

INSTRUCTIONS FOR APPLYING FOR OHLEG ACCESS

To apply for access to OHLEG, please fill out the attached application. Make sure to include a valid e-mail address and/or a fax number so that you can receive your log-on instructions. After the form has been completed and signed by your agency Chief, Sheriff, or supervisor, fax it to (740) 845-2021, or mail it to:

Ohio Law Enforcement Gateway
P.O. Box 365
London, OH 43140

If you are from a **sheriff's office**, you will automatically get access to *FinCrime, RxPatrol, eOPOTA, CCW, eSORN, MCCH, Passport, OHLEG-SE and CODNA*. Web Prelog and Web Inquiry will be given upon request.

If you are from a **police department**, you will automatically get access to *FinCrime, RxPatrol, eOPOTA, CCW, eSORN, MCCH, Passport, and OHLEG-SE*. Web Prelog and Web Inquiry will be given upon request.

If you are from a **DRC facility**, you will need to specify which of the following three types of access you will need:

DRC Investigator: you will automatically get access to *FinCrime, RxPatrol, eOPOTA, CCW, eSORN, MCCH, Passport, and OHLEG-SE*.

DRC eSORN Employee: you will need to specify *eSORN*
or

DRC CODNA Employee: you will need to specify *CODNA*

If you are from a **prosecutor's office**, you will automatically get access to *FinCrime, RxPatrol, eOPOTA, CCW, eSORN, MCCH, Passport, OHLEG-SE and Lab Online*.

If you are from a **court**, you will automatically get access to *FinCrime, RxPatrol, eOPOTA, CCW, eSORN, MCCH, Passport, OHLEG-SE and CODNA*.

If you are from a **parole or probation office**, you will automatically get access to *FinCrime, RxPatrol, eOPOTA, CCW, eSORN, MCCH, Passport, OHLEG-SE and CODNA*.

NOTE: If your agency is a participating member in OLLEISN, that application will automatically be given.

NOTE: If your agency is a participating member in RMS, that application will automatically be given.