



Ohio Peace Officer Training Commission Bailiff/Court Security Officer Basic Training Audit Sheet

1. Administration

1. Introduction and Orientation	1.00	_____
2. Role of the Bailiff/Court Officer	1.00	_____
3. Authority of the Bailiff/Court Officer	1.00	_____
4. Report Writing and Procedure	4.00	_____
5. Criminal Justice Syst. & Structure of Courts	1.00	_____
6. Ethics	2.00	_____
7. Civil Process	3.00	_____
	<u>13.00</u>	_____

2. Legal

1. Testifying in Court	1.00	_____
2. Legal Aspects of Court Security	4.00	_____
3. Temporary Holding Issues for Courts	1.00	_____
	<u>6.00</u>	_____

3. Human Relations

1. Human Diversity I - II	4.00	_____
2. Conflict Management	2.00	_____
	<u>6.00</u>	_____

4. Firearms

1. Handgun Training*	40.00	_____
2. Weapons Handling (intermediate)*	3.00	_____
	<u>43.00</u>	_____

5. Defensive Tactics

1. Defensive Tactics Techniques*	24.00	_____
2. Expandable Baton*	8.00	_____
3. Dynamic Simulation*	8.00	_____
4. Chemical Agents	4.00	_____
5. Use of Force*	2.00	_____
	<u>46.00</u>	_____

6. Medical Issues

1. First Aid*	2.50	_____
2. CPR*	4.50	_____
3. Bloodborne Pathogens*	1.00	_____
	<u>8.00</u>	_____

7. Investigation

1. Preliminary Crime Scene Investigation I - II	2.00	_____
2. Evidence & Property Mgt. System I - II	2.00	_____
	<u>4.00</u>	_____

8. Introduction to Court Security

1. Court Security Standards (Intermediate)	2.00	_____
2. Court Security Overview (intermediate)	2.00	_____
	<u>4.00</u>	_____

9. General Court Security Issues

1. Court Facility Security Considerations	2.00	_____
2. Courtroom Issues	2.00	_____
3. Physical Security Survey	3.00	_____
4. Security Program Development	2.00	_____
5. Prisoner/Defendant Security	3.00	_____
6. Judicial Protection	4.00	_____
	<u>16.00</u>	_____

10. Physical Security & Screening

1. Gen. Types of Elec. Det. & Comm. Equip. (Basic)	2.00	_____
	<u>2.00</u>	_____

11. Jury Procedures

1. Routine Jury Procedures	1.00	_____
2. Sequestered Jury Procedures	2.00	_____
	<u>3.00</u>	_____

12. Emerg. Proc. & Special Considerations

1. Emergency Procedures (Intermediate)	2.00	_____
2. Bomb Control	1.00	_____
3. Hostage Incidents (Intermediate)	2.00	_____
4. Extremist Groups	1.00	_____
	<u>6.00</u>	_____

13. High Risk Trials

1. High Risk Trials	3.00	_____
	<u>3.00</u>	_____

Total Hours 160.00

* Denotes Mandatory Attendance