FTO backup in another patrol car.

On today's date, a meeting was held between myself (FTO), Sgt. Svab #417, Cpt. Etinger #402, and Chief Adkins #401 regarding Ptl. Coy's advancement to the previously mentioned level in his training. All in attendance agreed that Ptl. Coy be given the opportunity for this additional responsibility. In speaking with Ptl. Coy regarding his confidence level in moving to the next phase in his training, Ptl. Coy stated he is confident he is ready for the additional responsibility.

Ptl. Coy #434 12/21/09  
Trainee's Signature Date

Pt. W. Vuch #421 12/14/09  
Field Training Officer's Signature Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. \_\_\_\_\_

Date: 12/19/2009

PTL COY CRIS #434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards  
1      2      3      4      5      6      7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 4 5 6 <u>7</u>	

APPEARANCE	N.O.	N.R.T.		R.T.
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	

RELATIONSHIPS	N.O.	N.R.T.		R.T.
6. With citizens/community			6. 1 2 3 <u>4</u> 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	

PERFORMANCE	N.O.	N.R.T.		R.T.
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 <u>4</u> 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 <u>2</u> 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 <u>3</u> 4 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity	✓		20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 <u>4</u> 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	

KNOWLEDGE	N.O.	N.R.T.		R.T.
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 17****Field Training Program****Date: 12/19/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2, 16**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy handled a Domestic Violence report that came on station. Ptl. Coy handled the call from the initial contact with the Victim and arrest of the Suspect, to the completion of the report.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2093530012 Domestic Violence w/Arrest

CFS #2093530019 Foot Patrol

**FTO's Note:**

Ptl. Coy was in his own patrol car today. In addition to handling his own assigned calls, Ptl. Coy also responded to other officer's calls as a back-up unit.

Ptl. Coy's supplements to his reports have improved greatly during his tenure in the FTO program. An example of Ptl. Coy's rough draft for the supplement regarding the Domestic Violence incident handled today accompanies this report. As can be seen, a relatively minimal amount of corrections were needed for the supplement.

\_\_\_\_\_  
Trainee's Signature

Ptl. Coy #434

\_\_\_\_\_  
Date

12/21/09

\_\_\_\_\_  
Field Training Officer's Signature

P. V. Veech #421

\_\_\_\_\_  
Date

12/20/2009



# Ravenna City Police Department

Ravenna City  
Police Department  
Park Way  
Ravenna, OH 44266  
(330) 296-6486  
Fax: (330) 296-4561

## Incident Report

Incident # 2093530012

Report Date: Saturday, December 19, 2009

### Ravenna City PD Investigative Work Product.

Date 12/19/2009

Reporting Officer: COY

CFS# 2093530012

I met on station with Shawna L. Malcomb who stated she was assaulted by her boyfriend, Daniel S. Campbell. Shawna stated she is 5 months pregnant with Daniel's child. Shawna stated on 12/19/2009 at approximately 0320 hours, she received a phone call from Daniel who was drunk and at the Renaissance Place, and needed a ride home (437 S. Prospect St. Apt. B).

Upon arriving at Daniel's apartment, Shawna had to help Daniel inside and into his bedroom, to his bed. Shawna at this point, said she received a phone call from her friend who was trying to talk her into going to a party. Shawna told her friend she wasn't interested as she had to work at 0600 hours.

At this point, Shawna stated, Daniel for no apparent reason came up behind her, and threw her on his computer desk, breaking it in half. Shawna stated Daniel climbed on top of her and started choking her, then punched her in the head, just above Shawna's right ear. At some point during this altercation, Daniel broke Shawna's cell phone in half. Shawna also mentioned during this altercation, that Daniel threw her on the bed and said if she tried to get up, he would punch her, making a fist at her. During this altercation, Shawna stated Daniel threatened to hit her with a metal folding chair.

Shawna stated during this entire incident, Daniel would not let her leave his residence and she stated she was fearful he would beat on her some more if she tried to leave. Shawna finally talked Daniel into taking her to Robinson Memorial Hospital as she was worried about her unborn child after the incident and she knew it was the only way she could leave Daniel's apartment. Shawna said, she knew she could get help once she arrived at the hospital.

While enroute to the hospital with Daniel driving, he threatened to take both of their lives. At some point, Shawna stated Daniel hit a telephone pole with her car causing damage to her car. Shawna never made it to the hospital, as Daniel drove the car back to his apartment after hitting the telephone pole. Daniel once again would not let Shawna leave until Daniel's roommate arrived at the apartment with a friend. Shawna talked Daniel's friend into retrieving her car keys. I ASKED SHAWNA IF SHE WISHED FOR A REPORT TO BE FILED REGARDING THE DAMAGE TO HER VEHICLE AND SHE STATED SHE DID NOT

At this point, Shawna went to her friend's house, and her friend took her to Robinson Memorial Hospital. Robinson Memorial Hospital's Police and Protective services contacted Ravenna PD regarding this incident and referred Shawna to RPD. While Shawna was giving her written statement to RPD, I noticed a clearly visible handprint on Shawna's right side of

BRUISE

Saturday, December 19, 2009 3:01:41 PM



# Ravenna City Police Department

Ravenna City  
Police Department  
Park Way  
Ravenna, OH 44266  
(330) 296-6486  
Fax: (330) 296-4561

## Incident Report

Incident # 2093530012

Report Date: Saturday, December 19, 2009

her neck, which was already well bruised.

I had RPD Dispatcher Lansinger #496 take pictures of Shawna's injuries. The SD Card used for these pictures was logged into RPD evidence (Tag#23350). Shawna gave a written voluntary statement to RPD which contained two pages. I signed charges of Domestic Violence ~~ORC 2919.25(A)~~ <sup>ON DANIEL</sup> which is a felony of the 5th degree since Shawna is currently 5 months pregnant. <sup>FOR</sup>

Myself, Ptl. Vecchio #421 and Ptl. Brown #410 went to Daniel's apartment, where we were let into the residence by Daniel's roommate. We made contact without incident with Daniel and placed him under arrest for Domestic Violence. Ptl. Vecchio immediately mirandized Daniel. Daniel was transported to RPD by myself, where he was processed. I handcuffed Daniel behind his back (double locked), and transported him to the Portage County Jail without incident.

Report By: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Entered By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_



**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 18  
Date: 12/21/2009

PT COY CRIS #434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards  
1   2   3   4   5   6   7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 4 5 6 <u>7</u>	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 <u>4</u> 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 <u>3</u> 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 <u>3</u> 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 <u>4</u> 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 18****Field Training Program****Date: 12/21/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2093550011 Stationary  
CFS #2093550014 Escort  
CFS #2093550018 Stationary  
CFS #2093550019 Traffic Stop

**FTO's Note:**

Ptl. Coy was in his own patrol car today. In addition to handling his own assigned calls, Ptl. Coy also responded to other officer's calls as a back-up unit.

Ptl. Coy left at 1300 hrs due to illness.

Ptl. Coy #434

Trainee's Signature

12/26/2009

Date

Pt. H. Vach #421

Field Training Officer's Signature

12/21/09

Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 19  
Date: 12/26/2009

PC COY, CRIS #439  
Trainee's Name (Last, First) Badge #

PC VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards  
1      2      3      4      5      6      7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 4 5 6 <u>7</u>	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 <u>4</u> 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 <u>3</u> 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 <u>3</u> 4 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 <u>5</u> 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 <u>4</u> 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 19****Field Training Program****Date: 12/26/2009****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2, 20****A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy initiated (4) traffic stops on his own during his tour of duty, which resulted in (2) citations being issued for Speed (CFS #2093600017, 2093600021). Ptl. Coy's stops were made in his own patrol car with FTO backup in a second car. Ptl. Coy's traffic stop tactics were sound and he displayed appropriate officer safety during each stop.

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2093600008	Foot Patrol
CFS #2093600010	Stationary
CFS #2093600011	Animal Complaint
CFS #2093600014	Traffic Stop
CFS #2093600015	Stationary
CFS #2093600017	Traffic Stop
CFS #2093600020	Traffic Stop
CFS #2093600021	Traffic Stop
CFS #2093600026	Nature Unknown

**FTO's Note:**

Ptl. Coy was in his own patrol car today. In addition to handling his own assigned calls, Ptl. Coy also responded to other officer's calls as a back-up unit.

Ptl. Coy #434  
Trainee's Signature

12/26/09  
Date

Pr N Ueber #421  
Field Training Officer's Signature

12/26/09  
Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 20  
Date: 01/02/2010

PTL COY CRIS #434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards

1   2   3   4   5   6   7

Assignment or Reason for No FTO Evaluation

FTO OFF VACATION

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 7	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing			8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill			24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 21  
Date: 01/07/2010

PTL COY CRIS #434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards 1 2 3 Acceptable Level 4 5 Superior by FTP Standards 6 7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 4 5 6 <u>7</u>	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 <u>4</u> 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 <u>4</u> 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 <u>4</u> 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 <u>3</u> 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 <u>3</u> 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 <u>3</u> 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 <u>3</u> 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 <u>3</u> 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 <u>4</u> 5 6 7	
18. Investigative skills	✓		18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 <u>4</u> 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 <u>4</u> 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 <u>4</u> 5 6 7	
26. Problem-solving techniques	✓		26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 <u>3</u> 4 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 <u>3</u> 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 <u>3</u> 4 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 <u>3</u> 4 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 21****Field Training Program****Date: 01/07/2010****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2, 17****A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

On today's date, the Portage County Drug Task Force initiated a bust at the Circle K (west) gas station (CFS#2100070027). Myself and Ptl. Coy staged at the Value King grocery store, awaiting a "take down" signal from the Task Force. When the signal was given, myself and Ptl. Coy responded to Circle K. At the scene, Ptl. Coy showed sound officer safety tactics and decision making in both his response to Circle K, and in his assistance in apprehending the suspects.

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2100070010	Foot Patrol
CFS #2100070024	Traffic Stop
CFS #2100070026	Foot Patrol
CFS #2100070027	Assist
CFS #2100070028	911 Misuse

**FTO's Note:**

Ptl. Coy was in his own patrol car today. In addition to handling his own assigned calls, Ptl. Coy also responded to other officer's calls as a back-up unit.

Ptl. Coy # 434 1/8/2010  
\_\_\_\_\_  
Trainee's Signature Date

Pt B Verch # 421 01/07/2010  
\_\_\_\_\_  
Field Training Officer's Signature Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 22  
Date: 01/08/2010

PTL COY, CRIS # 434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO, BENJAMIN # 421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

RATING SCALE						
Unacceptable by FTP Standards			Acceptable Level		Superior by FTP Standards	
1	2	3	4	5	6	7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 <u>3</u> 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 <u>4</u> 5 6 7	
7. With other department members			7. 1 2 3 <u>4</u> 5 6 7	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 <u>4</u> 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 <u>4</u> 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 <u>4</u> 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 <u>4</u> 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 <u>3</u> 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 <u>4</u> 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 <u>4</u> 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 <u>4</u> 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 <u>3</u> 4 5 6 7	
26. Problem-solving techniques			26. 1 2 <u>3</u> 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 <u>4</u> 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 <u>4</u> 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 <u>4</u> 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 <u>4</u> 5 6 7	



**Ravenna Police Department****Daily Observation Report Number: 22****Field Training Program****Date: 01/08/2010****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy is growing more independent in his day to day duties and is handling the added responsibility well.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2100080011	Traffic Light
CFS #2100080012	Disabled Vehicle
CFS #2100080013	Traffic Light
CFS #2100080017	Traffic Light
CFS #2100080022	Phone Harassment
CFS #2100080025	Accident – No Injury

**FTO's Note:**

Ptl. Coy was in his own patrol car today. In addition to handling his own assigned calls, Ptl. Coy also responded to other officer's calls as a back-up unit.

Ptl. Coy #434 2/27/2010  
Trainee's Signature Date

Pt. B. Uech #421 01/08/2010  
Field Training Officer's Signature Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report No. 23  
Date: 01/15/2010

PL COY, CRIS #434  
Trainee's Name (Last, First) Badge #

PL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by	Acceptable	Superior by
FTP Standards	Level	FTP Standards
1 2 3	4 5	6 7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 <u>4</u> 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 4 5 6 <u>7</u>	
7. With other department members			7. 1 2 3 4 5 6 <u>7</u>	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 <u>4</u> 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 <u>4</u> 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 <u>4</u> 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 <u>4</u> 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 <u>4</u> 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 <u>3</u> <u>4</u> 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 <u>4</u> 5 6 7	
18. Investigative skills			18. 1 2 3 <u>4</u> 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 <u>4</u> 5 6 7	
20. Self-initiated field activity			20. 1 2 3 <u>4</u> 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 <u>4</u> 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 <u>4</u> 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 <u>4</u> 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 <u>4</u> 5 6 7	
26. Problem-solving techniques			26. 1 2 3 <u>4</u> 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 <u>4</u> 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 <u>4</u> 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 <u>4</u> 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 <u>4</u> 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 <u>4</u> 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 <u>4</u> 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 <u>4</u> 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 23****Field Training Program****Date: 01/15/2010****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2****A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy handled an Assault call from start to finish without assistance. The call entailed the Incident Report, Charges, and Booking Report. Ptl. Coy continues to show improvement in his confidence level in handling incidences of a more serious nature.

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2100150001 Assault  
CFS #2100150004 Foot Patrol  
CFS #2100150015 Foot Patrol

**FTO's Note:**

Ptl. Coy was in his own patrol car today. In addition to handling his own assigned calls, Ptl. Coy also responded to other officer's calls as a back-up unit. Ptl. Coy is growing more independent in his day to day duties and is handling the added responsibility well.

Ptl. Coy #434 2/27/2010  
Trainee's Signature Date

Pt. V. V. #421 01/15/2010  
Field Training Officer's Signature Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 24  
Date: 01/16/2010

PRZ COY, CRIS #434  
Trainee's Name (Last, First) Badge #

PRZ VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

RATING SCALE						
Unacceptable by FTP Standards			Acceptable Level		Superior by FTP Standards	
1	2	3	4	5	6	7

Assignment or Reason for No FTO Evaluation
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ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 <u>4</u> 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 4 5 6 <u>7</u>	
7. With other department members			7. 1 2 3 4 5 6 <u>7</u>	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 <u>4</u> 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 <u>4</u> 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 <u>4</u> 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 <u>4</u> 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 <u>4</u> 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 <u>3</u> 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 <u>4</u> 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 <u>4</u> 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 <u>4</u> 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 <u>4</u> 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 <u>4</u> 5 6 7	
26. Problem-solving techniques			26. 1 2 3 <u>4</u> 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 <u>4</u> 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 <u>4</u> 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 <u>4</u> 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 <u>4</u> 5 6 7	

**Ravenna Police Department****Daily Observation Report Number: 24****Field Training Program****Date: 01/16/2010****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2****A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy showed initiative during the course of the shift by making several traffic stops. Ptl. Coy also continues to become more confident in his independent handling of day to day duties.

**The least satisfactory performance area of the day was in category: 15****A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, I am confident this will improve with repetition.

**Shift Activity:**

CFS #2100160004	Foot Patrol
CFS #2100160013	Traffic Stop
CFS #2100160019	Message Delivery
CFS #2100160021	Traffic Stop
CFS #2100160028	Traffic Stop
CFS #2100160035	Alarm Drop

**FTO's Note:**

Ptl. Coy was in his own patrol car today. In addition to handling his own assigned calls, Ptl. Coy also responded to other officer's calls as a back-up unit. Ptl. Coy is growing more independent in his day to day duties and is handling the added responsibility well.

Ptl. Coy #434  
Trainee's Signature

2/27/2010  
Date

Pt. V. #421  
Field Training Officer's Signature

01-16-2010  
Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 25  
Date: 01/22/2010

PTL COY, CRIS #434  
Trainee's Name (Last, First) Badge #

PTL VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

RATING SCALE		Assignment or Reason for No FTO Evaluation	
Unacceptable by FTP Standards	Acceptable Level	Superior by FTP Standards	
1 2 3	4 5 6	7	
<b>ATTITUDE</b>			
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>
4. Leadership			4. 1 2 3 <u>4</u> 5 6 7
<b>APPEARANCE</b>			
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>
<b>RELATIONSHIPS</b>			
6. With citizens/community			6. 1 2 3 4 5 6 <u>7</u>
7. With other department members			7. 1 2 3 4 5 6 <u>7</u>
8. Community organizing	✓		8. 1 2 3 4 5 6 7
<b>PERFORMANCE</b>			
9. Driving skill: Normal conditions	✓		9. 1 2 3 <u>4</u> 5 6 7
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 <u>4</u> 5 6 7
11. Use of map book: Orientation/response time			11. 1 2 3 <u>4</u> 5 6 7
12. Routine forms: Accuracy/completeness			12. 1 2 3 <u>4</u> 5 6 7
13. Report writing: Organization/details			13. 1 2 3 <u>4</u> 5 6 7
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 <u>4</u> 5 6 7
15. Report writing: Appropriate time used			15. 1 2 3 <u>4</u> 5 6 7
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7
17. Field performance: Stress conditions			17. 1 2 3 <u>4</u> 5 6 7
18. Investigative skills			18. 1 2 3 <u>4</u> 5 6 7
19. Interview/interrogation skills			19. 1 2 3 <u>4</u> 5 6 7
20. Self-initiated field activity			20. 1 2 3 <u>4</u> <u>5</u> 6 7
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 <u>4</u> 5 6 7
23. Control of conflict: Voice command			23. 1 2 3 <u>4</u> 5 6 7
24. Control of conflict: Physical skill	✓		24. 1 2 3 <u>4</u> 5 6 7
25. Problem-solving/decision-making			25. 1 2 3 <u>4</u> 5 6 7
26. Problem-solving techniques			26. 1 2 3 <u>4</u> 5 6 7
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7
<b>KNOWLEDGE</b>			
31. Department policies and procedures:	✓		31. 1 2 3 <u>4</u> 5 6 7
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 <u>4</u> 5 6 7
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7
32. Knowledge of the criminal statutes:	✓		32. 1 2 3 <u>4</u> 5 6 7
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 <u>4</u> 5 6 7
32b. Reflected in field performance			32b. 1 2 3 <u>4</u> 5 6 7
33. Knowledge of criminal procedure:	✓		33. 1 2 3 <u>4</u> 5 6 7
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 <u>4</u> 5 6 7
33b. Reflected in field performance			33b. 1 2 3 <u>4</u> 5 6 7

**Ravenna Police Department****Daily Observation Report Number: 25****Field Training Program****Date: 01/22/2010****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2, 20**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

Ptl. Coy showed initiative during the course of the shift by making several traffic stops. One of Ptl. Coy's traffic stops resulted in him making an arrest for OVI.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy needs improvement in the time used to complete reports for the day. However, Ptl. Coy has shown marked improvement in this area.

**Shift Activity:**

CFS #2100220001 Loud Music/Party  
CFS #2100220011 Traffic Stop  
CFS #2100220012 Stationary  
CFS #2100220014 Traffic Stop (OVI)

**FTO's Note:**

Ptl. Coy was in his own patrol car today. In addition to handling his own assigned calls, Ptl. Coy also responded to other officer's calls as a back-up unit. Ptl. Coy is growing more independent in his day to day duties and is handling the added responsibility well.

Ptl. Coy #434 2/27/2010  
Trainee's Signature Date

R. B. Vukobratovic #421 01/22/2010  
Field Training Officer's Signature Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 26  
Date: 01/23/2010

Pr COY, CRIS #424  
Trainee's Name (Last, First) Badge #

Pr VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards  
1      2      3      4      5      6      7

Assignment or Reason for No FTO Evaluation

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 <u>7</u>	
2. Attitude toward police work			2. 1 2 3 4 5 6 <u>7</u>	
3. Integrity/Ethics			3. 1 2 3 4 5 6 <u>7</u>	
4. Leadership			4. 1 2 3 <u>4</u> 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 <u>7</u>	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 4 5 6 <u>7</u>	
7. With other department members			7. 1 2 3 4 5 6 <u>7</u>	
8. Community organizing	✓		8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 <u>4</u> 5 6 7	
10. Driving skill: Moderate/high stress conditions	✓		10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 <u>4</u> 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 <u>4</u> 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 <u>4</u> 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 <u>4</u> 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 <u>4</u> 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 <u>4</u> 5 6 7	
17. Field performance: Stress conditions	✓		17. 1 2 3 4 5 6 7	
18. Investigative skills	✓		18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills	✓		19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 <u>3</u> 4 5 6 7	
21. Officer safety: General			21. 1 2 3 <u>4</u> 5 6 7	
22. Officer safety: Suspicious persons/suspects	✓		22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command	✓		23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill	✓		24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 <u>4</u> 5 6 7	
26. Problem-solving techniques			26. 1 2 3 <u>4</u> 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 <u>4</u> 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 <u>4</u> 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 <u>4</u> 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 <u>4</u> 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 <u>4</u> 5 6 7	
31a. Reflected by verbal/written/simulated testing	✓		31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 <u>4</u> 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 <u>4</u> 5 6 7	
32a. Reflected by verbal/written/simulated testing	✓		32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 <u>4</u> 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 <u>4</u> 5 6 7	
33a. Reflected by verbal/written/simulated testing	✓		33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 <u>4</u> 5 6 7	



**Ravenna Police Department****Daily Observation Report Number: 26****Field Training Program****Date: 01/23/2010****Narrative Evaluation**

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**The most satisfactory performance area of the day was in category: 2, 20**

**A specific incident which justifies this rating is:**

Ptl. Coy continues to show eagerness to quickly learn the job and is actively involved in the calls assigned or self-initiated throughout the day. Ptl. Coy also shows interest by the many questions he asks throughout the day regarding the various calls handled.

**The least satisfactory performance area of the day was in category: 15**

**A specific incident which justifies the rating is:**

Ptl. Coy did not initiate any traffic stops or perform business/residential checks during down time. Ptl. Coy was advised of the importance of completing such tasks for criminal patrol.

**Shift Activity:**

CFS #2100230001 Intoxicated Subject

CFS #2100230003 Foot Patrol

**FTO's Note:**

Ptl. Coy was in his own patrol car today. In addition to handling his own assigned calls, Ptl. Coy also responded to other officer's calls as a back-up unit. Ptl. Coy is growing more independent in his day to day duties and is handling the added responsibility well.

I do not see any issue which would prevent Ptl. Coy from being released from the FTO program and placed on his own relatively soon.

Ptl. Coy #434 2/27/10  
Trainee's Signature Date

Pn 4 Vank #421 01/23/2010  
Field Training Officer's Signature Date

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 27  
Date: 01/29/2010

PR COY, CRIS #434  
Trainee's Name (Last, First) Badge #

PR VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

RATING SCALE						
Unacceptable by FTP Standards			Acceptable Level		Superior by FTP Standards	
1	2	3	4	5	6	7

Assignment or Reason for No FTO Evaluation

FTO OFF SICK

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 7	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing			8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill			24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 28  
Date: 01/30/2010

PR COY, CRIS #434  
Trainee's Name (Last, First) Badge #

PR VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

RATING SCALE						
Unacceptable by			Acceptable		Superior by	
FTP Standards			Level		FTP Standards	
1	2	3	4	5	6	7

Assignment or Reason for No FTO Evaluation

FTO OFF SICK

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 7	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing			8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill			24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 29  
Date: 02/05/2010

PR COY, CRIS #434  
Trainee's Name (Last, First) Badge #

PR VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

RATING SCALE						
Unacceptable by FTP Standards			Acceptable Level		Superior by FTP Standards	
1	2	3	4	5	6	7

Assignment or Reason for No FTO Evaluation

FTO OFF SICK

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 7	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing			8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill			24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 30  
Date: 02/06/2010

PR COY CRIS #434  
Trainee's Name (Last, First) Badge #

PR VECCHIO, BENJAMIN #421  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

Unacceptable by FTP Standards      Acceptable Level      Superior by FTP Standards

1      2      3      4      5      6      7

Assignment or Reason for No FTO Evaluation

FTO OFF SICK

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	

APPEARANCE				
5. General appearance			5. 1 2 3 4 5 6 7	

RELATIONSHIPS				
6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing			8. 1 2 3 4 5 6 7	

PERFORMANCE				
9. Driving skill: Normal conditions			9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill			24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	

KNOWLEDGE				
31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

**RAVENNA POLICE DEPARTMENT**  
Field Training Program

Daily Observation Report - No. 31  
Date: 02/12/2010

PR COY, CRIS #434  
Trainee's Name (Last, First) Badge #

PR VECCHIO, BENJAMIN #471  
FTO's Name (Last, First) Badge #

**RATING INSTRUCTIONS:** Rate observed behavior with reference to the **Standardized Evaluation Guidelines**. A narrative evaluation must be attached. Use the category number below to reference your comments. Check "N.O." box if not observed. If the trainee fails to respond to training, check "N.R.T." box and comment on the back. List minutes of remedial training in the right hand column. Note: A rating of "4" indicates the trainee has progressed to a minimum acceptable standard and performed at a solo uniformed patrol officer standard, in that category, this shift.

