



**PEACE OFFICER BASIC TRAINING PROGRAM
UNIT INSTRUCTOR APPLICATION**

The application must be completed in its entirety, signed, and notarized. Attach additional documentation as requested. The following criteria must be met:

- Must be a high school graduate or possess a GED
- Five years relevant experience as a full-time law enforcement officer
- Completion of OPOTC-approved 80-hour Instructional Skills course, or 40-hour Instructional Skills course and 14-hour update
- Completion of courses which will allow a person to learn specific knowledge and skills in the unit/topics for which the instructor desires certification
- Recommendation of a school commander who has been the commander of record of a Peace Officer Basic Training or Peace Officer Refresher school held within the last two years

Utilize the curriculum sheet on the last page of the application to indicate the units/topics in which the instructor desires certification.

Return application with all supporting documentation to:

Ohio Peace Officer Training Commission
Professional Standards Division
P.O. Box 309
London, Ohio 43140

FAX: (740) 845-2675

Email: OPOTC.Instructors@OhioAttorneyGeneral.gov



**PEACE OFFICER BASIC TRAINING
 APPLICATION FOR UNIT INSTRUCTOR CERTIFICATE**

(Please type or print clearly)

Name _____
First Middle Last

SSN _____ DOB _____ Male _____ Female _____

Previous Name(s) or Alias _____

Mailing Address _____
#/Street/P.O. Box

City State Zip Code County

Phone: Residence (_____) _____ Daytime (_____) _____

Cell (_____) _____ FAX (_____) _____

Email _____

NOTE: This email address will be used for OPOTC/OPOTA business-related communications, some of which may be time sensitive.

At times we receive requests for information on instructors approved to teach a particular topic. By checking this box, you are authorizing OPOTC staff to release information about your instructor certification which would allow others to contact you in their efforts to find an instructor.

I authorize the OPOTC to place my firearms instructor information on the publicly accessible web site for Concealed Carry Weapon instructor purposes. My home address/phone may be used: ___no ___yes
 If no, other: _____

1. EDUCATION

A. High School Education or (GED)

<u>Name & Address of School Attended</u>	<u>Dates Attended (From - To)</u>	<u>High School Diploma</u>	<u>GED Certificate</u>
_____	_____ (Mo/Yr)	___Yes ___No	___Yes ___No

THIS FORM MAY BE REPRODUCED

B. Advanced Training - College or University Education

<u>Name & Address of School Attended</u>	<u>Dates Attended (From - To)</u>	<u>Field of Study</u>	<u>Type of Degree</u>

2. **SPECIAL TRAINING RECEIVED**

(F.B.I. Academy, Special Police, Government, Military Organizations, *OSP*, *OPOTA*, etc.)

<u>Agency Name and Address</u>	<u>Dates (From - To)</u>	<u>Total Number of Years/Months</u>

3. **RELEVANT EXPERIENCE AS A FULL-TIME LAW ENFORCEMENT OFFICER**
If specialized assignment (detective, narcotics, SWAT, etc.) list below with dates.

<u>Agency Name and Address</u>	<u>Title/ Position</u>	<u>Dates of Employment (From - To)</u>	<u>Total Number of Years Employed</u>

4. **COMPLETION OF A COMMISSION-APPROVED INSTRUCTIONAL SKILLS COURSE**
 (After July 1, 2009, 80-Hour Instructor Skills required. After August 1, 2007, 40-Hour Instructor Skills and 14-Hour Update required. A minimum of 40 clock hours is required.)

NOTE: IT IS REQUIRED THAT YOU ATTACH A COPY OF YOUR 40/80 HOUR INSTRUCTOR TRAINING CERTIFICATE AND INSTRUCTOR SKILLS 14-HOUR UPDATE

<u>Name & Address of Instructor Skills School Completed</u>	<u>Dates Attended (From - To)</u>	<u>Number of Clock Hours</u>	<u>Date Course Completed</u>

<u>Name & Address of Instructor Skills 14-Hour Update School Completed, if applicable</u>	<u>Dates Attended (From - To)</u>	<u>Number of Clock Hours</u>	<u>Date Course Completed</u>

5. **BACKGROUND INFORMATION**

Have you ever been investigated for, disciplined for, terminated for, matters of veracity or of moral turpitude?
___Yes ___No If yes, include a detailed summary.

