

## GUIDELINES FOR PRIVATE SECURITY INSTRUCTOR CERTIFICATION - OPOTC

This Ohio Peace Officer Training Commission (OPOTC) guide is intended to assist both unit and topic instructor applicants. Use this guide when applying to be an instructor or requesting to amend your current instructor certification. Please read all instructions carefully before completing the instructor application or request for amendment form. Once you determine you meet the minimum qualifications, follow these guidelines to select specific topics you request to teach in the private security training program. These guidelines were written for the applicant who meets the minimum qualifications for private security training instructor, including, but not limited to, completion of an OPOTC approved 80 hour instructor skills training course or one of the qualified exemptions. Supporting documentation must accompany the application. Unless otherwise indicated, this guide contains suggested course offerings that meet minimum criteria to teach an individual topic. The guidelines are based upon recommendations from subject matter experts and OPOTC law enforcement training officers. In addition, these guidelines are approved by the Ohio Peace Officer Training Commission. This guide is not all inclusive and subject to change without notice. If you have any questions, please contact a private security training certification officer at 740-845-2700.

Topic No.	Topic Name	OPOTC Guidelines
1-1	Introduction to Basic Training	Approved OPOTC Private Security Training Commander
1-2	Role of Private Security	5 years full-time law enforcement/private security experience
1-3	Ethics & Professionalism	8 hours advanced training in subject matter and 5 years law enforcement/private security experience
2-1	Overview of the Criminal Justice System	Licensed attorney in the State of Ohio with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"
2-3	Liability	Licensed attorney in the State of Ohio with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"
2-7	Testifying	Licensed attorney in the State of Ohio with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"
3-1	Interacting with the Media	5 years full-time law enforcement/private security experience
3-2	Crisis Intervention	OPOTA "Interacting with/and De-Escalating Special Needs Population" course or CIT course offered by NAMI
3-3	Drug Awareness	Minimum of 4 hours recent advanced training in subject matter
3-5	Juveniles	5 years full-time law enforcement/private security experience
3-7	Community Diversity & Procedural Justice	OPOTA "Community Diversity & Procedural Justice Instructor" course (eff. 7/1/2016)

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4-2	Report Writing	5 years full time law enforcement/private security experience and advanced report writing course
4-3	Interviews	Advanced training in subject matter (i.e. OPOTA "Interview and Interrogations" course)
5-1	Loss Prevention	5 years full-time law enforcement/private security experience
6-1	Fire Safety	Advanced training course in subject matter
6-2	Occupational Safety	Advanced training course in subject matter
6-3	Patrol Techniques	5 years full-time law enforcement/private security experience
6-4	Crowd Control	5 years full-time law enforcement/private security experience
7	Subject Control Techniques	OPOTC approved Subject Control Instructor course (eff. 4/2012)
8	First Aid/CPR/AED	Current instructor certification from American Heart Association, American Red Cross or American Safety and Health Institute in First Aid, CPR and AED
9-1	Revolver	Approved OPOTC "Revolver Instructor" course*
9-2	Semi-Automatic	Approved OPOTC "Semi-Automatic Pistol Instructor" course*
9-3	Shotgun	Approved OPOTC "Shotgun Instructor" course*
10-1	Terrorism Awareness	Advanced training course in subject matter within 5 years, minimum 8 hours
10-2	Incident Command System (ICS)	FEMA training courses, "IS 100.c" and "IS 200.c"
10-3	National Incident Management System (NIMS)	FEMA training courses, "IS 100.c," "IS 200.c" and "IS 700.b"

\*Must meet Unit Instructor eligibility requirements