



**Ohio Attorney General's Office
Bureau of Criminal Investigation
Investigative Report**



2024-3052

Officer Involved Critical Incident - 10300 block Silvercreek
Road, Doylestown, Ohio 44230, Medina County

Investigative Activity: Review of MCSO [REDACTED] personnel file and training records

Involves: [REDACTED] (S)

Activity Date: 10/14/2024

Activity Location: BCI Richfield

Authoring Agent: SA Jon Lieber #50

Narrative:

On Monday, October 14, 2024, Ohio Bureau of Criminal Investigation (BCI) Special Agent (SA) Jon Lieber (Lieber) received the personnel file and training records for [REDACTED] from the Medina County Sheriff's Office (MCSO). SA Lieber reviewed the personnel file and training records and noted the following:

Personnel file

[REDACTED] personnel file consisted of pre-employment documents, payroll records, training records, departmental commendations, and miscellaneous documents.

No discipline was located within the personnel file.

Range Qualification Records

On July 17, 2024, [REDACTED] completed firearms qualification with a Glock model 45, serial # [REDACTED]. This was the firearm utilized during the October 5, 2024, incident.

Ohio Peace Officer Training Academy/Commission Records

In addition to the records received from the MCSO, SA Lieber also obtained the Ohio Peace Officer Training Commission (OPOTC) and Ohio Peace Officer Training Academy (OPOTA) records pertaining to [REDACTED]. The OPOTA/OPOTC records indicated the following:

1. Basic Training

[REDACTED] completed the Peace Officer Basic Training Academy at the Medina County Law Enforcement Training Academy [REDACTED]. [REDACTED] took the state certification exam on [REDACTED].

This document is the property of the Ohio Bureau of Criminal Investigation and is confidential in nature. Neither the document nor its contents are to be disseminated outside your agency except as provided by law - a statute, an administrative rule, or any rule of procedure.



**Ohio Attorney General's Office
Bureau of Criminal Investigation
Investigative Report**



2024-3052

Officer Involved Critical Incident - 10300 block Silvercreek Road, Doylestown, Ohio 44230, Medina County

2. Advanced Training

██████████ completed numerous advanced training courses:

- Advanced Traffic Stops (07/24/2024)
- Responding to Mental Health Issues (05/28/2024)
- Crisis Mitigation - An Ohio Model (De-Escalation) (05/28/2024)
- Firearms Practical Manipulation Skills (05/17/2024)
- Arrest, Search, and Seizure 2023 (06/03/2023)
- Effective Communication and Safe Interaction with Persons in Crisis (11/28/2022)
- Mental Health Response (10/26/2022)
- Concealed Carry Changes (09/17/2022)
- Use of Deadly Force and Legal Guidelines (08/31/2022)
- Objective Reasonableness (08/26/2022)
- Critical Thinking in Use of Force Situations (08/25/2022)
- BCI Lethal Use of Force and OIS Investigations (08/21/2022)
- Crisis Intervention (07/29/2022)

It should be noted that the above-listed courses are not a complete list. Only those courses deemed to be the most relevant were noted above. In some cases, the date on the training certificate is one day before the date listed in the OPOTA records for a particular course.

3. Employment History

██████████ was appointed full-time by the Medina County Sheriff's Office on ██████████

4. Current Peace Officer Status

Based on the records received, it is noted that ██████████ was a duly certified and sworn Ohio Peace Officer at the time of this incident.

The training documents received from the MCSO and OPOTA/OPOTC were attached to this report. Please refer to the attachments for further details.

References:

None

Attachments:

This document is the property of the Ohio Bureau of Criminal Investigation and is confidential in nature. Neither the document nor its contents are to be disseminated outside your agency except as provided by law - a statute, an administrative rule, or any rule of procedure.



Ohio Attorney General's Office Bureau of Criminal Investigation Investigative Report



2024-3052

Officer Involved Critical Incident - 10300 block Silvercreek
Road, Doylestown, Ohio 44230, Medina County

1. 2024-10-14 [REDACTED] firearms records
2. 2024-10-14 [REDACTED] training records
3. 2024-10-14 [REDACTED] personnel file
4. 2024-10-14 [REDACTED] OPOTA records

This document is the property of the Ohio Bureau of Criminal Investigation and is confidential in nature. Neither the document nor its contents are to be disseminated outside your agency except as provided by law - a statute, an administrative rule, or any rule of procedure.



DAVE YOST
OHIO ATTORNEY GENERAL



COPY
Ohio Peace Officer Training Academy
Office: 740-845-2700

Officer: [REDACTED]	Date: 07/10/21
Agency: MCSO	Range: SEVILLE

Semi-automatic Pistol Manufacturer: Glock			Instructor Name/Requal #: DONATO / 07093	
Model: 21	Caliber: .45	Serial Number: [REDACTED]	Score: 29/35	Instructor: DONATO #131

Semi-automatic Pistol Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Back-up/Sub Caliber Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Revolver Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Shotgun Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Rifle/Carbine Manufacturer: S&W			Instructor Name/Requal #: DONATO / 07093	
Model: M4P15	Caliber: .223	Serial Number: [REDACTED]	Score: 20/20	Instructor: DONATO

SMG Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Eff. 1/2019

COPY

RANGE PROFICIENCY RECORD: PATROL RIFLE/CARBINE

Name [REDACTED] Agency: MCSO

Weapon make: SAW Model: M4P Serial # [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 2 3 hits in the head circle or hip circle

PA: 3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 3 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 4 PA: 2 NPA: NF: MISS: OT: ERF:

Stage 5 PA: 1 NPA: NF: MISS: OT: ERF:

Stage 6 PA: 5 NPA: NF: MISS: OT: ERF:

Stage 7 PA: 3 NPA: NF: MISS: OT: ERF:

Subtotals: MISS: OT: ERF: Head Miss:

Total: 20 (PASSING IS A MINIMUM OF 16)

Date tested: 7/13/21 Passed: ✓ Failed:

Tested by: [Signature] REQ#: 07093 Exp: 12/8/21

OHIO PEACE OFFICER TRAINING ACADEMY

RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: [REDACTED] Agency: MCSO

Weapon make: Glock Model: 21 Serial #: [REDACTED]

Hits in the preferred area (**PA**) count as a plus one (+1).

Hits in the non-preferred area (**NPA**) and inside of the silhouette outline are zero (0).

Rounds not fired (**NF**) are zero (0).

Rounds outside of the silhouette outline (**MISS**), off the target (**MISS**), fired over the time limit (**OT**), or any extra rounds fired (**ERF**) are minus 1 (-1).

Stage 1 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 3A PA: 4 NPA: NF: MISS: OT: ERF:

Stage 3B PA: 4 NPA: NF: MISS: OT: ERF:

Stage 4 PA: 5 NPA: 1 NF: MISS: OT: ERF:

Stage 5 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 6 PA: 1 NPA: 1 NF: MISS: OT: ERF:

Subtotals: MISS: OT: ERF: Head Miss:

Total: 23 (PASSING IS A MINIMUM OF 20)

Date tested: 7/17/21 Passed: ✓ Failed:

Tested by: [Signature] REQ#: 07093 Exp: 12/8/21

RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: [REDACTED] Agency: Medina County Sheriff Office

Weapon make: Glock Model: G45 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___ Head Miss: ___

Stage 3A PA: 4 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Stage 3B PA: 4 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Stage 4 PA: 6 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Stage 5 PA: 3 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Stage 6 PA: 2 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Subtotals: 25 MISS: ___ OT: ___ ERF: ___ Head Miss: ___

Total: 25 (PASSING IS A MINIMUM OF 20)

Date tested: 11/11/2022 Passed: ☒ Failed: ☐

Tested by: J. Salinger REQ#: 08659 Exp: 05/20/2024

RANGE PROFICIENCY RECORD: PATROL RIFLE/CARBINE

Name: [REDACTED] Agency: Medina County Sheriff Office

Weapon make: Daniel Defense Model: M4 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Stage 2 3 hits in the head circle or hip circle

PA: 3 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___ Head Miss: ___

Stage 3 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___ Head Miss: ___

Stage 4 PA: 2 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Stage 5 PA: 1 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Stage 6 PA: 5 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Stage 7 PA: 3 NPA: ___ NF: ___ MISS: ___ OT: ___ ERF: ___

Subtotals: 20 MISS: ___ OT: ___ ERF: ___ Head Miss: ___

Total: 20 (PASSING IS A MINIMUM OF 16)

Date tested: 11/11/2022 Passed: [check] Failed: ___

Tested by: J. Salinger REQ#: 08659 Exp: 5/27/2024

OHIO PEACE OFFICER TRAINING ACADEMY



DAVE YOST

OHIO ATTORNEY GENERAL



Ohio Peace Officer Training Academy
Office: 740-845-2700

Officer:	[REDACTED]	Date:	9-30-21
Agency:	MCSO	Range:	Wadsworth

Semi-automatic Pistol Manufacturer:			Instructor Name/Requal #:	
Glock			McCAUNT 03252	
Model:	Caliber:	Serial Number:	Score:	Instructor:
645	9mm	[REDACTED]	22/25	McCAUNT

Semi-automatic Pistol Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Back-up/Sub Caliber Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Revolver Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Shotgun Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Rifle/Carbine Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

SMG Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Eff. 1/2019

RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOLName: [REDACTED] Agency: MCSOWeapon make: Gaucha Model: G45 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 2 NPA: NF: MISS: 1 OT: ERF: Head Miss: 1Stage 3A PA: 4 NPA: NF: MISS: OT: ERF: Stage 3B PA: 4 NPA: NF: MISS: OT: ERF: Stage 4 PA: 6 NPA: NF: MISS: OT: ERF: Stage 5 PA: 3 NPA: NF: MISS: OT: ERF: Stage 6 PA: 2 NPA: NF: MISS: OT: ERF: Subtotals: 24 MISS: 1 OT: ERF: Head Miss: 1Total: 22 (PASSING IS A MINIMUM OF 20)Date tested: 9/30/21 Passed: ☒ Failed: Tested by: [Signature] REQ#: 03252 Exp: 12-18-21

RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: [REDACTED] Agency: MCSO

Weapon make: Gaucha Model: 45 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 3A PA: 4 NPA: NF: MISS: OT: ERF:

Stage 3B PA: 3 NPA: NF: 1 MISS: OT: ERF:

Stage 4 PA: 6 NPA: NF: MISS: OT: ERF:

Stage 5 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 6 PA: 2 NPA: NF: MISS: OT: ERF:

Subtotals: MISS: OT: ERF: Head Miss:

Total: 24 (PASSING IS A MINIMUM OF 20)

Date tested: 9/30/23 Passed: ✓ Failed:

Tested by: KING REQ#: 09089 Exp: 9/29/25

RANGE PROFICIENCY RECORD: PATROL RIFLE/CARBINE

Name: [REDACTED] Agency: MCSO

Weapon make: DAV. DEFENSE Model: AR-15 Serial #: [REDACTED]

Hits in the preferred area (**PA**) count as a plus one (+1).

Hits in the non-preferred area (**NPA**) and inside of the silhouette outline are zero (0).

Rounds not fired (**NF**) are zero (0).

Rounds outside of the silhouette outline (**MISS**), off the target (**MISS**), fired over the time limit (**OT**), or any extra rounds fired (**ERF**) are minus 1 (-1).

Stage 1 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 2 3 hits in the head circle or hip circle

PA: 3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 3 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 4 PA: 2 NPA: NF: MISS: OT: ERF:

Stage 5 PA: 1 NPA: NF: MISS: OT: ERF:

Stage 6 PA: 5 NPA: NF: MISS: OT: ERF:

Stage 7 PA: 3 NPA: NF: MISS: OT: ERF:

Subtotals: MISS: OT: ERF: Head Miss:

Total: 20 (PASSING IS A MINIMUM OF 16)

Date tested: 9/30/23 Passed: ✓ Failed:

Tested by: J. S. [Signature] REQ#: 08659 Exp: 05/27/2024

OHIO PEACE OFFICER TRAINING ACADEMY



DAVE YOST

OHIO ATTORNEY GENERAL



Ohio Peace Officer Training Academy
Office: 740-845-2700

Officer: [REDACTED]	Date: 7-18-24
Agency: MCSO	Range: MCSO

Semi-automatic Pistol Manufacturer: Glock			Instructor Name/Requal #: J. Salsgiver 08659	
Model: 45	Caliber: 9mm	Serial: [REDACTED]	Score: 25	Instructor: J. Salsgiver

Semi-automatic Pistol Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Back-up/Sub Caliber Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Revolver Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Shotgun Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Rifle/Carbine Manufacturer: Daniel Defense			Instructor Name/Requal #: J. Salsgiver 08659	
Model: BDM4	Caliber: 556	Serial Number:	Score: 18	Instructor: J. Salsgiver

SMG Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Eff. 1/2019

RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: [REDACTED] Agency: MLSA

Weapon make: Glock Model: 645 Serial # [REDACTED]

Hits in the preferred area (**PA**) count as a plus one (+1).

Hits in the non-preferred area (**NPA**) and inside of the silhouette outline are zero (0).

Rounds not fired (**NF**) are zero (0).

Rounds outside of the silhouette outline (**MISS**), off the target (**MISS**), fired over the time limit (**OT**), or any extra rounds fired (**ERF**) are minus 1 (-1).

Stage 1 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 3A PA: 4 NPA: NF: MISS: OT: ERF:

Stage 3B PA: 4 NPA: NF: MISS: OT: ERF:

Stage 4 PA: 6 NPA: NF: MISS: OT: ERF:

Stage 5 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 6 PA: 2 NPA: NF: MISS: OT: ERF:

Subtotals: 25 MISS: OT: ERF: Head Miss:

Total: 25 (PASSING IS A MINIMUM OF 20)

Date tested: 7-17-24 Passed: ☒ Failed:

Tested by: J. Salas, ver REQ#: 08659 Exp: 5/21/2027

RANGE PROFICIENCY RECORD: PATROL RIFLE/CARBINE

Name: [REDACTED] Agency: MCSO

Weapon make: Daniel Defense Model: DDM4 V7 Serial #: _____

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA: _____ NF: _____ MISS: _____ OT: _____ ERF: _____

Stage 2 3 hits in the head circle or hip circle

PA: 3 NPA: _____ NF: _____ MISS: _____ OT: _____ ERF: _____ Head Miss: _____

Stage 3 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA: _____ NF: _____ MISS: _____ OT: _____ ERF: _____ Head Miss: _____

Stage 4 PA: 2 NPA: _____ NF: _____ MISS: _____ OT: _____ ERF: _____

Stage 5 PA: 1 NPA: _____ NF: _____ MISS: _____ OT: _____ ERF: _____

Stage 6 PA: 4 NPA: 1 NF: _____ MISS: _____ OT: _____ ERF: _____

Stage 7 PA: 2 NPA: 1 NF: _____ MISS: _____ OT: _____ ERF: _____

Subtotals: 18 MISS: _____ OT: _____ ERF: _____ Head Miss: _____

Total: 18 (PASSING IS A MINIMUM OF 16)

Date tested: 7-18-24 Passed: ☒ Failed: _____

Tested by: ISS/sg.ver REQ#: 08659 Exp: 5/27/2027



DAVE YOST

OHIO ATTORNEY GENERAL



Ohio Peace Officer Training Academy
Office: 740-845-2700

Officer: <i>Taylor Gargas</i>	Date: <i>7-16-24</i>
Agency: <i>MCSO</i>	Range: <i>MCSO</i>

Semi-automatic Pistol Manufacturer: <i>Glock</i>			Instructor Name/Requal #: <i>Donato</i> <i>07093</i> <i>3rd attempt</i>	
Model: <i>17</i>	Caliber: <i>9mm</i>	Serial Number: [REDACTED]	Score: <i>22</i>	Instructor: <i>Donato</i>

Semi-automatic Pistol Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Back-up/Sub Caliber Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Revolver Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

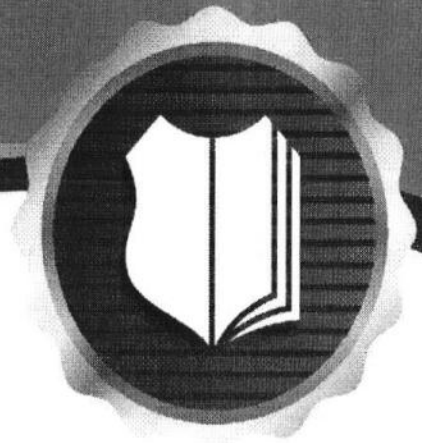
Shotgun Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Rifle/Carbine Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

SMG Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Eff. 1/2019

CERTIFICATE OF COMPLETION



Training curriculum developed by
Blue to Gold Law Enforcement Training

This is to certify that



Has attended 8 hours of training on July 24, 2024 in

Advanced Traffic Stops

24CPT616

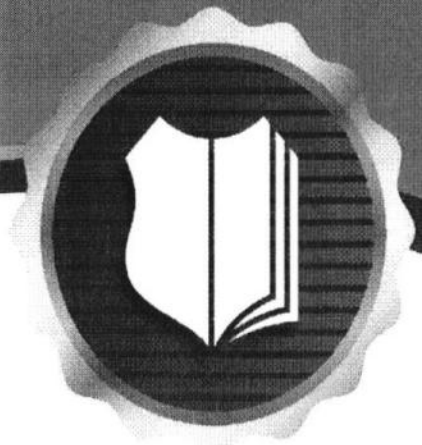


A handwritten signature in black ink, appearing to read 'ABandiero'.

