



Mike DeWine
Ohio Attorney General

TO ALL POLICE DEPARTMENTS, SHERIFF'S OFFICES & CLERKS OF COURTS

RE: SEALING AND/OR EXPUNGEMENTS

When submitting court orders for Sealing or Expungement of an arrest, B.C.I. & I. requests this form be completed and attached to the court order to assure complete accuracy of our records.

Defendant's Name: _____

Date of Birth: _____ Social Security Number: _____

Arresting Agency: _____ Arrest No.: _____

Arrest Charge: _____ Date of Arrest: _____

Felony: _____ Misdemeanor: _____ ITN: _____

DNA Collected: Yes OR No

Ohio BCI&I No.: _____ FBI No.: _____

Common Pleas Court Case No.: _____ Control No.: _____

Municipal Court Case No.: _____

Conviction OR Dismissal

Conviction Charge: _____

Final Disposition of Conviction: _____

Send to the Attention of: **Identification Section**



Ohio Bureau of Criminal Identification and Investigation

P.O. Box 365
London, OH 43140
Telephone: (740) 845-2000
Facsimile: (740) 845-2020



An Internationally Certified Law Enforcement Agency

www.OhioAttorneyGeneral.gov

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