**RATING SCALE**

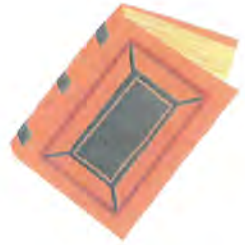
Unacceptable by FTP Standards 1 2 3 Acceptable Level 4 5 Superior by FTP Standards 6 7

Assignment or Reason for No FTO Evaluation

PR COY MOVED TO AFTERNOON SHIFT.

ATTITUDE	N.O.	N.R.T.		R.T.
1. Acceptance of feedback			1. 1 2 3 4 5 6 7	
2. Attitude toward police work			2. 1 2 3 4 5 6 7	
3. Integrity/Ethics			3. 1 2 3 4 5 6 7	
4. Leadership			4. 1 2 3 4 5 6 7	
<b>APPEARANCE</b>				
5. General appearance			5. 1 2 3 4 5 6 7	
<b>RELATIONSHIPS</b>				
6. With citizens/community			6. 1 2 3 4 5 6 7	
7. With other department members			7. 1 2 3 4 5 6 7	
8. Community organizing			8. 1 2 3 4 5 6 7	
<b>PERFORMANCE</b>				
9. Driving skill: Normal conditions			9. 1 2 3 4 5 6 7	
10. Driving skill: Moderate/high stress conditions			10. 1 2 3 4 5 6 7	
11. Use of map book: Orientation/response time			11. 1 2 3 4 5 6 7	
12. Routine forms: Accuracy/completeness			12. 1 2 3 4 5 6 7	
13. Report writing: Organization/details			13. 1 2 3 4 5 6 7	
14. Report writing: Grammar/spelling/neatness			14. 1 2 3 4 5 6 7	
15. Report writing: Appropriate time used			15. 1 2 3 4 5 6 7	
16. Field performance: Non-stress conditions			16. 1 2 3 4 5 6 7	
17. Field performance: Stress conditions			17. 1 2 3 4 5 6 7	
18. Investigative skills			18. 1 2 3 4 5 6 7	
19. Interview/interrogation skills			19. 1 2 3 4 5 6 7	
20. Self-initiated field activity			20. 1 2 3 4 5 6 7	
21. Officer safety: General			21. 1 2 3 4 5 6 7	
22. Officer safety: Suspicious persons/suspects			22. 1 2 3 4 5 6 7	
23. Control of conflict: Voice command			23. 1 2 3 4 5 6 7	
24. Control of conflict: Physical skill			24. 1 2 3 4 5 6 7	
25. Problem-solving/decision-making			25. 1 2 3 4 5 6 7	
26. Problem-solving techniques			26. 1 2 3 4 5 6 7	
27. Communications: Use of codes/procedure			27. 1 2 3 4 5 6 7	
28. Radio: Listens and comprehends			28. 1 2 3 4 5 6 7	
29. Radio: Articulation of transmissions			29. 1 2 3 4 5 6 7	
30. MDT: Use/comprehension/articulation			30. 1 2 3 4 5 6 7	
<b>KNOWLEDGE</b>				
31. Department policies and procedures:			31. 1 2 3 4 5 6 7	
31a. Reflected by verbal/written/simulated testing			31a. 1 2 3 4 5 6 7	
31b. Reflected in field performance			31b. 1 2 3 4 5 6 7	
32. Knowledge of the criminal statutes:			32. 1 2 3 4 5 6 7	
32a. Reflected by verbal/written/simulated testing			32a. 1 2 3 4 5 6 7	
32b. Reflected in field performance			32b. 1 2 3 4 5 6 7	
33. Knowledge of criminal procedure:			33. 1 2 3 4 5 6 7	
33a. Reflected by verbal/written/simulated testing			33a. 1 2 3 4 5 6 7	
33b. Reflected in field performance			33b. 1 2 3 4 5 6 7	

THIS IS ONE FOR THE BOOKS!  
**CONGRATULATIONS**



God was with you all. Your recent heroic actions epitomize what it means to be a police officer. to truly care for ones fellow man. you all are the best - thank you so much,  
Ken + Edna Weber - Police Parents

Ken and Edna Weber  
24582 Southhampton Ct.  
Laguna Hills, Calif. 92653



Ravenna Police Department

Sgt. Cris Coy,

Officer Dominic Nicolino

Officer Matthew Meyers

Officer Cruz Montez

220 Parkway,

Ravenna, Ohio 44266



## Heather Richkowski

---

**From:** Jeff Wallis  
**Sent:** Tuesday, May 18, 2021 3:00 PM  
**To:** Frank Seman; Andrew Kluge; Amy Michael; Christina West; Tim Calfee; Matt Harper; Paul Moskun; Cheryl Wood; Rob Kairis; Heather Richkowski  
**Cc:** Police - All Police Employees  
**Subject:** 424 Harvest Drive

All,

I want to recognize and bring to your attention the actions of our officers and dispatchers on May 13, 2021, to a house fire at 424 Harvest Drive with a female trapped in the basement. Upon **Sergeant Coy**, Patrolmen Meyers, D. Nicolino, and Montes's arrival, they rescued the female and made sure the neighbors closest to the residence on fire were evacuated. When I watched the body camera footage, I observed their bravery, professionalism, and devotion to duty above reproach.

Also, Dispatchers Haddad, Holloway, and Feigert were instrumental in dispatching all the necessary resources to save the female trapped in the basement. I listened to their radio traffic and found they each did an outstanding job remaining calm and professional.

I have already spoken with the Mayor and plan to acknowledge everyone involved publicly. The City of Ravenna is fortunate to have officers and dispatchers like them keeping us safe.

Chief





# Ravenna Police Department

Jeffrey A. Wallis  
Chief of Police

Phone: 330-296-6486  
Fax: 330-296-5074

February 22, 2021

Sergeant Cris Coy  
Ravenna Police Department  
220 South Park Way  
Ravenna OH 44266

Sergeant Coy:

In accordance with the Collective Bargaining Agreement between the Fraternal Order of Police, Ohio Labor Council and the City of Ravenna, a pre-disciplinary conference has been scheduled for Friday March 1, 2020 at 3:15 PM in the third floor conference room of the Ravenna Police Department.

**The charges for which this conference and subject to discipline are as follows:**

**On February 15, at approximately 5:48 PM, you and officers on your shift participated in a pursuit of an intoxicated driver. When the suspect was apprehended and secured, you muted your body worn camera microphone prior to your direct participation in the call being complete, in violation of section 421 Portable Audio/Video Recorders, specifically section 421.6.1 Cessation of Recording.**

At this pre-discipline conference, you must choose one of the following:

- a. Appear at the conference and present oral-or written statements in your defense.
- b. Appear at the conference and have a chosen representative present an oral or written statement in your defense.
- c. Elect in writing to waive the opportunity to have pre-disciplinary conference.

Respectfully,

A handwritten signature in blue ink that reads "Jeffrey A. Wallis".

Jeffrey A. Wallis  
Chief of Police

## Heather Richkowski

---

**From:** Jeff Wallis  
**Sent:** Thursday, March 18, 2021 10:50 AM  
**To:** Cruz Montes; Cris Coy  
**Cc:** Jason Smallfield; Heather Richkowski  
**Subject:** FW: Thank you

I received this email the other day and wanted to pass it along to you. Thank you for your efforts in helping this family during their time of need. Your actions reinforce our mission of making Ravenna a safe place to live, work, and visit. Thank you, and great job!

---

**From:** Christina West  
**Sent:** Monday, March 15, 2021 5:32 PM  
**To:** Jeff Wallis  
**Subject:** Thank you

Chief Wallis,

I know you are already aware that your officers do great work. They were at my home last night for a call and I appreciate all they do. I truly appreciate their professionalism during what was a difficult time for our family.

Christina

Get [Outlook for Android](#)



## *Ravenna Police Department*

Jeffrey A. Wallis  
Chief of Police

Phone: 330-296-6486  
Fax: 330-296-5074

March 4, 2021

Sergeant Cris Coy  
Ravenna Police Department  
220 South Park Way  
Ravenna, Ohio 44266

Sergeant Coy:

This letter will serve as an official written warning for your actions on February 15, at approximately 5:48 PM, when a pursuit was initiated on an intoxicated driver. After the suspect was apprehended and secured, you muted your body-worn camera microphone before your direct participation in the call was complete.

This action is in violation of Section 421 Portable Audio/Video Recorders, specifically section 421.6.1 Cessation of Recording where it states, "Once activated, the portable recorder should remain on continuously until the member reasonably believes that his/her direct participation in the incident is complete or the situation no longer fits the criteria for activation. Recording may be stopped during significant periods of inactivity, such as report writing or other breaks from direct participation in the incident."

Failure to comply with this policy will result in progressive discipline.

Respectfully,

A handwritten signature in blue ink that reads "Jeffrey A. Wallis".

Jeffrey A. Wallis  
Chief of Police  
Ravenna Police Department



# *Ravenna Police Department*

Timothy L. Adkins  
Chief of Police

Phone : 330-296-6486  
Fax: 330-296-5074

February 6, 2017

Patrolman Cristopher Coy  
Ravenna Police Department  
220 South Park Way  
Ravenna OH 44266

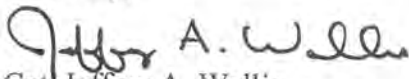
RE: CFS# 217 028 0037 - Fredrick Dengg - Foot Pursuit

Dear Cris,

Congratulations on the fine job of police work exhibited in this incident. After reviewing the report, I commend you and your fellow officers for a job well done. Your dedication and tenacity is appreciated. I encourage you to keep up the good work.

This was an opportunity for the Department to excel, and thanks to your individual effort, it did.

Sincerely,

  
Cpt. Jeffrey A. Wallis  
Ravenna Police Department

cc: **File**

## Clay Morris

---

**From:** Tim Adkins  
**Sent:** Thursday, November 12, 2015 3:22 PM  
**To:** Clay Morris  
**Cc:** Joe Bica  
**Subject:** Questions

Clay,

Ptl. Coy had an accidental discharge of a taser while checking it at MP. We would like to serve him with a letter of counsel reference same.

Received a call from Lt. Mullen who states per his doctor he will be on injury leave through 12-03-2015. Lt. Mullen has stated his doctor has left it up to him whether or not he performs light duty. You have a form stating he is cleared for light duty. Does Mullen have the authority to change status from day to day meaning he comes in and works light duty on a Monday and then his back hurts too much on Tuesday and he takes an injury day and then he comes back to light duty on Wednesday. Additionally – Mullen was assigned to a light duty administrative role which means we are closed on Vets Day – He did not want to use a holiday for the day off and has submitted the day as injury leave – How does that work?? I have been asked to supply a body to a PCDTF role which is strictly administrative in nature but would require him to drive to Youngstown daily – Hour there, hour back and eight (8) hours on the job, would we have to pay OT for above eight or could we assign him to 4 10s in that role??

Call me when you get a moment to discuss these issues.

Thanks,

Chief



# *Ravenna Police Department*

---

Timothy L. Adkins  
Chief of Police

Phone : 330-296-6486

Fax: 330-296-5074

August 7, 2013

Patrolman Cristopher Coy  
Ravenna Police Department  
220 South Park Way  
Ravenna, Ohio 44266

Re: Administrative Leave

Dear Cris:

On August 2, 2013 you were involved in an incident which necessitated you being placed on administrative leave.

After interviews with all parties involved, including yourself, it has been determined that your behavior that evening though non-criminal in nature is certainly unacceptable for a police officer from this agency. Police officers are held in a very different light in reference to their behavior away from the job and you are constantly under a microscope. Any future unacceptable behavior will be dealt with through progressive discipline up to and including termination.

Your probationary period with the Ravenna Police Department has been extended six months as a direct result of this incident and the investigatory results. Your last day of probation will be October 22, 2014.

Beginning today, August 7, 2013, you are officially released from Administrative Leave and are ordered to resume your duties as patrolman for the City of Ravenna.

Any questions may be directed to me.

Sincerely,

A handwritten signature in cursive script, reading "Timothy L. Adkins".

Chief Timothy L. Adkins  
Ravenna Police Department

Cc: Union/ Officer File/ HR/ Mayor



# *Ravenna Police Department*

Timothy L. Adkins  
Chief of Police

Phone : 330-296-6486

Fax: 330-296-5074

November 12, 2009

Sgt. Ptl. Christopher Coy  
Ravenna Police Department  
220 S. Parkway St.  
Ravenna, Ohio 44266

Dear Ptl. Coy:

On October 31, 2009 you and fellow officers answered a trespass in progress call at 668 Page Street Apartment 6. Upon arrival officers faced a perpetrator with a knife that was confrontational, threatening and violent. The perpetrator came towards Sgt. Svab in a threatening manner and without hesitation you and fellow officers confronted the armed subject and used enough force to bring him into custody.

Your quick actions resulted in a successful arrest without injury to the suspect, officers, victim or others. I would like to commend you on your professional Police conduct and bravery in dealing with this potential deadly encounter.

We take pride in the professional work our officers do on a daily basis. We appreciate your dedication to the Ravenna Police Department and our community.

Sincerely,

A handwritten signature in black ink, appearing to read "S. L. Eatinger".

Steve L. Eatinger  
Assistant Chief of Police

CC: Chief Adkins  
File



# OFFICE OF THE CHIEF OF POLICE

***THIS IS TO CERTIFY THAT***

**Ptl. Christopher Coy**

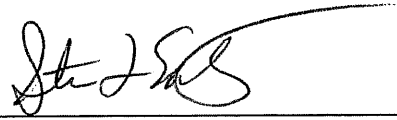
***HAS BEEN AWARDED AN OFFICIAL  
COMMENDATION FOR PROFESSIONAL  
POLICE CONDUCT:***

*On October 31, 2009 Patrolman Christopher Coy and fellow officers were dispatched to a trespass in progress at 668 Page St. Apartment 6. Upon arrival officers were faced with a confrontational subject armed with a knife. The subject advanced towards Sgt. Svab in a threatening way using the knife. Quick action by Patrolman Coy and fellow officers resulted in the subject being apprehended without injury to the suspect, victim or officers. You are to be commended for bravery and Professional Police Conduct in handling this life threatening situation.*

***GIVEN UNDER MY HAND IN THE CITY OF RAVENNA,  
COUNTY OF PORTAGE AND THE STATE OF OHIO  
THIS 12 DAY OF November ,2009***



**Timothy L. Adkins  
CHIEF OF POLICE**



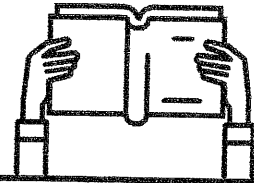
**Steve L. Eatinger  
ASSISTANT CHIEF OF POLICE**



\*Name of student to be written on line at top of log.

# Breaching TNG

## Ravenna PD

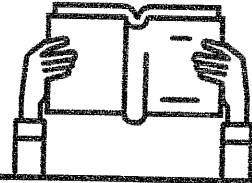


Name		Date/Time	Adult Signature
1. Ptl. DeHoff, Alexander		12-15-2022 1PM	<i>Alex DeHoff</i>
2. Ptl. Fife Chase		12/15/22 1pm.	<i>Chase Fife</i>
3. Sgt. Cris Coy		12/15/2022 1300hrs	<i>Sgt. Cris Coy</i>
4. Ptl. Cruz Montes		12/15/22 1300	<i>Ptl. Cruz Montes #428</i>
5. Ptl. Brock Wise		12/15/2022 1300hr	<i>Ptl. Brock Wise #429</i>
6. Ptl. Thomas Wike		12/15/22 1300hrs	<i>Ptl. Thomas Wike #419</i>
7. Det. Kevin Nicolino		12/15/2022 1300hr	<i>Kevin Nicolino</i>
8.			
9.			
10.			

\*Name of student to be written on line at top of log.

# Breaching TNG

## Ravenna PD



Name		Date/Time	Adult Signature
1. Craig Wilmington		12/15/2022	C.A. [Signature]
2. Matt Meyers		12-15-22	[Signature]
3. STEVEN LINCOLN		12/15/22	[Signature]
4. Josh Twigg		12-15-22	John Twigg 426
5. Heather Walden		12-15-22	[Signature]
6. Dominic Nicolino		12-15-22	Dominic Nicolino
7.			
8.			
9.			
10.			

CONSIDER USING NEW EMPLOYEE SHEET SO YOU DON'T MISS ANYTHING

PROMOTED EMPLOYEE Cris Co. EMP# [REDACTED]  
DATE OF PROMOTION 11-10-20

- ☒ Make sure we get an official transfer notification signed by Dept Head and Mayor/Service Dir. \_\_\_\_\_
- ☐ Promoted from Patrolman to Sergeant (Title)
- ☐ New class and step 16P-F ✓
- ☐ Yearly rate 76,169.60 ✓
- Salary 2929.60 Hourly 36.62 Overtime codes OL SS.23 OLP SS.98 ✓
- ☐ Check to see if EEO status and ODJFS needs to be chg'd on screen \_\_\_\_\_
- ☐ Mark probationary raise on anniv sheet 11/9-Step F (date)
- ☒ Mark new anniv date for step raise 11-10-20 (date)
- ☐ Change maint screen and timesheet to new accts if applicable \_\_\_\_\_
- ☐ Change hosp, dental and life sheets to account for different dept and accts \_\_\_\_\_

- ☐ If promotion is from PT to FT don't forget:
- ☐ To add Comp, Hol, Sick and Personal
- ☐ Check for prior OPERS service
- ☐ Get benefits forms back and enroll them, mark them on the sheets
- ☐ Change from OPERS to OP and F if applicable
- ☐ Add any union dues
- ☐ Determine if uniform allowance is applicable

210 Park Way  
Ravenna, OH 44266  
p 330.296.3864 • f 330.297.2164



November 4, 2020

Cristopher Coy  
2495 Stroup Rd.  
Atwater, OH 44201

Dear Cris,

Upon the recommendation of the Police Chief, Jeffrey Wallis, I am pleased to appoint you to the position of Sergeant for The City of Ravenna. Your first day in this role will be November 10, 2020. As you are aware, this promotion is contingent upon current supervisory operational needs, including Sergeant staffing levels. There is currently a provisional opening, but in the event staffing levels for the Sergeant position are modified due to current leaves of absence, please be aware your appointment in the Police Department may return to the Patrol Officer position.

This is a full-time, non-exempt bargaining unit position. You will be paid biweekly. Your annual starting salary will be Union Range 16, Step F or \$76,169.60. This is an hourly rate of \$36.62. Your employment is subject to the terms of the collective bargaining agreement with the Fraternal Order of Police. You will be required to successfully complete a six (6) month probationary period.

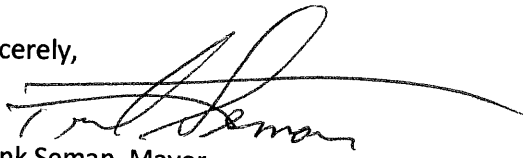
Following is a summary of the employment benefits for this position:

- Ohio Police and Fire Pension -effective date of hire
- Life Services Employee Assistance Program – effective date of hire
- Medical, Rx, Dental and Vision Insurance – effective after 90 days of employment with the City of Ravenna
- \$20,000 Term Life Insurance – effective after 90 days of employment with the City of Ravenna

If you have any questions regarding your employment, please contact Heather Richkowski, Human Resources Director at 330-298-1804.

I look forward to working with you.

Sincerely,

  
Frank Seman, Mayor

**Acceptance**

I have read the conditional offer letter and agree to the terms and conditions.

Signature Cris Coy Date 11/4/2020



# Ravenna Police Department

Jeffrey A. Wallis  
Chief of Police

Phone: 330-296-6486  
Fax: 330-296-5074

## CITY OF RAVENNA OATH OF OFFICE

State of Ohio  
Portage County

I, **Cristopher Coy**, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Ohio, the Laws and Ordinances of the City of Ravenna, abide by the rules and regulations of the Ravenna City Police Department and that I will faithfully, honestly, and impartially discharge the duties of **Sergeant** for the City of Ravenna, State of Ohio, during my tenure in said capacity.

A handwritten signature in cursive script, appearing to read "Cristopher Coy", written over a horizontal line.

Cristopher Coy

Sworn to before me and subscribed in my presence this 9<sup>th</sup> day of November.

A handwritten signature in cursive script, appearing to read "Frank Seman", written over a horizontal line.

Frank Seman  
Mayor/Director of Public Safety

A handwritten signature in cursive script, appearing to read "Jeffrey A. Wallis", written over a horizontal line.

Jeffrey A. Wallis  
Chief of Police

**RECEIVED**

**FEB 22 19**

**MAYOR'S OFFICE**

21 Feb 2019

To; City of Ravenna, Department of Human Resources


Re; Public records request under FOIA for employee records

I, as a private citizen, am requesting a copy of the signed "Oath of Office" for Patrolman Coy of the Ravenna City Police Department.

Thank You

## Jennifer Collier

---

**From:** Jennifer Collier  
**Sent:** Thursday, June 09, 2016 10:15 AM  
**To:**  Cris Coy  
**Cc:** Jeff Wallis; Kimble Cecora; Frank Seman  
**Subject:** Vacation time

Your Vacation Carryover request has been located.

After meeting with the Mayor this morning, it has been decided that the carryover request will be honored. Therefore, no time will be removed from your balance of hours.

*Jennifer R Collier*



# City of Ravenna

Employee Request To Carry Over Vacation.

Form# 2012-003

Date/Time Submitted: Tuesday, May 31, 2016

Employee Name: Cris Coy

Department: Police

Anniversary Date: Monday, May 30, 2016

As of my anniversary date I will be unable to use the remaining 13.42 Hours of vacation time I will have accrued and I am requesting to carry these hours over to my next years vacation time.

For the following reason: Unable to use because of staffing.

Cris Coy  
Employee's Signature

6/2/2016  
Date

## Administrative Action:

☒ Recommended

☐ NOT Recommended

☐ Recommended

☐ NOT Recommended

Timothy L. Perkins 02 JUN 2016  
Department Head Signature & Date

[Signature]  
Mayor's Signature & Date



## Jennifer Collier

---

**From:** Jennifer Collier  
**Sent:** Wednesday, June 08, 2016 2:15 PM  
**To:** Cris Coy; [REDACTED]  
**Cc:** Tim Adkins (tadkins@ci.ravenna.oh.us); Jeff Wallis; Frank Seman; Kimble Cecora  
**Subject:** Vacation Accrual

Cris,

We have completed our biweekly review of Vacation balances. You were included as your anniversary date (5/30/07) falls within the pay period.

We determined that you have an excess of 13.42 hours on the books. Your balance is 253.42 hours and you are allowed a maximum of 240 hours per Article 32 section 32.2 of the union contract.

We do not have a properly approved Carryover form on file so we will be removing the excess hours next pay.

*Jennifer R Collier*

PLE 6/18/16

Ju V <13.42>



# *Ravenna Police Department*

Timothy L. Adkins  
Chief of Police

Phone : 330-296-6486  
Fax: 330-296-5074

## **CITY OF RAVENNA OATH OF OFFICE**

**State of Ohio  
Portage County**

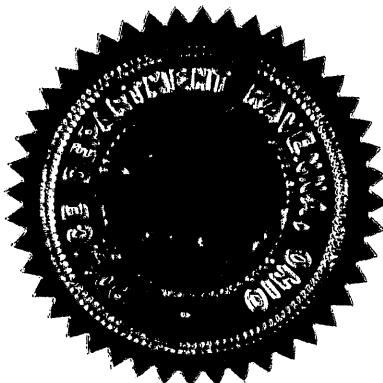
**I, Cristopher Coy, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Ohio, the Laws and Ordinances of the City of Ravenna, abide by the rules and regulations of the Ravenna City Police Department and that I will faithfully, honestly, and impartially discharge the duties of FULL TIME PATROLMAN for the City of Ravenna, State of Ohio, during my tenure in said capacity.**

Cristopher Coy

**Sworn to before me and subscribed in my presence this 23<sup>rd</sup> day of April 2013.**

Joseph Bica Jr.