Anthony Bandiero, JD
President, Senior Legal Instructor



CERTIFICATE OF COMPLETION



Training curriculum developed by
Blue to Gold Law Enforcement Training

This is to certify that



Has attended 8 hours of training on July 23, 2024 in

Advanced Search & Seizure

24CPT615



A handwritten signature in black ink, appearing to read 'ABandiero', positioned above a horizontal line.

Anthony Bandiero, JD
President, Senior Legal Instructor

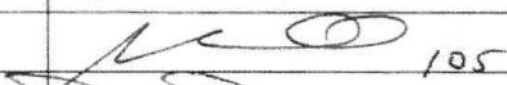
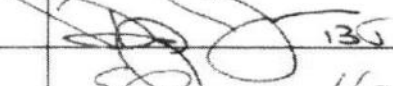
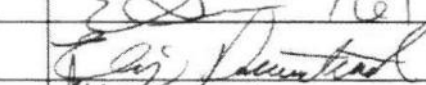
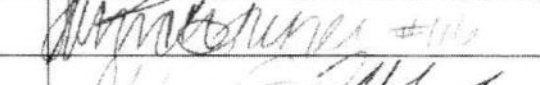

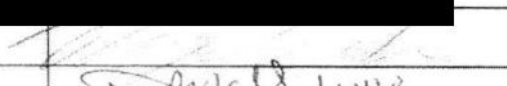
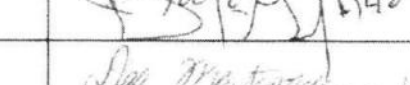
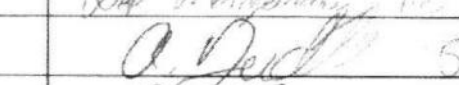
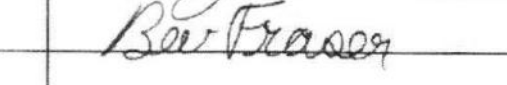
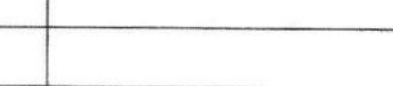


Medina County Sheriff's Office

2024 CPT Sign in Sheet

TOPIC: Legal Updates + Marcy Law 24CPT2024VR 1hr		
CPT #: 24CPT2024LU		CPT Credit hr(s): 2
DATE: 06/11/2024	Time: 3:00pm-6:00pm	Instructor(s): Pros. Thompson, Asst. Pros. McNamara

You must be present for the entire class in order to receive CPT credit.

Name Printed	Signature
1 KRIS CONWILL	 105
2 Jim Harahan	 135
3 Elizabeth Baker	 161
4 Eliza Postlethwait	 #133
5 Samantha Turner	 #110
6 MICHAEL SMITH	
★ 7 [REDACTED]	
8 [REDACTED]	
9 David McBurk	 #140
10 Matthew J. Montgomery	 #102
11 Alexis Dudte	 53
12 Ben Fraser	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

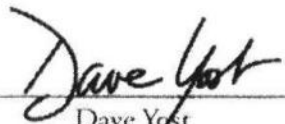
This is to certify that



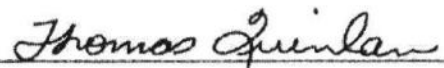
has successfully met the prescribed program requirements for

2024 CPT - NIBIN Overview Course

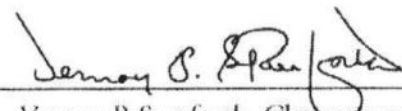
June 11, 2024



Dave Yost
Ohio Attorney General



Thomas Quinlan, Executive Director
Ohio Peace Officer Training Commission

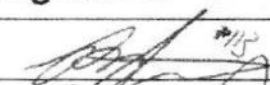
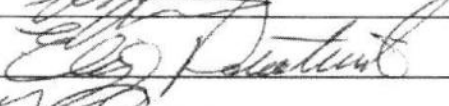

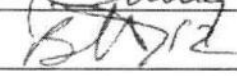
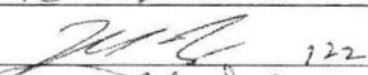
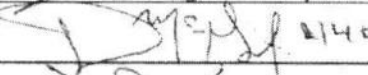


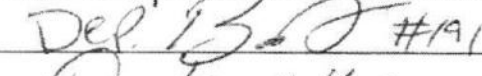
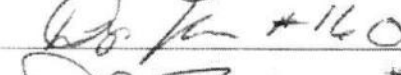

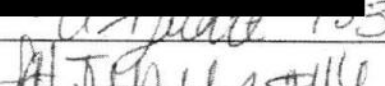

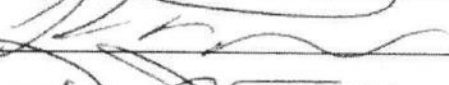
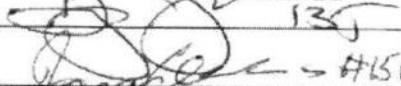
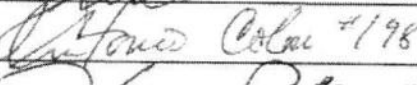

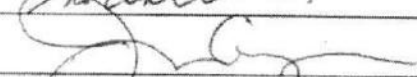




Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission

Medina County Sheriff's Office
2024 CPT Sign in Sheet

TOPIC: Responding to Mental Health Issues		
CPT #: 24CPT2024MH		CPT Credit hr(s): 2
DATE: 05/28/2024	Time: 5:00pm-7:00pm	Instructor(s): Tom Huggins

You must be present for the entire class in order to receive CPT credit.

Name Printed	Signature
1 Benjamin Taylor	
2 Eliza Postathwait	
3 Frank Chung	
4 Kathryn L. Bellish	
5 Mike Lyon	
6 David McBurk	
7 Jeff Kulbis	
8 Paul Denko	
9 Bryan Barton	
10 Denise Kroger	
11 Mike Surken	
12 [REDACTED]	
13 [REDACTED]	
14 Samantha Turner	
15 MATTHEW DENN	
16 KEVIN ROHRER	
17 Jim HARTMAN	
18 Jackson Williams	
19 ANTONIO COLON	
20 DAVE GWORD	
21 SCOTT SCHMOLL	
22 JOSHUA COOPER	

23	Ashtley Wanchion	Ashtley Wanchion #136
24	Maryann Warden	Maryann Warden #164
25	MICHAEL SNIDER	Michael Snider
26	Steve Wilmington	Steve Wilmington 1455
27	ROBERT WEIDIG	Robert Weidig 1450
28	Jim Kiouso	Jim Kiouso
29	DAVID KING	David King
30	Tamara Singlety	Tamara Singlety 149
31	MATTHEW DENNEN	Matthew Dennen 120
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		

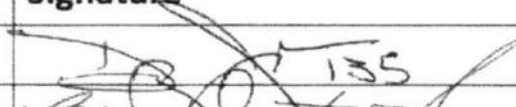
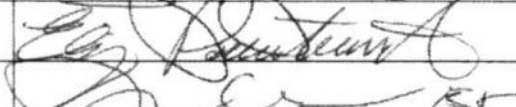
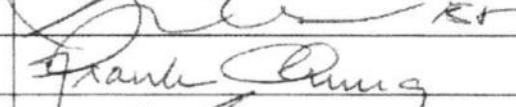


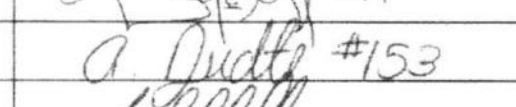



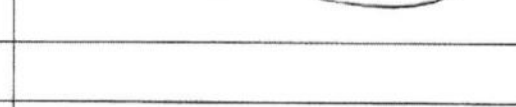
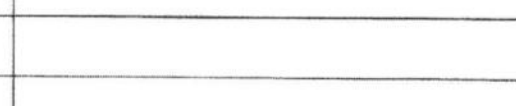
duplicate

Medina County Sheriff's Office

2024 CPT Sign in Sheet

TOPIC: Crisis Mitigation - An Ohio Model (De-Escalation)		
CPT #: 24CPT2024CM		CPT Credit hr(s): 2
DATE: 05/28/2024	Time: 3:00pm-5:00pm	Instructor(s): Sgt. Turner, Dep. Denton

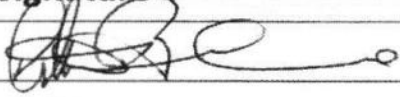
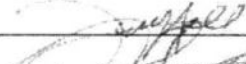

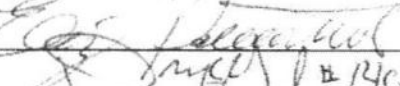
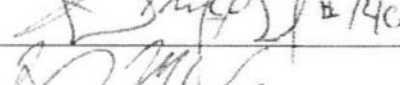


You must be present for the entire class in order to receive CPT credit.

Name Printed	Signature
1 Jim HARMAN	
2 ELIZA POSTHETHWANT	
3 JESSICA COOPER	
4 Frank Chung	
5 Benjamin Taylor	
6 Jackson Williams	
7 David McBurn	
8 Alexis Dudte	
9 Scott Schwall	
★ 10 [REDACTED]	
11 DAVID KING	
12 MATT DENTON	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	

Medina County Sheriff's Office
2024 CPT Sign in Sheet

TOPIC: Firearms Practical Manipulation Skills		
CPT #: 24CPT744		CPT Credit hr(s): 3 hr general
DATE: 05/17/2024	Time: 12p-3p	Instructor(s): Deputy Donato

You must be present for the entire class in order to receive CPT credit.

	Name Printed	Signature
-1	Wade Frazer	
-2	Jack Hall	
-3	DENISE KROGER	 #160
-4	Eliza Postuthwaite	
-5	David McBurn	 #140
6	Michael McVicker	
-7	James Flehinger	
★-8	[REDACTED]	[REDACTED]
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		

TOPIC: AHA BLS Renewal		
CPT #: 24CPT728		CPT Credit hr(s): 3
DATE: 4/22/24	Time: 12:30p-3:30p	Instructor(s): Timothy Bruenemeister

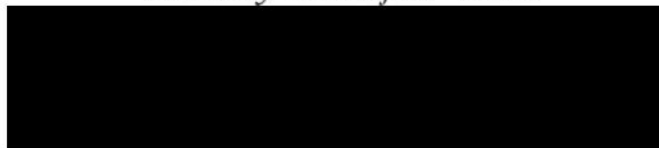
You must be present for the entire class in order to receive CPT credit.

Name Printed	Signature
✓1 Ben Fraser	Ben Fraser
✓2 MIKE SURKEY	Mike Surkey #162
✓3 [REDACTED]	
✓4 Shamartha Turner	Shamartha Turner #116
✓5 David McBurk	David McBurk #140
✓6 Eliza Postkethwait	Eliza Postkethwait
✓7 Rodney Rees	Rodney Rees
✓8 DAVID KING	David King
★✓9 [REDACTED]	
✓10 Nicholas H. Vunpaw	Nicholas H. Vunpaw
✓11 Anthony Marco	Anthony Marco
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	

John E. Reid and Associates

Chicago, Illinois

Hereby Certifies That



Attended and successfully completed a course on

The Reid Technique of Investigative Interviewing & Advanced Interrogation

June 26 – 29, 2023

24 Continuing Professional Education Credits Awarded



Sequoia B. Pavia
Course Instructor



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

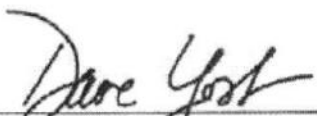
This is to certify that



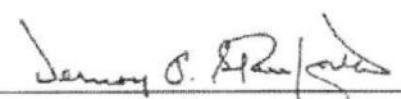
has successfully met the prescribed program requirements for

Legal Updates 2023 -
Part 3

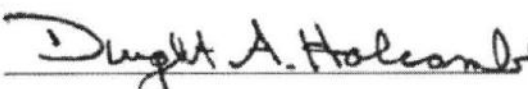
Date: June 05, 2023



Dave Yost
Attorney General



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

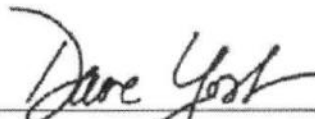
This is to certify that

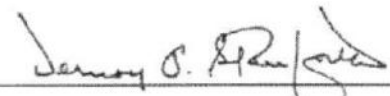



has successfully met the prescribed program requirements for

Legal Updates - Part 2

Date: June 04, 2023


Dave Yost
Attorney General


Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission


Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



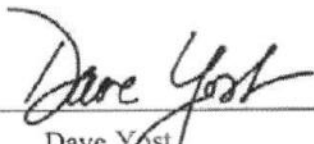
OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

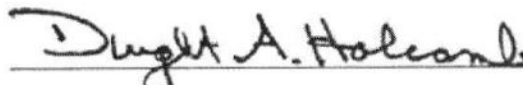
This is to certify that

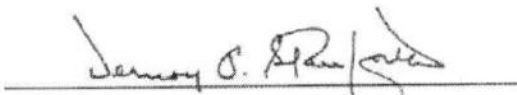


has successfully met the prescribed program requirements for

National Center for
Missing & Exploited
Children ^{July 10-14, 2023} ~~Harvesting~~
Resources Seminar


Dave Yost
Attorney General


Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission


Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

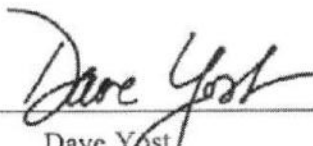
This is to certify that

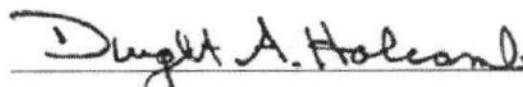


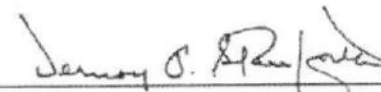
has successfully met the prescribed program requirements for

Response to Mass
Violence and Mass
Protest Seminar

Date: June 03, 2023


Dave Yost
Attorney General


Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission


Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

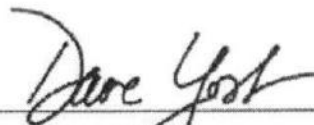
This is to certify that

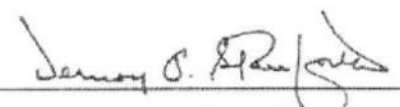


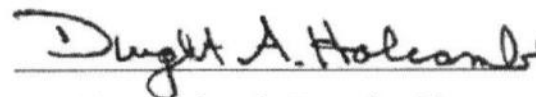
has successfully met the prescribed program requirements for

**Arrest, Search, and
Seizure 2023**

Date: June 03, 2023


Dave Yost
Attorney General


Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission


Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

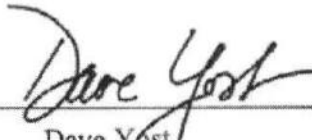
This is to certify that



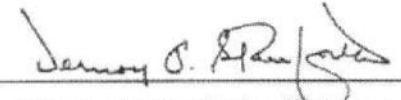
has successfully met the prescribed program requirements for

Legal Updates 2023 -
Part 1

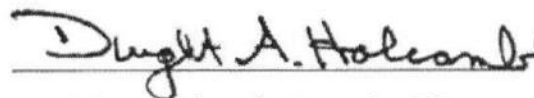
Date: June 02, 2023



Dave Yost
Attorney General



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission

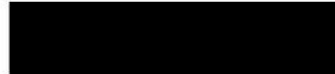


Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

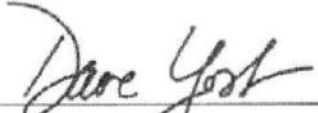
This is to certify that

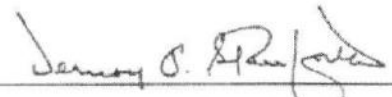



has successfully met the prescribed program requirements for

Ohio School Threat Assessment

Date: February 27, 2023


Dave Yost
Attorney General


Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission


Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

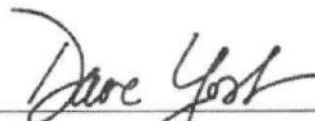
This is to certify that



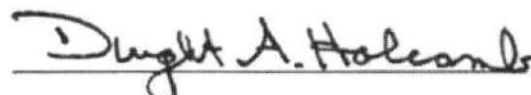
has successfully met the prescribed program requirements for

Vicarious Trauma

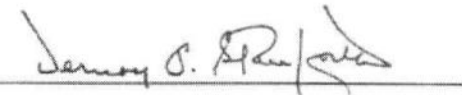
Date: December 15, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



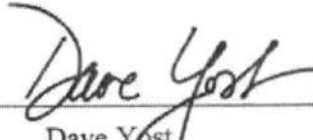
OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