MUST APPEAR IN PERSON BEFORE A NOTARY TO COMPLETE THE FOLLOWING AFFIDAVIT

AFFIDAVIT

I declare under the penalty of perjury that the information in this Application is true and correct to the best of my knowledge.

Signature

Date

Subscribed and sworn personally before me by the above-named Affiant, this _____ day of _____, 20____, at _____, in the County of _____, and State of Ohio.

Printed name of Notary

(Seal)

Signature of Notary

Date notary commission expires

COMMANDER RECOMMENDATION AND INTENT TO EMPLOY

As a currently-certified Commander for this OPOTC program, and with knowledge of the Ohio Revised Code and Ohio Administrative Code laws and regulations regarding this program, I have reviewed the above application, including all attachments.

(initial)

Within the next twelve (12) months, I intend to employ this applicant as an instructor in an OPOTC-approved academy that I will command.

(initial)

Attesting to the above, I recommend this application be accepted and the applicant certified.

School Commander's Name (Typed)

OPOTC BTC #

School Commander's Signature

Date

School Name

School Mailing Address

(____)_____
Daytime Phone

(____)_____
Fax

E-Mail

Certificate will be emailed to Instructor. Check if certificate is also to be emailed to Commander.



MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 740-845-2675

P.O. Box 309
London, OH 43140
www.OhioAttorneyGeneral.gov

Peace Officer Basic Training Curriculum Effective 1/1/2017

1. Administration

1. Introduction to Basic Training (Commander Only)
2. Introduction to Policing
3. Fundamentals of the Criminal Justice System
4. Community Diversity & Procedural Justice*
5. Ethics & Professionalism**
7. Fundamentals of Report Writing**

2. Legal

1. Introduction to the Ohio Revised Code*
2. Ohio Revised Code*
3. Arrest, Search, & Seizure*
6. Civil Liability & Use of Force*
7. Testifying In Court*

3. Human Relations

1. Interacting with the Media
3. Domestic Violence*
4. Crisis Intervention**
5. Child Abuse & Neglect*
6. The Missing & Human Trafficking*
7. Juvenile Justice System
8. Responding to Victims' Needs & Rights**

4. Firearms

1. Revolver*
2. Shotgun*
3. Semi-Auto Pistol*

A SPECIAL SUBJECT
INSTRUCTOR CANNOT
REQUEST UNITS 4 OR 5

5. Driving*

6. Subject Control Techniques

1. Subject Control Techniques*
2. Impact Weapons*

7. First Aid/CPR/AED

1. First Aid/CPR/AED*
2. Critical Injury First Aid*

8. Patrol

1. Patrol Aspects & Overview
2. Companion Animal Encounters
4. Building Searches**
5. Stops & Approaches*
6. Vehicle Theft & Identification
7. Gang Awareness**
8. Law Enforcement Automated Data System (LEADS) **
9. Booking & Handling
10. Ohio Law Enforcement Gateway (OHLEG)

9. Civil Disorders**

10. Traffic

1. Introduction to Traffic**
2. Motor Vehicle Offenses**
4. Traffic Crash Investigation**
5. Uniform Traffic Ticket
6. NHTSA Speed Measuring Device*
7. Traffic Direction & Control**
8. NHTSA Standardized Field Sobriety Testing*

11. Investigation

1. Crime Scene**
2. Electronic Evidence**
4. Police Photography**
5. Tracing Stolen Property
7. Drug Awareness**
11. Lineups
12. Gambling
14. Surveillance
15. Interview & Interrogation**

12. Physical Conditioning

1. Physical Fitness & Conditioning**
2. Critical Incident Stress Awareness**

13. Homeland Security

1. HazMat and WMD Awareness for the First Responder**
2. Bombs and Explosives**
3. Terrorism Awareness**
4. Incident Command System (ICS)**
5. National Incident Management System (NIMS)**

* Denotes Instructor Course Is Required For Certification.

** Denotes Advanced Training Course In Subject Matter Is Required For Certification.

NOTE: Refer to "Guidelines for Basic Peace Officer Instructor Certification" for minimum criteria to teach an individual topic.