**Joseph Bica Jr.  
Mayor- Safety Director  
Ravenna, Ohio**





# Ravenna Police Department

Timothy L. Adkins  
Chief of Police

Phone : 330-296-6486  
Fax: 330-296-5074

April 23, 2013

Jennifer Collier  
Assistant Finance Director  
City of Ravenna  
210 South Park Way  
Ravenna Ohio 44266

Dear Jennifer:

Effective April 23, 2013 Cristopher Coy was appointed as a full time police officer for the Ravenna Police Department. Cristopher will be replacing Joan Bauer who resigned from the department effective April 16, 2013.

Ptl. Coy has worked for the city as a part-time officer for the past three years. Effective with his new position he will be at Step C on the union pay scale for officers which is \$22.62 per hour.

Please make the necessary addition to your records.

If you have any questions please feel free to contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy L. Adkins".

Timothy L. Adkins  
Chief of Police

CC: file  
Mayor

Handwritten initials "JL" and "JP" followed by the date "5/2/13".

**CITY OF RAVENNA NEW HIRE EMPLOYMENT REQUIREMENTS FOR FULL TIME POLICE AND FIRE UNION EMPLOYEES**

- ☐ Application and resume
- ☐ Drug test
- ☐ Background check
- ☒ Appointment letter
- ☒ W-4 and Ohio tax forms
- ☐ I-9 with copies of document(s) used to determine citizenship attached to the form *Noneed*
- ☐ Direct deposit form with voided check attached to the form *No need*
- ☐ Ohio New Hire form *No need*
- ☐ Police employees will need: (Docs faxed to Opf for approval to work but origis mailed)
  - ☒ Police and Fire Personal History Record
  - ☒ Pre-employment physical requirements
  - ☐ Physician's report for minimum medical testing
  - ☐ Members medical questionnaire
  - ☐ Certification of initial annual salary (Finance completes)
  - ☐ Report of Medical Exam and results
  - ☒ Oath of Office
- ☐ Fire employees will need: (Docs faxed to Opf for approval to work but origis mailed)
  - ☐ Police and Fire Personal History Record
  - ☐ To provide their certification cards, copy for employee file
  - ☐ Members Medical Questionnaire/Physician's Certification
  - ☐ Report of Medical Exam and results
  - ☐ Finance Dept completes Report of Certification of Initial Annual Salary
  - ☐ Oath of Office
  - ☐ Finance Dept will need confirmation of approval of hire from Ohio Police and Fire
- ☒ Medical Mutual, Aflac Dental and Standard Life Insurance forms
- ☒ Deferred Compensation form
- ☒ Signed acknowledgement that employee has received a Personnel Policy
- ☒ Signed acknowledgement that employee has received a Statement of Public Employment
- ☒ Signed acknowledgement that employee has received an Ohio Ethics Laws handbook
- ☒ Signed acknowledgement that employee has received a Safety Policy
- ☒ Signed acknowledgement that employee has received an IT Policy
- ☐ Finance Department will call Aflac Rep
- ☒ Finance Department will consult with employee concerning any previous public employment and procedures to transfer any sick and vacation accruals *He was notified to forward any info if applicable*
- ☒ Finance Department will begin deducting Ohio Police and Fire Union dues beginning the first month of employment

**EMPLOYEE ACKNOWLEDGEMENT FORM**

**OHIO ETHICS LAW AND RELATED STATUTES**

**Please sign and return this form to your Department Head for inclusion in your personnel file.**

**I have received a copy of the Ohio Ethics Law and Related Statutes. I have familiarized myself the information contained in this document and will retain the copy received for my files.**

**NAME**

Cristopher D. Coy

**(PLEASE PRINT)**

**SIGNATURE**

Cris Coy

**DATE**

4/23/2013

There is a four (4) step corrective action procedure;

First Occurrence: Verbal Warning, Documented In File  
Second Occurrence: Written Warning, Documented In File  
Third Occurrence: Three-Day Suspension, Documented In File  
Fourth Occurrence: Termination

These four steps will be followed at all times with exception of the most serious violations. Serious violations will be handled on a case by case basis depending on the severity. They may result in expedited occurrences and/or immediate discharge on a first occurrence, pending an investigation. Safety Violations Occurrences will be active for a twelve (12) month period. After twelve (12) they will be removed from your file. Four occurrences in a twelve (12) period will be grounds for termination.

Any supervisor is authorized to issue safety violation notices, regardless of the employee's department. Violations will be recorded in the employee's personnel file.

#### **CITY of RAVENNA**

#### **Acknowledgment of Safety & Health**

#### **Compliance Requirements**

This will acknowledge that my employer has informed me of my rights under the OSHA Act of 1970 and has given me a copy of the rules and regulations which are applicable to me on my job and as an employee of the City of Ravenna. I understand and realize that my compliance with such rules and regulations is a condition of my employment and that my failure to comply may result in my discharge.

Print Name: Cristopher A Coy  
Signature: Coy  
Date: 4/23/2013

**TO BE RETAINED IN EMPLOYEE'S PERSONNEL FILE**

### External Storage and Devices

1. External storage devices including, but not limited to, USB drives, external hard drives, personal electronic organizers and smart phones, are not to be connected to any City of Ravenna computer unless prior approval has been given by the Information Technology Department.
2. No unauthorized hardware may be connected to, or installed in, any City of Ravenna computer unless approved by the Information Technology Department.

### Antivirus Software and Risk Notification

1. All City of Ravenna computer systems are installed with, and monitored by, a centralized antivirus software system. Disabling this software, or tampering with it in any manner is prohibited.
2. No employee shall install additional antivirus or related software without the authorization of the Information Technology Department.
3. Employees are responsible for notifying the Information Technology Department immediately if they feel their computer security has been compromised, or has been infected with malicious software such as a virus or other malware. Employees shall not take it upon themselves to attempt to fix or remove any such issues.

All terms and conditions as stated in this document are applicable to all users of the City of Ravenna's network and Internet connection. All terms and conditions as stated in this document reflect an agreement of all parties and should be governed and interpreted in accordance with the policies and procedures mentioned above. Any user violating these policies is subject to disciplinary actions deemed appropriate by the City of Ravenna.

### User compliance

I, Cristopher D. CoY, understand and will abide by this Information Technology Usage Policy. I further understand that should I commit any violation of this policy, my access privileges may be revoked, disciplinary action and/or appropriate legal action may be taken.

Cris CoY

Employee signature

4/23/2013

Date

*Coy*

✓ chgd on screen - send packet to  
Employee.

**EMPLOYEE ADDRESS CHANGE**  
**(PLEASE PRINT)**

**EMPLOYEE #:**



**NAME:**

Cristopher Coy #434

**ADDRESS:**



**CITY:**

**STATE:**

**ZIPCODE:**

**PHONE#**

**EFFECTIVE DATE:**

12/10/2010

**SIGNATURE:**

PH. Coy #434







[New Hire Home](#) | [Site Index](#) | [Employer Home](#) | [Logout](#)

[Table of Contents](#)  
[Forms](#)

## Report New Hires / Re-hires

### CITY OF RAVENNA

Complete the information below for each new hire you are reporting. If you have more than one new hire record to enter, click the "Enter Next Record" button. When you have entered the last record, click the "Finished Entering" button. You will get a confirmation page listing all the new hires you have entered.

#### Employee Information (\* = Required Field)

Employee SSN*	<input type="text" value="REDACTED"/>	(9 digits no spaces or hyphens)
First Name*	<input type="text" value="CHRISTOPHER"/>	
Middle Name	<input type="text" value="D"/>	
Last Name*	<input type="text" value="COY"/>	
Suffix	<input type="text"/>	(e.g. Jr., Sr., etc.)
Hire Date (MMDDYYYY) *required for employees	<input type="text" value="06132009"/>	(No spaces, slashes or hyphens)
Birth Date (MMDDYYYY)	<input type="text" value="REDACTED"/>	(No spaces, slashes or hyphens)
Work State (Where taxes are paid)	<input type="text" value="Ohio"/>	
Employee Gender	<input type="text" value="Male"/>	
Employee Left Work	<input type="text" value="Unknown"/>	
Earned Income Tax Credit	<input type="text" value="Unknown"/>	
Independent Contractor - IC (Y/N)*	<input type="text" value="No"/>	
Date Payments Began (MMDDYYYY) *required for IC	<input type="text"/>	(No spaces, slashes or hyphens)
If IC, Length of Service (months)	<input type="text"/>	

#### Employee Address Information

Street 1*	
Street 2	
Street 3	
City*	
State	
Zip*	
Country	<input type="text"/>

Please carefully look over the information you have entered, and make corrections if necessary. When you are satisfied, click the appropriate button to add a new record or confirm and exit.

**Enter Next Record**

Saves current record and allows for next new record to be entered.

**Finished Entering**

Saves current record and displays all entered records to be viewed/edited.

**Cancel**

---

[Contact Us](#) | [Privacy Policy](#)

Designed and maintained by Policy Studies Inc.  
1899 Wynkoop Street • Suite 300 • Denver, CO • 80202 • [www.policy-studies.com](http://www.policy-studies.com)

# Issued Equipment Record

Officer Name Chris Coy

Date of Hire 6-12-09

Equipment	Date Issued	Date Returned
Holster	<u>ordered new</u>	
Mag Pouch	<u>6/5/09</u>	
Cuff Case	<u>6/5/09</u>	
Asp & Holder	<u>6/5/09</u>	
OC & Holder	<u>6/5/09</u>	
Gun belt	<u>6/5/09</u>	
Radio holder	<u>6/5/09</u>	
Reflective vest	<u>6/5/09</u>	
Duty bag	<u>6/5/09</u>	
Belt keepers	<u>6/5/09</u>	
Rain Coat		
Body Armor	<u>6/5/09</u>	
First responder bag	<u>6/5/09</u>	
Portable Radio	<u>6/5/09</u>	
	Model <u>1451250</u> serial <u>[REDACTED]</u>	
Pager	<u>6/5/09</u>	
	Serial <u>[REDACTED]</u>	
Breast Badges (2)	<u>6/5/09</u>	
Hat Badge	<u>6/5/09</u>	
Police ID		
Dept. Key	<u>6/5/09</u>	key # <u>[REDACTED]</u>
Locker Key	<u>6/5/09</u>	key # <u>[REDACTED]</u>
Drawer key	<u>6/5/09</u>	key # <u>[REDACTED]</u>
Duty weapon	<u>6/5/09</u>	
	Make <u>1414</u> model <u>145</u> Serial <u>[REDACTED]</u>	
Weapon mags (2) 3	<u>6/5/09</u>	

# Applicant Contact Log

NAME: CRISTOPHER DAVID COY

Contact #1: SPOKE WITH COY ON 4-28-08 @ 12:10 PM. ADVISED REFERENCE PICTURE & PRINTS BY 5-2-08.

Contact #2: LEFT MESSAGE FOR COY TO CONTACT ME REF PSYCH TEST.  
6-16-08 @ 11:40 AM

Contact #3: SPOKE TO COY. ADVISED REF PSYC TEST.  
6-16-08 @ 15:40

Contact #4: LEFT MESSAGE FOR COY ON 10-14-08 @ 11:34. ADVISED COY TO CALL BACK.

Contact #5:

Contact #6: 5/7/09 message left to contact RPD

Contact #7: 5/7/09 returned call - set up 2nd interview 5/11/09 10AM

Contact #8:

Contact #9:

Contact #10:

Contact #11:

Contact #12:

Contact #13:

Contact #14:

Contact #15:

# POLICE OFFICER INTERVIEWS

11/21/08

NAME: CHRISTOPHER COY

Appointment Time : 1300

Time of Arrival : 1255

## APPEARANCE

WHITE DRESS SHIRT W/TIE DRESS SLACKS, WELL GROOMED  
GOOD EYE CONTACT DURING CONVERSATION.

Q: What is the most stressful situation you have ever been under and how did you react to it? THREATS WHILE WORKING AS CO IN JAIL.  
TAIRED THE INMATE DOWN ENCOURAGE THEM TO  
TAKE ANOTHER COURSE OF ACTION. TOOK IN CONSIDERATION  
STATUS OF INMATE, THEIR CHARACTER

Q: What is your definition of "Force"?  
ENOUGH FORCE TO EFFECT THE ARREST. KICKING, PUNCHING,  
EMPTY HAND TECHNIQUES, PRESSURE POINTS.  
UNDERSTANDS FORCE CONTINUUM

Q: What is "Deadly Force" and give me a justified example of such?  
FORCE AGAINST SUBJECT THAT COULD CAUSE DEATH.  
FLEEING FELON TN V GARNER. UNARMED - ARMED  
UNDERSTANDS DIFFERENCE

Q: Our city has a large population of special needs citizens, ie MRDD, Mental Health and Elderly. How would you tend to their needs when answering a call for service involving this particular population?

TREAT THEM WITH RESPECT FIND OUT WHATS  
WRONG, TALK WITH THEM ABOUT PROBLEM

~~DISCO~~

- '95 Southeast Graduate ATTENDED KSU TRUMBULL FOR 3 YRS - MAJOR IN COMPUTER / CRIMINAL JUSTICE
- CO WITH MAHONING CO SO FOR PAST 9 YRS
- GIRLFRIEND W/ 2 CHILDREN
- 12.<sup>32</sup> PER HOUR
- WORKS MID'S 7P-7A FR-thu-Mon
- WORK ETHIC - DEPENDABLE, easy to work with  
STRIVE to be best at what he does
- USE OF VICODIN IN '05 - FRIEND gave for back injury
- TRANSPORTING PRESCRIPTION from one relative to another - NO hospitalization - REGRETS ACTION
- GOOD POLICE OFFICER TRAIT - MORALS, VALUES  
honesty, Integrity
- ENJOYED WORKING at RMH. SUPERVISOR TREATED WITH RESPECT
- NO DISCIPLINE AT MAHONING CO/SO
- WOULD like to be promoted, willing to take on responsibility
- WILLING to work part-time or full-time



# *Ravenna Police Department*

---

Timothy L. Adkins  
Chief of Police

Phone : 330-296-6486  
Fax: 330-296-5074

August 7, 2013

Patrolman Cristopher Coy  
Ravenna Police Department  
220 South Park Way  
Ravenna, Ohio 44266

Re: Administrative Leave

Dear Cris:

On August 2, 2013 you were involved in an incident which necessitated you being placed on administrative leave.

After interviews with all parties involved, including yourself, it has been determined that your behavior that evening though non-criminal in nature is certainly unacceptable for a police officer from this agency. Police officers are held in a very different light in reference to their behavior away from the job and you are constantly under a microscope. Any future unacceptable behavior will be dealt with through progressive discipline up to and including termination.

Your probationary period with the Ravenna Police Department has been extended six months as a direct result of this incident and the investigatory results. Your last day of probation will be October 22, 2014.

Beginning today, August 7, 2013, you are officially released from Administrative Leave and are ordered to resume your duties as patrolman for the City of Ravenna.

Any questions may be directed to me.

Sincerely,

A handwritten signature in black ink that reads "Timothy L. Adkins". The signature is fluid and cursive.

Chief Timothy L. Adkins  
Ravenna Police Department

Cc: Union/ Officer File/ HR/ Mayor



### **Additional Background investigation needed**

1. Lets try actually leaving the office and doing a complete background investigation
  - a. Talk to co-workers at Mahoning County in person
  - b. Talk to Supervisor Mahoning County in person
  - c. Review personnel file at Mahoning County
  - d. Visit Neighbors (both current and past)
  - e. Revisit RMH and obtain personnel file for review

I was directed by Det. Sgt. Rarrick to conduct a background check on Patrolman candidate, Christopher David Coy

**I contacted Christopher's current and previous employers as follows:**

**Mahoning County Sheriff's Dept. - Sgt. Connolly-PS# 330-480-5000-**

I called Mahoning County SO and was advised Sgt. Connolly was on days off until 06-02-08.

**Coleman Professional Services-Elizabeth Reynolds-PS# 330-673-1347**

I called Elizabeth and left a voice mail message for her to call me.

Elizabeth returned my call. Elizabeth characterized Christopher as a reliable employee with a strong work ethic. Elizabeth described Christopher as respectful and polite. Christopher had a great working relationship with clients and co-workers alike.



**Robinson Memorial Hospital--PS#-419-372-9029**

I called Bill Ross in Environmental Services. Ross did not recall Coy's employment at RMH. Ross stated the only thing he could tell me was that Coy worked for him. Ross referred me to the HR department for further information. I spoke with Donna in Human Resources. Donna advised she would need a copy of the Waiver of Information Release to release any job performance information. Donna also advised the file would have to be recalled from the archives for a fee.

**Wallace Computer Services- Steve Novak-PS# 330-562-5250**

I attempted to call Wallace Computer Services. The number provided is the same number in the phone directory. Both belong to RR Donnelly, Streetsboro Plant.

**I called Christopher's references as follows:**

**Stephanie Tarr-PS#** [REDACTED]

I called Stephanie's work number and was advised she was at lunch. Stephanie will call me when she returns to work. Stephanie returned my call. Stephanie has known Christopher for 5-6 years. Stephanie is good friends with Christopher's current girlfriend, Laura Beckwith. Stephanie characterized Christopher as a good guy that is dedicated. Stephanie has never observed Christopher to lose his temper and stated he is always level headed. Stephanie has also observed Christopher's dedication to Laura and her children.

**Laura Beckwith-PS#** [REDACTED]

Laura has known Christopher for the past six years and is currently Christopher's girlfriend. Laura described Christopher as hardworking and wonderful. Christopher is not arrogant. Christopher thinks out solutions. Christopher is also good with Laura's two children.

**Lance Duckworth-PS#** [REDACTED]

I called Lance's number and left a message on his voice mail to contact me.

Lance returned my call. Lance has known Christopher since the 10<sup>th</sup> grade. Lance described Christopher as a good guy and a hard worker. Lance knows Christopher as a very responsible person and believes Christopher would make a good officer.



**DAVE YOST**

OHIO ATTORNEY GENERAL



Civilian Identification  
Office 877-224-0043  
Fax 740-845-2633

P.O. Box 365  
London, OH 43140  
[www.OhioAttorneyGeneral.gov](http://www.OhioAttorneyGeneral.gov)

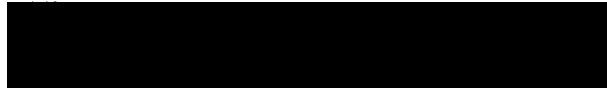
August 8, 2022

RAVENNA CITY  
HEATHER RICHKOWSKI  
210 PARKWAY  
RAVENNA OH 44266

AA



**CRIMINAL HISTORY RECORD CHECK**



A criminal history record check was conducted on the applicant listed below.

There are no convictions on file for this applicant.

<b>Applicant Name:</b>	COY, CRISTOPHER
<b>Date of Birth:</b>	[REDACTED]
<b>Social Security Number:</b>	[REDACTED]
<b>Completion Date:</b>	August 05, 2022
<b>Reason Fingerprinted:</b>	LAW

Superintendent  
Ohio Bureau of Criminal Investigation

*Pursuant to Ohio Revised Code section 109.57(E)(2), BCI is authorized to provide only information relating to criminal convictions and guilty pleas. BCI is also only permitted to provide information regarding juvenile adjudications if the adjudication meets specific criteria listed in Ohio Revised Code section 109.57(E)(2) & (3).*



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August 8, 2022

RAVENNA CITY  
HEATHER RICHKOWSKI  
210 PARKWAY  
RAVENNA OH 44266

AA



**CRIMINAL HISTORY RECORD CHECK**  
**NO BCI CONVICTIONS ON FILE**

The Ohio Bureau of Criminal Investigation (BCI) has completed a criminal history record check on the applicant listed below.

When authorized by law, an individual may have their criminal history sealed. In the event that an applicant has a sealed record, certain parties are permitted to receive such information to determine whether an applicant is legally disqualified from performing specific work.

Sealed records are disclosed based upon the **Reason Fingerprinted**, as submitted on the background check transaction and listed below. Sealed criminal histories will be provided in a manner consistent with the reason that the records are requested, regardless of the destination of the result.

There are no convictions on file with this office for this applicant.

**Name:** COY, CRISTOPHER  
**Date of Birth:** [REDACTED]  
**SSN:** [REDACTED]  
**BCI Completion Date:** August 05, 2022  
**Reason Fingerprinted:** LAW

This letter is valid for one year from the record check completion date. This letter may be photocopied by the prospective employer and retained by the applicant.

Superintendent  
Ohio Bureau of Criminal Investigation

*Pursuant to Ohio Revised Code section 109.57(E)(2), BCI is authorized to provide only information relating to criminal convictions and guilty pleas. BCI is also only permitted to provide information regarding juvenile adjudications if the adjudication meets specific criteria listed in Ohio Revised Code section 109.57(E)(2) & (3).*



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August 8, 2022

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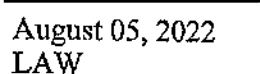


**CRIMINAL HISTORY RECORD CHECK  
AUTHENTICATION NO. BMT002713393**



A criminal history record check was conducted on the applicant listed below.

There are no convictions on file for this applicant.

<b>Applicant Name:</b>	COY, CRISTOPHER
<b>Date of Birth:</b>	
<b>Social Security Number:</b>	
<b>Completion Date:</b>	August 05, 2022
<b>Reason Fingerprinted:</b>	LAW

Superintendent  
Ohio Bureau of Criminal Investigation

*Pursuant to Ohio Revised Code section 109.57(E)(2), BCI is authorized to provide only information relating to criminal convictions and guilty pleas. BCI is also only permitted to provide information regarding juvenile adjudications if the adjudication meets specific criteria listed in Ohio Revised Code section 109.57(E)(2) & (3).*



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August 8, 2022

RAVENNA CITY  
HEATHER RICHKOWSKI  
210 PARKWAY  
RAVENNA OH 44266



**CRIMINAL HISTORY RECORD CHECK  
NO BCI CONVICTIONS ON FILE  
AUTHENTICATION NO [REDACTED]**

The Ohio Bureau of Criminal Investigation (BCI) has completed a criminal history record check on the applicant listed below.

When authorized by law, an individual may have their criminal history sealed. In the event that an applicant has a sealed record, certain parties are permitted to receive such information to determine whether an applicant is legally disqualified from performing specific work.

Sealed records are disclosed based upon the **Reason Fingerprinted**, as submitted on the background check transaction and listed below. Sealed criminal histories will be provided in a manner consistent with the reason that the records are requested, regardless of the destination of the result.

There are no convictions on file with this office for this applicant.

<b>Name:</b>	COY, CRISTOPHER
<b>Date of Birth:</b>	[REDACTED]
<b>SSN:</b>	[REDACTED]
<b>BCI Completion Date:</b>	August 05, 2022
<b>Reason Fingerprinted:</b>	LAW

This letter is valid for one year from the record check completion date. This letter may be photocopied by the prospective employer and retained by the applicant.

Superintendent  
Ohio Bureau of Criminal Investigation

*Pursuant to Ohio Revised Code section 109.57(E)(2), BCI is authorized to provide only information relating to criminal convictions and guilty pleas. BCI is also only permitted to provide information regarding juvenile adjudications if the adjudication meets specific criteria listed in Ohio Revised Code section 109.57(E)(2) & (3).*

FWG651

## Bureau Of Criminal Investigations Ohio Law Enforcement Gateway Data Security Use Policy

All applications and data are on a need to know basis. Any unauthorized access, use or dissemination of any data is considered a breach of security and could result in revocation of use rights and / or civil and criminal charges.

### Control and Maintenance

AGO Policy will be reviewed and revised in accordance with parameters established in the AGO Security Policy.