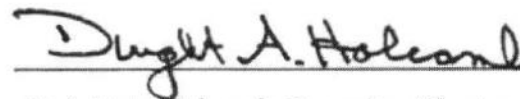


has successfully met the prescribed program requirements for

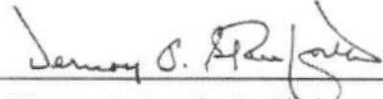
Effective
Communication and
Safe Interaction with
Persons in Crisis



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

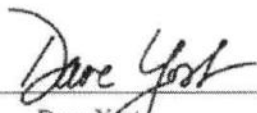
This is to certify that



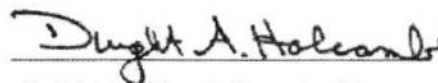
has successfully met the prescribed program requirements for

Mental Health Response

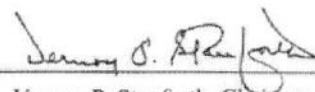
Date: October 25, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

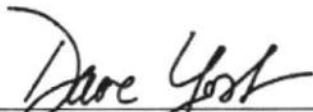
This is to certify that



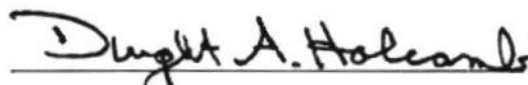
has successfully met the prescribed program requirements for

**New and Updated
Criminal Charges**

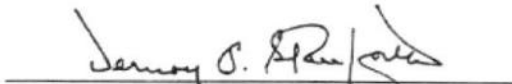
Date: October 03, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

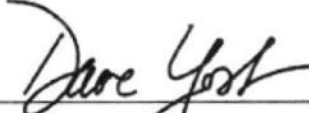
This is to certify that




has successfully met the prescribed program requirements for

**Domestic Violence Legal
Updates**

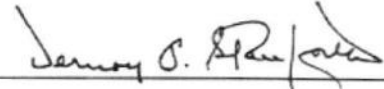
Date: October 03, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

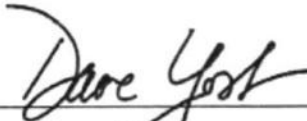
This is to certify that



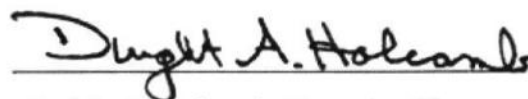
has successfully met the prescribed program requirements for

Ohio Public Records Law

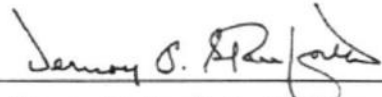
Date: October 03, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

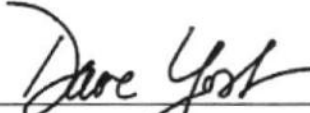
This is to certify that




has successfully met the prescribed program requirements for

Ohio Forfeiture Laws

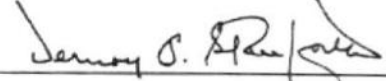
Date: September 26, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

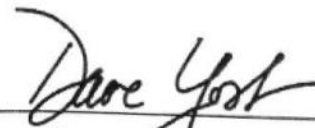
This is to certify that



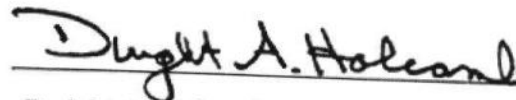
has successfully met the prescribed program requirements for

Hate Crimes

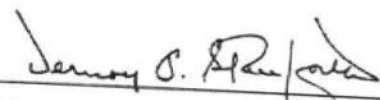
Date: September 26, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

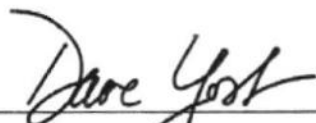
This is to certify that




has successfully met the prescribed program requirements for

Hazing

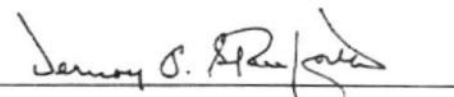
Date: September 26, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

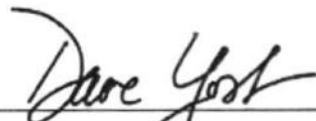
This is to certify that



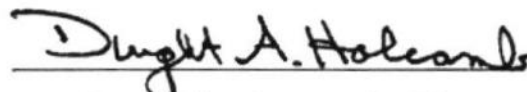
has successfully met the prescribed program requirements for

Medical Marijuana

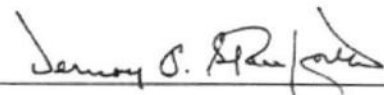
Date: September 26, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

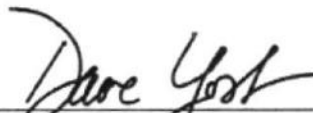
This is to certify that



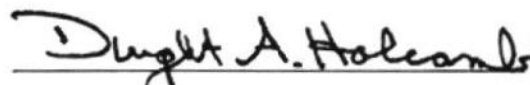
has successfully met the prescribed program requirements for

Use of Restraints

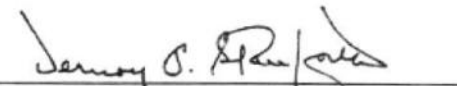
Date: September 17, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

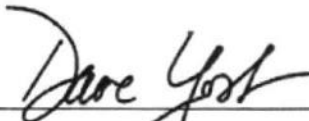
This is to certify that




has successfully met the prescribed program requirements for

Custodial Interrogation

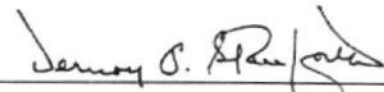
Date: September 17, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

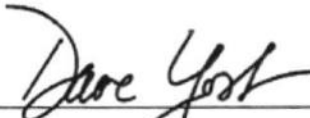
This is to certify that



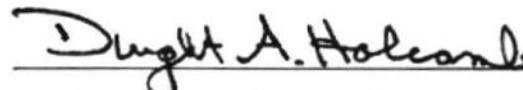
has successfully met the prescribed program requirements for

**Concealed Firearm Carry
Changes**

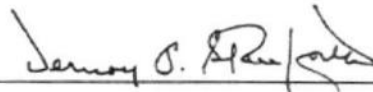
Date: September 17, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

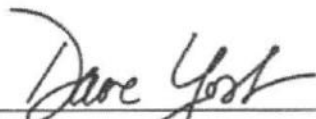
This is to certify that



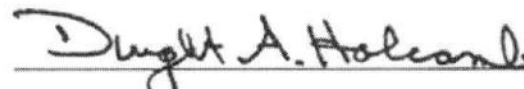
has successfully met the prescribed program requirements for

Officer Wellness Seminar

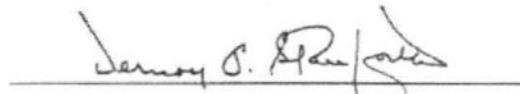
Date: September 04, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

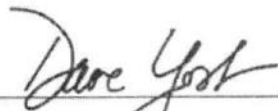
This is to certify that



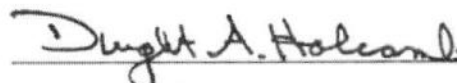
has successfully met the prescribed program requirements for

Use of Deadly Force and Legal Guidelines

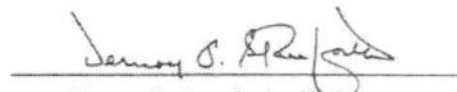
Date: August 31, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

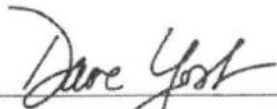
This is to certify that



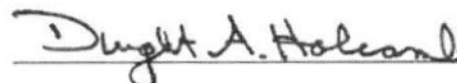
has successfully met the prescribed program requirements for

Trauma and the Brain

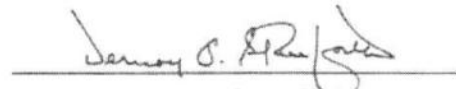
Date: August 30, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

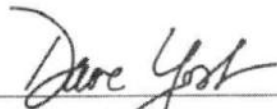
This is to certify that



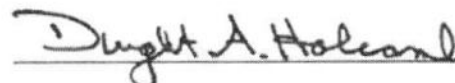
has successfully met the prescribed program requirements for

Qualified Immunity

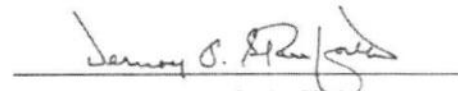
Date: August 30, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

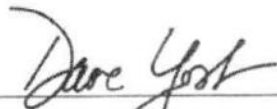
This is to certify that



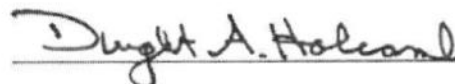
has successfully met the prescribed program requirements for

**Objective
Reasonableness**

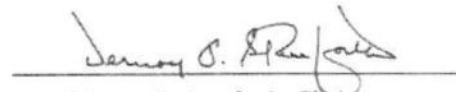
Date: August 26, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

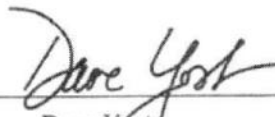
This is to certify that



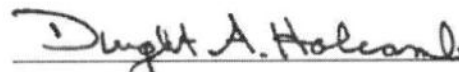
has successfully met the prescribed program requirements for

**Critical Thinking in Use
of Force Situations**

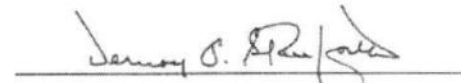
Date: August 25, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission

OHIO DEPARTMENT OF HEALTH

ALCOHOL AND DRUG TESTING

This is to certify that



has qualified for and is hereby issued Senior Operator permit number **90885-S-6** under the provisions of section 3701.143 of the Ohio Revised Code and chapter 3701-53-01 through 10 of the Ohio Administrative Code and is authorized to perform breath tests in accordance with such laws and rules, using the BAC DataMaster instrument.

Effective Date August 23, 2022
This permit expires **August 23, 2023**



Application Date
August 23, 2022

DIRECTOR OF HEALTH

A handwritten signature in dark ink, appearing to read "Patrick W.", written over the printed name of the Director of Health.





OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

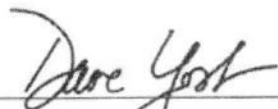
This is to certify that



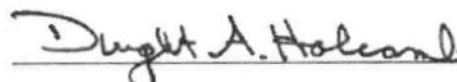
has successfully met the prescribed program requirements for

**BCI Lethal Use of Force
and OIS Investigations**

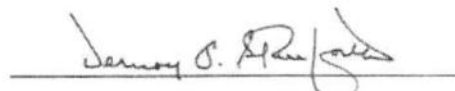
Date: August 21, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

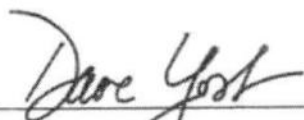
This is to certify that



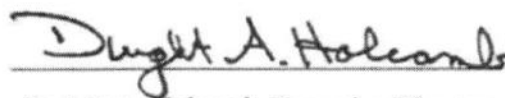
has successfully met the prescribed program requirements for

**Sexual Assault
Investigations**

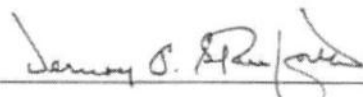
Date: August 02, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

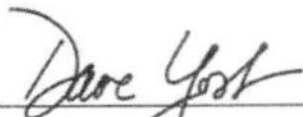
This is to certify that



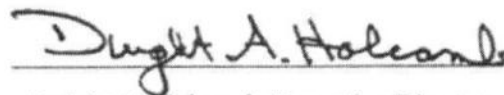
has successfully met the prescribed program requirements for

**Responding to Sexual
Assault**

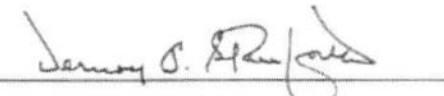
Date: August 02, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission

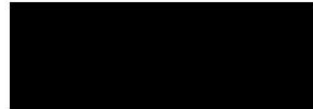


Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

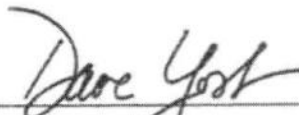
This is to certify that



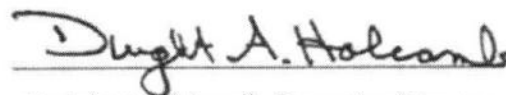
has successfully met the prescribed program requirements for

Crisis Intervention

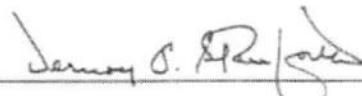
Date: July 29, 2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

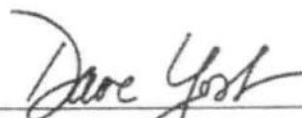
This is to certify that



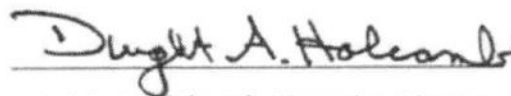
has successfully met the prescribed program requirements for

**Biological Evidence
Collection for Sexual**

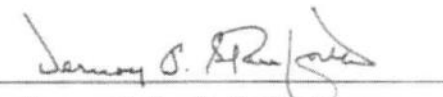
Date: Assaults 11/13/2022



Dave Yost
Attorney General



Dwight A. Holcomb, Executive Director
Ohio Peace Officer Training Commission



Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission

MEDINA COUNTY SHERIFF'S OFFICE



CERTIFICATE OF COMPLETION

This Certificate is presented to



For completing 4 hours of
Diversity, Equity and Inclusion 2022 CPT

on this 19 day of May, 2022.

A handwritten signature in black ink, appearing to read "Matthew Denton".

Deputy Matthew Denton
Instructor

A handwritten signature in black ink, appearing to read "Terry Grice".

Sheriff Terry Grice

MEDINA COUNTY SHERIFF'S OFFICE



CERTIFICATE OF COMPLETION

This Certificate is presented to

[REDACTED]

For completing 8 hours of
Reflex Presidia Gel

on this 18 day of February, 2022.

Sgt. Turner #116
Sgt. Samantha Turner
Instructor

Terry Grice
Sheriff Terry Grice

GEAUGA COUNTY SHERIFF'S OFFICE

Be it known that



has completed 1 Hour instruction and practical
exercises in STOP STICK and STINGER tire
deflation devices
at the Geauga County Sheriff's Office

August 26, 2021



A handwritten signature in black ink, appearing to read "S.A.H.", written over a horizontal line.

Scott A. Hildenbrand
Sheriff

A handwritten signature in black ink, appearing to read "J. Raymond", written over a horizontal line.

Jeffrey Raymond
Instructor

GEAUGA COUNTY SHERIFF'S OFFICE

Be it known that



has completed
24 Hours Training in
Emergency Vehicle Response Driving
at the Geauga County Sheriff's Office

August 24-26, 2021



A handwritten signature in black ink, appearing to read "S.A. Hildenbrand".

Scott A. Hildenbrand
Sheriff

A handwritten signature in black ink, appearing to read "Jeffrey Raymond".

Jeffrey Raymond
Instructor

OHIO DEPARTMENT OF HEALTH

ALCOHOL AND DRUG TESTING

This is to certify that



has qualified for and is hereby issued Senior Operator permit number [REDACTED]
under the provisions of section 3701.143 of the Ohio Revised Code and chapter
3701-53-01 through 10 of the Ohio Administrative Code and is authorized to perform
breath tests in accordance with such laws and rules,
using the BAC DataMaster instrument.

Effective Date July 28, 2021
This permit expires **July 28, 2022**



Application Date
July 28, 2021

Stephanie McCloud

DIRECTOR OF HEALTH



- OHIO ATTORNEY GENERAL -
RECOGNITION OF COMPLETION AWARD

This certificate of completion is awarded to



has completed the Ohio Attorney General's online training course

**OHLEG Security
Training**

A handwritten signature in cursive script that reads "Dave Yost".

