



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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Series
Authorization No: 10551449 Agency: AGO Division: HUMR Section: NA Revision: 0

Agency Series No.: 567-OAG-61

Record Series Title: Collective Bargaining Negotiation Files

Record Series Description: Documentation of negotiation and contract process between AGO and labor unions. Can include, but is not limited to, previous contract, final contract, negotiation minutes, agreed upon and signed articles of collective bargaining agreement, management notes and proposals, drafts, action log, and mediation fact-finding reports.

Agency Web Link:

☒ Confidential Description

Vital Description

ORC 4117.21 makes meetings private if it is a mediation, ORC 2710.03, 149.43

Media	Retention Period	Retention Justification	Method of Disposal
Paper	10 years	covers 3 contract cycles for reference purposes when negotiating new contracts	Shred

Approvals:

Created		Date: 7/12/2011
Approved	Pari Swift, Records Officer	Date: 7/12/2011
Approved	Michael Hardenbrook, Record Administrator	Date: 7/20/2011
Approved	Martin Meeks, State Auditor	Date: 7/21/2011
Approved	Fred Previts, State Archivist	Date: 7/29/2011

Notes:

Note Date	Note Description	User
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