### User Acknowledgment

I acknowledge that I have read and understand the above listed policy. I acknowledge that I am responsible for reading and understanding the OHLEG Rules and Regulations. I also state that I will adhere to these directives and that failure to do so may constitute a security violation resulting in denial of access to BCI OHLEG information resources as well as other products and services provided by the AGO. I also understand that violation of this policy will be reported to the appropriate authorities and may result in administrative, criminal, or other adverse disciplinary action deemed appropriate

PrintedName: PTL Christopher D. COY Date: 8/20/2015

Signature: CM Coy ORI #: OH0670500

Agency Name: Ravenna Police Department

### Agency Acknowledgment

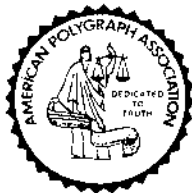
I acknowledge that I have read and understand the above listed policy. I acknowledge that I am responsible for reading and understanding the OHLEG Rules and Regulations. I also state that I am responsible for the users that are assigned to my charge and will adhere to these directives and that failure to do so may constitute a security violation resulting in denial of access to BCI OHLEG information resources as well as other products and services provided by the AGO. I also understand that violation of this policy will be reported to the appropriate authorities and may result in administrative, criminal, or other adverse disciplinary action deemed appropriate

PrintedName: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ ORI #: \_\_\_\_\_





## SECURITY & POLYGRAPH CONSULTANTS, INC.

25200 Miles Road • Cleveland, Ohio 44146  
(216) 831-3447 Fax (216) 360-9218  
(800) 586-3884 (Ohio Only)

October 28, 2008

CONFIDENTIAL

Ravenna Police Department  
220 Park Way  
Ravenna, Ohio 44266

Attention: Chief Randall McCoy

CASE NO: ..... 1236-101708 CDC

SUBJECT: .....

ADDRESS: .....

DATE OF BIRTH: .....

SOCIAL SECURITY NO: .....

POSITION APPLIED FOR: .....

PURPOSE OF EXAMINATION: .....

Police Officer

Pre-employment

DATE OF EXAMINATION: .....

October 17, 2008

TIME OF EXAMINATION: .....

11:00 A.M.

PLACE OF EXAMINATION: .....

25200 Miles Rd.

Cleveland, Ohio 44146

POLYGRAPHIST: ..... Mr. Carroll R. Worthington, Jr.

### PROCEDURE:

A Stoelting Ultrascibe Model No. 80446-2882, four channel polygraph was used in a detection of deception technique. This technique involves the measurement of emotional responses to normal, control, relevant, and irrelevant questions involving the measured changes in blood pressure, pulse rate, respiration, and electrodermal phenomenon. Prior to the examination, the examinee executed a "Consent for Polygraph Examination" form and a "Polygraph Examination Release" form following the examination.

### EXAMINER'S PRE-TEST OBSERVATIONS:

The applicant arrived at 11:05 A.M. for his 11:00 A.M. appointment; was cooperative and showed no apparent test resentment. Mr. Coy was given a pre-employment polygraph examination-interview.

- Drug Screening
- Psychological Testing
- Specific
- Pre-employment
- Periodic

PRE-TEST INTERVIEW:

The following areas were thoroughly discussed with the subject during the pre-test interview and the subject's relevant statements in each area are noted.

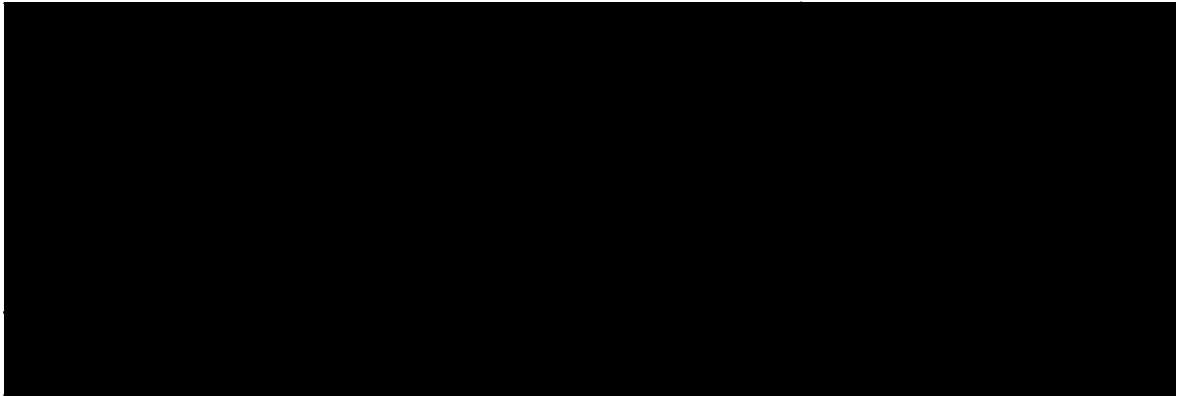
EMPLOYMENT INFORMATION:

The subject stated that he:

- is seeking part-time employment as a Police Officer;
- feels qualified to do the job for which he is applying with proper training;
- is satisfied with and feels he can manage financially on the starting salary;
- has no other job prospects pending at this time;
- graduated from the Southeast High School, Ravenna, Ohio in 1995;
- attended the Kent State University Trumbull Campus, Niles, Ohio for two years majoring in Computer Technology and Criminal Justice;
- received his OPOTA certification in 2007;
- received his OPOTA corrections certification in 2007;
- is presently employed full-time with the Mahoning County Sheriff's Office, Youngstown, Ohio since May, 2007 as a Corrections Officer;
- was previously employed part-time with the Newton Falls Police Department, Newton Falls, Ohio from March, 2007 until May, 2007 as an Auxiliary Police Officer and part-time with Coleman Professional Services, Ravenna, Ohio from November, 2006 until May, 2007 as an Assistant/Aide and part-time with Rockspring Soap & Candle Co., Ravenna, Ohio from 2002 until 2006;
- was formerly employed part-time with the Robinson Memorial Hospital, Ravenna, Ohio from 1999 until 2002 in Environmental Services and part-time with Auto Zone, Ravenna, Ohio for six months in 1998 in Sales and part-time with Wallace Computer Services, Streetsboro, Ohio from 1997 until 1998 as a Line Worker and full-time with Robinson Memorial Hospital, Ravenna, Ohio from 1995 until 1997 in Dietary/Radiology and full-time with Super Shops, Inc., Tallmadge, Ohio from 1995 until 1996 in Sales;
- deleted Auto Zone and Super Shops Inc. from his Ravenna Police Department application;
- was given a verbal warning while employed with Robinson Memorial Hospital for tardiness;
- has never quit a job without giving notice;
- has never been let go or been forced to resign from a previous employer;
- feels very positive concerning the hours, duties and responsibilities of a Police Officer;
- has missed five days of work over the past year.

CREDIT HISTORY:

The subject stated that he:



GAMBLING HABITS:

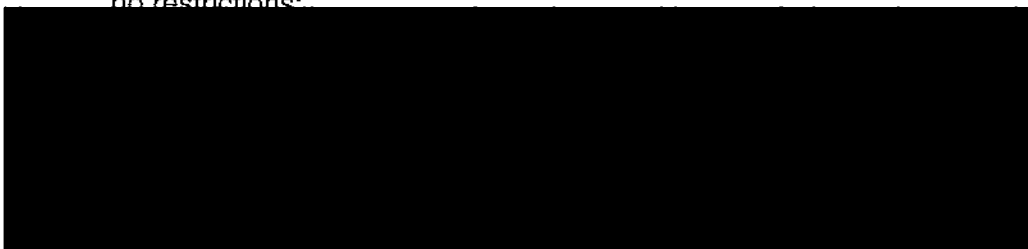
The subject stated that he:

places bets on the lottery, horse track, and casinos stating the largest amount won at one time was \$100.00 and the largest amount lost at one time was \$100.00;  
has never placed a bet with a bookie;  
has never had any gambling related problems.

TRAFFIC HISTORY:

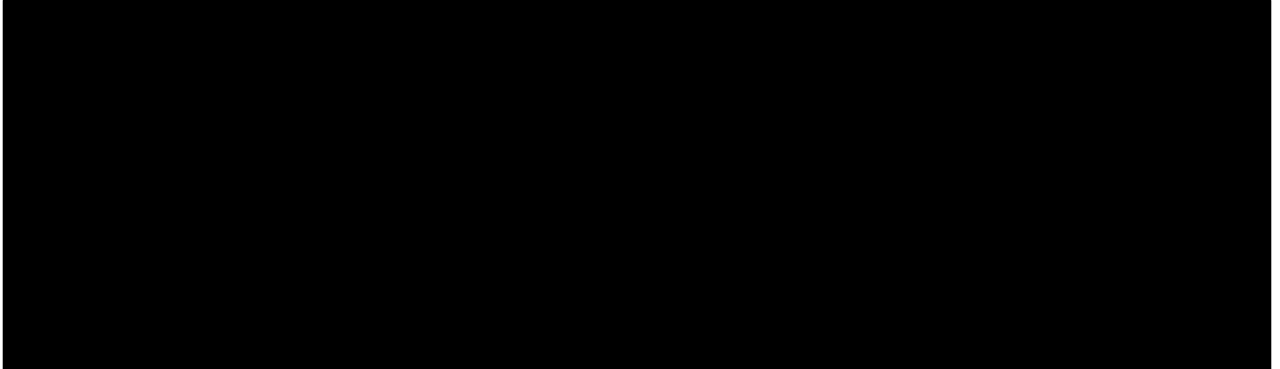
The subject stated that he:

does have a valid Ohio Driver's License [redacted] which expires in February, 2009 with no restrictions:



ARRESTS OR CONVICTIONS AND UNDETECTED CRIMES:

The subject stated that he:



EMPLOYMENT ETHICS:

The subject stated that he:

- took hand sanitizer and toilet paper from Robinson Memorial Hospital;
- has never stolen money from any employer;
- has not helped anyone steal from an employer.

MISCELLANEOUS INFORMATION:

The subject stated that he:

- is single and enjoys biking and jogging;
- respects his mother most of all persons;
- has never been a member of or participated in any radical or subversive organizations;
- has never forced a male or female to have sex;
- has never paid or been paid for sex;
- the youngest female he had sexual relations with was eighteen when he was twenty-four years of age;
- has never had sexual contact with an animal;
- has never received, sent or requested any child pornography via the internet;
- has never viewed any child pornography magazines or videos;
- has never been involved in any child pornography related activities;
- as an adult, has never had any unusual sexual thoughts about children;
- has never sexually molested a child;
- has never made any obscene phone calls;
- has never made any "800" or "900" sex telephone calls;
- has never been involved in mooning, streaking, flashing, or voyeurism;
- has never masturbated in a public place;
- has never committed any act of incest.

USE AND/OR SALE OF ILLEGAL DRUGS:

The subject stated that he:



USE OF ALCOHOL:

The subject stated that he:

- hasn't had a drink since 2006;
- has never consumed alcohol during working hours;
- has never called in sick due to drinking;
- has not driven drunk at any time during the past two years.

QUESTIONS FOR CURRENT/FORMER POLICE OFFICERS:

The subject stated that he:

- has never had people attempt to bribe him;
- has never accepted a bribe;
- has never solicited any gifts;
- has never gotten any money or anything of value from a drunk, prostitute, addict or parolee;
- has never used more force than needed to do the job;
- has never made a false report;
- has never been written up or suspended for any violation of rules and regulations;
- has never lied to cover up for another officer's actions;
- has never had a serious disagreement with a supervisor or other officer's;
- has never, while on duty, committed or helped to commit any act for which he could have been arrested.

QUESTIONS FOR CURRENT/FORMER CORRECTIONS OFFICERS:

The subject stated that he:

- has had people attempt to bribe him on a daily basis;
- has never accepted a bribe;
- traded crackers for beef stick one time from a prisoner;
- has never used more force than needed to do the job;
- has never made a false report;
- has never been suspended or written up for a violation of rules and regulations;
- has never lied to cover up for another CO's actions;
- has never had a serious disagreement with supervisors or other officers;
- has never, while on duty, committed or helped to commit, any act for which he could have been arrested.

CONCLUSION:

After careful analysis of the subject's polygrams, it is the opinion of the polygraphist that the subject was truthful throughout the examination-interview.

This report is submitted for your confidential information and consideration.

Respectfully submitted,

SECURITY & POLYGRAPH CONSULTANTS, INC.

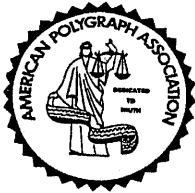
Carroll R. Worthington, Jr.,  
Certified Examiner

**THIS REPORT REFLECTS ONLY THE OPINIONS EXPRESSED AND IS FOR YOUR  
CONFIDENTIAL USE AND INFORMATION AND IS NOT TO BE  
TURNED OVER TO ANY THIRD PARTY!**

POLICE - FIRE PRE-EMPLOYMENT QUESTION FORMAT

ADA POST-OFFER

1. Did you falsify anything regarding your Ravenna Police employment application ?
2. Have you ever purposely falsified any company records or documents?
3. Have you ever been convicted of a crime?
4. Have you ever committed a serious crime and not been caught?
5. Have you ever been fired from a job?
6. Have you ever used any illegal drugs?
7. Have you ever sold any illegal drugs?
8. Have you ever stolen merchandise or property from any employer?
9. Have you ever stolen money from any employer?
10. Have you been truthful about your gambling?
11. Have you been truthful about your use of alcohol?
12. Have you been truthful about your financial status?
13. Are you withholding information about your health?
14. Have you been truthful about your driving record?
15. Have you ever shoplifted?
16. Have you ever committed any abnormal sexual act?
17. Are you concealing any information that would disqualify you from being hired?



## SECURITY & POLYGRAPH CONSULTANTS, INC.

25200 Miles Road • Cleveland, Ohio 44146  
(216) 831-3447 Fax (216) 360-9218  
(800) 586-3884 (Ohio Only)

### POLYGRAPH WAIVER AND RELEASE

DATE: OCTOBER 17, 2008

TIME IN: 11<sup>05</sup> A.M.  
P.M.

I, CRISTOPHER D. COY do hereby voluntarily, without duress, coercion, promise of reward or immunity, agree and stipulate to take a polygraph (truth verification) examination, having had said technique explained to my satisfaction, I hereby release Polygraph Consultants, Inc., RAVENNA POLICE DEPARTMENT and the examiner administering this examination from all claims resulting from, or arising out of this examination. I consent to the use of electronic recording devices in conjunction with said examination. I understand fully that I can terminate this examination at any time by so stating. To the best of my knowledge at this time I have no mental and/or physical condition which would prevent me from taking this examination.

PERSON BEING EXAMINED: *Chris Coy*

WITNESSED BY: *[Signature]*  
(Examiner)

The examination now being over, I hereby certify that I took the same voluntarily, was well treated and remained of my own free will, knowing I could leave at any time. I also certify that there were no threats, promises, or harm done to me during the entire period I have been here, either in connection with the examination or my again signing this waiver/release form.

PERSON BEING EXAMINED: *Chris Coy*

WITNESSED BY: *[Signature]*  
(Examiner)

TIME OUT: 1:20 A.M.  
P.M.

- Drug Screening
- Psychological Testing
- Specific
- Pre-Employment
- Periodic



Cristopher D. Coy  
Case No.: 1236-101708 CDC  
Page 7

Confidential

TO: RAVENNA POLICE DEPARTMENT:

RE: THE AMERICANS WITH DISABILITIES ACT - EFFECTIVE JULY 26, 1992

To comply with the Americans with Disabilities Act, medical records and/or health questions are confidential and must be stored and maintained in separate files, other than personnel files. The following information may be utilized as CRISTOPHER D. COY was offered a post offer/conditional offer of employment.

HEALTH:

The subject stated that he:



**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Christopher D. Cox

2. Article Number:

(Transfer from service label)

7002 0460 0000 5883 2849

PS Form 3811, August 2001

Domestic Return Receipt

102595-01-M-0381

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

X *Peggy Cox*

☒ Agent

☐ Addressee

B. Received by (Printed Name)

PEGGY COX

C. Date of Delivery

4/2/08

D. Is delivery address different from item 1?

☐ Yes

If YES, enter delivery address below:

☐ No

3. Service Type

☒ Certified Mail

☐ Express Mail

☐ Registered

☐ Return Receipt for Merchandise

☐ Insured Mail

☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

U.S. Postal Service

**CERTIFIED MAIL RECEIPT**

(Domestic Mail Only; No Insurance Coverage Provided)

5482  
E985  
0000  
0940  
2002

OFFICIAL USE

Postage

\$

Certified Fee

Return Receipt Fee  
(Endorsement Required)

Restricted Delivery Fee  
(Endorsement Required)

Total Postage & Fees

\$

Postmark  
Here

Sent To

Street, Apt.  
or PO Box

City, State, ZIP

PS Form 3811

Instructions

✓

# DEPARTMENT OF PUBLIC SAFETY DIVISION OF POLICE RAVENNA ~ OHIO

THE CITY OF RAVENNA IS AN EQUAL OPPORTUNITY EMPLOYER. ALL APPLICANTS ARE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE OR DISABILITY.

NAME: CoY Cristopher David  
(LAST) (FIRST) (MIDDLE)

POSITIONS APPLIED FOR: ☒ POLICE OFFICER ☒ FULL TIME ☐ PART TIME  
☐ DISPATCHER ☐ FULL TIME ☐ PART TIME  
☐ OTHER (SPECIFY) \_\_\_\_\_

DATE OF WRITTEN EXAMINATION: \_\_\_\_\_

DATE THIS APPLICATION COMPLETED: \_\_\_\_\_

DO YOU PRESENTLY HOLD A STATE LAW ENFORCEMENT CERTIFICATION? ☒ YES ☐ NO

### INSTRUCTIONS


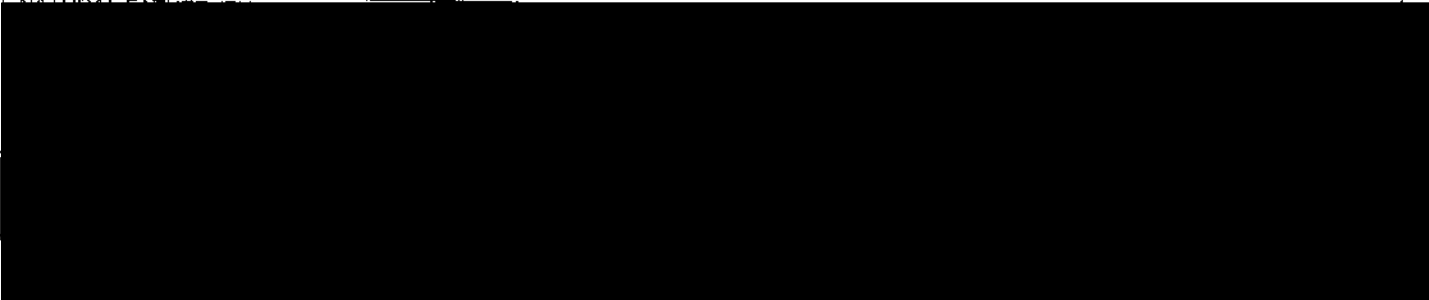
THIS PERSONAL HISTORY QUESTIONNAIRE IS INTENDED FOR THE USE OF THE RAVENNA POLICE PERSONNEL ADMINISTRATION SECTION. YOU MUST GIVE TRUTHFUL AND COMPLETE ANSWERS AS REQUESTED ON THESE PAGES UNLESS OTHERWISE SPECIFIED. ALL INFORMATION CONTAINED HEREIN WILL BE SUBJECT TO VERIFICATION, I.E., SOURCE DOCUMENTATION, POLYGRAPH AND SCREENING PROCEDURES. INFORMATION CONTAINED HEREIN WILL BE CONSIDERED STRICTLY CONFIDENTIAL. THE CONFIDENTIALITY OF THIS DOCUMENT WILL BE PROTECTED WITHIN THE BOUNDS OF THE LAW.

THE ANSWERS TO QUESTIONS CONTAINED IN THIS QUESTIONNAIRE MUST BE PRINTED, IN YOUR OWN HAND, LEGIBLY IN BLACK INK ONLY. EACH INDIVIDUAL QUESTION MUST BE ANSWERED, THERE CAN BE NO BLANKS. IF A QUESTION DOES NOT APPLY TO YOUR PARTICULAR CIRCUMSTANCE, INSERT "DNA" IN THAT BLANK. WHEN ANSWERING QUESTIONS THAT REQUIRE DATES, INSERT THE FULL DATE-PARTIAL MONTH/YEAR. RESPONSES ARE UNACCEPTABLE.

### WARNING

APPLICANTS ARE CAUTIONED TO ANSWER EVERY QUESTION TRUTHFULLY AND WITHOUT EVASION. BOTH THE OHIO REVISED CODE AND RULES AND REGULATIONS OF THE RAVENNA, OHIO CIVIL SERVICE COMMISSION PROVIDE PENALTIES FOR MAKING A FALSE STATEMENT OF A MATERIAL FACT, OR FOR COMMITTING ANY FRAUD OR DECEPTION IN OBTAINING OR ATTEMPTING TO OBTAIN MUNICIPAL EMPLOYMENT. PENALTIES INCLUDE REJECTION FOR APPOINTMENT OR DISCHARGE AFTER APPOINTMENT AND/OR PROSECUTION UNDER OHIO REVISED CODE SECTION 2921.13.

# SECTION 1 PERSONAL & MARITAL RECORD

LAST NAME:		FIRST NAME:		FULL MIDDLE NAME:	
Coy		Christopher		David	
BY WHAT OTHER NAMES HAVE YOU BEEN KNOWN? (MAIDEN, FORMER MARRIED, ALIASES ETC.)					
N/A					
					
N/A					
MARITAL STATUS:		CITY, COUNTY, STATE - PRESENT MARRIAGE PERFORMED:		DATE:	
Single					
NAME OF PRESENT SPOUSE (MAIDEN NAME):				SPOUSE'S SOCIAL SECURITY NUMBER:	
N/A					
BIRTHPLACE OF SPOUSE:		NAME & ADDRESS OF SPOUSE'S EMPLOYER:			
					

# SECTION 1 (CONTINUED)

## PERSONAL & MARITAL RECORD

IN THE SPACE BELOW PLEASE LIST YOUR RELATIVES IN THE FOLLOWING ORDER:  
 BROTHERS, SISTERS, STEP-MOTHER, STEP-FATHER, STEP-BROTHERS, FATHER-IN-LAW, MOTHER-IN-LAW, SISTERS-IN-LAW, BROTHERS-IN-LAW

RELATIONSHIP:	NAME (L/F/M)
Sister	
Step-Father	

### PREVIOUS MARRIAGES

PLEASE LIST PREVIOUS MARRIAGES IN SPACE BELOW

WHERE MARRIED (CITY, COUNTY, STATE):	NAME OF EX-SPOUSE:	DISSOLVED/DIVORCED:
N/A		

## SECTION 3 FINANCIAL RECORD

1. ARE YOU NOW DELINQUENT IN ANY FINANCIAL OBLIGATION? ☐ YES ☒ NO
2. DO YOUR MONTHLY BILLS EXCEED YOUR TAKE-HOME PAY? ☐ YES ☒ NO
3. INDEBTEDNESS: In the space below please list debts involving you, your spouse or your ex-spouse for which you are liable.


4. Are you now supporting any dependents that you are required to support? ☐ YES ☒ NO
5. Are you paying alimony or child support? ☐ YES ☒ NO Amount monthly? \_\_\_\_\_
6. Have you ever been sued for alimony payments, child support, and non-payment of debts or fraud? (If YES, give the name of the court in which you were sued and the court case number)
- ☐ YES ☒ NO

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7. In the space below please list the name(s) and location(s) of your bank(s).

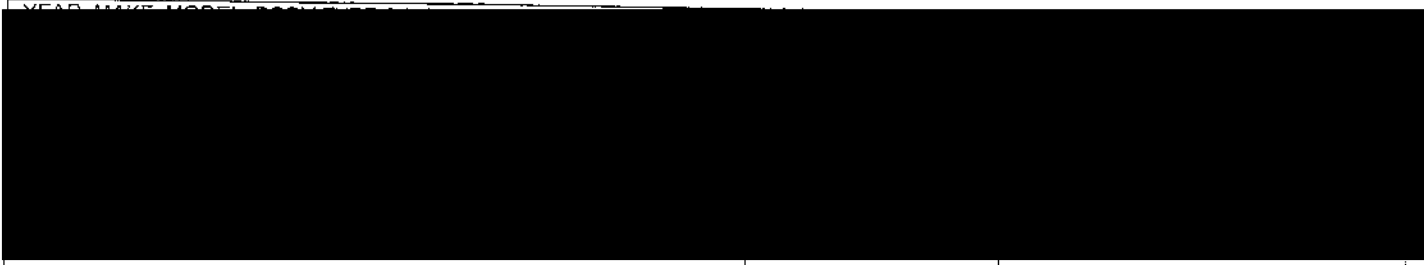

[illegible]

WITH WHOM DID YOU LIVE? RELIGIOUS

[illegible]

## SECTION 4 FINANCIAL RECORD (CONTINUED)

8. In the space below please list your present vehicle(s):

YEAR MAKE MODEL BODY TYPE 			
--	--	--	--

WHEN ANSWERING THE QUESTIONS BELOW, IF THERE ARE ANY "YES" BLOCKS CHECKED, EXPLAIN FULLY ON THE CONTINUATION SHEETS PROVIDED, CITING THE REFERENCE AND PAGE NUMBERS. BE COMPLETE ON ALL EXPLANATIONS REQUESTED.