DAVE YOST, OHIO ATTORNEY GENERAL

July 13, 2021



DAVE YOST
OHIO ATTORNEY GENERAL

**Medina County Sheriff's Office
Deputy Orientation Record**

Name of Officer: [REDACTED] Unit #: [REDACTED]

Date of hire: [REDACTED] Orientation Date(s): 7/12+13/21 Orientation Officer: Sgt Fraser

Human Resources & Administrative Services

Date Completed	Staff Initials	Probationary Officer Date	Probationary Officer Initials	Task
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Advised of start date/time/who to report to.
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Advised of swearing in ceremony/dress code/guest
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Given uniform list and/or set up go to uniform shop
[REDACTED]	Baf	[REDACTED]	[REDACTED]	New Hire paperwork completed with Personnel Office
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Unit number assigned
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Locker issued
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Hepatitis Shots- Advised how to receive or waive
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Photo ID issued
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Mailbox set up in breakroom
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Business Cards

Technical Services

Date Completed	Staff Initials	Probationary Officer Date	Probationary Officer Initials	Task
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Email
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Computer Passwords Issued (Central Square)
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Door Code/Key Fob issued
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Voicemail Access

Operations/Road Division FTO Supervisor

Date Completed	Staff Initials	Probationary Officer Date	Probationary Officer Initials	Task
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Department vehicle keys issued
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Fuel Card issued
[REDACTED]	Baf	[REDACTED]	[REDACTED]	Range Qualification – Scheduled Date: <u>7-13-21 10A</u>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	CLEAR Access
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Initial schedule issued

Training Division

Date Completed	Staff Initials	Probationary Officer Date	Probationary Officer Initials	Task
	Bab			Tour of Facility, Introductions of available staff
	Bab			Fingerprints taken for employee's Personnel File
	Bab			Advised how to receive a TB Test by Medical Staff
	Bab			Core Values: Honesty, Integrity, Loyalty, Professionalism
	Bab			Employee Assistance Program
	Bab			General Orders
	Bab			Lexipol Overview
	Bab			Mission Statement
	Bab			Review of Ethics
	Bab			Review of Sexual Harassment Policy
	Bab			Review of Use of Force Policy
	Bab			Time Sheet-How to complete/submit for time off
	Bab			Uniform Requirements
	Bab			Union Contract

I, [REDACTED] acknowledge that I have been informed on how to access the Sheriff's Office Policy and Procedures on the computer system. I acknowledge that I have been informed and understand that it is my responsibility to read and become familiar with all the agencies policy and procedures within thirty (30) days of my employment. I also understand that the overview of Policies and Procedures during Orientation highlights specific areas of [REDACTED] and is not a substitute for complying with this directive.

Date

Witness Signature

Date

Certificates for Training File

Date Completed	Staff Initials	Probationary Officer Date	Probationary Officer Initials	Task
				Basic OPOTC Training Certificate or letter
				Documentation of any required OPOTC Topics
				CLEAR
				LEADS
	Bab			OHLEG

Subject: Information Changes

From: [REDACTED]@medinaco.org>

Date: 2/16/2022, 6:28 AM

To: Carol Diekman <cdiekman@medinaco.org>

Carol,

I have recently moved and need to change my address on file. I also need to change my direct deposit information. Please let me know what steps/ paperwork is needed in order to do so. My new address is,

[REDACTED]

Thanks,

[REDACTED]

✓ Auditors
✓ Access
✓ Luercher

7/7/21

**MEDINA COUNTY SHERIFF'S OFFICE
EMPLOYEE PERSONNEL CHANGES**

✓ Cpt. Bors
✓ M. Halton
✓ Keith Howard
✓ Sgt. Trasher
✓ J. Hylbert
✓ M. Donnellan

Employee Name: [REDACTED]

Unit Number: [REDACTED] SSN [REDACTED]

- ☒ Add
☐ Remove
☐ Make Changes

NEW POSITION:

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Captain | <input type="checkbox"/> Lieutenant |
| <input type="checkbox"/> Communications Technician | <input type="checkbox"/> LPN |
| <input type="checkbox"/> Corrections Officer | <input type="checkbox"/> RN |
| <input type="checkbox"/> Court Screening Officer | <input type="checkbox"/> Secretary |
| <input checked="" type="checkbox"/> Deputy | <input type="checkbox"/> Sergeant |
| <input type="checkbox"/> Detective | <input type="checkbox"/> Other _____ |

WORK STATUS: ☒ Full-Time
☐ Part-Time

- ☐ Changes Made in Email Software
☐ Changes Made in Building Access Software
Please check above boxes when complete.

DIVISION:

- | | | |
|---|---|---|
| <input type="checkbox"/> Administration | <input type="checkbox"/> DARE | <input type="checkbox"/> Weights & Scales |
| <input type="checkbox"/> Civil | <input type="checkbox"/> Detective Bureau | |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Medical | |
| <input type="checkbox"/> Corrections | <input checked="" type="checkbox"/> Road Patrol | AUXILIARY: |
| <input type="checkbox"/> Court Security | <input type="checkbox"/> Transport | <input type="checkbox"/> Special Deputy |
| | | <input type="checkbox"/> Mounted Deputy |

PERSONNEL OFFICE USE ONLY:

Date of Request: [REDACTED]

Person Requesting Changes: Carol J. Diekman - Personnel Assistant

TECHNICAL SERVICES USE ONLY:

Date Changes Made: _____

Person Making Changes: Note to IT: email Data Board with Terminations to DataBoard@medinaco.org

When complete, return to "Personnel Office" to be filed in the employee personnel file.

EMPLOYEE PERSONAL INFO

DATE:

SSN:

DOB:

LAST NAME:

FIRST NAME

M

ADDRESS

CITY

ZIP

HOME PHONE # () - CELL # ()

EMERGENCY CONTACT INFO

1.) NAME

Relationship:

Home#:

Cell#:

er#(Specify):

2.) NAME

Relationship:

Home#:

Cell#:

er#(Specify):

INSURANCE:

Enrolled

Declined

UNIT #

FUND# 2900 - 2901 - 50030

HIRE DATE:

POSITION:

COLLEGE DEGREE (RELATED FIELD):

BACHELORS ASSOCIATES

COMMISSIONED POSITION: YES NO

Subject: Peace Officer Basic Training Certificate issued for [REDACTED]
From: Judith Wilson <Judith.Wilson@OhioAGO.gov>
Date: 8/31/2021, 12:00 PM
To: "[REDACTED]", "cdiekman@medinaco.org"
<cdiekman@medinaco.org>

As a result of your agency submitting an SF400 Notice of Appointment, a certificate of completion # [REDACTED] has been issued for [REDACTED] and emailed to the school commander for signature. The school commander will forward the certificate to the student once it has been signed.

To increase efficiency and reduce costs, our office is now sending correspondence through email instead of through the US Postal Service, whenever possible. As such, please keep your email up to date with our office so that you receive all OPOTC correspondence. If you have any questions, please contact our office at 740-845-2700.

Thank you,



Judy Wilson
Administrative Professional 2 – Ohio Peace Officer Training Commission
Office of Ohio Attorney General Mike DeWine
Office number: 740-845-2668
Fax number: 866-523-8130
Email: Judith.Wilson@OhioAGO.gov



DAVE YOST
OHIO ATTORNEY GENERAL



Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 740-845-2675

NOTICE OF PEACE OFFICER APPOINTMENT

Check Box if: ☐ Correction to Record

☐ Name Change

☐ OSHP Trooper to Peace Officer
(OSHP certificate must be attached)

1. Within ten days of the appointment or status change, or promotion to Chief, submit one copy of this form either by email SF400@ohioattorneygeneral.gov, fax, or mail.
2. Type or print legibly and complete all blanks. Officer and Agency email addresses need to be entered to receive training determinations.
3. Submit pages 1 and 2 when an officer is newly-appointed to your agency, or has previously left the agency and returns.
4. Submit only page 1 when an officer continues to be appointed by your agency, but has a change from one status, as listed in Box 15, to a different status, or is promoted to Chief.
5. Enter any necessary information for a Correction to Record, submitting all affected pages, and attach a letter explaining the requested change.

OFFICER INFORMATION		1. Name (Last) (First) (Middle)	2. Social Security Number (last 5 only)
3. Previous Name(s) or Alias (Last) (First) (Middle)		n/a n/a n/a	
4. Birth date (mm/dd/yyyy)	5. Officer's Individual Email Address		6. Phone Number
7. Home Mailing Address (#/Street/PO Box) (City) (State) (Zip Code) (County Name)			
8. Basic Training Academy (Academy Name) (Academy Number) (Dates of Training)			
(Only complete if this is the officer's first appointment or OSP)		Medina County LEIA	

AGENCY INFORMATION		9. Agency Name	
		Medina County Sheriff's Office	
10. Reporting Authority's Email Address		11. Agency Phone Number	
cdiekman@medinaco.org		330-764-3632	
12. Agency Mailing Address (#/Street/PO Box) (City) (Zip Code) (County Name)		555 Independence Drive Medina 44256 Medina	

APPOINTMENT INFORMATION (Complete Date, Status and ORC)		13. New Appointment Date	14. Status Change Date
			/ /
15. Select New Status <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal			
For the purpose of this form, full-time means those in active pay status (including those on vacation, sick, bereavement, personal or administrative leave; on compensatory time or holidays) receiving compensation and benefits for 40 hours in a work week or 80 hours in a 14-day period.			
16. Select New ORC			
<input type="checkbox"/> City Full-Time/Part-Time (737.02)	<input type="checkbox"/> City Auxiliary/Reserve/Special (737.051)	<input type="checkbox"/> City Chief (737.02)	
<input type="checkbox"/> Village Full-Time/Part-Time/Special (737.16)	<input type="checkbox"/> Village Auxiliary/Reserve (737.161)	<input type="checkbox"/> Village Chief (737.15)	
<input type="checkbox"/> Township Police Officer (505.49)	<input type="checkbox"/> Township Constable (509.01)	<input type="checkbox"/> Other Chief - List ORC/Charter	
<input type="checkbox"/> Other - List ORC/Charter	<input checked="" type="checkbox"/> Deputy Sheriff (311.04)	<input type="checkbox"/> Sheriff (311.01)	

ATTESTATION OF REPORTING AUTHORITY		I have carefully read this document and fully understand its contents and I sign it of my own free will and volition. I attest that the information provided on this document is true and correct and is based on my personal knowledge or inquiry. I further understand and acknowledge that submission of falsified records is a criminal violation.	
17. Signature of Reporting Authority	18. Printed Name and Title	19.	
	Terry Grice, Sheriff		
20. Signature of Witness	21. Printed Name (First, Middle, Last)	22. Date	
Carol J. Diekman	Carol J. Diekman		

Officer Name (Last)

(First)

(Middle)

SSN (last 5 only)

23. OATH OF OFFICE

I do solemnly swear or affirm that I will support the Constitution and Laws of the United States of America, the Constitution and Laws of the State of Ohio, and Laws and Ordinances of the political subdivision to which I am appointed and to the best of my ability will discharge the duties of this office.

Signature of Appointing Authority

Terry Grice

Name of Appointing Authority (Typed or Printed Legibly)

Sheriff

Title of Appointing Authority (Typed or Printed Legibly)

OHIO PEACE OFFICER APPOINTMENT HISTORY

Please list all prior appointments. Use additional copies of page 2, as needed, to list the entire appointment history.

24. Appointed By (Agency Name and County):	25. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
26. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
27. Appointed By (Agency Name and County):	28. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
29. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
30. Appointed By (Agency Name and County):	31. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
32. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
33. Appointed By (Agency Name and County):	34. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
35. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
36. Appointed By (Agency Name and County):	37. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
38. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
39. Appointed By (Agency Name and County):	40. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
41. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		

Subject: RE: Appointment History [REDACTED]
From: Heather Cloutier <Heather.Cloutier@OhioAGO.gov>
Date: 8/11/2021, 8:24 AM
To: cdiekman <cdiekman@medinaco.org>

Carol,

Sorry for the delay, I have been off on Medical Leave.

[REDACTED] has no appointment history, looks like he took his exam on July 7th.

Travis McCourt:

■ Employment History

Employment History				
Agency	Start Date ↑	Starting Source	End Date	
Sugar Grove Police Department (Fairfield) - A...	1/9/1996	Appointment	7/7/1996	
Medina County Park District (Medina) - Active	8/1/1997	Roster	4/4/2003	
Montville Township Police Department (Medi...	4/9/2003	Appointment	1/27/2014	
Medina Twp. Police Department (Medina) - A...	5/10/2004	Appointment	8/14/2015	
Montville Township Police Department (Medi...	1/27/2014	Status Change	9/1/2015	
Medina Twp. Police Department (Medina) - A...	8/14/2015	Appointment	8/31/2019	
Medina County Park District (Medina) - Active	8/30/2019	Appointment	7/12/2021	
Hinckley Police Department (Medina) - Active	7/13/2020	Appointment	7/11/2021	

From: cdiekman <cdiekman@medinaco.org>
Sent: Wednesday, July 7, 2021 1:41 PM
To: Heather Cloutier <Heather.Cloutier@OhioAGO.gov>
Subject: Appointment History [REDACTED]

Heather,

Please send me the appointment histories for:

DOB: [REDACTED]

and

Travis McCourt

Emailing: [REDACTED] - SF400adm_001

Subject: Emailing: [REDACTED] - SF400adm_001

From: cdiekman <cdiekman@medinaco.org>

Date: 7/23/2021, 11:13 AM

To: "Heather M. Cloutier" <Heather.cloutier@ohioattorneygeneral.gov>, "Courtney B. DeLong" <Courtney.DeLong@ohioattorneygeneral.gov>

Your message is ready to be sent with the following file or link attachments:

[REDACTED] - SF400adm_001

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

--

Carol J. Diekman

Personnel Assistant

Medina County Sheriff's Office

(330) 764-3632

cdiekman@medinaco.org

— Attachments: —

[REDACTED] - SF400adm_001.pdf

846 KB

Medina County Sheriff's Office
555 Independence Drive, Medina, OH 44256

✓ Auditor
✓ Access Data Base
✓ Transmittal Report

Base Rate:	37.54
Ed. Benefit:	0.00
Hourly Rate:	37.54
Longevity:	0.000
Adj. Rate:	37.540
x OT Factor:	1.500
OT Rate:	56.31
OIC Rate:	40.16

EMPLOYEE PAY RATE / FUND

DATE:

07/01/2024

Full-time Hire Date:

State/County Previous Service Credit (Vacation Accrual):

None

County Previous Service Credit (Longevity):

None

OPBA Collective Bargaining Unit:

Deputies


SUPERVISOR Sheriff ESS Deputy

SUPERVISOR PCN (POSITION CONTROL NUMBER)

EMPLOYEE PCN	
EMPLOYEE NAME	
SSN	
POSITION	
DIVISION	
FUND#	29002901-50030
FUND NAME	Road Patrol
HOURLY RATE	\$37.54
OVERTIME RATE	\$56.31
STEP	5
EFFECTIVE DATE	July 12, 2024
PAYABLE	Bi-weekly
* Note to Auditor: For City Tax purposes, this is an "Over the Road" Deputy	

OTHER FUNDS

FUND#	DESCRIPTION	RATE:
0163-2900-50030	Federal Law Enforcement SO Fund (OT Rate)	\$56.31
5007-2900-50030	Safe Communities DDEP Grant FY23 (OT Rate)	\$56.31
5002-2900-50030	Safe Communities STEP Grant FY24 (OT Rate)	\$56.31
5003-2900-50030	Safe Communities IDEP Grant FY24 (OT Rate)	\$56.31
6907-2900-50030	Op Safe Schools Grant (Set Rate)	\$49.89
7904-	Sheriffs Policing Rotary -	N/A


Sheriff

Medina County Sheriff's Office
555 Independence Drive, Medina, OH 44256

☒ Auditor
☒ Access Data Base
☒ Transmittal Report

Base Rate:	35.83
Ed. Benefit:	0.00
Hourly Rate:	35.83
Longevity:	0.000
Adj. Rate:	35.830
x OT Factor:	1.500
OT Rate:	53.75
OIC Rate:	40.16

EMPLOYEE PAY RATE / FUND

DATE:
12/18/2023

Full-time Hire Date: [REDACTED]
State/County Previous Service Credit (Vacation Accrual): None
County Previous Service Credit (Longevity): None
OPBA Collective Bargaining Unit: Deputies
SUPERVISOR Sheriff ESS Deputy

SUPERVISOR PCN (POSITION CONTROL NUMBER) [REDACTED]

EMPLOYEE PCN	[REDACTED]
EMPLOYEE NAME	[REDACTED]
SSN	[REDACTED] Auditor Code 1
POSITION	Deputy
DIVISION	Road Patrol *
FUND#	29002901-50030
FUND NAME	Road Patrol
HOURLY RATE	\$35.83
OVERTIME RATE	\$53.75
STEP	4
EFFECTIVE DATE	December 24, 2023 (START OF PP#24-01)
PAYABLE	Bi-weekly
* Note to Auditor: For City Tax purposes, this is an "Over the Road" Deputy	

OTHER FUNDS

FUND#	DESCRIPTION	RATE:
0163-2900-50030	Federal Law Enforcement SO Fund (OT Rate)	\$53.75 ✓
5007-2900-50030	Safe Communities DDEP Grant FY23 (OT Rate)	\$53.75 ✓
5002-2900-50030	Safe Communities STEP Grant FY24 (OT Rate)	\$53.75 ✓
5003-2900-50030	Safe Communities IDEP Grant FY24 (OT Rate)	\$53.75 ✓
6907-2900-50030	Op Safe Schools Grant (Set Rate)	\$49.89
7904-	Sheriffs Policing Rotary -	N/A


Sheriff

Medina County Sheriff's Office
555 Independence Drive, Medina, OH 44256

☒ Auditor
☒ Access Data Base
☒ Transmittal Report

Base Rate:	34.45
Ed. Benefit:	0.00
Hourly Rate:	34.45
Longevity:	0.000
Adj. Rate:	34.450
x OT Factor:	1.500
OT Rate:	51.68
OIC Rate:	38.62

