



MIKE DeWINE

★ OHIO ATTORNEY GENERAL ★



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LAW ENFORCEMENT FIREARMS RE-QUALIFICATION INSTRUCTOR APPLICATION

Name _____
First Middle Last

SSN _____ DOB _____ Male _____ Female _____

Mailing Address _____
#/Street/P.O. Box City State Zip Code

County: _____

Phone: Residence (____) _____ Daytime (____) _____

Cell (____) _____ FAX (____) _____

Email _____

NOTE: This email address will be used for OPOTC/OPOTA business-related communications, some of which may be time sensitive.

At times we receive requests for information on instructors approved to teach a particular topic. By checking this box, you are authorizing OPOTC staff to release information about your instructor certification which would allow others to contact you in their efforts to find an instructor.

I authorize the OPOTC to place my firearms instructor information on the publicly accessible web site for Concealed Carry Weapon instructor purposes. My home phone number may be used: ___Yes ___No If no, other: _____

DOCUMENTATION OF ALL COMPLETED TRAINING MUST BE ATTACHED OR APPLICATION WILL BE RETURNED.

1. Next to each classification of weapon for which you are seeking certification, please enter the name of the training agency where you completed the required weapon instructor's course and the dates of attendance.

WEAPON CLASSIFICATION	NAME OF AGENCY/SCHOOL ATTENDED	DATES OF ATTENDANCE
_____ 1-1 REVOLVER	_____	_____
_____ 1-2 SEMIAUTO PISTOL	_____	_____
_____ 1-3 SHOTGUN	_____	_____
_____ 1-4 POLICE RIFLE/CARBINE	_____	_____
_____ 1-5 SUBMACHINE GUN	_____	_____
_____ 1-6 SCOPE-SIGHTED RIFLE	_____	_____

2. You must have completed the course titled "Firearms Instructor: Weapons Training and Re-Qualification".

Date: _____ School/Trainer Name: _____

3. Three years experience as a Law Enforcement Officer required _____
YEARS AGENCY DATES (FROM/TO)

_____ # YEARS AGENCY DATES (FROM/TO)

NAME OF APPLICANT (PRINTED) SIGNATURE OF APPLICANT DATE

(SEE PAGE 2 FOR INSTRUCTOR QUALIFICATIONS)

FOR OPOTC USE ONLY
Approved By: _____
Approval Date: _____

The following is an extract from Chapter 109:2-13 of the Ohio Administrative Code, which governs firearms re-qualification for certain law enforcement and peace officers.

109:2-13-04 Approval of instructors.

(A) Each instructor conducting a firearms re-qualification program is required to have the approval of the executive director. Any person seeking certification as a firearms re-qualification instructor after January 1, 2003 shall submit to the executive director, on a form provided by the executive director, an application for certification.

(B) Each person seeking certification as a firearms re-qualification instructor shall meet the following:

(1) Completion of a firearms instructor training course for each weapon for which he will be conducting a re-qualification program.

(2) Completion of a firearms re-qualification seminar approved by the executive director.

(3) Completion of three years of experience as a law enforcement officer.

(C) No credit for completing a firearms re-qualification program will be given to any person unless the person conducting the re-qualification program has been approved as a re-qualification instructor by the executive director.

(D) Certification as a firearms re-qualification instructor must be renewed every three years. Renewal will be based upon documentation provided to the executive director that the instructor has conducted at least two firearms re-qualification programs within the three year period. Failure to conduct two firearms re-qualification programs within the three year period will cause certification as a firearms re-qualification instructor to lapse.

(E) Denial Or Revocation Of Certification Or Renewal

(1) Should the executive director refuse to issue or renew a certificate, or should he revoke a certificate for just cause, the notice of this action shall be sent to the party by certified mail, return receipt requested, not later than the business day next succeeding such order. Such notice shall state the reason for the denial or revocation, cite the law or rule directly involved and state that the party will be afforded a hearing if he requests it within thirty days of the time of the mailing of the notice. A copy of such notice shall be mailed to attorneys or other representatives of record representing the party.

(2) Notice of such hearings shall be made in accordance with Section 119.06 of the Revised Code.

(3) The commission shall conduct the hearing in conformance with the provisions of Sections 119.01 to 119.13 of the Revised Code.

(4) Upon receipt of the denial or revocation order by the firearms re-qualification program instructor, the instructor shall cease conducting or participating in any re-qualification program approved by the executive director.