9. Do you, your spouse or ex-spouse have any immediate civil action pending against you?

☐ YES

☒ NO

10. If employed by the police department, do you anticipate any income other than your police salary?

☐ YES

☒ NO

11. Have you ever been garnished, filed for bankruptcy, or been declared bankrupt?



## SECTION 5 CITIZENSHIP INFORMATION

Are you a United States citizen?

☒ YES

☐ NO

If YES...

☒ NATIVE BORN

☐ NATURALIZED

If a Naturalized Citizen, list the city and state where naturalized. \_\_\_\_\_

Date Naturalized: \_\_\_\_\_

Certificate# \_\_\_\_\_

Are you a permanent resident alien?

☐ YES

☐ NO

If yes, give port of entry into the USA: \_\_\_\_\_



## SECTION 6

### GENERAL INFORMATION INQUIRY

**NOTICE:** THE FOLLOWING QUESTIONS AND ANSWERS WILL BE VERIFIED THROUGH THE USE OF A POLYGRAPH MACHINE (LIE DETECTOR TEST). IF THE ANSWER TO ANY OF THE FOLLOWING IS **YES**, IT WILL BE NECESSARY FOR YOU TO EXPLAIN IN DETAIL, ON THE CONTINUATION SHEET PROVIDED.

**CIRCLE THE CORRECT RESPONSE –**

**YES OR NO**

1. Is there any reason you would be reluctant to take a human life if it became necessary in the course of your police duties?	YES	<input checked="" type="radio"/> NO
2. Have you ever committed a felony for which you were never arrested or convicted?	YES	<input checked="" type="radio"/> NO
3. Have you ever been placed on or served in a criminal diversion type program that led to the eventual dismissal of any criminal charges?	YES	<input checked="" type="radio"/> NO
4. Have you ever been convicted of a felony?	YES	<input checked="" type="radio"/> NO
5. Have you ever been convicted of a misdemeanor that had been reduced from an original felony charge?	YES	<input checked="" type="radio"/> NO
6. Have you ever been convicted of any criminal offense? i.e. theft offenses, assault and battery, wrongful influences of a minor, disorderly conduct, gambling, drug offense, sex offenses, offenses involving immoral or indecent conduct, fraud, trespassing, conversion of trust, offenses involving military justice, or any other criminal offenses?	YES	<input checked="" type="radio"/> NO
7. Have you ever been convicted of any traffic offense? i.e. operating a motor vehicle while under the influence of alcohol or drugs, reckless operation, hit skip, vehicular homicide, speeding, drag racing, willfully fleeing or eluding the police, operating an unsafe vehicle, driving without a license, passing a school bus receiving or discharging passengers, or any other traffic offense, excluding parking and equipment violations?	<input checked="" type="radio"/> YES	NO
8. As an adult, have you ever stolen anything?	YES	<input checked="" type="radio"/> NO
9. Have you ever bought or sold any property that you knew was stolen?	<input checked="" type="radio"/> YES	NO
10. Has your driver's license ever been suspended or revoked?	YES	<input checked="" type="radio"/> NO
11. Have you ever been committed to any penal institution as a result of either a felony or a misdemeanor conviction?	YES	<input checked="" type="radio"/> NO
12. Are you presently under indictment or a defendant in any pending criminal, traffic or civil actions?	YES	<input checked="" type="radio"/> NO
13. Have you ever used any hallucinogens such as marijuana, hashish, mescaline, PCP, THC, peyote, PCE, TCP, angel dust, or any other of their derivatives etc.? (IF YES, how long ago did you last use this type of drug?)	<input checked="" type="radio"/> YES	NO
14. Have you ever used any narcotics such as opium, morphine, codeine, meperidine, methadone or any other of their derivatives such as Darvon, lomotil, etc.? (IF YES, how long ago did you last use this type of drug?)	YES	<input checked="" type="radio"/> NO
15. Have you ever used cocaine, heroin, LSD? (IF YES, how long ago did you last use this type of drug?)	YES	<input checked="" type="radio"/> NO
16. Have you ever used any prescription drugs such as barbiturates, amphetamines, Valium, Librium, Sopers, uppers-downers, etc. without the benefit of a prescription? (If YES, how long ago?)	YES	<input checked="" type="radio"/> NO
17. Have you ever used any prescribed medications for purposes other than that for which they were originally prescribed or intended? (If YES, how long ago?)	YES	<input checked="" type="radio"/> NO
18. Have you ever used what are described as designer drugs, i.e. substances that are chemically altered in make-up but which give the same effect as illicit drugs etc.? (If YES, how long ago and what type of drug?)	YES	<input checked="" type="radio"/> NO
19. Have you ever sold, been party to the sale, or in any other way been financially rewarded due to the sale of any controlled substances or prescription drugs or any other substance purported to be a controlled substance?	<input checked="" type="radio"/> YES	NO

20. Have you ever been involved in glue sniffing or used any other such chemical agents for the purpose of obtaining a state of intoxication?	YES	<input checked="" type="radio"/> NO
21. Are you currently addicted to or use alcohol excessively or suffer from any alcohol related problems, or are you currently under alcohol related treatments?	YES	<input checked="" type="radio"/> NO
22. Have you ever filed for, or received compensation from any industrial compensation claim?	YES	<input checked="" type="radio"/> NO
23. Have you ever applied for and received compensation from any industrial compensation claim?	YES	<input checked="" type="radio"/> NO
24. Are you now, or have you ever received any type of governmental support such as welfare, ADC, housing subsidy payments, educational loans, or grants that you were not eligible for, received in a fraudulent manner or after receiving became ineligible for but continued receiving?	YES	<input checked="" type="radio"/> NO
25. Do you have any hatreds or prejudices toward others because of their race, sex, National origin, religion or color that would be detrimental to your functioning as a police officer?	YES	<input checked="" type="radio"/> NO
26. Do you have any problems because of gambling?	YES	<input checked="" type="radio"/> NO
27. Do you have any problem controlling your temper?	YES	<input checked="" type="radio"/> NO
28. Have you ever been involved in an automobile accident?	YES	<input checked="" type="radio"/> NO
29. Have you ever engaged in any grossly unnatural sexual acts?	YES	<input checked="" type="radio"/> NO
30. Have you ever engaged in any illicit sexual activities?	YES	<input checked="" type="radio"/> NO
31. Have you ever traveled outside the United States? (If YES, what countries?)	YES	<input checked="" type="radio"/> NO
32. Having reviewed the essential functions of the job (see page 20-22), is there any physical or mental reason you could not perform those duties with or without accommodation?	YES	<input checked="" type="radio"/> NO
33. Are you currently undergoing any psychiatric or psychological evaluations, treatments or examinations?	YES	<input checked="" type="radio"/> NO
34. Are you willing to submit, upon offer of employment to a psychological examination?	<input checked="" type="radio"/> YES	<input type="radio"/> NO

## SECTION 7 WORK HISTORY

Have you ever applied for a position with any law enforcement or other government agency? ☒ YES ☐ NO

NAME OF DEPT OR AGENCY:	DATE APPLIED:	ACCEPTED:	IF NO, GIVE REASON FOR REJECTION OR DECLINE OF APPOINTMENT:
Mahoning County Sheriff's Office	4/2007	Yes	
Portage County Sheriff's Office	4/2007	?	I'm still being considered for employment as I took polygraph on 10/2008 and position is on hold temporarily from my understanding.

## EMPLOYMENT HISTORY

BEGIN WITH YOUR MOST RECENT JOB AND LIST YOUR COMPLETE WORK HISTORY IN CHRONOLOGICAL ORDER. INCLUDE IN SEQUENCE ALL PART-TIME AND FULL-TIME JOBS.

May we contact your present employer?

☒ YES

☐ NO

Have you ever been discharged or asked to resign from a job?

☐ YES

☒ NO

If presently unemployed, indicate so in first block.

1) NAME OF EMPLOYER: Mahoning County Sheriff's Office		JOB TITLE: Deputy Sheriff	ADDRESS OF EMPLOYER: 110 Fifth Avenue Youngstown, Ohio 44503
FULL NAME & ADDRESS OF IMMEDIATE SUPERVISOR: Sgt. Dugan - Nights Sgt. Connolly - Days, Previous Sgt. for 6 months		TELEPHONE NUMBER OF BUSINESS: <div style="background-color: black; width: 100%; height: 100px;"></div>	
FULL NAME & ADDRESS OF CO-WORKER: Toby Fowler 1005 Wakefield Rd. Levittsburg, Ohio 44430			
TOTAL TIME EMPLOYED: 5/2007 - ?	SALARY: \$24,000	DESCRIPTION OF DUTIES: Work within a jail environment in All aspects	
START DATE OF EMPLOYMENT: 5/2007	END DATE OF EMPLOYMENT: —	REASON FOR LEAVING: Better opportunity to serve the public.	
LIST HOURS WORKED AND DAYS OFF ON PRESENT JOB: I work 12 hour shifts Wednesday - Saturday			

2) NAME OF EMPLOYER: Coleman Professional Services		JOB TITLE: Mental Health Substitute	ADDRESS OF EMPLOYER: 3920 Lovers Lane Ravenna, Ohio 44266
FULL NAME & ADDRESS OF IMMEDIATE SUPERVISOR: Elizabeth Reynolds		TELEPHONE NUMBER OF BUSINESS: (330) 673-1347	
FULL NAME & ADDRESS OF CO-WORKER: N/A		TELEPHONE NUMBER OF CO-WORKER:	
TOTAL TIME EMPLOYED: 5-6 months	SALARY: \$10 hr.	DESCRIPTION OF DUTIES: Supervised and aided group home residents in daily activities. Monitored residents' medication intake.	
START DATE OF EMPLOYMENT: 1/2007	END DATE OF EMPLOYMENT: 5/27/2007	REASON FOR LEAVING: Law Enforcement	
LIST HOURS WORKED AND DAYS OFF ON PRESENT JOB: Part-Time and various hours when needed.			

3) NAME OF EMPLOYER: Rock Spring Soap and Candle Co.		JOB TITLE: Sales/Service	
N/A Family Owned			
TOTAL TIME EMPLOYED: OFF and ON From 2003-2007	SALARY: N/A	DESCRIPTION OF DUTIES: Managed Family owned business, Sales, orders, ordering supplies from wholesalers.	
START DATE OF EMPLOYMENT: 2003	END DATE OF EMPLOYMENT: 2007	REASON FOR LEAVING: Family Owned	
LIST HOURS WORKED AND DAYS OFF ON PRESENT JOB: Various Hours			

4) NAME OF EMPLOYER: Robinson Memorial Hospital		JOB TITLE: Environmental Worker	ADDRESS OF EMPLOYER: 6847 N. Chestnut St. Ravenna, Ohio 44266
FULL NAME & ADDRESS OF IMMEDIATE SUPERVISOR: Bill Ross		TELEPHONE NUMBER OF BUSINESS: (330) 297-0811	
FULL NAME & ADDRESS OF CO-WORKER: N/A		TELEPHONE NUMBER OF CO-WORKER:	
TOTAL TIME EMPLOYED: 3.5 years	SALARY: \$19.53	DESCRIPTION OF DUTIES: Maintained hospital grounds in a orderly fashion.	
START DATE OF EMPLOYMENT: 1999	END DATE OF EMPLOYMENT: 2002	REASON FOR LEAVING: Business Opportunity	
LIST HOURS WORKED AND DAYS OFF ON PRESENT JOB: First Shift, weekdays and weekends			

5) NAME OF EMPLOYER: Robinson Memorial Hospital		JOB TITLE: Dietary and Radiology Assistant	ADDRESS OF EMPLOYER: 6847 N. Chestnut St. Ravenna, Ohio 44266
FULL NAME & ADDRESS OF IMMEDIATE SUPERVISOR: Lauren Pivavra		TELEPHONE NUMBER OF BUSINESS: (330) 297-0811	
FULL NAME & ADDRESS OF CO-WORKER: N/A		TELEPHONE NUMBER OF CO-WORKER:	
TOTAL TIME EMPLOYED: 3+ years	SALARY: \$ 8.83	DESCRIPTION OF DUTIES: Distributed Food Carts, Transported patients to Radiology.	
START DATE OF EMPLOYMENT: 1995	END DATE OF EMPLOYMENT: 1997	REASON FOR LEAVING: Money	
LIST HOURS WORKED AND DAYS OFF ON PRESENT JOB: First Shift, Various Week Days and Weekends.			

switch

6) NAME OF EMPLOYER: Wallace Computer Services		JOB TITLE:	ADDRESS OF EMPLOYER: 10400 Danner Dr. Streetsboro, Ohio 44241
FULL NAME & ADDRESS OF IMMEDIATE SUPERVISOR: Steve Novak		TELEPHONE NUMBER OF BUSINESS: (330) 562-5250	
FULL NAME & ADDRESS OF CO-WORKER: N/A		TELEPHONE NUMBER OF CO-WORKER:	
TOTAL TIME EMPLOYED: 1+ years	SALARY: \$ 12+ Hr.	DESCRIPTION OF DUTIES: Printed Various Labels for a variety of customers	
START DATE OF EMPLOYMENT: 1997	END DATE OF EMPLOYMENT: 1998	REASON FOR LEAVING: College	
LIST HOURS WORKED AND DAYS OFF ON PRESENT JOB: Second Shift, Weekdays and Some Weekends.			

IF MORE SPACE IS NEEDED, ATTACH AN 8 1/2 X 11 SHEET OF PLAIN PAPER

## SECTION 8 REFERENCES

FILL IN BELOW THE NAMES OF THREE ADULTS NOT RELATED TO YOU AND NOT FORMER EMPLOYERS, WHO HAVE KNOWN YOU FOR A PERIOD OF PREFERABLY MORE THAN FIVE YEARS.

NAME: Stephanie Tarr		HOME ADDRESS: 1201 Shadowlawn Dr. Ravenna, Ohio 44266	
YEARS KNOWN: 6	PROFESSION: Supervisor Portage County Court	BUSINESS ADDRESS: 214 S. Water St. Kent, Ohio 44240	

NAME: Laura Beckwith		HOME ADDRESS: 9935 Belden Dr. Windham, Ohio 44288	
YEARS KNOWN: 6	PROFESSION: Assistant Supervisor Portage County Municipal Courts	BUSINESS ADDRESS: 214 S. Water St. Kent, Ohio 44240	

NAME: Lance Duckworth		HOME ADDRESS: 2292 S. Canal St. Newton Falls, Ohio 44444	
YEARS KNOWN: 15+	PROFESSION: General Motors	BUSINESS ADDRESS: Londstown, Ohio	

### MISCELLANEOUS

LIST ALL ORGANIZATIONS, CLUBS, AND SOCIAL GROUPS OF WHICH YOU ARE NOW, OR HAVE BEEN A MEMBER AND POSITION HELD, I.E. MEMBER, ASSOCIATE MEMBER, PRESIDENT, SECRETARY, ETC.

ORGANIZATION NAME:	POSITION:
N/A	

## SECTION 9 MILITARY RECORD

PRESENT DRAFT BOARD ADDRESS:		DRAFT BOARD NUMBER:	PRESENT DRAFT BOARD CLASS:
BRANCH OF SERVICE:	UNIT (TANK CORPS, ENGINEERS, MEDICS, ETC.) <div style="font-size: 2em; text-align: center;">N/A</div>		MILITARY SERIAL NUMBER:
HIGHEST MILITARY RANK HELD:	TYPE OF SEPARATION:	TOTAL MONTHS COMBAT DUTY:	
TOTAL MONTHS OVERSEAS DUTY:		MILITARY SERVICE STATUS (READY, STANDBY OR NONE)	

1. Have you ever asked for or received deferment from Military Service? ☐ YES ☒ NO
2. Were you ever Court Martialed, tried on charges, or subject of an summary Court Martial, Captain's Mast, Article 15, Company Punishment, or any Other disciplinary action while in the Armed Services? ☐ YES ☒ NO
3. Have you ever received a Government Disability Pension? ☐ YES ☒ NO
4. Have you ever taken a General Education Development GED test? ☐ YES ☒ NO

## SECTION 10 EDUCATIONAL BACKGROUND

CIRCLE THE HIGHEST GRADE COMPLETED:	1   2   3   4   5   6   7   8   9   10   11 <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px;">12</span>
<span style="border: 1px solid black; border-radius: 50%; padding: 2px 10px;">SOME COLLEGE</span>	COLLEGE GRADUATE

IN THE SPACE BELOW, LIST EACH GRAMMAR, JUNIOR HIGH SCHOOL, HIGH SCHOOL, TRADE SCHOOL, NIGHT SCHOOL BUSINESS COLLEGE OR UNIVERSITY THAT YOU ATTENDED, EITHER FULL OR PART TIME. START WITH THE MOST RECENT SCHOOLS ATTENDED.

NAME OF SCHOOL:	ADDRESS LOCATION OF SCHOOL	GRADUATE (YES OR NO)	DEGREES OR NUMBER OF UNITS
Kent State University Trumbull Campus	Trumbull, Ohio	No	60+ credits
Southeast High School	Ravenna, Ohio	Yes	college Prep.

NAME OF SCHOOL:	ADDRESS LOCATION OF SCHOOL	GRADUATE (YES OR NO)	DEGREES OR NUMBER OF UNITS
Southeast Middle School	Ravenna, Ohio	Yes	





# CONTINUATION SHEET

IN UTILIZING THIS SECTION TO EXPLAIN OR FURTHER ADD TO ANSWERS, MAKE REFERENCE TO THE PARTICULAR **SECTION NUMBER, PAGE NUMBER AND QUESTION NUMBER** IN THE COLUMN PROVIDED BELOW BEFORE PROCEEDING TO ANSWER. YOUR ANSWERS MUST BE CLEAR IN MEANING, EXPLAIN ALL FACETS OF THE PARTICULAR QUESTION. CAUTION: IN SIGNING THE CERTIFICATE FOLLOWING THE GENERAL INFORMATION INQUIRY, YOU ARE ATTESTING TO THE VALIDITY OF ALL ANSWERS NOTED WITHIN THIS CONTINUATION, AS WELL AS ALL AREAS OF THIS QUESTIONNAIRE. SHOULD YOU REQUIRE FURTHER SPACE, ATTACH AND 8 1/2 X 11 INCH SHEET OF PLAIN PAPER.

[illegible]



# CERTIFICATE

I CERTIFY THAT THE STATEMENTS IN THESE CONTINUATION SHEETS ARE TRUE AND TO THE BEST OF MY KNOWLEDGE THAT I HAVE PROVIDED COMPLETE DISCLOSURE OF ALL INFORMATION REQUESTED. I FURTHER REAFFIRM THAT I UNDERSTAND THAT ANY FALSE STATEMENTS MADE IN THESE CONTINUATION SHEETS MAY BE CAUSE FOR DISAPPROVAL OF MY APPOINTMENT OR FOR DISCHARGE AFTER APPOINTMENT. I ALSO REALIZE THAT ANY FALSIFICATION MAY SUBJECT ME TO DISQUALIFICATION BY THE CIVIL SERVICE COMMISSION AND/OR PROSECUTION UNDER THE OHIO REVISED CODE SECTION 2921.13

Cub D. Coy  
SIGNATURE OF APPLICANT

1/22/2008  
DATE

STATE OF OHIO

SS

COUNTY OF PORTAGE

Christopher D. Coy

BEING FIRST DULY SWORN ON THEIR OATH  
SAYS THAT THE STATEMENTS MADE AND SUBSCRIBED BY HIM ON HIS FOREGOING APPLICATION ARE TRUE.

SUBSCRIBED IN MY PRESENCE BY THE SAID AFFIANT AND BY THEM SWORN TO BEFORE ME THIS

22 DAY OF January 2008 AD.

KELLI L. WANCIK  
Notary Public, State of Ohio  
My Commission Expires Sept. 11, 2012



Kelli L. Wancik  
NOTARY PUBLIC

SEAL

RAVENNA CITY POLICE DEPARTMENT

WAIVER FOR RELEASE OF INFORMATION

IN ORDER TO EXPEDITE THE HIRING PROCESS WE REQUEST THAT YOU VOLUNTARILY SIGN THE RELEASE BELOW. NO RECORDS WILL BE PROCURED UNTIL AFTER AN OFFER OF EMPLOYMENT IS MADE. HOWEVER, UPON ACCEPTANCE BY THIS DEPARTMENT, A RELEASE WILL BE REQUIRED.

I, Cristopher D. CoY HEREBY AUTHORIZE THE RELEASE OF INFORMATION TO THE RAVENNA CITY POLICE DEPARTMENT FOR THE PURPOSE OF CONDUCTING A PRE-EMPLOYMENT BACKGROUND INVESTIGATION. SUCH INFORMATION MAY INCLUDE, BUT IS NOT LIMITED TO, ANY AND ALL RECORDS PERTAINING TO PHYSICAL AND MENTAL HEALTH, ACADEMICS, EMPLOYMENT, MILITARY SERVICE, CRIMINAL HISTORY, MY FINANCIAL STATUS, CHARACTER AND REPUTATION.

I HEREBY GIVE MY PERMISSION AND WAIVE ALL PROVISIONS OF LAW FORBIDDING ANY PHYSICIAN OR OTHER PERSON WHO HAS ATTENDED ME, OR ANY OTHER SCHOOL OFFICIAL, COURT, POLICE AGENCY, CREDIT BUREAU, FIRM OR PERSON, FROM DISCLOSING ANY KNOWLEDGE OR INFORMATION THEY HAVE CONCERNING ME WHICH IS REQUESTED OR DESIRED BY THE RAVENNA CITY POLICE DEPARTMENT. I FURTHER CONSENT THAT THE CHIEF OF POLICE OR HIS REPRESENTATIVE BE PROVIDED WITH A COPY OF ANY SUCH RECORD CONCERNING ME WHICH THEY MAY DESIRE.

I HEREBY GIVE MY CONSENT TO THE RAVENNA CITY POLICE DEPARTMENT OR ITS DESIGNEE, TO PERFORM TESTS OF MY BLOOD OR URINE TO DETERMINE MY PHYSICAL CONDITION AND ANY USAGE OF A PROHIBITIVE SUBSTANCE.

I RECOGNIZE THE RIGHT OF THE RAVENNA CITY POLICE DEPARTMENT TO TREAT, AT ITS DISCRETION, CERTAIN SOURCES AS CONFIDENTIAL AND ITS RIGHT TO WITHHOLD FROM ME OR MY AGENT THE NAMES OF SUCH CONFIDENTIAL SOURCES, AND INFORMATION OBTAINED THERE FROM.

1/22/2008  
DATE

Cristopher D. CoY  
SIGNATURE OF APPLICANT

SIGNED BEFORE ME ON THE 22 DAY OF January, 2008



KELLI L. WANCIK  
Notary Public, State of Ohio  
My Commission Expires Sept. 11, 2012

Kelli L. Wancik  
NOTARY PUBLIC

230 W. Cedar Ave  
STREET ADDRESS

Ravenna, OH 44266  
CITY, STATE, ZIP

September 11, 2012  
EXPIRATION DATE

# NOTICE OF REQUEST TO SUBMIT TO DRUG TESTING

---

I, Cristopher D. Coy HEREBY ACKNOWLEDGE AND UNDERSTAND THAT AT SOME POINT DURING THE APPLICATION PROCESS I WILL BE REQUIRED TO SUBMIT TO DRUG TESTING AS REQUESTED BY THE RAVENNA CITY POLICE DEPARTMENT. I FURTHER ACKNOWLEDGE AND UNDERSTAND THAT I WILL BE REQUIRED TO PASS SUCH DRUG TEST, OR TESTS, IN ORDER TO QUALIFY FOR CONTINUED EMPLOYMENT WITH THE RAVENNA CITY POLICE DEPARTMENT.