EMPLOYEE PAY RATE / FUND

DATE:
07/12/2023

Full-time Hire Date: [REDACTED]
State/County Previous Service Credit (Vacation Accrual): None
County Previous Service Credit (Longevity): None
OPBA Collective Bargaining Unit: Deputies
SUPERVISOR Sheriff ESS Deputy [REDACTED]

SUPERVISOR PCN (POSITION CONTROL NUMBER) [REDACTED]

EMPLOYEE PCN	[REDACTED]
EMPLOYEE NAME	[REDACTED]
SSN	[REDACTED] Auditor Code 1
POSITION	Deputy
DIVISION	Patrol
FUND#	29002901-50030
FUND NAME	Road Patrol
HOURLY RATE	\$34.45
OVERTIME RATE	\$51.68
STEP	4
EFFECTIVE DATE	July 12, 2023
PAYABLE	Bi-weekly
Note to Auditor: For City Tax purposes, this is an "Over the Road" Deputy	

OTHER FUNDS

FUND#	DESCRIPTION	RATE:
0163-2900-50030	Federal Law Enforcement SO Fund (OT Rate)	\$51.68
5007-2900-50030	Safe Communities DDEP Grant FY23 (OT Rate)	\$51.68
5004-2900-50030	Safe Communities STEP Grant FY23 (OT Rate)	\$51.68
5005-2900-50030	Safe Communities IDEP Grant FY23 (OT Rate)	\$51.68
6907-2900-50030	Op Safe Schools Grant (Set Rate)	\$49.89
7904-	Sheriffs Policing Rotary -	N/A

Sheriff

Medina County Sheriff's Office
555 Independence Drive, Medina, OH 44256

☐ Auditor
☒ Access Data Base
☒ Transmittal Report

Base Rate:	32.89
Ed. Benefit:	0.00
Hourly Rate:	32.89
Longevity:	0.000
Adj. Rate:	32.890
x OT Factor:	1.500
OT Rate:	49.34
OIC Rate:	38.62

EMPLOYEE PAY RATE / FUND

DATE:
01/03/2023

Full-time Hire Date: [REDACTED]
State/County Previous Service Credit (Vacation Accrual): None
County Previous Service Credit (Longevity): None
OPBA Collective Bargaining Unit: Deputies
SUPERVISOR Sheriff ESS Deputy
SUPERVISOR PCN (POSITION CONTROL NUMBER) [REDACTED]

EMPLOYEE PCN	[REDACTED]
EMPLOYEE NAME	[REDACTED]
SSN	[REDACTED] Auditor Code 1
POSITION	Deputy
DIVISION	Patrol
FUND#	29002901-50030
FUND NAME	Road Patrol
HOURLY RATE	\$32.89
OVERTIME RATE	\$49.34
STEP	3
EFFECTIVE DATE	December 25, 2022 (START OF PP#23-01)
PAYABLE	Bi-weekly
<i>Note to Auditor: For City Tax purposes, this is an "Over the Road" Deputy</i>	

OTHER FUNDS

FUND#	DESCRIPTION	RATE:
0163-2900-50030	Federal Law Enforcement SO Fund (OT Rate)	\$49.34
5007-2900-50030	Safe Communities DDEP Grant FY22 (OT Rate)	\$49.34
5002-2900-50030	Safe Communities STEP Grant FY22 (OT Rate)	\$49.34
5003-2900-50030	Safe Communities IDEP Grant FY22 (OT Rate)	\$49.34
6907-2900-50030	Op Safe Schools Grant (Set Rate)	\$49.89
7904-	Sheriffs Policing Rotary -	N/A



Sheriff

Medina County Sheriff's Office
555 Independence Drive, Medina, OH 44256

✓ Auditor
 ✓ Access Data Base
 ✓ Transmittal Report

Base Rate:	31.03
Ed. Benefit:	0.00
Hourly Rate:	31.03
Longevity (Not Applicable to Employees Hired after 1/1/2013):	N/A
Adj. Rate:	31.030
x OT Factor:	1.500
OT Rate:	46.55
OIC Rate:	36.19

EMPLOYEE PAY RATE / FUND

DATE:
 7/20/22

Full-time Hire Date: [REDACTED]
 State/County Previous Service Credit (Vacation Accrual): None
 County Previous Service Credit (Longevity): N/A
 OPBA Collective Bargaining Unit: Deputies
 SUPERVISOR Sheriff ESS Deputy
 SUPERVISOR PCN (POSITION CONTROL NUMBER) [REDACTED]

EMPLOYEE PCN	[REDACTED]
EMPLOYEE NAME	[REDACTED]
SSN	[REDACTED]
POSITION	Deputy (w/Road Differential)
DIVISION	Patrol
FUND#	29002901-50030
FUND NAME	Road Patrol
HOURLY RATE	\$31.03
OVERTIME RATE	\$46.55
STEP	3
EFFECTIVE DATE	7/12/22
PAYABLE	Bi-weekly
Note to Auditor: For City Tax purposes, this is an "Over the Road" Deputy	

Auditor Code 1

OTHER FUNDS

FUND#	DESCRIPTION	RATE:
0163-2900-50030	Federal Law Enforcement SO Fund (OT Rate)	\$46.55
5007-2900-50030	Safe Communities DDEP Grant FY22 (OT Rate)	\$46.55
5002-2900-50030	Safe Communities STEP Grant FY22 (OT Rate)	\$46.55
5003-2900-50030	Safe Communities IDEP Grant FY22 (OT Rate)	\$46.55
6907-2900-50030	Op Safe Schools Grant (Set Rate)	\$49.89
7904-	Sheriffs Policing Rotary -	N/A


 Sheriff

Medina County Sheriff's Office
555 Independence Drive, Medina, OH 44256

☒ Auditor
☒ Employee Maintenance
☒ Access Data Base
☒ Transmittal Report

Base Rate:	30.11
Ed. Benefit:	0.00
Hourly Rate:	30.11
Longevity (Not Applicable to Employees Hired after 1/1/2013):	N/A
Adj. Rate:	30.110
x OT Factor:	1.500
OT Rate:	45.17
OIC Rate:	36.19

EMPLOYEE PAY RATE / FUND

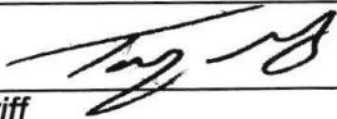
DATE:
01/26/2022

Full-time Hire Date: [REDACTED]
State/County Previous Service Credit (Vacation Accrual): None
County Previous Service Credit (Longevity): N/A
OPBA Collective Bargaining Unit: Deputies
SUPERVISOR Sheriff ESS Deputy [REDACTED]
SUPERVISOR PCN (POSITION CONTROL NUMBER) [REDACTED]

EMPLOYEE PCN	[REDACTED]
EMPLOYEE NAME	[REDACTED]
SSN	[REDACTED] Auditor Code 1
POSITION	Deputy (w/Road Differential)
DIVISION	Patrol
FUND#	29002901-50030
FUND NAME	Road Patrol
HOURLY RATE	\$30.11
OVERTIME RATE	\$45.17
STEP	2
EFFECTIVE DATE	01/12/2022
PAYABLE	Bi-weekly
Note to Auditor: For City Tax purposes, this is an "Over the Road" Deputy	

OTHER FUNDS

FUND#	DESCRIPTION	RATE:
0163-2900-50030	Federal Law Enforcement SO Fund (OT Rate)	\$45.17
5007-2900-50030	Safe Communities DDEP Grant FY22 (OT Rate)	\$45.17
5002-2900-50030	Safe Communities STEP Grant FY22 (OT Rate)	\$45.17
5003-2900-50030	Safe Communities IDEP Grant FY22 (OT Rate)	\$45.17
6907-2900-50030	Op Safe Schools Grant (Set Rate)	\$49.89
7904-	Sheriffs Policing Rotary -	N/A


Sheriff

Medina County Sheriff's Office
555 Independence Drive, Medina, OH 44256

☒ Auditor
☒ Employee Maintenance
☒ Access Data Base
☒ Transmittal Report

Base Rate:	28.86
Ed. Benefit:	0.00
Hourly Rate:	28.86
Longevity (Not Applicable to Employees Hired after 1/1/2013):	N/A
Adj. Rate:	28.860
x OT Factor:	1.500
OT Rate:	43.29
OIC Rate:	36.19

EMPLOYEE PAY RATE / FUND


DATE:
12/29/2021

Full-time Hire Date: [REDACTED]
State/County Previous Service Credit (Vacation Accrual): None
County Previous Service Credit (Longevity): N/A
OPBA Collective Bargaining Unit: Deputies
SUPERVISOR Sheriff ESS Deputy
SUPERVISOR PCN (POSITION CONTROL NUMBER) [REDACTED]

EMPLOYEE PCN	[REDACTED]
EMPLOYEE NAME	[REDACTED]
SSN	[REDACTED] Auditor Code 1
POSITION	Deputy (w/Road Differential)
DIVISION	Patrol
FUND#	29002901-50030
FUND NAME	Road Patrol
HOURLY RATE	\$28.86
OVERTIME RATE	\$43.29
STEP	1
EFFECTIVE DATE	December 26, 2021 (START OF PP#22-01)
PAYABLE	Bi-weekly
Note to Auditor: For City Tax purposes, this is an "Over the Road" Deputy	

OTHER FUNDS

FUND#	DESCRIPTION	RATE:
0163-2900-50030	Federal Law Enforcement SO Fund (OT Rate)	\$43.29
5007-2900-50030	Safe Communities DDEP Grant FY22 (OT Rate)	\$43.29
5002-2900-50030	Safe Communities STEP Grant FY22 (OT Rate)	\$43.29
5003-2900-50030	Safe Communities IDEP Grant FY22 (OT Rate)	\$43.29
6907-2900-50030	Op Safe Schools Grant (Set Rate)	\$49.89
7904-	Sheriffs Policing Rotary -	N/A


Sheriff

Medina County Sheriff's Office
555 Independence Drive, Medina, OH 44256

✓ Auditor
 ✓ Employee Maintenance
 ✓ Access Data Base
 ✓ Transmittal Report

Base Rate:	28.16
Ed. Benefit:	0.00
Hourly Rate:	28.16
Longevity (Not Applicable to Employees Hired after 1/1/2013):	N/A
Adj. Rate:	28.160
x OT Factor:	1.500
OT Rate:	42.24
OIC Rate:	35.31

EMPLOYEE PAY RATE / FUND

DATE:

Full-time Hire Date:

State/County Previous Service Credit (Vacation Accrual):

None

County Previous Service Credit (Longevity):

N/A

OPBA Collective Bargaining Unit:

Deputies

EMPLOYEE NAME	
SSN	
POSITION	Deputy (w/Road Differential)
FUND#	2900-2901-50030
DIVISION	Road Patrol
HOURLY RATE	\$28.16
FUND#	2900-2901-50030
DIVISION	Road Patrol
OVERTIME RATE	\$42.24
STEP	1
EFFECTIVE DATE	
PAYABLE	Bi-weekly
Note to Auditor:	For City Tax purposes, this is an "Over the Road" Deputy

OTHER FUNDS

FUND#	DESCRIPTION	RATE:
0163-2900-50030	Federal Law Enforcement SO Fund (OT Rate)	\$42.24
5001-2900-50030	Safe Communities DDEP Grant (OT Rate)	\$42.24
5004-2900-50030	Safe Communities STEP Grant (OT Rate)	\$42.24
5005-2900-50030	Safe Communities IDEP Grant (OT Rate)	\$42.24
6907-2900-50030	Op Safe Schools Grant (Set Rate)	\$49.89
7904-	Sheriffs Policing Rotary -	N/A


 Sheriff

CERTIFICATE OF
APPOINTMENT OF DEPUTY

Revised Code Sec. 311.04, 325.17

Office of Sheriff, Medina County, Ohio 44256

To the County Auditor:

I hereby certify that I have this day appointed:

[REDACTED]

SSN: [REDACTED]

EEOC: [REDACTED]

a qualified elector of said County, to the position of:

Deputy

FUND No.: 29002901-50030

in my office of Sheriff of said County, at a salary of:

\$28.16 per hour Step: 1

Said appointment is to take effect:

[REDACTED]

and the said salary is by law payable bi-weekly to appointee, out of the County Treasury, upon the warrant of the County Auditor.

Sheriff



RE: New Hire [REDACTED]

Subject: RE: New Hire [REDACTED]
From: "Kyle Dickel" <kdickel@medinaco.org>
Date: 7/7/2021, 11:30 AM
To: "cdiekman" <cdiekman@medinaco.org>

Yes it will be needed. The employee number would be [REDACTED]

From: cdiekman <cdiekman@medinaco.org>
Sent: Wednesday, July 7, 2021 11:28 AM
To: Kyle Dickel <kdickel@medinaco.org>
Subject: New Hire [REDACTED]

Kyle,

New Hire: [REDACTED]
Hire Date: [REDACTED]
Title: Deputy
Last 4 SSN: [REDACTED]

Will an Auditor Code be needed?

--

Carol J. Diekman
Personnel Assistant
Medina County Sheriff's Office
(330) 764-3632
cdiekman@medinaco.org

Subject: New Employees

From: Kevin Ross <kross@ohmedinaco.org>

Date: 7/6/2021, 3:59 PM

To: Carol Diekman <cdiekman@medinaco.org>, Margaret Donnellan <mdonnellan@medinaco.org>, Michael Hatton <mhatton@ohmedinaco.org>, Samo Mernik <smernik@medinaco.org>, Jonelle Meredith <jmeredith@ohmedinaco.org>, Beverly Fraser <bfraser@medinaco.org>, Bruce Cornelius <bcornelius@medinaco.org>, David Pries <dpries@medinaco.org>, Douglas Clinage <dclinage@medinaco.org>, Kevin Ross <kross@ohmedinaco.org>, Scott Schmoll <sschmoll@medinaco.org>, Todd Heckel <theckel@medinaco.org>
CC: Rebecca Byrne <rbyrne@ohmedinaco.org>, Terry Grice <tgrice@ohmedinaco.org>, Eric Bors <ebors@ohmedinaco.org>, Kris Conwill <kconwill@ohmedinaco.org>

Ladies and Gentlemen,

[REDACTED] and Deputy Travis McCourt (151) will be [REDACTED]
Make sure we are ready to get them through our process smoothly. We need to have their equipment ready for them along with keys, email address, payroll, OHLEG, LEADS, CLEAR, policy and procedure, contract, etc. I have their radio's set with their numbers. I want to make sure we are professional and organized throughout the process. They will be sworn in at 2:00PM on the same day.

Respectfully,

Captain Kevin J. Ross

Subject: Re: Information Changes
From: cdiekman <cdiekman@medinaco.org>
Date: 2/16/2022, 7:23 AM
To: [REDACTED]@medinaco.org>

Deputy [REDACTED]

I am attaching a **Change of Address form**.

Please go to your ESS (Employee Self Service) Resource Icon (located next to your login arrow on upper right). From there you will find:

- IT-4 State Tax Form
- Residence Tax Form
- Direct Deposit Form

Please print off forms, then complete and return all to my office.

Thanks,
Carol

On 2/16/2022 6:28 AM, [REDACTED] wrote:

Carol,

I have recently moved and need to change my address on file. I also need to change my direct deposit information. Please let me know what steps/ paperwork is needed in order to do so. My new address is,

[REDACTED]
Thanks,

Carol J. Diekman
Personnel Assistant
Medina County Sheriff's Office
(330) 764-3632
cdiekman@medinaco.org

— Attachments:

Address change.pdf

20.2 KB

Subject: Fwd: Information Changes
From: cdiekman <cdiekman@medinaco.org>
Date: 3/3/2022, 12:00 PM
To: [REDACTED]@medinaco.org
CC: Kyle Dickel <kdickel@medinaco.org>

Deputy [REDACTED]

I am forwarding our previous emails regarding your Change of Address to Kyle Dickel at the Auditors Office.

Please note, to date, I have not received your updated IT-4 State Tax Form, Residence Tax Form or Direct Deposit Form.

I am attaching all forms here, they are also available in your ESS (Munis Employee Self Service).

Please submit as soon as possible.

Thank you,
Carol

----- Forwarded Message -----

Subject:Re: Information Changes
Date:Wed, 16 Feb 2022 07:23:25 -0500
From:cdiekman <cdiekman@medinaco.org>
To:[REDACTED]<[\[REDACTED\]@medinaco.org](mailto:[REDACTED]@medinaco.org)>

Deputy [REDACTED]

I am attaching a **Change of Address form**.

Please go to your ESS (Employee Self Service) Resource Icon (located next to your login arrow on upper right). From there you will find:

- IT-4 State Tax Form
- Residence Tax Form
- Direct Deposit Form

Please print off forms, then complete and return all to my office.

