



TO ALL POLICE DEPARTMENTS, SHERIFF'S OFFICES & CLERKS OF COURTS

RE: SEALING AND/OR EXPUNGEMENTS

When submitting court orders for Sealing or Expungement of an arrest, BCI requests this form be completed and attached to the court order to assure accuracy of our records.

Defendant's Names:

Date of Birth: Social Security Number:

Arresting Agency: Arrest No.:

Arrest Charge: Date of Arrest:

Felony: ☐ Misdemeanor: ☐ ITN:

DNA Collected: Yes ☐ or No ☐

Ohio BCI No.: FBI No.:

Common Pleas/Juvenile Court Case No.:

Municipal Court Case No.:

Conviction: ☐ Dismissal: ☐ Juvenile: ☐

Conviction Charge:

Final Disposition of Conviction/Adjudication:

Please Check proper ORC used:

	ORC	Reason
☐	2953.32(B)(1)(a)	Sealing of record of conviction.
☐	2953.32(B)(1)(b)	Expungement of record of conviction.
☐	2953.32(B)(2)(a)	Sealing of record of bail forfeiture.
☐	2953.32(B)(2)(b)	Expungement of record of bail forfeiture.
☐	2953.33	Sealing/expungement of official records after not guilty finding, dismissal of proceedings, grand jury no bill, or pardon.
☐	2953.35	Expungement of certain convictions relating to firearms.
☐	2953.36	Expungement of certain convictions for victims of human trafficking.
☐	2953.39	Low-level controlled substance offense conviction record sealing or expungement, on prosecutor's motion.
☐	2953.521	Expungement of record of not guilty finding or dismissed charges when defendant victim of human trafficking.
☐	2151.356	Sealing of juvenile court records.
☐	2151.358	Expungement of sealed records (juvenile).

Send by email to the Attention of: Identification Section to:

Expungement.Submissions@OhioAGO.gov

PO Box 365 | London, Ohio | 43140

expungement.submissions@OhioAGO.gov