Cris D. Coy  
SIGNATURE OF APPLICANT

1/18/2008  
DATE

**CITY OF RAVENNA  
JOB DESCRIPTION**

**POLICE OFFICER  
JOB TITLE**

**GENERAL SUMMARY:** Under the supervision of a superior officer, is responsible for a variety of general and specific police functions within the City including, but not limited to, maintenance of order, enforcement of laws and ordinances, preservation and protection of life and property, prevention and detection of crime, and maintenance of good public relations. Supervisory functions are limited to senior officer in charge.

**PRINCIPAL TASKS AND RESPONSIBILITIES:**

1. Patrols an assigned area in a motor vehicle, bicycle or on foot in order to detect and prevent crime or disturbance of the peace and to apprehend violators. Familiarizes self with patrol area, notes hazards, suspicious persons, and circumstances therein to report to superior officer.
2. Responds to reports of violations of laws and/or ordinances of the State of Ohio and the City of Ravenna.
3. Enforces vehicle and traffic laws, writes traffic citations, investigates accidents, and reports on accidents. Investigates crimes and civil disturbances; gathers evidence and protects the crime scene until relieved by the appropriate superior officer or investigatory unit. May be responsible for locating, questioning, and detaining witnesses; pursues, apprehends, arrests, interrogates, and transports suspects and offenders as necessary. Ability to perform strenuous tasks in an emergency situation and respond rapidly to calls for assistance.
4. Testifies and presents evidence in criminal court as necessary.
5. Write crime reports and other required reports; completes forms describing circumstances of crimes, accidents, investigations, complaints, and other police activities.
6. May perform other specialized police operations including, but not limited to, special investigations, drug enforcement, and juvenile crimes. May perform clerical tasks in support of street personnel, radio, phones, and communications.
7. May assist in training of new police officers, may provide safety/security training for the general public.
8. Performs other related duties as assigned.

The above statements are intended to describe the general nature and level of work being performed by employees assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

**KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:**

**Education:**

- A high school education or the equivalent.

**Experience:**

- This is an entry level position. No specific experience over and above the certification requirements is required.

*Skills:*

- Ability to communicate effectively and interact well with the public.
- Ability to analyze situations rapidly and objectively and determine proper courses of action.
- Skill in handling vehicles in normal and emergency conditions.
- Physical agility, ability to pass yearly fitness testing standards.
- Physical ability to prevent crime or disturbance of peace, and in top physical condition to prevent bodily injury or death from law violators.
- A broad knowledge of basic police operations, laws, ordinances, rules, and policies as applied to law enforcement.
- An ability to write clearly and effectively.

*Other:*

- Possession of a valid Ohio vehicle operator's license.
- Ohio State Certification for police officers training.
- Ability to qualify annually with service revolver and off-duty weapons in order to carry a firearm.

The qualifications listed above are guidelines. Other combinations of education and experience that could provide the necessary knowledge, skills, and abilities to perform the job should be considered.



# OHIO PEACE OFFICER TRAINING COMMISSION

AND

## THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Christopher D. Coy**

has completed the Ohio  
Peace Officer Basic Training Program

Conducted by

**Kent State University Basic Police Academy**

Awarded on

**March 09, 2007**

Marc E. Dann  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



Tom L. Dorris, Interim Executive Director  
Ohio Peace Officer Training Commission

School Commander

BAS06-053 070204





# Ravenna Police Department Fitness Test Report Form

NAME:		DATE OF TEST:			
Cristopher D. CoY		4/20/2008			
SSN:	DOB:	AGE	SEX	TOTAL SCORE	AVE. %
[REDACTED]		32	M	21	4.2

WGT: 268

PERFORMANCE TEST:	PERFORMANCE RESULTS:	SCORE:
300 METER / 1.25 MILE RUN:	HH 10:59	3
SIT-UPS:	44	5
PUSH-UPS:	37	5
SIT & REACH:	24 3/8"	5
BENCH PRESS:	205 <sup>lb</sup>	3

COY, CHRISTOPHER D.

#

DATE OF HIRE	POSITION	RANGE/STEP	RATE
6/13/09	Part Time Patrolman	15A	\$17.64
12/13/09	probationary	15B	18.48
6/13/10	Anniv. Raise	15C	19.38
6-13-11	Anniv. Raise	15D	20.30
6-13-12	Anniv. Raise	15E	21.31
4-23-13	Appointed FT Patrol Officer	15C	22.62
10-23-13	Step raise - 6 months	15D	23.77
1-1-14	3% contract raise	15D	24.48
4-23-14	annual raise	15E	25.67
1-1-15	3% contract raise	15E	26.44
4-23-15	Step raise	15 F	27.75
11-10-20	Promoted to Sergeant	16 P-F	36.62







210 Park Way  
Ravenna, OH 44266  
p 330.296.3864 • f 330.297.2164



☐ Approved      ☐ Not Approved (reason): \_\_\_\_\_

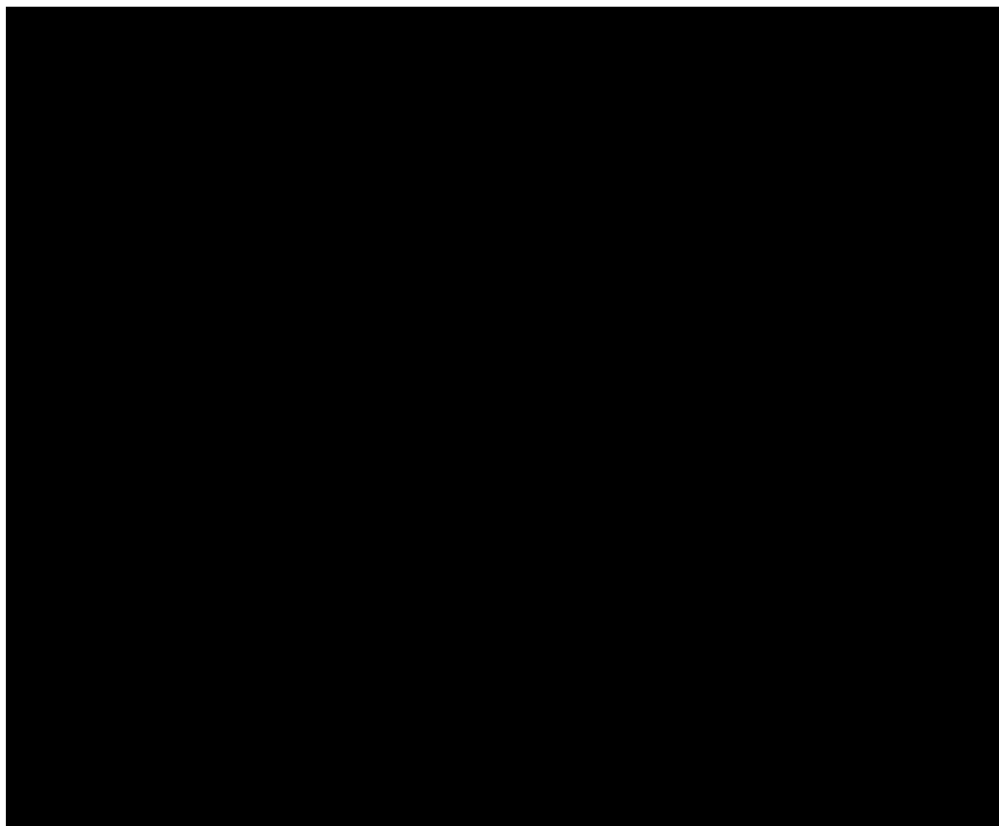
\_\_\_\_\_  
Signature of Appointing Authority

\_\_\_\_\_  
Date

**For Office Use:**

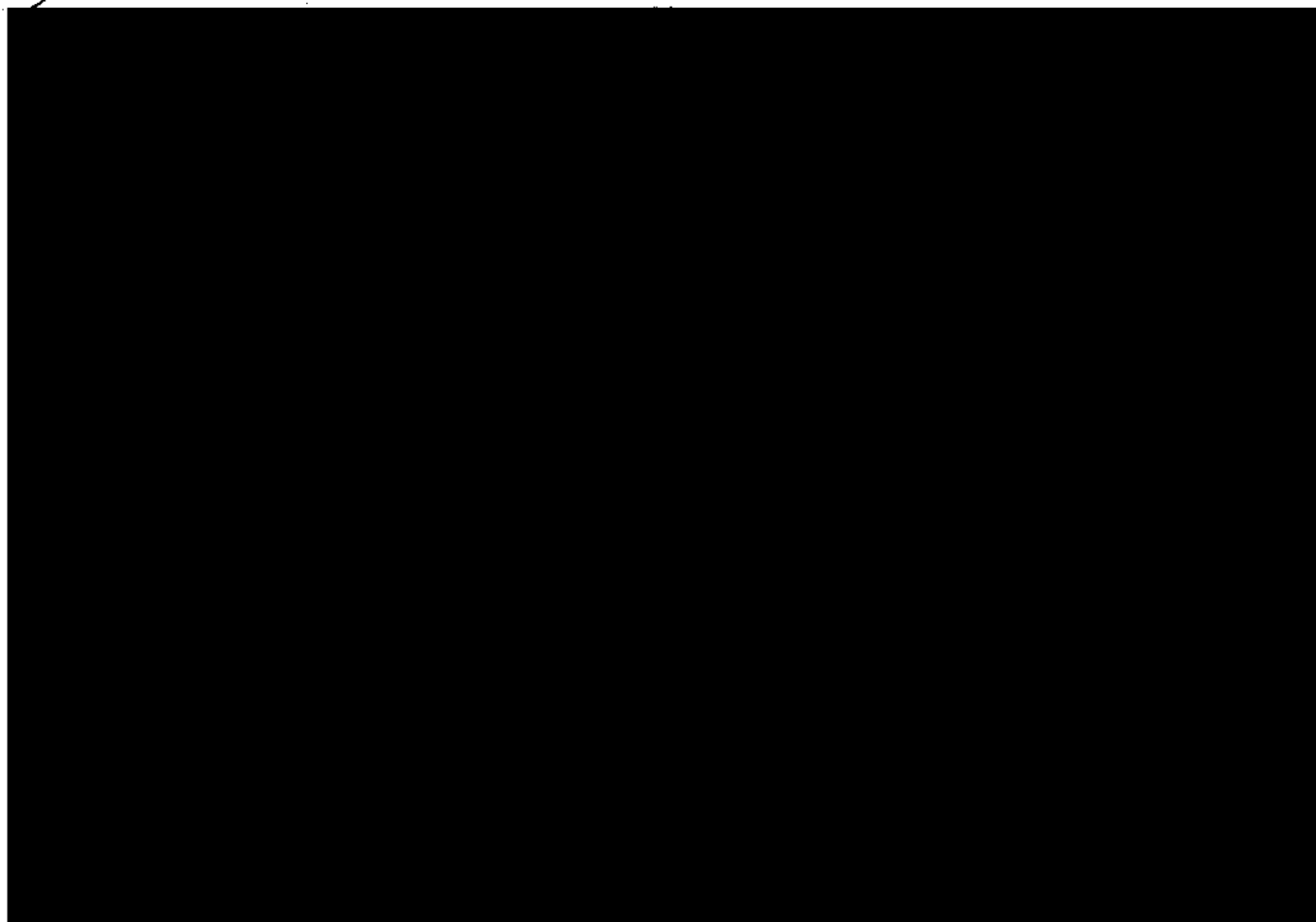
PAL Hours Available at Onset of this Request: \_\_\_\_\_

Rev. 1/19/22







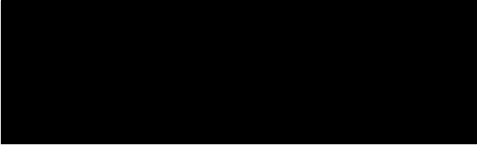


2  
3

## Tami Lorence

---

**From:** Cris Coy  
**Sent:** Wednesday, August 9, 2023 1:04 AM  
**To:** Tami Lorence  
**Subject:** RE: Update to Personnel information



**From:** Tami Lorence <tami.lorence@ravennaoh.gov>  
**Sent:** Tuesday, August 8, 2023 7:48 AM  
**To:** ALL Ravenna City Employees <AllRavennaCityEmployees@ravennaoh.gov>  
**Cc:** Heather Richkowski <heather.richkowski@ravennaoh.gov>  
**Subject:** Update to Personnel information

Good morning,  
I have recently noticed many addresses and phone numbers are incorrect in the payroll system.  
If you have a new phone number or address since hired, send along and we will update for you.  
Thank you and have a great day.

~Tami

Tami Lorence  
*Assistant Finance Director*  
City of Ravenna  
210 Park Way, P.O. Box 1215  
Ravenna, OH 44266-1215  
Phone 330-297-2152 Ext. 1310



# STATUS/ PAYROLL CHANGE REPORT

TODAYS DATE 3-25-15  
 EMPLOYEE NAME Cris Coy  
 DEPT Police  
 EMPLOYEE # [REDACTED]

EFFECTIVE DATE 5-30-15  
 PAY ENDING DATE 6-6-15

REMEMBER TO RECALC OVERTIME RATES ANY TIME THERE IS AN INCREASE IN WAGE OR LONGEVITY

CHANGES	FROM	TO
RATE		
STEP/GRADE		
ANNUAL		
BIWEEKLY		
HOURLY		
OT		
OT1		
OT2		
OT3		
OT4		
OT5		
OT6		
OT7		
OT8		
OT9		
OT10		
LONGEVITY		
LONGEVITY YEAR		
LONGEVITY RATE		
LONGEVITY RATE PER HR		

Paye ✓  
 Auth ✓

CHANGES	FROM	TO	EFF DATE	P/E DATE
VACATION				
VACATION CODE	100	100	5-30-15	6-6-15
ACCUM RATE	1.25	1.25		
PROP IN HOURS		For hours		
OTHER				

R/b enter both 5/29/15  
✓

COMPLETED YEARS OF SERVICE Service time calc is 8 years.

COMMENTS  
 \_\_\_\_\_  
 \_\_\_\_\_

AUTHORIZED BY [Signature]  
 APPROVED BY [Signature]

DATE \_\_\_\_\_

# STATUS/ PAYROLL CHANGE REPORT

TODAYS DATE

3/9/15

EFFECTIVE DATE

4/23/15

EMPLOYEE NAME

Christopher Coy

PAY ENDING DATE

4/25/15

DEPT

Police

p/e 4-25-15 Entered on t.s. only ✓

EMPLOYEE #

p/e 3-9-15 Entered on screen ✓

REMEMBER TO RECALC OVERTIME RATES ANY TIME THERE IS AN INCREASE IN WAGE OR LONGEVITY

CHANGES	FROM	TO
RATE		
STEP/GRADE	15P E	15P F ✓
ANNUAL	54,995.20	57,720.00 ✓
BIWEEKLY	2,115.20	2,220.00 ✓
HOURLY	26.44	27.75 ✓
O	39.66	41.63 ✓
OL		
OLP		
OK OP	40.41	42.38 ✓
ON		
OLA		
OLN		
OE		
OEL		
LONGEVITY		
LONGEVITY YEAR		
LONGEVITY RATE		
LONGEVITY RATE PER HR		

CHANGES	FROM	TO		
VACATION				
VACATION CODE			EFF DATE	P/E DATE
ACCRUAL RATE				
DROP IN HOURS			EFF DATE	P/E DATE
OTHER				

COMPLETED YEARS OF SERVICE

completed 2 years

COMMENTS

AUTHORIZED BY

APPROVED BY

*Timothy L. Adams*  
*[Signature]*

DATE 18 MAR 2015

OK  
Jace  
5/20

CRISTOPHER COY

FULL TIME EMPLOYMENT SERVED AT MAHONING CO SHERIFF'S OFFICE

FROM	TO	DAYS SERVED	CHANGES TO COUNT
5/29/2007	12/31/2007	216	217 7 MONTHS, 3 DAYS
1/1/2008	12/31/2008	365	365 12 MONTHS
1/1/2009	12/31/2009	364	364 12 MONTHS
1/1/2010	12/31/2010	364	364 12 MONTHS
1/1/2011	12/31/2011	364	364 12 MONTHS
1/1/2012	12/31/2012	365	365 12 MONTHS
1/1/2013	4/21/2013	110	111 3 MONTHS, 21 DAYS
		2148	2150 5 YEARS, 10 MOS, 24 DAYS

ANNIV DATE 4/23/2013 MONTH DAY YEAR

NEW ACCR CODE PV07 X P/E 5/24 4 23 13

ACCR RATE 112.00 4.31 R/S 5/30 10 24 5

DROP IN HRS 580.00 32.00 OK

ON LIST FOR REVIEW 5/30/2007 5 30 2007

1.23 P/E 5/10

NEW ANNIV DATE AFTER 1 YR OF SERVICE: 5/30/2007

33.33 X P/E 5/24 A/S 5/30

Voluntary  
on list

WE DROPPED IN 80 HRS P/E 4/26/14  
JUST NEED TO DROP THE REST IN

Coy 1020

Cm1

V PV07 balance 2062

D M Y  
30 5 2007 / OK  
26 10 2  
54 11 1  
20 12 2013  
22 1 2014  
16 2 2015  
10 3 2016  
4 4 2017

R/S need to chg Accrual Rate  
5/30 need to do leave bank adj  
attached for  
3323  
+ 123 P/E 5/24  
3446

# OFFICE OF THE SHERIFF MAHONING COUNTY

JERRY GREENE, SHERIFF  
OFFICE (330) 480-5020  
FAX (330) 480-5089

JUSTICE CENTER  
110 FIFTH AVENUE  
YOUNGSTOWN, OHIO 44503-1110



RECEIVED

MAY 22

CITY OF RAVENNA  
FINANCE DIRECTOR  
May 21, 2014

City of Ravenna  
Finance Office  
Attn: Jennifer Collier  
P.O. Box 1215  
Ravenna, OH 44266

RE: Cristopher D. Coy  
Last 4-digits of SSN [REDACTED]

Dear Ms. Collier:

Please be advised that Cristopher D. Coy worked for the Mahoning County Sheriff's Office as a full-time Deputy Sheriff from 05-29-2007 until 04/21/2013 at which time he went on a one (1) year unpaid leave of absence. Mr. Coy was terminated from our department on May 6, 2014.

Mr. Coy had an unused sick time balance of 225.44 hours at the time of his termination. Your office has requested a transfer of that sick time to the City of Ravenna. *Done ples 24-14 R/S 5/30/14*

We are hereby requesting verification in writing that your office will be accepting the transfer of this sick time. The written verification can be returned to my attention in the self-addressed stamped envelope which is enclosed.

If you should require any additional information, please contact my office at 330-480-5019.

Sincerely,

A handwritten signature in black ink, appearing to read "Theresa A. Sedzma".

Theresa A. Sedzma  
Personnel Coordinator

pc: Personnel File  
Cristopher D. Coy

**Jennifer Collier**

**From:** Denise Dumaaurier  
**Sent:** Thursday, May 08, 2014  
**To:** Jennifer Collier  
**Cc:** Kimble Cecora  
**Subject:** Cris Coy

S-12-14  
Waiting on info  
from County

Jen,

Cris Coy stopped in and said that he has sick and vac accrual with the Mahoning Co Sheriff's Dept.

I asked him to call the Finance Dept and get a letter from them but he gave me the number to call [REDACTED] and I left a message on Theresa Setlak's voice mail to call us tomorrow.

In the meantime, I told Cris there has been some controversy with waiting so long to transfer time and that the Chief and Kim will need to speak about this. He seemed very sincere when he stated that he didn't know there was a time limit to take care of this.

Cris's cell phone is [REDACTED] if you need to speak to him.

D

sent notification needed to return <sup>from</sup> ~~of~~  
Leave of Absence did not respond  
Failed to resign

**Denise duMaurier**

Finance Assistant  
City of Ravenna, Ohio  
210 Park Way  
P.O. Box 1215  
Ravenna, OH 44266-1215  
Phone 330-297-2152  
Fax 330-297-2164  
[denise.dumaaurier@ci.ravenna.oh.us](mailto:denise.dumaaurier@ci.ravenna.oh.us)

Sent certified letter releasing him

waiting to <sup>receive</sup> ~~hear~~

Confirmation certified letter rec'd. Then will send info on time.

I contacted MCSO & spoke w Theresa Setlak. Cris Coy has been terminated & rec'd their termination notice this week - He never submitted a letter of resignation after his Leave of Absence. She will send over his balance next wk.

Clay 5.16.14

## Accruals



Employee

COY, CRISTOPHER D.

Prior Service Credit:

Date Begun Service:

Ln	Class	Description	Code	Balance-Hrs	Balance-Days	Freq	Earn-YTD	Use-YTD
1	S	Sick Acc	SIC	135.573	16.947	1	46.000	24.000
2	C	Comp Acc	COMP	17.160	2.145	1	108.380	136.000
3	H	Holiday Acc	PHOL	72.000	9.000	4	80.000	24.000
4	P	Personal	PPRS	16.000	2.000	4	24.000	8.000
5	V	Vacation Acc	PV03	83.080	10.385	1	3.080	0.000

**Leave Bank Adjustment**

Date Form Updated: 5/30/2014

Name: COY, CHRISTOPHER

Rank: Off.

Regular

Badge: 434

Days Off:

mm/dd/yyyy

Adjustment Date:

Type:

Total Hours:

Finance:

Jennifer Collier

5/30/2014

Submitted: 5/30/2014 11:23

Remarks:

## Member

### Leave Banks

Bank Name	Bank Type	Bank Balance
Vacation	Accrual	0.00
Sick Leave	Accrual	0.00
Personal Leave	Accrual	0.00
Compensatory Time	Accrual	0.00
Other	Accrual	0.00

Vacation Accrual Rate:

\* Hint: Total Hours is the total number of hours in the bank at the end of the specified pay period, before any additional leave is taken.

Enter the number of hours for the first card.

Clear Card 1

Enter the number of hours for the second card.

Clear Card 2

Enter the number of hours for the third card.

Clear Card 3

Return

(4 of 4)



**Leave Bank Adjustment**

Date Form Updated: 5/30/2014

Name: COY, CHRISTOPHER

Rank: Off.

Regular Hours

Badge: 434

Days Off:

Assignment:

mm/dd/yyyy

Adjustment Date:

Type:

Total Hours:

Finance:

Jennifer Collier

5/30/2014

Submitted: 5/30/2014 11:47

Remarks:

[Return](#)

Mailed 5-30-14

# OFFICE OF THE SHERIFF MAHONING COUNTY

JERRY GREENE, SHERIFF  
OFFICE (330) 480-5020  
FAX (330) 480-5089

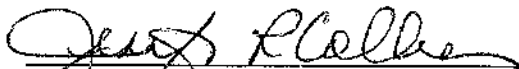


JUSTICE CENTER  
110 FIFTH AVENUE  
YOUNGSTOWN, OHIO 44503-1110

## VERIFICATION OF ACCEPTANCE OF UNUSED SICK LEAVE HOURS

Name of Former Employee: CRISTOPHER D. COY  
Last 4-digits of SSN: [REDACTED]

Cristopher D. Coy had an unused sick leave balance of 225.44 hours at the time of his separation from the Mahoning County Sheriff's Office. The City of Ravenna has accepted the transfer of 225.44 unused sick hours from the Mahoning County Sheriff's Office for Cristopher D. Coy.



Signature

Jennifer Collier

Print Name and Title

5-27-14

Date

City of Ravenna  
Finance Office  
P.O. Box 1215  
Ravenna, OH 44266

# OFFICE OF THE SHERIFF MAHONING COUNTY

JERRY GREENE, SHERIFF  
OFFICE (330) 480-5020  
FAX (330) 480-5089

JUSTICE CENTER  
110 FIFTH AVENUE  
YOUNGSTOWN, OHIO 44503-1110

RECEIVED

MAY 22

CITY OF RAVENNA  
FINANCE DIRECTOR  
May 21, 2014



#1020

City of Ravenna  
Finance Office  
Attn: Jennifer Collier  
P.O. Box 1215  
Ravenna, OH 44266

RE: Cristopher D. Coy  
Last 4-digits of SSN [REDACTED]

Dear Ms. Collier:

Please be advised that Cristopher D. Coy worked for the Mahoning County Sheriff's Office as a full-time Deputy Sheriff from 05-29-2007 until 04/21/2013 at which time he went on a one (1) year unpaid leave of absence. Mr. Coy was terminated from our department on May 6, 2014.