Thanks,
Carol

On 2/16/2022 6:28 AM, [REDACTED] wrote:

Carol,

I have recently moved and need to change my address on file. I also need to change my direct deposit information. Please let me know what steps/ paperwork is needed in order to do so. My new address is,

[REDACTED]
Thanks,

Deputy [REDACTED]

--

Carol J. Diekman
Personnel Assistant
Medina County Sheriff's Office
(330) 764-3632
cdiekman@medinaco.org

Attachments:

Address change.pdf	20.2 KB
IT-4 - Ohio Withholding Rev 12-2020.pdf	256 KB
Residence City Income Tax.pdf	54.5 KB
Direct Deposit Form.pdf	34.3 KB

NEW HIRE PAPERWORK CHECKLIST *(Employees Hired After 1/1/2013—No Longevity)*

Hire Date: [REDACTED]

Name: [REDACTED]	SSN: [REDACTED]	Unit #: [REDACTED]
Position: <u>DEPUTY</u>	Related Degree: <u>NO</u>	AS <u>BA</u>
Fund: <u>29002901</u>	Step: <u>1</u>	Hrly Rate: <u>28.16</u> OT Rate: <u>42.24</u> OIC Rate: <u>35.31</u>
Previous Service State/County for Vacation Accrual:		DOB: [REDACTED]

Originals to Auditor's Office
<input checked="" type="checkbox"/> Pay Rate & Fund Information
<input checked="" type="checkbox"/> Appointment of Deputy (Computer)
<input checked="" type="checkbox"/> EEOC
<input checked="" type="checkbox"/> Federal Tax (Form W-4)
<input checked="" type="checkbox"/> State Tax (Form IT4)
<input checked="" type="checkbox"/> City Income Tax
<input checked="" type="checkbox"/> Employment Eligibility (Form I-9)
<input checked="" type="checkbox"/> Copy of Drivers License and Social Security Card
<input checked="" type="checkbox"/> OPERS - Personal History Record
<input checked="" type="checkbox"/> Social Security Sign Off Sheet
<input checked="" type="checkbox"/> Authorization for Direct Deposit
<input checked="" type="checkbox"/> E-Mail Direct Deposit Paystubs
<input checked="" type="checkbox"/> Human Resources EAP Letter (EAP Brochure/Card)
<input checked="" type="checkbox"/> Medical Mutual Info (Eligible 1st month following 30 days of employment)
<input checked="" type="checkbox"/> On Line Life Ins \$25K Non-Union; \$30K Union
<input checked="" type="checkbox"/> On-Line Supplemental Plans Information
<input checked="" type="checkbox"/> Affordable Care Act Paperwork
<input checked="" type="checkbox"/> BE WELL (Instructions; Current Year Challenges) After PlanSource Enrollment

Initial Uniform Allowance (Per Contracts)
(Paid within 30 days of Hire)
(Enter in Retro Pay; Advise Auditors Office)
Communications Techs: \$500.00
Corrections Officers: \$500.00
Deputy/Lieutenant/Sergeant: <u>\$625.00</u> 27-160

Internal Check List	
Auditor	<input checked="" type="checkbox"/>
OPOTA	<input checked="" type="checkbox"/>
Payroll System	<input checked="" type="checkbox"/>
Access Data Base	<input checked="" type="checkbox"/>
Zuercher	<input checked="" type="checkbox"/>
Annual Employee Changes	<input checked="" type="checkbox"/>
Employee Workbook	<input checked="" type="checkbox"/>
Transmittal Report	<input checked="" type="checkbox"/>
Check Distribution List	<input checked="" type="checkbox"/>
*Step/Rate List	<input checked="" type="checkbox"/>
Seniority Lists	<input checked="" type="checkbox"/>
Roster Lists	<input checked="" type="checkbox"/>
Sworn/NonSworn - EEOC	<input checked="" type="checkbox"/>
Longevity List	<input checked="" type="checkbox"/>
Vacation Accrual Lists	<input checked="" type="checkbox"/>
Individual Key List (Excel)	<input checked="" type="checkbox"/>
Agency 360	<input checked="" type="checkbox"/>
Alloted Positions/Slots List	<input checked="" type="checkbox"/>

☒ Civilian Employees: Policies & Procedures @ www.hr.medinaco.org

☒ Photo ID Application

☒ Employee Personal/Contact Information (Access & Inter badge)

☒ Transfer of Sick Time

☒ Memorandum of Agreement

☒ Hepatitis B (3 Shot Vaccination Series) ☐ Accept; ☐ Decline (County Health Dept.)

☒ Self Insured Workers Compensation (Company Health Care @ Medina Hospital)

☒ FMLA Rights

☒ Network Use Policy ☒ Fraud Reporting

☒ Medical Marijuana & Medina County Alcohol and Drug Policy

☒ Important Links (Misc. County web addresses - Links)

☒ Locker Assignment [REDACTED] Worker N [REDACTED] k# [REDACTED]

☒ Combination: Right [REDACTED] Left [REDACTED] Right [REDACTED]

☒ Individual Key List [REDACTED] in En [REDACTED] Key Li [REDACTED] Out put in Master File Binder)

☒ Holiday List

☒ Deferred Comp (State ; County)

☒ Time Sheet Review

☒ ID Badge; ☒ Photo for File; ☒ Fingerprint Card (Sgt. Fraser)

☒ Employee Personnel Changes Form (Chief-Captain, Training Sgt, Tech Coordinator; IT

☒ Specialist, Dispatch Supervisor; Admin Asst - Business Cards)

☒ Step Cards (6months ; Annual)

Equal Employment Opportunity Commission (EEOC)

Date: _____

Employee Name: _____

Job Category: PS - Protective Service

Function: Police Protection

Department: Sheriff's Department

Ethnic Class: White / Male

Job Category	Job Title/Description
OA=Official/Administrative	Chief, Captain
P=Professional	RN
T=Technician	Tech Coordinator, Computer Programmer, LPN, Medical Tech
PS=Protective Service	Deputy, Detective, Lieutenant, Sergeant, Corrections Officer
AS=Administrative Support	Communications Technician, Secretary

ETHNIC CLASSES	
1.	American Indian or Alaskan Native
2.	Asian or Pacific Islanders
3.	White
4.	Black
5.	Hispanic



Ohio Public Employees Retirement System

277 East Town Street, Columbus, Ohio 43215-4642

1-800-222-PERS (7377) www.opers.org



Personal History Record

INSTRUCTIONS

1. As a public employee you are required to complete and file this Form within 30 days of commencing employment. Failure to do so may limit the options available to you as well as delay transactions. Please fill out the form in blue or black ink.
2. OPERS contributions are only permitted on compensation that is earnable salary. Examples of compensation that are not earnable salary include, but are not limited to, amounts paid to individuals who serve on a fee basis or compensation on a per page, per meeting, per inspection or per emergency response event. If there is a question about whether the compensation is earnable salary, please contact OPERS to request an earnable salary determination.
3. For elected officials: An elected official, or person appointed to a publicly elected position, who is not retired from an Ohio retirement system and does not have contributions on deposit with OPERS through previous elected service, has the option of contributing to OPERS or Social Security. Elected officials who choose OPERS membership are required to contribute to OPERS for all subsequent elected positions. Completion of this form indicates the elected official's irrevocable membership election.
4. Be sure your date of birth and Social Security Number, which are used to identify your account, are entered correctly.
5. Sign the form in SECTION 4 - EMPLOYEE CERTIFICATION. DO NOT print or type.
6. The employer is required to complete SECTION 5 - EMPLOYER CERTIFICATION.
7. The employer is required to mail the **completed** form to OPERS at the above address immediately upon hire.

Section 1 - Personal Information

Social Security Number

Last Name

First Name

MI

Street or Mailing Address

Apt. Number

City

State

ZIP Code

Province

Country

Postal Code

Date Of Birth

Month Day Year

Gender

Male

Female

Are you legally married?

Yes

No

Work Phone Number

Home Phone Number

Cell Phone Number

E-mail Address

Section 2 - Current Employment Information

Job Title

Deputy Sheriff A

If this is an elected position or if you have been appointed to an elected position, provide date present elective service began.

Month Day Year

Section 3 - Prior Service Information

No

If "yes," give first date of public service: Month Day Year

☒

If "yes," list employer(s)

[illegible]

<p> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know </p>	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know </p>
--	--

No

If "Yes" and you wish to request a determination relative to your non-contributing service, please provide OPERS with a completed *Certification of Unreported Public Service (Form AA)*.

3. Are you currently receiving a disability benefit or an age and service retirement from any of the following retirement systems? *If applicable, please check all that apply.*

Receiving a Retirement Benefit

11

[illegible]

11

7

9

Section 4 - Employee Certification

I state that the information contained in this form is complete and true to the best of my knowledge and belief. I understand that OPERS contributions are not permitted on compensation that is not earnable salary, including but not limited to, payments made on a fee basis or compensation on a per page, per meeting, per inspection or per emergency response event. Additionally, if an elected official, my signature below indicates that I am applying for membership in OPERS for my elective service pursuant to Section 145.20 of the Ohio Revised Code.

Month Day Year

e (Do not print or type)

Section 5 - Employer Certification

Month Day Year

--	--	--	--	--	--

Salary Begin Date

Yes ☐

No ☒

If "yes" provide Employer Code for elected position

Elected Position Title[illegible]

Yes ☒

No

☒

Part-Time

I understand OPERS contributions are not permitted on compensation that is not earnable salary, including but not limited to, payments made on a fee basis or compensation on a per page, per meeting, per inspection or per emergency response event. I certify that the compensation paid to this individual is earnable salary, that OPERS retirement contributions are deducted with the above employer on the salary begin date indicated above and the statements set forth are true and accurate as disclosed by this employer records.

beginning indicated above and the statements set

Carl J. Dickman

Signature of Certifying Officer

Print Certifying Officer's Name

[illegible]

Statement Concerning Your Employment in a Job Not Covered by Social Security

Employee Name

Employee ID#

Employer Name MEDINA COUNTY

Employer ID#

Your earnings from this job are not covered under Social Security. When you retire, or if you become disabled, you may receive a pension based on earnings from this job. If you do, and you are also entitled to a benefit from Social Security based on either your own work or the work of your husband or wife, or former husband or wife, your pension may affect the amount of the Social Security benefit you receive. Your Medicare benefits, however, will not be affected. Under the Social Security law, there are two ways your Social Security benefit amount may be affected.

Windfall Elimination Provision

Under the Windfall Elimination Provision, your Social Security retirement or disability benefit is figured using a modified formula when you are also entitled to a pension from a job where you did not pay Social Security tax. As a result, you will receive a lower Social Security benefit than if you were not entitled to a pension from this job. For example, if you are age 62 in 2013, the maximum monthly reduction in your Social Security benefit as a result of this provision is \$395.50. This amount is updated annually. This provision reduces, but does not totally eliminate, your Social Security benefit. For additional information, please refer to Social Security Publication, "Windfall Elimination Provision."

Government Pension Offset Provision

Under the Government Pension Offset Provision, any Social Security spouse or widow(er) benefit to which you become entitled will be offset if you also receive a Federal, State or local government pension based on work where you did not pay Social Security tax. The offset reduces the amount of your Social Security spouse or widow(er) benefit by two-thirds of the amount of your pension.

For example, if you get a monthly pension of \$600 based on earnings that are not covered under Social Security, two-thirds of that amount, \$400, is used to offset your Social Security spouse or widow(er) benefit. If you are eligible for a \$500 widow(er) benefit, you will receive \$100 per month from Social Security (\$500 - \$400=\$100). Even if your pension is high enough to totally offset your spouse or widow(er) Social Security benefit, you are still eligible for Medicare at age 65. For additional information, please refer to Social Security Publication, "Government Pension Offset."

For More Information

Social Security publications and additional information, including information about exceptions to each provision, are available at www.socialsecurity.gov. You may also call toll free 1-800-772-1213, or for the deaf or hard of hearing call the TTY number 1-800-325-0778, or contact your local Social Security office.

I certify that I have received Form SSA-1945 that contains information about the possible effects of the Windfall Elimination Provision and the Government Pension Offset Provision on my potential future Social Security Benefits.

Signature of Emp

Date

Information about Social Security Form SSA-1945 Statement Concerning Your Employment in a Job Not Covered by Social Security

New legislation [Section 419(c) of Public Law 108-203, the Social Security Protection Act of 2004] requires State and local government employers to provide a statement to employees hired January 1, 2005 or later in a job not covered under Social Security. The statement explains how a pension from that job could affect future Social Security benefits to which they may become entitled.

Form SSA-1945, **Statement Concerning Your Employment in a Job Not Covered by Social Security**, is the document that employers should use to meet the requirements of the law. The SSA-1945 explains the potential effects of two provisions in the Social Security law for workers who also receive a pension based on their work in a job not covered by Social Security. The Windfall Elimination Provision can affect the amount of a worker's Social Security retirement or disability benefit. The Government Pension Offset Provision can affect a Social Security benefit received as a spouse, surviving spouse, or an ex-spouse.

Employers must:

- Give the statement to the employee prior to the start of employment;
- Get the employee's signature on the form; and
- Submit a copy of the signed form to the pension paying agency.

Social Security will not be setting any additional guidelines for the use of this form.

Copies of the SSA-1945 are available online at the Social Security website, www.socialsecurity.gov/online/ssa-1945.pdf. Paper copies can be requested by email at ofsm.oswm.rqct.orders@ssa.gov or by fax at 410-965-2037. The request must include the name, complete address and telephone number of the employer. Forms will not be sent to a post office box. Also, if appropriate, include the name of the person to whom the forms are to be delivered. The forms are available in packages of 25. Please refer to Inventory Control Number (ICN) 276950 when ordering.

Need Bond Check

MEDINA COUNTY

AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT

I hereby authorize the Medina County Payroll Office to initiate credit entries and to initiate, if necessary, debit entries to adjust for any credit entries in error to my Account(s) indicated below and the depository named below hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

EMPLOYEE INFORMATION

Employee Name: [REDACTED]

DEPOSITORY INFORMATION – Please fill in the amount to be deposited or the word **NET** in the space provided. Make sure to list all accounts receiving direct deposits to ensure an accurate updated employee file.

1) Name of Financial Institution		Checking / Savings	Financial Institution Number	Add / Existing
[REDACTED]		<input type="checkbox"/> <input type="checkbox"/>	[REDACTED]	<input type="checkbox"/> <input type="checkbox"/>
2) Name of Financial Institution		Checking / Savings	Financial Institution Number	Add / Existing
[REDACTED]		<input type="checkbox"/> <input type="checkbox"/>	[REDACTED]	<input type="checkbox"/> <input type="checkbox"/>
City, State, Zip		Account Number		Amount To Be Deposited
[REDACTED]		[REDACTED]		[REDACTED]
3) Name of Financial Institution		Checking / Savings	Financial Institution Number	Add / Existing
[REDACTED]		<input type="checkbox"/> <input type="checkbox"/>	[REDACTED]	<input type="checkbox"/> <input type="checkbox"/>
City, State, Zip		Account Number		Amount To Be Deposited
[REDACTED]		[REDACTED]		[REDACTED]
4) Name of Financial Institution		Checking / Savings	Financial Institution Number	Add / Existing
[REDACTED]		<input type="checkbox"/> <input type="checkbox"/>	[REDACTED]	<input type="checkbox"/> <input type="checkbox"/>
City, State, Zip		Account Number		Amount To Be Deposited
[REDACTED]		[REDACTED]		[REDACTED]

PLEASE ATTACH A VOIDED CHECK OR SAVINGS DEPOSIT SLIP TO THIS AUTHORIZATION FOR EACH FINANCIAL INSTITUTION LISTED (FOR NEW DIRECT DEPOSIT ACCOUNTS ONLY)

NOTE: THE FIRST DIRECT DEPOSIT FOR NEW ACCOUNTS WILL TAKE PLACE ON THE PAYDAY FOLLOWING ON ACH PRE-NOTIFICATION.

By signing this statement, I authorize the Medina County Payroll Office to automatically deposit payments into the account(s) listed above. This authority is to remain in full force and effect until the Medina County Payroll Office has received notification from me of its termination in such time and in such manner as to afford the Medina County Auditor's Office and the designated Depository a reasonable opportunity to act on it.

[REDACTED]

EMAIL DIRECT DEPOSIT STUB

<div></div>		
Name – Please Print		Last 4 digits of your Social Security No.
<div></div>	<div></div>	<div></div>
Email Address (Non-Medina County government email address)	Phone Number	Date
<div></div>		

The Medina County Auditor's Office has the ability to email your Direct Deposit paystubs. The email copy will look the same as your paper stub. It will come from the email address **MedinaCountyDD@Medinaco.org**. The attachment will be in a PDF format so you can print it for your files or just keep it in a file on your computer.

If you would like to sign up for this, please fill out the form at the top of this page and return it to your payroll department and they will forward the information to the Auditor's office. Since this is a personal email **please supply a non-Medina County government email address.**

If your email information is received by the Auditor's office by the Friday before the scheduled pay date, your pay stub will be emailed. If the information is received after that date, it will become effective for the following pay date.

Thank you for your time. If you have any questions, please contact Kyle Dickel at 330-725-9772 or Sharon Creswell at 330-9771.

