ATTACHMENT A

Model School Floor Plans

Provided by the Ohio Facilities Construction Commission

The Ohio Facilities Construction Commission, under guidance from the Ohio Attorney General’s School Safety Taskforce, has prepared the Model School Floor Plans to help guide schools in developing and submitting floor plans that best meet the needs of emergency responders during an incident. You should print the materials in Attachment A on legal sized paper (8.5 x 14) for better viewing.

Page 1: Page one of the Model School Floor Plans represents the best example of what a finished school floor plan should look like when it is submitted to the Ohio Attorney General’s Office, for inclusion in OHLEG. The floor plan meets all of the specifications set forth in the Floor Plan Checklist, provided in the Emergency Operations Plan developed by the Ohio Attorney General’s School Safety Taskforce.

Page 2: Page two is an example of a blank floor plan, which should be readily obtainable by the school district. This blank floor plan can be customized to meet the requested specifications using the symbols and/or stickers provided on pages four – six of this Attachment A.

Page 3: Page three is also a blank floor plan, but is showing shaded corridors. Corridors on some floor plans may be shaded in CAD drawings provided by the school district’s architecture firm.

Page 4: Page four provides the Legend Key recommended for use in developing school floor plans. These legends can be printed on clear label sheets, cut to size and be affixed to the blank floor plans referenced on pages two and three.

Page 5: Page five provides the symbols used to mark the school floor plans, as specified in the Legend Key. These symbols can be printed on clear label sheets, cut to size and be affixed to the blank floor plans to mark the key areas of the floor plans.

Page 6: Page six provides room numbers that can be used to mark the rooms shown in the floor plans. These symbols can be printed on clear label sheets, cut to size and be affixed to the blank floor plans to mark the rooms located on the floor plans.

NOTE: School officials are encouraged to review their School Floor Plans against the Floor Plan Checklist provided in the Emergency Operations Plan. The completed checklist should be submitted to the Ohio Attorney General’s Office along with the floor plans, for inclusion in OHLEG. Floor plans submitted to the Ohio Attorney General’s Office by hard copy must be printed on paper small than 11 x 17.
LOCATION OF EXISTING AED
ELECTRICAL SHUTOFF
FIRE ALARM PANEL
GAS SHUTOFF
KNOX BOX
SPRINKLER SHUTOFF
WATER SHUTOFF

ADMINISTRATIVE SUITE
AREA OF REFUGE
CAMERA
CORRIDOR
ELEVATOR
EXTERIOR DOORS
FIRE EXTINGUISHER
LOCATION OF BLUEPRINTS
ROOF ACCESS POINT
ROOM NUMBER
SECURITY MONITORING AND ACCESS CONTROL
SERVICE ENTRANCE

DN
GM
ME
ST

DINING
GYMNASIUM
MEDIA
STAGE

COMMON AREAS

FACILITY SAFETY PLAN
Ohio Facilities Construction Commission
RN
Building Telephone Number
Emergency Telephone Number