Mr. Coy had an unused sick time balance of 225.44 hours at the time of his termination. Your office has requested a transfer of that sick time to the City of Ravenna. *dropped in P/E 5-24-14*

We are hereby requesting verification in writing that your office will be accepting the transfer of this sick time. The written verification can be returned to my attention in the self-addressed stamped envelope which is enclosed.

If you should require any additional information, please contact my office at 330-480-5019.

Sincerely,

Theresa A. Sedzimak  
Personnel Coordinator

pc: Personnel File  
Cristopher D. Coy

EMPLOYEE ADDRESS CHANGE  
(PLEASE PRINT)

✓ sent orig of addre packet on  
1-21-14

EMPLOYEE #: ~~434~~ [REDACTED]

NAME:

Cristopher D. CoY

ADDRESS:

CITY:

STATE:

ZIPCODE:

PHONE#

EFFECTIVE DATE:

2/19/2014

SIGNATURE:

PTL. CoY #434

RECEIVED

FEB 21 2014

CITY OF RAVENNA  
FINANCE DIRECTOR











COY, CRISTOPHER D.

Line	Code	Description	Hours	Amount
1	R	REGULAR	1240.00	28193.20
2	O	OVERTIME	71.00	2493.56
3	PS	POLICE SHIFT DIFFERENTIAL	0.00	624.27
4	OP	OVERTIME W PS ONLY	27.00	967.93
5	C	COMP	136.00	3094.72
6	HW	HOLIDAY WORKED	32.00	377.12
7	H	HOLIDAY	24.00	552.08
Total			1530.00	36302.88

R  
D  
R  
D  
R  
D  
R

Average hrs

Using last 3 pgs since he  
was PT until April so  
using the above info won't  
give an accurate picture.  
(See att'd)

R 32,464.27 + 310.92 = 32,775.19  
OT 3838.61

36,613.80

COY, CRISTOPHER D.

Line	Inc	Description	Amount
1	RP	RETROACTIVE PAY ADJMT	10.92
2	UM	UNIFORM MAINTENANCE	300.00
Total			310.92

R  
R (not bonus)

0.00 \*

98.25 +  
94.00 +

107.00 +  
299.25 \*

299.25 ÷

99.75 \*

99.75 ÷

1/2 to  
get hrs  
per wk.  
49.88

3 pgs

÷ # pgs

COY, CRISTOPHER D.

Issue

1

Rate

To 11-09-2013

WKS 2.0000

Chk

11-15-2013  
013456

Per

23

Accr

1

CK #

D23643

	Rate per hour	Amount	Account	Project
2	0	14.00	35.6550	499.17
3	PS	0.5000	40.00	10803
4	OP	4.25	36.4100	154.74
Total		98.25	2595.51	

Entry

Batch #	001
Employee #	
Dept #	108 POLICE

COY, CRISTOPHER D.	
Issue	1
Rate	

From	10-27-2013	To	11-09-2013
ODJFS	2	Wks	2.0000

Chk	11-15-2013	Per	23
Deds	013456	Accr	1
		Ck #	D23643

Line	Pay	Hours	Rate per hour	Amount	Account	Project
1	R	80.00	23.7700	1901.60	10803	
2	O	14.00	35.6550	499.17	10804	
3	PS		0.5000	40.00	10803	
4	OP	4.25	36.4100	154.74	10804	
Total		98.25		2595.51		

Entry

Batch #	008
Employee #	
Dept #	108 POLICE

COY, CRISTOPHER D.	
Issue	1
Rate	

From	11-10-2013	To	11-23-2013	Chk	11-27-2013	Per	24
ODJFS	2	Wks	2.0000	Deds	0156	Accr	1
				Ck #	D23787		

Line	Pay	Hours	Rate per hour	Amount	Account	Project
1	R	72.00	23.7700	1711.44	10803	
2	O	11.00	35.6550	392.21	10804	
3	PS		0.5000	36.00	10803	
4	OP	3.00	36.4100	109.23	10804	
5	C	8.00	23.7700	190.16	10803	
6	HW	8.00	12.1300	97.04	10804	
Total		102.00		2536.08		

- 8  
94



Entry

Batch #	006
Employee #	
Dept #	108 POLICE

COY, CRISTOPHER D.	Issue	1
	Rate	

From	11-24-2013	To	12-07-2013
ODJFS	2	Wks	2.0000

Chk	12-13-2013
Deds	012456

Per	25
Accr	1
Ck #	D24022

Line	Pay	Hours	Rate per hour	Amount	Account	Project
1	R	72.00	23.7700	1711.44	10803	
2	O	24.00	35.6550	855.72	10804	
3	PS		0.5000	36.00	10803	
4	OP	3.00	36.4100	109.23	10804	
5	C	8.00	23.7700	190.16	10803	
6	HW	8.00	12.1400	97.12	10804	
Total		115.00		2999.67		

-8  
107









COY, CHRISTOPHER D.

Line	Code	Description	Hours	Amount
1	R	REGULAR	52.00	1108.12
2	O	OVERTIME	0.00	0.00
3	PS	POLICE SHIFT DIFFERENTIAL	0.00	16.00
Total			52.00	1124.12

6 pays x 2 wks per pay = 12

52  
: 12

4.34 hrs per pay

See next page - out of the last 6 pays, he didn't  
have hours for 3 of the pay.

COY, CRISTOPHER D.

Line	Code	Description	Hours	Amount
1	R	REGULAR	52.00	1108.12
2	O	OVERTIME	0.00	0.00
3	PS	POLICE SHIFT DIFFERENTIAL	0.00	16.00
Total			52.00	1124.12

Detail

COY, CRISTOPHER D.

Begin date	End date	Check date	Period	Check No	Gross	Net	History
12/23/12	01/05/13	01/11/13	01	D20011	604.68	0.00	1020:000018
02/03/13	02/16/13	02/22/13	04	D20550	174.48	0.00	1020:000562
03/03/13	03/16/13	03/22/13	06	D20868	344.96	0.00	1020:000883

28 hrs

8 hrs

16 hrs











## TX Result Report

P 1

05/30/2013 17:08

Serial No. AOP1011006925

TC: 300220

Addressee	Start Time	Time	Prints	Result	Note
916146281777	05-30 17:07	00:00:49	001/001	OK	

## Note

TMR: Timer TX, POL: Polling, ORG: Original Size Setting, FME: Frame Erase TX,  
 MIX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
 BND: Double-Sided Binding Direction, SP: Special Original, FCODE: F-Code, RTX: Re-TX,  
 BLV: Relay, MBX: Confidential, BUL: Bulletin, SIP: SIP Fax, IPADR: IP Address Fax,  
 I-FAX: Internet Fax

## Result

OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,  
 Refuse: Receipt Refused, Busy: Busy, M-Full: Memory Full,  
 LOVR: Receiving length Over, POVR: Receiving page Over, FIL: File Error,  
 DC: Decode Error, MDN: MDN Response Error, DSN: DSN Response Error.



Ohio Police & Fire Pension Fund  
 140 East Town Street  
 Columbus, OH 43215  
 Phone: 614-864-8363  
 Fax: (614) 628-1777  
 www.op-f.org

### CERTIFICATION OF INITIAL ANNUAL SALARY RATE

Please complete this form and file it with the Ohio Police & Fire Pension Fund (OP&F) to verify the employee's initial annual salary rate.

#### Section A: Member information (to be completed by the employee)

Name: First, MI, Last, suffix (Jr, III, etc.)

Cristopher D. Cox

Profession:

- ☒ Police Officer  
☐ Fire Fighter

Selection of your payment options (choose one): You may select the lump sum option if your OP&F service equals or exceeds the length of the military service you wish to purchase. Otherwise, purchases must be made by payroll deduction.

- ☒ Payroll Deduction ☐ Lump-Sum Payment

Tentative Date of Purchase  
 (cannot be more than six months from current date)

#### Section B: To be completed by the Employer

Annual Salary Rate:

(please report beginning rate of pay on an annualized basis and not on an employee's compensation for the first 12 months of full-time employment)

\$ 47,049.60

Date of full-time hire:

04 23 2013

I hereby certify that the foregoing information is a true relation of the records of the City of:

Reverna

Signature:

Date of signature:

Asst. Finance Director

5-29-2013



Ohio Police & Fire Pension Fund  
140 East Town Street  
Columbus, OH 43215  
Phone: 888-864-8363  
Fax: (614) 628-1777  
www.op-f.org

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Please complete this form and file it with the Ohio Police & Fire Pension Fund (OP&F) to verify the employee's initial annual salary rate.

### Section A: Member information (to be completed by the employee)

Name: First, MI, Last, suffix (Jr, III, etc.)

Cristopher D. Coy

Profession:

- ☒ Police Officer  
☐ Fire Fighter

Employee's Social Security Number

Selection of your payment options (choose one): You may select the lump sum option if your OP&F service equals or exceeds the length of the military service you wish to purchase. Otherwise, purchases must be made by payroll deduction.

- ☒ Payroll Deduction ☐ Lump-Sum Payment

Tentative Date of Purchase

(cannot be more than six months from current date)

04 23 2013

### Section B: To be completed by the Employer

Annual Salary Rate:

(please report beginning rate of pay on an annualized basis and not on an employee's compensation for the first 12 months of full-time employment)

\$ 47,049.60

Date of full-time hire:

04 23 2013

I hereby certify that the foregoing information is a true relation of the records of the City of:

Ravenna

Signature:

Jeff R. Collier

Date of signature:

5-29-2013

Title:

Asst. Finance Director

Telephone:

## Jennifer Collier

---

**From:** Jennifer Collier  
**Sent:** Monday, June 03, 2013 3:55 PM  
**To:** 'Foley, Lauren'  
**Subject:** RE: Cristopher Coy  
**Attachments:** Coy SS form.pdf

Lauren,  
Attached is a copy of the newly completed SSA form for C Coy.  
Jennifer

---

**From:** Foley, Lauren [<mailto:lfoley@op-f.org>]  
**Sent:** Wednesday, May 15, 2013 2:08 PM  
**To:** Jennifer Collier  
**Subject:** Cristopher Coy

Hello Jennifer,

On May 10, 2013, OP&F received a faxed copy of the Personal History Record (PHR) form for Cristopher Coy. Please submit the following documents: PHR with original signatures, pre-employment physical reports, copy of Social Security Form SSA-1945. Please let me know if you have any questions. Thank you!

Lauren

**Lauren Foley**  
Member Services, OP&F

Office: 614-628-8381  
140 East Town Street  
Columbus, Ohio 43215  
[lfoley@op-f.org](mailto:lfoley@op-f.org)

Confidentiality Note: This message is intended for use only by the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender by reply and destroy all copies of the original message.

Social Security Administration

## Statement Concerning Your Employment in a Job Not Covered by Social Security

Employee Name Christopher COY Employee ID# [REDACTED]  
 Employer Name City of Ravenna Employer ID# [REDACTED]

Your earnings from this job are not covered under Social Security. When you retire, or if you become disabled, you may receive a pension based on earnings from this job. If you do, and you are also entitled to a benefit from Social Security based on either your own work or the work of your husband or wife, or former husband or wife, your pension may affect the amount of the Social Security benefit you receive. Your Medicare benefits, however, will not be affected. Under the Social Security law, there are two ways your Social Security benefit amount may be affected.

### Windfall Elimination Provision

Under the Windfall Elimination Provision, your Social Security retirement or disability benefit is figured using a modified formula when you are also entitled to a pension from a job where you did not pay Social Security tax. As a result, you will receive a lower Social Security benefit than if you were not entitled to a pension from this job. For example, if you are age 62 in 2013, the maximum monthly reduction in your Social Security benefit as a result of this provision is \$395.50. This amount is updated annually. This provision reduces, but does not totally eliminate, your Social Security benefit. For additional information, please refer to Social Security Publication, "Windfall Elimination Provision."

### Government Pension Offset Provision

Under the Government Pension Offset Provision, any Social Security spouse or widow(er) benefit to which you become entitled will be offset if you also receive a Federal, State or local government pension based on work where you did not pay Social Security tax. The offset reduces the amount of your Social Security spouse or widow(er) benefit by two-thirds of the amount of your pension.

For example, if you get a monthly pension of \$600 based on earnings that are not covered under Social Security, two-thirds of that amount, \$400, is used to offset your Social Security spouse or widow(er) benefit. If you are eligible for a \$500 widow(er) benefit, you will receive \$100 per month from Social Security (\$500 - \$400 = \$100). Even if your pension is high enough to totally offset your spouse or widow(er) Social Security benefit, you are still eligible for Medicare at age 65. For additional information, please refer to Social Security Publication, "Government Pension Offset."

### For More Information

Social Security publications and additional information, including information about exceptions to each provision, are available at [www.socialsecurity.gov](http://www.socialsecurity.gov). You may also call toll free 1-800-772-1213, or for the deaf or hard of hearing call the TTY number 1-800-325-0778, or contact your local Social Security office.

I certify that I have received Form SSA-1945 that contains information about the possible effects of the Windfall Elimination Provision and the Government Pension Offset Provision on my potential future Social Security Benefits.

Signature of Employee Chris Coy Date 6/3/2013

---

## Information about Social Security Form SSA-1945 Statement Concerning Your Employment in a Job Not Covered by Social Security

New legislation [Section 419(c) of Public Law 108-203, the Social Security Protection Act of 2004] requires State and local government employers to provide a statement to employees hired January 1, 2005 or later in a job not covered under Social Security. The statement explains how a pension from that job could affect future Social Security benefits to which they may become entitled.

Form SSA-1945, **Statement Concerning Your Employment in a Job Not Covered by Social Security**, is the document that employers should use to meet the requirements of the law. The SSA-1945 explains the potential effects of two provisions in the Social Security law for workers who also receive a pension based on their work in a job not covered by Social Security. The Windfall Elimination Provision can affect the amount of a worker's Social Security retirement or disability benefit. The Government Pension Offset Provision can affect a Social Security benefit received as a spouse, surviving spouse, or an ex-spouse.

Employers must:

- Give the statement to the employee prior to the start of employment;
- Get the employee's signature on the form; and
- Submit a copy of the signed form to the pension paying agency.

Social Security will not be setting any additional guidelines for the use of this form.

Copies of the SSA-1945 are available online at the Social Security website, [www.socialsecurity.gov/online/ssa-1945.pdf](http://www.socialsecurity.gov/online/ssa-1945.pdf). Paper copies can be requested by email at [ofsm.oswm.rqct.orders@ssa.gov](mailto:ofsm.oswm.rqct.orders@ssa.gov) or by fax at 410-965-2037. The request must include the name, complete address and telephone number of the employer. Forms will not be sent to a post office box. Also, if appropriate, include the name of the person to whom the forms are to be delivered. The forms are available in packages of 25. Please refer to Inventory Control Number (ICN) 276950 when ordering.



# Ohio Police & Fire Pension Fund

140 East Town Street / Columbus, Ohio 43215-5164 / Tel. (614) 228-2975 / [www.op-f.org](http://www.op-f.org)

May 31, 2013

JENNIFER COLLIER  
CITY OF RAVENNA  
210 PARKWAY  
P O BOX 1215  
RAVENNA OH 44266-1215

Subject: Member Minimum Medical Testing and Diagnostic Procedures/Physician's Report

Dear Employer:

The Ohio Police & Fire Pension Fund ("OP&F") received the Personal History Record that your office submitted for the member listed below on May 10, 2013.

In addition, OP&F received the complete member's minimum medical testing and certification on May 21, 2013.

**Name:** CRISTOPHER COY

**SSN:**



**Hire Date:** April 23, 2013

**PEP Due Date:** June 22, 2013

Based on the review of the member minimum medical reports, this letter will serve as notice that your office has submitted the required reports and certification pursuant to ORC Section 742.38 and OAC Rule 742-1-02. The determination of whether a disability is presumed to be an on-duty injury will be made if and when a member files a disability application with OP&F.

Should you have any questions, please contact OP&F Customer Service at (888) 864-8363. We appreciate your assistance in filing these reports in a timely and proper manner.

Sincerely,

Jacinda Price  
Member Services Department

**RECEIVED**

JUN 03 2013

CITY OF RAVENNA  
FINANCE DIRECTOR

L068

NEW EMPLOYEE Christopher Coy [REDACTED] START DATE 4-23-13 Went FT

- Dept Head takes application, conducts interview, drafts and sends appointment letter and sets up background check with Police Dept. Background check completed                      Needed?
- Once background chk is complete, Finance calls Debbie Giordano 330-626-3455 at Robinson Urgent Care to set up appt for physical and drug test. If hired for operating heavy trucks, get the ODOT exams. Give applicant the date and 9318 St Rt 14, Streetsboro, OH 330-626-3455 in case they need help getting to the facility. Called MedCtr              Appt set for                      Called future employee                      Needed?
- Clear results rec'd                     . Called Dept Head to have employee come in for packet
- Make sure all paperwork is in order: Gave employee a packet on                     
  - ~~Application~~
  - ✓ Appointment Letter
  - ~~W-4~~
  - ✓ I-9
  - ✓ DD Scme
  - ~~OH New Hire~~ *Not necessary - he's been PT*
  - ~~PERS~~
  - ~~Personnel Policy~~
  - ✓ Stmt of Public Employment
  - ✓ Ohio Ethics Laws
  - ✓ Safety Policy *IT*
  - ✓ Def Comp forms.
  - Health Care deduction sign off sheet
- Fire employees will need:
  - To provide their certification cards
  - Personal history record
  - Members medical questionnaire/physicians cert
  - Report of medical exam and results.
  - We will need to complete certification of initial annual salary
  - Oath of Office and Letter of Appt.
  - (Items 2, 3 and 4 will all need to go to OPF and a copy for the file for us)
  - Make sure to get approval letter from OP&F
- ✓ Make sure benefits applications are returned (contact Aflac rep)
- ✓ Enter employee on Maint, add deductions and accruals. **MAKE SURE TO CHK ANY CONTRACTS FOR SPECIAL ACCRUALS OR DIFF AMOUNTS**
- ✓ **REMEMBER THAT FIRE AND POLICE HAVE DIFFERENT CODES FOR HOLIDAY, VACATION, ETC. ALSO REMEMBER TO ADD EDO FOR FIRE EMPLOYEES**
- ✓ Do Ohio New Hire and PERS reporting. **MAKE SURE TO CHK BACK OF PERS FORM FOR POSSIBILITY OF REHIRED RETIREE. WE CAN BE FINED IF NOT REPORTED CORRECTLY.**
- ✓ If new hire worked at another entity, ask them to follow up on any transfer sick time and may earn vac time at higher rate
- ✓ Create file and write info on note card on the exterior
- Hold file out and check first pay, hold DD form out until first DD goes through
- ✓ Enter on new hire spreadsheet
- ✓ Enter on Vacation, Increase and Longevity sheet
- ✓ Hold benefits forms and mail 45 days prior to effective date. Determine date they will go on the benefit and notate file accordingly to be certain they are on correctly, note Standard Life WE will have to add to the billing. **Also remember to add dental deduction when it's time to begin deducting**
- ✓ Drop in personal days, holidays (Fire employees get EDO days (figure this), sick FSIC at 6.46 immediately, Comp set up immediately, Afscme and non union get 2 personal days right away, Pol and Fire must wait 6 months.
- ✓ Watch for date to join and deduct union **dues the first month employed.** Call Dan Mounts
- File

- Acct # [REDACTED] ✓ done

- Drop in 64 hrs holiday ✓ done

- Drop in personal leave, 8 hrs on 10-23-13. After 1-1-14 new will have 2 days.

- 6 mos protection for a promoted employee - make increase sheet.



# Ravenna Police Department

Timothy L. Adkins  
Chief of Police

Phone : 330-296-6486  
Fax: 330-296-5074

April 23, 2013

Jennifer Collier  
Assistant Finance Director  
City of Ravenna  
210 South Park Way  
Ravenna Ohio 44266

Dear Jennifer:

Effective April 23, 2013 Cristopher Coy was appointed as a full time police officer for the Ravenna Police Department. Cristopher will be replacing Joan Bauer who resigned from the department effective April 16, 2013.

Ptl. Coy has worked for the city as a part-time officer for the past three years. Effective with his new position he will be at Step C on the union pay scale for officers which is \$22.40 per hour.

Please make the necessary adjustments to the records.

If you have any questions please feel free to call me at my office.

Sincerely,

Timothy L. Adkins  
Chief of Police

CC: file  
Mayor

ISC		
<del>47,057.92</del>		47049.60
<del>1809.92</del>		1809.60
R	22.62	✓
O	33.93	
OP	34.68	

**Jennifer Collier**

---

**From:** Tim Adkins  
**Sent:** Tuesday, April 23, 2013 1:24 PM  
**To:** Jennifer Collier  
**Cc:** Joe Bica; Kimble Cecora; claymorris@claymorris.com  
**Subject:** FW: Swearing in date

what the heck?  
How are we  
supposed to  
operate in a  
vacuum?

Jennifer,

Here is the e-mail I sent to Clay Morris with copies going to the Mayor and Kimble. I stressed that I would not have the results by today but was told to move forward. Any future correspondence will include you as well.

Thanks,

Chief

---

**From:** Clay Morris [<mailto:claymorris@earthlink.net>]  
**Sent:** Tuesday, April 16, 2013 6:04 PM  
**To:** Joe Bica  
**Cc:** Tim Adkins; Joe Bica; Kimble Cecora; [claymorris@claymorris.com](mailto:claymorris@claymorris.com); Kay Dubinsky  
**Subject:** Re: Swearing in date

I think you will be ok with the dates you have. You will hear something after the stress test on 4/17 if there is any concern. Just make sure that the hospital or Coy notify you immediately if there are any results that are abnormal.

That stress test is the priority for the OP&F pension board.

So I think you are good.

Let me know if you have any questions.

Thanks,  
Clay

Coy began FT  
4-23-13

Clayton Morris, SPHR, IPMA-CP  
Clayton Morris & Associates, LLC  
Human Resource Consultants  
330.322.4272

On Apr 16, 2013, at 2:41 PM, Joe Bica <[Joe.Bica@ci.ravenna.oh.us](mailto:Joe.Bica@ci.ravenna.oh.us)> wrote:

Clay,

Your recommendation?

On Apr 16, 2013, at 2:40 PM, "Tim Adkins" <[Tim.Adkins@ci.ravenna.oh.us](mailto:Tim.Adkins@ci.ravenna.oh.us)> wrote:

We have Coy's swear in date set for 4-23-13. More than likely we will NOT have the physical results by that date. Should we delay the swearing in until we have the results or move forward. Coy is slated for the stress test tomorrow and then he will head to Streetsboro for more testing, just don't know if I will have the results before the swear in date.