Subject: Re: New Hire Seniority
From: Kevin Ross <kross@ohmedinaco.org>
Date: 7/14/2021, 2:36 PM
To: Carol Diekman <cdiekman@medinaco.org>

[REDACTED] Travis McCourt.

From: cdiekman <cdiekman@medinaco.org>
Sent: Wednesday, July 14, 2021 1:57 PM
To: Eric Bors <ebors@ohmedinaco.org>; Kevin Ross <kross@ohmedinaco.org>
Subject: New Hire Seniority

Captain Bors and Captain Ross

We have 4 new employees with the same FT Hire Date of [REDACTED]
Please advise who has seniority.

Corrections Officers (Captain Bors please advise):

- Ginnard, John
- Placek, Tyler

Deputies (Captain Ross please advise):

[REDACTED]

Thank you,
Carol

Carol J. Diekman
Personnel Assistant
Medina County Sheriff's Office
(330) 764-3632
cdiekman@medinaco.org

MEDINA COUNTY SHERIFF'S OFFICE



555 Independence Drive
Medina, OH 44256
330-725-0028

TERRY GRICE, SHERIFF

✓ PP 23-24
Pay Date 12/1/23

Employee Name



Department/Location Deputy

Quartermaster Allowable Amount \$1,500.00

Quartermaster Amount Spent \$1,613.37

Quartermaster Amount Due \$113.37

Detail:

Employee Name (Printed)



Employee Signature



Date

11-11-23

HONESTY ★ INTEGRITY ★ LOYALTY ★ PROFESSIONALISM

Carol Diekman

From: Kevin Ross
Sent: Tuesday, June 27, 2023 1:51 PM
To: MCSO - All
Cc: Terry Grice
Subject: New [REDACTED]

Ladies and Gentlemen,

I would like to officially announce that [REDACTED] will be the next [REDACTED] for the Medina County Sheriff's Office. [REDACTED] has illustrated professionalism, being proactive, dedication and an intense drive, since he was hired at the sheriff's office. We are looking forward to watching him grow as a deputy and [REDACTED]. Please congratulate [REDACTED] when you see him.

*Captain Kevin J. Ross
Medina County Sheriff's Office
555 Independence Drive
Medina, Ohio 44256
330.764.3672 - Direct Number
330.725.6631 - Communications*



LODI POLICE DEPARTMENT

KEITH KEOUGH, CHIEF OF POLICE

October 2, 2023

Sheriff Terry Grice
Medina County Sheriff's Office
555 Independence Drive
Medina, Ohio 44256

Dear Terry,

On September 6, 2023, my officers were dispatched to 215 Bank Street, on a report that an intoxicated man was barricaded in his garage and armed with a handgun. Initial reports indicated the man, who has a history of mental illness, was making threats to kill himself, or have officers kill him.

Several members of your department responded to the situation and worked closely with our officers in both containment of the area and contacting the subject to convince him to come out of the building peacefully. They were **Sergeant Samantha Turner**, [REDACTED], **Deputy David McGurk**, [REDACTED] and **Deputy Anthony Manco**. Your staff was instrumental in setting up a perimeter, use of the drone, and directing citizens away from the area. [REDACTED] was one of the officers that made telephone contact with the subject, and I'm told he was able to build a positive rapport with him.

It is always a pleasure working with your staff, especially during a major incident such as the one mentioned. In this incident, the subject was taken into custody without anyone becoming injured.

Please let them know how much we appreciate them and look forward to working with them in the future.

Sincerely,

A handwritten signature in black ink that reads "Keith S. Keough".

Keith S. Keough, Chief of Police

KSK/



MEDINA COUNTY SHERIFF'S OFFICE

555 Independence Drive
Medina, OH 44256
330-725-0028

TERRY GRICE, SHERIFF

MEMORANDUM

To: Sgt. Dave King
Deputy Jared Meredith
[REDACTED]
Deputy Eliza Postlethwait
[REDACTED]
Deputy Sharon Centner
Deputy Travis McCourt

From: Sheriff Terry Grice

Date: June 7, 2023

Re: Thank you

Please find attached a copy of a "Thank You" card I received from Ms. Mary Crabtree regarding a motor vehicle accident on 5/10/23 at 5077 Hamilton Rd. Ms. Crabtree was one of the staff members on the school bus that was involved in the accident. She was very grateful for the job each of you displayed while on scene.

I would also like to commend you for your professionalism during this incident and thank you for a job well done! It is a true compliment to you and to our office when we receive such positive feedback from our citizens. Keep up the excellent work!

cc: Personnel File

Sheriff Knice -

I was a staff member on the bus involved in an accident on 5/10 on Harrison Road. I want to commend your staff for their professional approach, their understanding of the situation, the guidance to us & parents, & their patience with our students. They were helpful and so very good at making a stressful moment less stressful. Sharon Centner was also very supportive & helpful in her "dual" →



role, and we appreciated
her expertise. Please pass
along my gratefulness
to all the
who
assisted
us.



With
gratefulness
& respect
many
Chalene

jamming4bullies@gmail.com
www.facebook.com/jamming4bullies

Carol Diekman

From: Scott Schmoll
Sent: Monday, January 30, 2023 2:21 PM
To: Terry Grice; Douglas Clinage; [REDACTED]
Cc: Kevin Ross; Carol Diekman
Subject: RE: Letter

Sgt. Clinage, [REDACTED]

Thank you for going that extra mile and living up to the core values of this agency. I am proud to serve along side both of you.

Lt. Scott Schmoll

From: Terry Grice <tgrice@ohmedinaco.org>
Sent: Monday, January 30, 2023 2:18 PM
To: Douglas Clinage <dclinage@ohmedinaco.org>; [REDACTED]@ohmedinaco.org
Cc: Scott Schmoll <:sschmoll@ohmedinaco.org>; Kevin Ross <kross@ohmedinaco.org>; Carol Diekman <cdiekman@ohmedinaco.org>
Subject: Letter

Sgt. Clinage and [REDACTED]

I have attached a letter sent from Captain Kiley of Ashland PD. Captain Kiley was very appreciative of the assistance you provided to the Kohler family. Specifically, he noted how you cleaned up the area so the family wouldn't have to deal with the aftermath once they returned home from the hospital.

Thank you both for going above and beyond to help out this family! These actions certainly put you and our Office in a positive light. I asked Carol to place a copy in your personnel files.

Sheriff Terry Grice
Medina County Sheriff's Office
555 Independence Dr.
Medina, OH 44256

From: mcsoemailadmin@medinaco.org <mcsoemailadmin@medinaco.org>
Sent: Friday, January 27, 2023 4:04 PM
To: Terry Grice <tgrice@ohmedinaco.org>
Subject:



DIVISION OF POLICE

Ashland Justice Center
1211 E. Main Street
Ashland, Ohio 44805
Administrative: (419) 289-1696
Business: (419) 289-3639
Fax: (419) 281-7547

Matt Miller
Mayor

David A. Lay
Chief of Police

January 18, 2023

Sheriff Terry Grice
Medina County Sheriff's Office
555 Independence Drive
Medina, OH 44256

Fire Chief Brian Cavanaugh
Westfield Fire & Rescue
6699 Buffham Road
Seville, OH 44273

Re: Case 01-23000009

Sir (s)

On behalf of The Ashland Police Division, I would like to express our gratitude for the assistance your staff showed Off Duty Sergeant Jonathan Kohler and his wife, Lizbeth.

On January 2, Jonathan and Lizbeth were turning in for the night, when their newly adopted pit bull attacked Jonathan. Jonathan sustained severe lacerations to his left hand, as well as numerous punctures and cuts to his right hand. Jonathan, a dog lover, was forced to shoot his dog to protect himself and Lizbeth. Jonathan was ultimately transported to Medina Hospital by Westfield EMS Personnel.

When I spoke with Jonathan and Lizbeth, they shared how much they appreciated the professionalism and care shown by the deputies and EMS personnel. On the ride home from the hospital, Jonathan thought of the mess they would have to clean up. Jonathan learned that his fellow first responders sealed up the animal in a garbage bag, placed it in his barn and cleaned up the mess. A few days after the incident, I went to their home to transport the K9 to the veterinarian for further testing. They both again shared how much they appreciated the first responders who came to their aid.

Please extend our thanks to your EMS personnel, Sgt Clinage and [REDACTED] for their help.

Sincerely,

Captain Craig Kiley # 151

Carol Diekman

From: Scott Schmoll
Sent: Friday, September 30, 2022 1:08 PM
To: Terry Grice; Douglas Clinage; [REDACTED] Matthew Montgomery
Cc: Carol Diekman; Kevin Ross
Subject: RE: Letter

Gentlemen,

Thank you for the excellent service you continue to provide to the residents of Medina County. Your professionalism does not go un-noticed. Your actions during this incident are a true reflection of your attention to detail and your professionalism. Please continue to do the excellent work you do,



Lt. Scott A. Schmoll #107
Medina County Sheriff's Office
Dispatch: 330-725-6631
Office: 330-764-3623
Cell: 330-591-5913

From: Terry Grice <tgrice@ohmedinaco.org>
Sent: Friday, September 30, 2022 11:07 AM
To: Douglas Clinage <dclinage@ohmedinaco.org>; [REDACTED]@medinaco.org; Matthew Montgomery <mmontgomery@medinaco.org>
Cc: Carol Diekman <cdiekman@ohmedinaco.org>; Scott Schmoll <:sschmoll@ohmedinaco.org>; Kevin Ross <kross@ohmedinaco.org>
Subject: Letter

Sgt. Clinage, Dep. Montgomery, and [REDACTED]

Please see the attached letter sent from the Metro Parks thanking you for your assistance. Great work! Carol has placed a copy of this in your personnel file.

We appreciate you representing the Office in such a professional manner. Keep up the good work.

Sheriff Terry Grice
Medina County Sheriff's Office
555 Independence Dr.
Medina, OH 44256
Administrative- (330)764-3637
Dispatch- (330)725-6631



Police Headquarters
4600 Valley Parkway
Fairview Park, Ohio
44126
440-331-5530
FAX 440-331-5502
clevelandmetroparks.com

**Board of Park
Commissioners**
Debra K. Berry
Dan T. Moore
Bruce G. Rinker

Chief Executive Officer
Brian M. Zimmerman

Chief of Police
Kelly J. Stillman

21, September 2022

Terry Grice
Sheriff
Medina County Sheriff's Office
555 Independence Drive
Medina, Ohio 44256

Dear Sheriff Grice,

This letter formally and publicly commends Sergeant Douglas Clinage, Deputies Matthew Montgomery, and [REDACTED] of the Medina County Sheriff's Office for their exceptional collaboration in providing mutual assistance to the Cleveland Metroparks police department. On September 8, 2022, Officer Gunkelman of the Cleveland Metroparks police department was conducting surveillance of the area in the Hinckley Reservations at Whipp's Ledges due to reports of several incidents regarding the damage of signs and other park property due to gunshots.

While patrolling the area, he observed a vehicle with four individuals exiting the vehicle and proceeding to open the trunk of the vehicle. From his position at the northwestern corner of the retaining wall, he heard gunshots and placed a call to dispatch for mutual aid. After a series of shots, Officer Gunkelman was able to secure the vehicle and the individuals at gunpoint while waiting for additional units to respond promptly.

Due to the unfortunate incident, our department required additional officers and resources to assist in easing the violent interactions of the four suspects involved in the multi-shots fired at the Hinckley Reservations. Sergeant Clinage's, Deputies Montgomery's, and [REDACTED] proactive patrol techniques and professionalism deserve to be recognized for their support and assistance in de-escalating the situation without incident.

The actions of your officers reflect the officers' character, training, and experience, as well as the caliber of personnel employed by the Medina County Sheriff's Office. Please extend our heartfelt congratulations on a job well done. Their commitment to assisting others in challenging times did not go unnoticed.

Respectfully,

Kelly J. Stillman
Kelly J. Stillman
Chief of Police

Subject: Church at the Lake

From: Kevin Ross <kross@ohmedinaco.org>

Date: 8/23/2021, 12:55 PM

To: Ben Taylor <btaylor@ohmedinaco.org>, [REDACTED]@medinaco.org>

CC: Terry Grice <tgrice@ohmedinaco.org>, Carol Diekman <cdiekman@medinaco.org>

Gentlemen,

I received a call from Keith Reidel today. He wanted to let me know what a great job both of you did Friday night, handling the homeless female at the Church on the Lake. Thank you for your Professionalism and Determination to help this young lady in need. Mr. Reidel was impressed with the way you handled this incident. Keep up the great work. This will be placed in your personnel files.

Respectfully,

Captain Kevin J. Ross

RE: Outside Employment

Terry Grice <tgrice@ohmedinaco.org>

Fri 7/5/2024 2:30 PM

To: [REDACTED]@ohmedinaco.org>

Cc: Jodi Mitchell <jmitchell@ohmedinaco.org>

Dep. [REDACTED]

These are all approved. I will ask Jodi to place this in your file.

Thanks.

Sheriff Terry Grice
Medina County Sheriff's Office
555 Independence Dr.
Medina, OH 44256

From: [REDACTED]@ohmedinaco.org>

Sent: Thursday, July 4, 2024 12:09 AM

To: Terry Grice <tgrice@ohmedinaco.org>

Subject: Outside Employment

Sheriff,

Following our conversation in person, my outside employments are as follows.

[REDACTED]
Trailer repair, service and sales.

[REDACTED]
Ice Cream Consession sales

I also have a few investment properties. Let me know if those need specified.

With respect,

[REDACTED]
Patrol Division
Medina County Sheriff's Office
330-725-6631

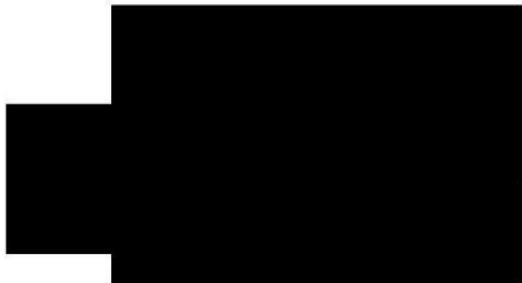
Sent via the Samsung Galaxy Note10+ 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

Medina County Sheriff's Office COUNTY SELF-INSURED WORKERS' COMPENSATION

TO: All MCSO Employees

The Medina County Commissioners have implemented a County Self-Insured Workers' Compensation Program.

If you are injured on the job, your supervisor will provide you with an ***Injury Reporting Kit*** which includes a ***Workers' Compensation Identification Card***. You will also find an ***INSTANT ACCESS Card*** in the kit, this card is to be used for initial medications prescribed for your workers compensation injury.



07-13-2021

Date

Copy to Employee
Original to Personnel File

7-13-2021

EMPLOYEE RIGHTS AND RESPONSIBILITIES UNDER THE FAMILY AND MEDICAL LEAVE ACT

Basic Leave Entitlement

FMLA requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to eligible employees for the following reasons:

- for incapacity due to pregnancy, prenatal medical care or child birth;
- to care for the employee's child after birth, or placement for adoption or foster care;
- to care for the employee's spouse, son, daughter or parent, who has a serious health condition; or
- for a serious health condition that makes the employee unable to perform the employee's job.

Military Family Leave Entitlements

Eligible employees whose spouse, son, daughter or parent is on covered active duty or call to covered active duty status may use their 12-week leave entitlement to address certain qualifying exigencies. Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings.

FMLA also includes a special leave entitlement that permits eligible employees to take up to 26 weeks of leave to care for a covered servicemember during a single 12-month period. A covered servicemember is: (1) a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness*; or (2) a veteran who was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran, and who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness.*

***The FMLA definitions of "serious injury or illness" for current servicemembers and veterans are distinct from the FMLA definition of "serious health condition".**

Benefits and Protections

During FMLA leave, the employer must maintain the employee's health coverage under any "group health plan" on the same terms as if the employee had continued to work. Upon return from FMLA leave, most employees must be restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms.

Use of FMLA leave cannot result in the loss of any employment benefit that accrued prior to the start of an employee's leave.

Eligibility Requirements

Employees are eligible if they have worked for a covered employer for at least 12 months, have 1,250 hours of service in the previous 12 months*, and if at least 50 employees are employed by the employer within 75 miles.

***Special hours of service eligibility requirements apply to airline flight crew employees.**

Definition of Serious Health Condition

A serious health condition is an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility, or continuing treatment by a health care provider for a condition that either prevents the employee from performing the functions of the employee's job, or prevents the qualified family member from participating in school or other daily activities.

Subject to certain conditions, the continuing treatment requirement may be met by a period of incapacity of more than 3 consecutive calendar days combined with at least two visits to a health care provider or one visit and

a regimen of continuing treatment, or incapacity due to pregnancy, or incapacity due to a chronic condition. Other conditions may meet the definition of continuing treatment.

Use of Leave

An employee does not need to use this leave entitlement in one block. Leave can be taken intermittently or on a reduced leave schedule when medically necessary. Employees must make reasonable efforts to schedule leave for planned medical treatment so as not to unduly disrupt the employer's operations. Leave due to qualifying exigencies may also be taken on an intermittent basis.

