



Corrections Basic Training Audit Sheet

1. Administration

1. Training Overview and Orientation	1	___
2. Ethics and Professionalism	2	___
3. Report Writing (M)(T)	8	___
	<u>11</u>	

2. Legal

1. Overview of the Criminal Justice System	2	___
2. Overview of Corr. Legal Issues & Inmate Rights	4	___
3. Correction Officer Liability & Rights	2	___
4. Overview of Min. Stds. For Full Service Facility	2	___
5. Courtroom Testimony & Procedures	2	___
6. Use of Force (M)	2	___
7. Sexual Harassment and Abuse in Corrections (M)	4	___
	<u>18</u>	

3. Jail Security

1. Basic Security Duties	3	___
2. Inmate Discipline	3	___
3. Admissions, Identification, and Releases	4	___
4. Cell & Living Area Searches	4	___
5. Body Searches (M)(T)	4	___
6. Classification of Inmates	1	___
7. Fire Safety (M)	4	___
8. Handling Emergency Situations	4	___
9. Transportation of Prisoners (M)(T)	2	___
	<u>29</u>	

4. Human Relations

1. Interpersonal Comm. & De-escalation Skills (M)	16	___
2. Inmate Supervision: Role of the C.O.	2	___
3. Crisis Intervention Skills and Dealing with the Special Needs Inmate (M)	16	___
4. Stress and the Correctional Officer	2	___
5. Community Diversity (M)	4	___
6. Suicide Prevention: Detection, Intervention, and Response (M)	4	___
	<u>44</u>	

5. Medical Issues

1. Preliminary Health Screening	2	___
2. Handling Medical Problems & Blood Borne Pathogens	4	___
3. Substance Abusers	2	___
	<u>8</u>	

6. Subject Control Techniques (M)(T)

7. First Aid/CPR (M)(T)

Total Hours

Mandatory Hours

Non-Mandatory Hours

Total Hours

24

8

142

M = Mandatory
T = Technical Skill