Thanks,

Chief































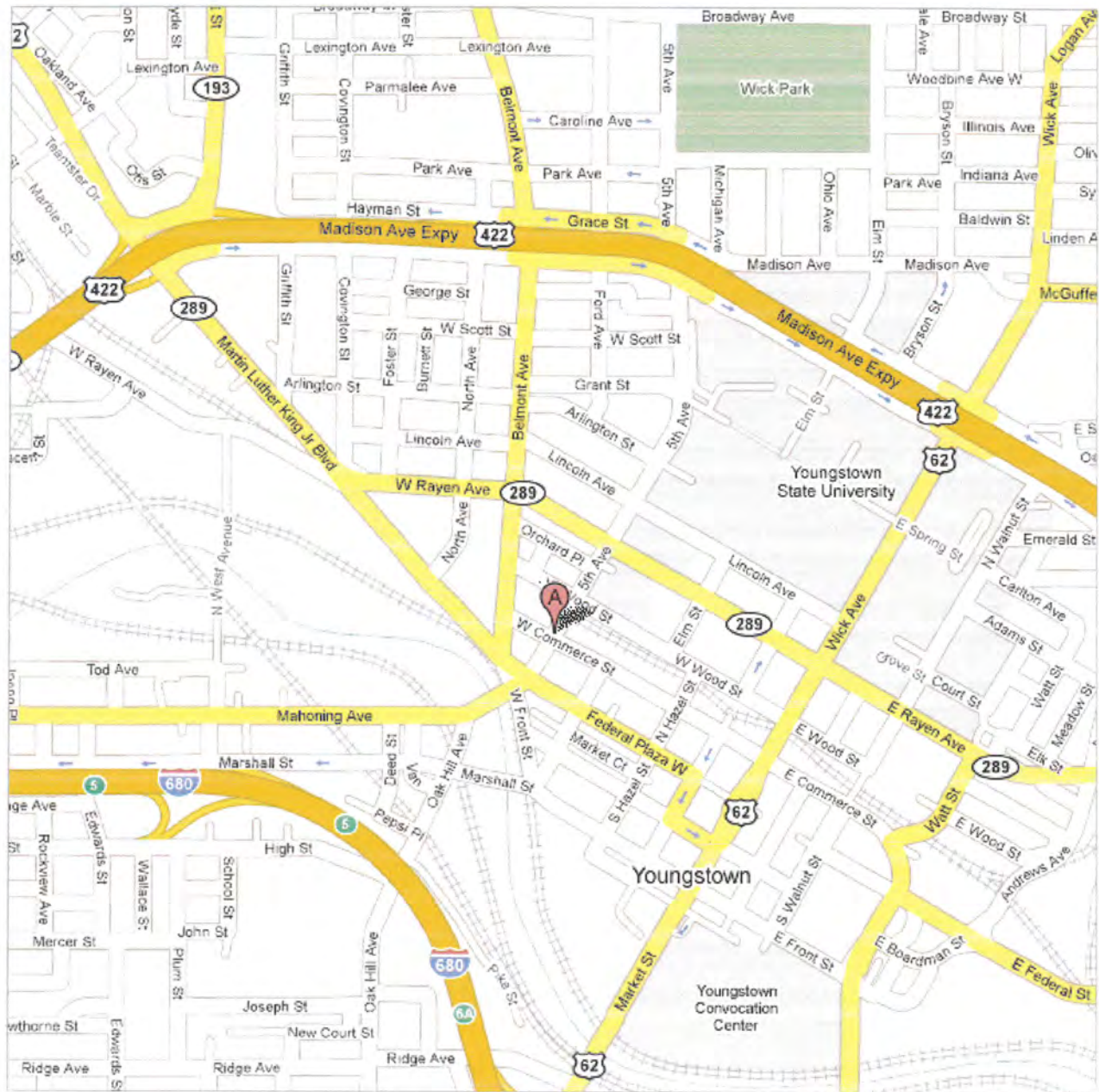




Address **110 5th Ave**  
**Youngstown, OH 44502**

Get Google Maps on your phone

Text the word "GMAPS" to 466453





**RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL**

Name: Cris Coy Agency: Ravenna Police

Weapon make: Shadow Systems Model: XLR 920 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA:     NF:     MISS:     OT:     ERF:    

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA:     NF:     MISS:     OT:     ERF:     Head Miss:    

Stage 3A PA: 4 NPA:     NF:     MISS:     OT:     ERF:    

Stage 3B PA: 4 NPA:     NF:     MISS:     OT:     ERF:    

Stage 4 PA: 6 NPA:     NF:     MISS:     OT:     ERF:    

Stage 5 PA: 3 NPA:     NF:     MISS:     OT:     ERF:    

Stage 6 PA: 2 NPA:     NF:     MISS:     OT:     ERF:    

Subtotals: 25 MISS:     OT:     ERF:     Head Miss:    

Total: 25 (PASSING IS A MINIMUM OF 20)

Date tested: 12/3/24 Passed: ✓ Failed:    

Tested by: SGT. JDS 405 REQ#: 08913 Exp: 3/7/25

# RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: Chris Coy Agency: Ravenna

Weapon make: HK Model: 45 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle  
PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 3A PA: 4 NPA:      NF:      MISS:      OT:      ERF:     

Stage 3B PA: 4 NPA:      NF:      MISS:      OT:      ERF:     

Stage 4 PA: 6 NPA:      NF:      MISS:      OT:      ERF:     

Stage 5 PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 6 PA: 1 NPA: 1 NF:      MISS:      OT:      ERF:     

Subtotals: 24 MISS:      OT:      ERF:     

Total: 24 (PASSING IS A MINIMUM OF 20)

Date tested: 10/15/2024 Passed: ✓ Failed:     

Tested by: Sgt D. Svab #404 REQ#: 07739 Exp: 1/27

OHIO PEACE OFFICER TRAINING ACADEMY

# RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: Cris Coy Agency: Ravenna

Weapon make: HK Model: 45 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA:     NF:     MISS:     OT:     ERF:    

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle  
PA: 3 NPA:     NF:     MISS:     OT:     ERF:    

Stage 3A PA: 4 NPA:     NF:     MISS:     OT:     ERF:    

Stage 3B PA: 4 NPA:     NF:     MISS:     OT:     ERF:    

Stage 4 PA: 6 NPA:     NF:     MISS:     OT:     ERF:    

Stage 5 PA: 3 NPA:     NF:     MISS:     OT:     ERF:    

Stage 6 PA: 1 NPA: 1 NF:     MISS:     OT:     ERF:    

Subtotals: 24 MISS:     OT:     ERF:    

Total: 24 (PASSING IS A MINIMUM OF 20)

Date tested: 10/4/2023 Passed: ✓ Failed:    

Tested by: SGT [Signature] REQ#: 07739 Exp: 1/24

OHIO PEACE OFFICER TRAINING ACADEMY



# RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: Cris Coy Agency: Ravenna

Weapon make: HK Model: 45 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA:     NF:     MISS:     OT:     ERF:    

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA:     NF:     MISS:     OT:     ERF:    

Stage 3A PA: 4 NPA:     NF:     MISS:     OT:     ERF:    

Stage 3B PA: 4 NPA:     NF:     MISS:     OT:     ERF:    

Stage 4 PA: 5 NPA:     NF:     MISS: 1 OT:     ERF:    

Stage 5 PA: 3 NPA:     NF:     MISS:     OT:     ERF:    

Stage 6 PA: 2 NPA:     NF:     MISS:     OT:     ERF:    

Subtotals: 24 MISS: 1 OT:     ERF:    

Total: 23 (PASSING IS A MINIMUM OF 20)

Date tested: 10/6/22 Passed: ✓ Failed:    

Tested by: [Signature] REQ#: 07739 Exp: 1/24

OHIO PEACE OFFICER TRAINING ACADEMY

# RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: Cris Coy Agency: Ravenna

Weapon make: HK Model: 45 Serial #: 

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 3A PA: 4 NPA:      NF:      MISS:      OT:      ERF:     

Stage 3B PA: 4 NPA:      NF:      MISS:      OT:      ERF:     

Stage 4 PA: 6 NPA:      NF:      MISS:      OT:      ERF:     

Stage 5 PA: 1 NPA: 2 NF:      MISS:      OT:      ERF:     

Stage 6 PA: 2 NPA:      NF:      MISS:      OT:      ERF:     

Subtotals: 23 MISS:      OT:      ERF:     

Total: 23 (PASSING IS A MINIMUM OF 20)

Date tested: 10/21/21 Passed: ✓ Failed:     

Tested by: SGT D. SVAB REQ#: 07739 Exp: 1/24

OHIO PEACE OFFICER TRAINING ACADEMY

# RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: Cris Cox Agency: Ravenna

Weapon make: HK Model: 45 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 3A PA: 4 NPA:      NF:      MISS:      OT:      ERF:     

Stage 3B PA: 4 NPA:      NF:      MISS:      OT:      ERF:     

Stage 4 PA: 5 NPA: 1 NF:      MISS:      OT:      ERF:     

Stage 5 PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 6 PA: 2 NPA:      NF:      MISS:      OT:      ERF:     

Subtotals: 24 MISS:      OT:      ERF:     

Total: 24 (PASSING IS A MINIMUM OF 20)

Date tested: 8/12/2020 Passed: ✓ Failed:     

Tested by: Sgt D. Svob #404 REQ#: RED 07739 Exp: 1/21

OHIO PEACE OFFICER TRAINING ACADEMY

OFFICER: Coy C

RAVENNA POLICE DEPARTMENT  
OFFICER SCORE SHEET OPOTC QUALIFICATION

RANGE: P50

DATE: 9-2-19

DUTY PISTOL SCORE: OPOTA ROT-2  
PISTOL MANUFACTURER: J&K 45  
SERIAL NUMBER: [REDACTED]

6 blue 43

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSES	COMMENTS
ONE	4 FEET	3	3		
TWO	9 FEET	3	2	-1	
THREE A	12 FEET	4	3	0	
THREE B	12 FEET	4	3	-1	
FOUR	20 FEET	6	6		
FIVE	30 FEET	3	3		
SIX	50 FEET	2	2		
TOTALS		25			

PATROL RIFLE SCORE: OPOTA PRC-06  
RIFLE MANUFACTURER: ROCK RIVER  
SERIAL NUMBER: [REDACTED]

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSES	COMMENTS
ONE	15 FEET	3			
TWO	20 FEET	3			
THREE	30 FEET	3			
FOUR	50 FEET	2			
FIVE	75 FEET	1			
SIX	75 FEET	5			
SEVEN	150 FEET	3			
TOTALS		20			

RANGE OFFICER: [Signature]

CERTIFICATE #:

DATE:



**MIKE DEWINE**  
★ OHIO ATTORNEY GENERAL ★



Ohio Peace Officer Training Commission  
Office 800-346-7682  
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P.O. Box 309  
London, Ohio 43140  
www.OhioAttorneyGeneral.gov

## RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

NAME: CRIS COY AGENCY: RAVENNA POLICE

WEAPON MAKE: H&K MODEL: .45 ACP SERIAL # [REDACTED]

HITS IN THE PREFERRED AREA (**PA**) COUNT AS A PLUS ONE (+1)

HITS IN THE NON-PREFERRED AREA (**NPA**), BUT INSIDE OF THE TARGET OUTLINE ARE A ZERO (0)

ROUNDS NOT FIRED (**NF**) ARE ZERO (0)

HITS OUTSIDE OF THE TARGET OUTLINE (**MISS**), OFF OF THE TARGET (**MISS**), OR FIRED OVER THE TIME LIMIT (**OT**) ARE A MINUS 1 (-1), EXTRA ROUNDS FIRED (**ERF**) ARE MINUS 1 (-1).

STAGE 1 PA: 3 NPA:        NF:        MISS:        OT:        ERF:       

STAGE 2 2 HITS IN THE PREFERRED AREA, ONE HIT IN THE HEAD OR HIP

PA: 2 NPA:        NF:        MISS: 1 OT:        ERF:       

STAGE 3A PA: 3 NPA: 1 NF:        MISS:        OT:        ERF:       

STAGE 3B PA: 3 NPA: 1 NF:        MISS:        OT:        ERF:       

STAGE 4 PA: 6 NPA:        NF:        MISS:        OT:        ERF:       

STAGE 5 PA: 3 NPA:        NF:        MISS:        OT:        ERF:       

STAGE 6 PA: 2 NPA:        NF:        MISS:        OT:        ERF:       

SUB TOTALS: 22 MISS: 1 OT:        ERF:       

TOTAL: 22 (PASSING IS A MINIMUM OF 20)

DATE TESTED: 09/12/2018 PASSED: ✓ FAILED:       

TESTED BY: SGT SMALLFIELD  
(NAME PRINTED)

[Signature]  
(SIGNATURE)

REQ#: 06122 EXPIRATION DATE: 06/01/2022

Effective 7/1/2017

OFFICER: Coy C

RAVENNA POLICE DEPARTMENT  
OFFICER SCORE SHEET OPOTC QUALIFICATION

RANGE: Pc 50

DATE: 9/18/17

DUTY PISTOL SCORE: OPOTA RQT-2  
PISTOL MANUFACT: [REDACTED]  
SERIAL NUMBER: [REDACTED]

GLOCK 43

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSSES	COMMENTS
ONE	4 FEET	3	4	4	
TWO	9 FEET	3	3	3	
THREE A	12 FEET	4	2	2	
THREE B	12 FEET	4	4	0	
FOUR	20 FEET	6	3	3	
FIVE	30 FEET	3	3	0	
SIX	50 FEET	2	2	0	
TOTALS		25	21	4	

PATROL RIFLE SCORE: OPOTA PRC-06  
RIFLE MANUFACTURER: ROCK RIVER  
SERIAL NUMBER: [REDACTED]

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSSES	COMMENTS
ONE	15 FEET	3	3	0	
TWO	20 FEET	3	3	0	
THREE	30 FEET	3	3	0	
FOUR	50 FEET	2	2	0	
FIVE	75 FEET	1	1	0	
SIX	75 FEET	5	5	0	
SEVEN	150 FEET	3	3	0	
TOTALS		20	20	0	

RANGE OFFICER: [Signature]

CERTIFICATE #:

06918

DATE:

9/18/17

# RAVENNA POLICE DEPARTMENT

## OFFICER SCORE SHEET OPOTC QUALIFICATION

OFFICER: Coy

RANGE: PC50

DATE: 9/12/2016

DUTY PISTOL SCORE: OPOTA ROT-2  
PISTOL MANUFACTURER: HK 45  
SERIAL NUMBER: [REDACTED]

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSES	COMMENTS
ONE	4 FEET	3	3		
TWO	9 FEET	3	3		
THREE A	12 FEET	4	3	1	
THREE B	12 FEET	4	3		
FOUR	20 FEET	6	5	1	
FIVE	30 FEET	3	3		
SIX	50 FEET	2	2		
TOTALS		25	23		

PATROL RIFLE SCORE: OPOTA PRC-06  
RIFLE MANUFACTURER: ROCK RIVER  
SERIAL NUMBER: [REDACTED]

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSES	COMMENTS
ONE	15 FEET	3	3		
TWO	20 FEET	3	3		
THREE	30 FEET	3	3		
FOUR	50 FEET	2	2		
FIVE	75 FEET	1	1	2	
SIX	75 FEET	5	5		
SEVEN	150 FEET	3	5		
TOTALS		20	18		

RANGE OFFICER: [Signature]

CERTIFICATE #:

DATE:

9/13/2016

# RAVENNA POLICE DEPARTMENT

## OFFICER SCORE SHEET OPOTC QUALIFICATION

OFFICER: Coy

RANGE: PESO

DATE: 10-16-15

DUTY PISTOL SCORE: OPOTA RQT-2

PISTOL MANUFACTURER: HK 45

SERIAL NUMBER: [REDACTED]

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSES	COMMENTS
ONE	4 FEET	3	3		
TWO	9 FEET	3	3		
THREE A	12 FEET	4	4		
THREE B	12 FEET	4	4		
FOUR	20 FEET	6	6		
FIVE	30 FEET	3	3		
SIX	50 FEET	2	2		Had rest of for skill
TOTALS		25	25		

PATROL RIFLE SCORE: OPOTA PRC-06  
RIFLE MANUFACTURER: ROCK RIVER  
SERIAL NUMBER: [REDACTED]

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSES	COMMENTS
ONE	15 FEET	3	3		
TWO	20 FEET	3	3		
THREE	30 FEET	3	3		
FOUR	50 FEET	2	2		
FIVE	75 FEET	1	1		
SIX	75 FEET	5	5		
SEVEN	150 FEET	3	3		
TOTALS		20	20		

RANGE OFFICER: LaHerty

CERTIFICATE #: 112005218

DATE: 10-16-15



# RAVENNA POLICE DEPARTMENT OFFICER SCORE SHEET OPOTC QUALIFICATION

OFFICER: Coy

RANGE: PCSO

DATE: 10-10-14

DUTY PISTOL SCORE: OPOTA RQT-2  
PISTOL MANUFACTURED: HK 45  
SERIAL NUMBER: [REDACTED]

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSSES	COMMENTS
ONE	4 FEET	3	3		
TWO	9 FEET	3	3		
THREE A	12 FEET	4	4		
THREE B	12 FEET	4	2	2	
FOUR	20 FEET	6	6		
FIVE	30 FEET	3	3		
SIX	50 FEET	2	2		
TOTALS		25	23	2	

PATROL RIFLE SCORE: OPOTA PRC-06  
RIFLE MANUFACTURED: ROCK PLYER  
SERIAL NUMBER: [REDACTED]

STAGE	TARGET DISTANCE	# OF ROUNDS	HITS	MISSSES	COMMENTS
ONE	15 FEET	3	3		
TWO	20 FEET	3	3		
THREE	30 FEET	3	3		
FOUR	50 FEET	2	2		
FIVE	75 FEET	1	1		
SIX	75 FEET	5	4		
SEVEN	150 FEET	3	3		
TOTALS		20	19		

RANGE OFFICER: M. Wilson CERTIFICATE #: \_\_\_\_\_ DATE: \_\_\_\_\_

RAVENNA POLICE DEPARTMENT  
OFFICER SCORE SHEET  
OPOTC QUALIFICATION  
FIREARMS/TRAINING/SCRSHT01

OFFICER: Coy

DATE: 9/25/12

DUTY PISTOL SCORE:  
OPOTC-HG-06  
WEAPON TYPE/SERIAL #:

SHOTGUN SCORE  
OPOTC-SG-06  
WEAPON TYPE/SERIAL #:

STAGE	POSSIBLE	HITS	PER CENT
ONE	6	5	
TWO	12	11	
THREE	6	6	
FOUR	8	7	
FIVE	12	11	
SIX	8	7	
SEVEN	8	8	
TOTALS	60	55	

OFF-DUTY PISTOL OR (SECONDARY HANDGUN) SCORE:  
OPOTC-HG-06 or (OPOTC-2HG-06)  
WEAPON TYPE/SERIAL #:

STAGE	POSSIBLE	HITS	PER CENT
ONE	6 (4/6*)		
TWO	12 (12*)		
THREE	6		
FOUR	8		
FIVE	12		
SIX	8		
SEVEN	8		
TOTALS	60 (22*)		

STAGE	POSSIBLE	HITS	PER CENT
ONE	3		
TWO	3		
THREE	2		
FOUR	2		
SLUGS (OPTIONAL)	5		
TOTALS	10 - 15		

POLICE RIFLE OR (SUBGUN) SCORE  
OPOTC-PRC-06 or (OPOTC-SMG-06)  
WEAPON TYPE/SERIAL #:

STAGE	POSSIBLE	HITS	PER CENT
ONE	12 (12*)		
TWO	12 (12*)		
THREE	12 (12*)		
FOUR	12 (12*) 75-FT (30-FT)		
FIVE	12 (6*) 150 FT (75-FT)		
RIFLE OPTION	12 100 YDS.		
TOTALS	60/72 (54)		

REMARKS: Completed all training and marksmanship skills, would benefit from additional marksmanship training. Qualified

RANGE OFFICER: [Signature]

\*Relates to alternate course of fire in parenthesis

OPOTC course of fire

RAVENNA POLICE DEPARTMENT  
OFFICER SCORE SHEET  
OPOTC QUALIFICATION  
FIREARMS/TRAINING/SCRSHT01

OFFICER: Boy 434

DATE: 6/27/11

DUTY PISTOL SCORE:  
OPOTC-HG-06  
WEAPON TYPE/SERIAL #:

STAGE	POSSIBLE	HITS	PERCENT
ONE	6	5	
TWO	12	11	
THREE	6	5	
FOUR	8	7	
FIVE	12	11	
SIX	8	7	
SEVEN	8	7	
TOTALS	60	54	

OFF-DUTY PISTOL OR (SECONDARY HANDGUN) SCORE:  
OPOTC-HG-06 or (OPOTC-2HG-06)  
WEAPON TYPE/SERIAL #:

STAGE	POSSIBLE	HITS	PERCENT
ONE	6 (4/6*)		
TWO	12 (12*)		
THREE	6		
FOUR	8		
FIVE	12		
SIX	8		
SEVEN	8		
TOTALS	60 (22*)		

SHOTGUN SCORE  
OPOTC-SG-06  
WEAPON TYPE/SERIAL #:

STAGE	POSSIBLE	HITS	PERCENT
ONE	3	3	
TWO	3	3	
THREE	2	2	
FOUR	2	2	
SLUGS (OPTIONAL)	5		
TOTALS	10 - 15	10	

POLICE RIFLE OR (SUBGUN) SCORE  
OPOTC-PRC-06 or (OPOTC-SMG-06)  
WEAPON TYPE/SERIAL #:

STAGE	POSSIBLE	HITS	PERCENT
ONE	12 (12*)		
TWO	12 (12*)		
THREE	12 (12*)		
FOUR	12 (12*)		
FIVE	12 (6*) 75 FT (20-FT) 150 FT (75-FT)		
RIFLE OPTION	12 100 YDS.		
TOTALS	60/72 (54)		

REMARKS: WORKED ON RE-LOADING TECHNIQUES

RANGE OFFICER: [Signature]

\*Relates to alternate course of fire in parenthesis  
Needs more trigger time!

RAVENNA POLICE DEPARTMENT  
OFFICER SCORE SHEET  
OPOTC QUALIFICATION  
FIREARMS/TRAINING/CRSHT01

OFFICER: Coy

DATE: 7-26-10

DUTY PISTOL SCORE:  
OPOTC-HG-06  
WEAPON TYPE/SERIAL #

STAGE	POSSIBLE	HITS	PER CENT
ONE	6	10	
TWO	12	11	
THREE	6	6	
FOUR	8	8	
FIVE	12	11	
SIX	8	8	
SEVEN	8	8	
TOTALS	60	58	

OFF-DUTY PISTOL OR (SECONDARY HANDGUN) SCORE:  
OPOTC-HG-06 or (OPOTC-2HG-06)  
WEAPON TYPE/SERIAL #

STAGE	POSSIBLE	HITS	PER CENT
ONE	6 (4/6*)		
TWO	12 (12*)		
THREE	6		
FOUR	8		
FIVE	12		
SIX	8		
SEVEN	8		
TOTALS	60 (22*)		

SHOTGUN SCORE  
OPOTC-SG-06  
WEAPON TYPE/SERIAL # Remington

STAGE	POSSIBLE	HITS	PER CENT
ONE	3	3	
TWO	3	3	
THREE	2	2	
FOUR	2	2	
SLUGS (OPTIONAL)	5		
TOTALS	10 - 15	10	

POLICE RIFLE OR (SUBGUN) SCORE  
OPOTC-PRC-06 or (OPOTC-SMG-06)  
WEAPON TYPE/SERIAL #

STAGE	POSSIBLE	HITS	PER CENT
ONE	12 (12*)		
TWO	12 (12*)		
THREE	12 (12*)		
FOUR	12 (12*) 73-FT (30-FT)		
FIVE	12 (6*) 130 FT (73-FT)		
RIFLE OPTION	12 100 YDS.		
TOTALS	60/72 (54)		

REMARKS: 50 lbs of ammo used for trigger & sign work

RANGE OFFICER: [Signature]

\*Relates to alternate course of fire in parenthesis

**RAVENNA POLICE DEPARTMENT  
OFFICER SCORE SHEET  
OPOTC QUALIFICATION  
FIREARMS/TRAINING/SCRSHT01**

OFFICER: Coy

DATE: 6-12-09

DUTY PISTOL SCORE:  
OPOTC-HG-06  
WEAPON TYPE/SERIAL #

STAGE	POSSIBLE	HITS	PERCENT
ONE	6	6	
TWO	12	11	
THREE	6	5	
FOUR	8	8	
FIVE	12	12	
SIX	8	8	
SEVEN	8	8	
TOTALS	60	58	97%

OFF-DUTY PISTOL OR (SECONDARY HANDGUN) SCORE:  
OPOTC-HG-06 or (OPOTC-  
WEAPON TYPE/SERIAL #

STAGE	POSSIBLE	HITS	PERCENT
ONE	6 (4/6*)	5	
TWO	12 (12*)	12	
THREE	6	6	
FOUR	8	8	
FIVE	12	12	
SIX	8	7	
SEVEN	8	7	
TOTALS	60 (22*)	57	95%

SHOTGUN SCORE  
OPOTC-SG-06  
WEAPON TYPE/SERIAL # Rem 870

STAGE	POSSIBLE	HITS	PERCENT
ONE	3	3	
TWO	3	3	
THREE	2	2	
FOUR	2	2	
SLUGS (OPTIONAL)	5	5	
TOTALS	10 - 15	15	100%

POLICE RIFLE OR (SUBGUN) SCORE  
OPOTC-PRC-06 or (OPOTC-SMG-06)  
WEAPON TYPE/SERIAL #

STAGE	POSSIBLE	HITS	PERCENT
ONE	12 (12*)		
TWO	12 (12*)		
THREE	12 (12*)		
FOUR	12 (12*) 75 FT (80 FT)		
FIVE	12 (6*) 150 FT (75 FT)		
RIFLE OPTIONAL	12 100 YDS		
TOTALS	60/72 (54)		

REMARKS:

RANGE OFFICER: LT. Milled Coy

\*Relates to alternate course of fire in parenthesis