Substitution of Paid Leave for Unpaid Leave

Employees may choose or employers may require use of accrued paid leave while taking FMLA leave. In order to use paid leave for FMLA leave, employees must comply with the employer's normal paid leave policies.

Employee Responsibilities

Employees must provide 30 days advance notice of the need to take FMLA leave when the need is foreseeable. When 30 days notice is not possible, the employee must provide notice as soon as practicable and generally must comply with an employer's normal call-in procedures.

Employees must provide sufficient information for the employer to determine if the leave may qualify for FMLA protection and the anticipated timing and duration of the leave. Sufficient information may include that the employee is unable to perform job functions, the family member is unable to perform daily activities, the need for hospitalization or continuing treatment by a health care provider, or circumstances supporting the need for military family leave. Employees also must inform the employer if the requested leave is for a reason for which FMLA leave was previously taken or certified. Employees also may be required to provide a certification and periodic recertification supporting the need for leave.

Employer Responsibilities

Covered employers must inform employees requesting leave whether they are eligible under FMLA. If they are, the notice must specify any additional information required as well as the employees' rights and responsibilities. If they are not eligible, the employer must provide a reason for the ineligibility.

Covered employers must inform employees if leave will be designated as FMLA-protected and the amount of leave counted against the employee's leave entitlement. If the employer determines that the leave is not FMLA-protected, the employer must notify the employee.

Unlawful Acts by Employers

FMLA makes it unlawful for any employer to:

- interfere with, restrain, or deny the exercise of any right provided under FMLA; and
- discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

Enforcement

An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer.

FMLA does not affect any Federal or State law prohibiting discrimination, or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

FMLA section 109 (29 U.S.C. § 2619) requires FMLA covered employers to post the text of this notice. Regulation 29 C.F.R. § 825.300(a) may require additional disclosures.



For additional information:
1-866-4US-WAGE (1-866-487-9243) TTY: 1-877-889-5627
WWW.WAGEHOUR.DOL.GOV

U.S. Department of Labor | Wage and Hour Division



WHD Publication 1420 - Revised February 2013

**Acknowledgement of Receipt of Auditor of State
Fraud Reporting System Information**

Pursuant to Ohio Revised Code 117.103(B)(1), a public office shall provide information about the Ohio Fraud Reporting System and the means of reporting fraud to each new employee upon employment with the public office.

Each new employee has thirty days after beginning employment to confirm receipt of this information.

By signing below you are acknowledging the **Medina County Sheriff's Office** has provided you information about the Fraud-Reporting System as described by Section 117.103(A) of the Revised Code, and that you read and understand the information provided. You are also acknowledging that you have received and read the information regarding Section 124.341 of the Revised Code and the protections you are provided as a classified or unclassified employee if you use the before-mentioned Fraud Reporting System.

I, [REDACTED] have read the information provided by my employer regarding the Fraud-Reporting System operated by the Ohio Auditor of State's office. I further state that the undersigned signature acknowledges receipt of this information.

[REDACTED] _____
Printed Name / Unit Number

[REDACTED] 07-13-2021

**Medina County
Network Use Policy
Including Network, Internet, & Email Access**

A copy of this document is available at: http://intraweb.medinaco.net/listings/email/internet_email_policy.pdf

Medina County strongly recommends to all department heads, supervisors, and elected officials that their departments and offices use a County email address for all County business. As outlined in the document below, Medina County has implemented a retention policy which adheres to the Public Records Act in effect as of September 29, 2007.

Medina County provides computer equipment, software, and internet access to its employees for governmental purposes only. Users of equipment must adhere to strict guidelines, outlined in the following document. Medina County may modify these regulations at any time, providing proper notification to all users.

1) On-Line Conduct / Use of the System

- The user agrees not to publish on or over the system any information which violates or infringes upon the rights of any other person, or any information which would be abusive, profane, or sexually offensive to the reasonable person.
- The user agrees not to publish any advertising or solicitation of other members to use goods or services.
- The user agrees not to use the facilities and capabilities of the system to conduct any business or solicit the performance of any activity which is prohibited by law or which is contrary to this or any other County policy.
- Internet access shall not be used for the solicitation of money for religious or political purposes.
- The user will not seek to benefit personally or permit others to benefit personally by any confidential information which has come to said user by virtue of his/her position in the County.
- Internet access is for County business only. The user is granted permission to utilize the County's internet/Intranet access account only on County-owned equipment, for County purposes.
- Internet access shall not be used for recreational purposes, including computer games.
- Medina County does not condone the use of objectionable materials. The user therefore specifically agrees not to submit, publish, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal materials.
- The user will not encourage the use, sale, or distribution of controlled substances.
- Transmission of material, information, or software in violation of any local, state, or federal law is also prohibited.
- The user agrees to indemnify Medina County for any losses, costs, or damages, including attorney fees incurred relating to, or arising out of, any breach of this agreement by said user.
- System administrators, office holders, and department heads reserve the right to monitor all activity on County-owned computers.
- All requests to monitor web usage must be submitted via the form located at:
<http://intraweb.medinaco.net/backbone/request.html> .
- System administrators, office holders, and department heads reserve the right to immediately terminate the account of a user who misuses the system.
- All requests to terminate/block any account must be submitted via the form located at:
<http://intraweb.medinaco.net/backbone/request.html> .

2) Electronic Discovery and E-mail Retention

- Please refer all questions pertaining to Records Retention to your Office's appointed Public Records Officer.
- All employees handling County records, including electronic records, must be mindful of legal standards imposed upon their office in matters of records retention and electronic discovery.
- Any County public official or County employee who reasonably anticipates the office, or any of its officials or employees becoming a party or who is a party to a lawsuit "must suspend [the office's] routine document retention/destruction policy [in as far as it pertains to the employee and/or official] and put in

place a 'litigation hold' to ensure the preservation of **relevant documents**," even where such documents may be of benefit to an adversary in the pending or threatened litigation. Zubulake IV. The appropriate County official should contact the email administrator immediately to facilitate the 'litigation hold' on email, at mailadmin@medinaco.org.

- Accessible archives to relevant electronic evidence (i.e., actively used for information retrieval) should be subject to the litigation hold. Zubulake IV.
- Any archives containing the documents of a key player to existing or threatened litigation must be preserved and accessible. Zubulake IV.
- Since the penalties for the wrongful destruction of relevant evidence in pending or threatened litigation, including electronic evidence, can be sizable, any employee who violates this policy by wrongfully destroying electronic evidence which may be subject to pending or anticipated litigation may be subject to disciplinary action in addition to any penalties imposed by a court of law for the wrongful spoliation (destruction) of evidence.
- Medina County will automatically archive a copy of every incoming and outgoing email transmitted on/via the County email system for a minimum period of two years. At yearly intervals the email archives will be purged after consulting both the County Commissioner's and County Prosecutor's Offices in order to preserve any archives under 'litigation hold'.
- All County Departments and/or individuals not utilizing the County email system must make similar arrangements with their email service provider to provide access to all sent and received email for a minimum period of two years, and beyond according to the applicable statute of limitations. To obtain verification of whether a particular email address utilizes the County email system please visit: http://intraweb.medinaco.net/listings/email/new_email.htm or email mailadmin@medinaco.org.
- All email not falling under the categories of "Unsolicited - Unrelated to office functions" or "Personal - Unrelated to office functions" must be retained for a minimum of two years.

3) Licensed Software / Copyrighted Materials

- The user shall not install, upload, or download any software on County equipment without prior approval of the elected official or department head.
- Copyrighted materials, not owned or licensed by the County must not be placed on any computer or system without authorization from the elected official or department head. All copyright laws must be observed. Any violation of applicable copyright law is an express violation of this policy.

4) Additional Allowances for Email and Messaging Services

- County computers and their software are owned or licensed by the County, including the words written with them and time spent using them.
- Email transmissions can and will be monitored by the elected official, department head, or other appropriate government official.
- Any request for the monitoring of email must be submitted via the form located at: <http://intraweb.medinaco.net/backbone/request.html>.
- Any request for the retrieval of email archives must be submitted via the form located at: <http://intraweb.medinaco.net/backbone/request.html>. All retrieved archives, excluding those for monitoring purposes, will be forwarded to the County employee who was the originator or intended recipient of the original email for review against this policy. It is the responsibility of the employee to forward any pertinent correspondence to other parties.
- The Email system will be administered according to the policies developed by the Computer Department, County Engineer's Office in cooperation with the Medina County Commissioner's Office and Medina County Data Processing Board.

5) Additional Allowances for Mobile Systems Including Laptop Computers

- Any access to the Medina County Network is restricted to County owned equipment only, including any and all remote access to County network services.
- All County supplied laptop computers must also be configured as such to comply with the stipulations of

the Medina County Telecommuting Policy, available at http://intraweb.medinaco.net/listings/remote_access/R-A_Policy.pdf, as such devices are easily removed and used beyond the reach of the implemented County network security and protection.

- Any computer system capable of connecting to a wireless network must also have a County Data Board approved client installed and properly configured to prevent communication on both wired and wireless networks concurrently, such as, "Cisco Secure Services". While it is not the intent of Medina County to provide wireless access, the existence of wireless networks external to the County mandates this step. The installation and configuration of the software will be performed by the current network support contractor for a per-incident charge.

6) Alternate Internet Access Provision

- In an attempt to provide Internet access to conduct County business for devices owned by entities outside of Medina County or by persons not employed by Medina County. The Alternate Internet Access connection is not for public use.
- Access is for individuals not employed by Medina County.
- All use must be for the purposes of daily County business and requires adherence to the current Network Use Policy, excluding sections 2, 4, 5, & 7.
- Any wireless access point and client connections must adhere to the current Medina County Data Board Wireless Access Policy or WPA2 16 random character PSK changed quarterly.
- Any connection must be by way of a network switch port that is properly provisioned for Alternate Internet Access.
- All network traffic utilizing Alternate Internet Access will share a limited, maximum bandwidth of 10% of the current County Internet connection or 2Mb/s, whichever is less.
- The Alternate Internet Access connection is for Internet access only, all other access is prohibited.
- All connections may be subject to monitoring without further notice.

7) VIOLATIONS OF THE POLICY MAY RESULT IN DISCIPLINARY ACTION!

I have read and I understand Medina County's Internet and Email Policy, and agree to assume the responsibilities as outlined.

Employee Printed Name

CAROL DIERMAN

Elected Official / Dept Supervisor

Personnel
Department

Employee Signature

Carol Dickman

Supervisor Signature

Date

07-13-2021

Date

7/13/24

MEDINA COUNTY COMMISSIONERS
Human Resources Department



NOTICE OF STATE LAW CHANGE

To: All Employees
From: Holly Muren, HR Director
Date: September 2, 2016
Re: Medical Marijuana & Medina County Alcohol and Drug Policy

On June 8, 2016, Ohio Sub HB 523 was enacted, which authorizes certain health providers to prescribe limited types of medicinal marijuana to qualifying patients. Ohio's medical marijuana law that takes effect on September 8, 2016. Medina County has established and maintains an Alcohol and Drug Policy that is unaffected by the Ohio Sub HB 523 or Ohio's medical marijuana law taking effect.

Medina County has a zero-tolerance policy for employees who are under the influence of illegal drugs or alcohol while at work. Employees who are using marijuana with a valid prescription or authorized by Ohio law are not exempt from this policy in any way. The use of marijuana with or without a valid prescription or as authorized by law will be treated the same as the use of all other illegal drugs or the abuse of legal drugs. Employees using illegal drugs, including marijuana for any purpose including medicinal, are still subject to all provisions of this policy and may be terminated for such use.

Employees are advised of the following:

1. Medina County does not permit or accommodate an employee's use, possession, or distribution of medical marijuana;
2. Medina County may refuse to hire or may discharge, discipline or take other action against an individual because of that person's use, possession, or distribution of medical marijuana;
3. An employee who tests positive for or refuses to submit to a drug test may be disqualified for compensation and benefits under the Ohio Workers' Compensation Act;
4. Because use, possession or distribution of marijuana is a violation of the Alcohol and Drug Policy, employees who are discharged for those reasons will be considered to have been discharged for just cause for purpose of unemployment compensation or other post-termination pay or benefits.

The Alcohol and Drug Policy continues to apply regardless of whether the employee's use, possession, or distribution of marijuana was obtained/conducted in Ohio or other states.

ACKNOWLEDGMENT

By signing below, I acknowledge that I have read and understand this Memorandum regarding Medical Marijuana & the Alcohol and Drug Policy. I also reaffirm my acknowledgement of the Alcohol and Drug Policy and agree

Signature

Date

07-13-2021

Medina County Sheriff's Office

LOCKER ISSUE AND RECEIPT

I, [REDACTED] hereby acknowledge the receipt of locker number [REDACTED] issued to me by the Medina County Sheriff's Office.

I understand that lockers are the property of the Medina County Sheriff's Office and that the lockers and their contents are subject to inspections.

[REDACTED]
Employee Name

[REDACTED]
Signature

07-13-2021
Date

Combination Lock# [REDACTED]

Combination [REDACTED]
Right [REDACTED] Left [REDACTED] Right [REDACTED]

Application for Medina County Sheriff's Office Photo ID

Please complete the following:

Name	[REDACTED]
Division	ROAD PATROL
Unit Number	[REDACTED]
Position	Deputy Sheriff
DOB	[REDACTED]
Height	[REDACTED]
Hair Color	[REDACTED]
Eye Color	[REDACTED]

Is this a new issue?

Yes ☒

No ☐

If you are applying for a replacement card, please turn in your old card at the time of the photo taking. Please return this form to administration, and they will schedule you time for your ID to be processed.

Thank you,

The Administration



Office of Ohio Attorney General

Ohio Peace Officer Training Academy

Officer Record



OPOTA London Campus
1650 State Route 56 SW
P.O. Box 309
London, OH 43140
Phone: 740-845-2700

Medina County Sheriff's Office, ID

Appointment History*

Agency	Employee Status	Start Date	End Date	Separation Reason
Medina County Sheriff's Office	Full-time			

Basic Academy Records

School Number	School	Start Date	End Date	Exam Date	Certificate Number	Certificate Date	Appointed By	Appointed Date
	Medina County Law Enforcement Training Academy						Medina County Sheriff's Office	

OPOTA Advanced Training Records**

Course Title	Start Date	End Date
No Records Found		

LMS Training Records

Date Completed	Course Title	Officer Number	Officer
6/12/2024	NIBIN Overview		
6/5/2023	Part 3 - Legal Updates 2023		
6/4/2023	Part 2 - Legal Updates 2023		
6/4/2023	National Center for Missing & Exploited Children Harnessing Resources Seminar		

Date Completed	Course Title	Officer Number		Officer	
6/4/2023	Response to Mass Violence and Mass Protest Seminar				
6/3/2023	Arrest, Search, and Seizure 2023				
6/3/2023	Part 1 - Legal Updates 2023				
2/27/2023	Ohio School Threat Assessment				
12/15/2022	Vicarious Trauma				
11/28/2022	Effective Communication and Safe Interaction with Persons in Crisis				
10/26/2022	Mental Health Response				
10/3/2022	Ohio Public Records Law				
10/3/2022	Domestic Violence Legal Updates				
10/3/2022	New and Updated Criminal Charges				
9/27/2022	Ohio Forfeiture Laws				
9/27/2022	Medical Marijuana				
9/27/2022	Hazing				
9/27/2022	Hate Crimes				
9/17/2022	Use of Restraints				
9/17/2022	Custodial Interrogation				
9/17/2022	Concealed Firearm Carry Changes				
9/4/2022	Officer Wellness Seminar				
8/31/2022	Use of Deadly Force and Legal Guidelines				
8/31/2022	Trauma and the Brain				
8/31/2022	Qualified Immunity				
8/26/2022	Objective Reasonableness				
8/25/2022	Critical Thinking in Use of Force Situations				
8/21/2022	BCI Lethal Use of Force and OIS Investigations				

Date Completed	Course Title	Officer Number	Officer
8/2/2022	Sexual Assault Investigations		
8/2/2022	Responding to Sexual Assault		
7/29/2022	Crisis Intervention		
7/29/2022	Biological Evidence Collection for Sexual Assaults		

Training Records						
		Certificate Date	Unit	Certificate Type	Specialty	Renewal Date
				Patrol Related	Criminal Apprehension, [REDACTED]	11/1/2024
				Special Purpose	Tracking, Article Search, Cocaine, Heroin, Methamphetamines and their derivatives	11/1/2024

*The appointment records listed above reflect the appointed and separation information reported to OPOTC pursuant to section 109.761 of the Revised Code. Neither OPOTC, nor its staff, has independent knowledge of the information contained in these records.

**The advanced training records listed above reflect ONLY THOSE trainings the peace officer scheduled through OPOTA. Records reflecting advanced training conducted by the peace officer's agency, or conducted by another organization, are not maintained by OPOTC. Requests for any such records should be directed to the peace officer's employing agency or the organization who conducted the training.