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Series	Agency:	Division:	Section:	Revision:
Authorization No: 10551529	AGO	CP66	NA	0
Agency Series No.: 066-OAG-42      Record Series Title: Consumer Protection Video Contest Submissions				
Record Series Description: Video contest submission files including the submission brief, permission slips, and video. The video contest is designed to engage students in what it means to be a smart consumer. Winning presentations are featured on the AGO website and incorporated into consumer protection presentations.				
Agency Web Link:				

Confidential Description		Vital Description	
Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	2 years, then transfer top 3 winning videos and documentation each year to the state archives.		Delete
	Destroy remaining.		
Paper	2 years, then transfer top 3 winning videos and documentation each year to the state archives.		Recycle
	Destroy remaining.		

Approvals:

Created		Date: 8/21/2013
Approved	Pari Swift, Records Officer	Date: 8/21/2013
Approved	Bunnie Jones, Record Administrator	Date: 8/22/2013
Approved	Fred Previts, State Archivist	Date: 8/23/2013
Approved	Martin Meeks, State Auditor	Date: 8/26/2013

Notes:

Note Date	Note Description	User
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