OHIO PEACE OFFICER TRAINING COMMISSION GUIDELINES FOR BASIC PEACE OFFICER INSTRUCTOR CERTIFICATION

This Ohio Peace Officer Training Commission (OPOTC) guide is intended to assist both unit and special subject instructor applicants. Use this guide when applying to be an instructor or requesting to amend your current instructor certification. Please read all instructions carefully before completing the instructor application or request for amendment form. Once you determine you meet the minimum qualifications, follow these guidelines to select specific topics you request to teach in the peace officer basic training program. These guidelines were written for the applicant who meets minimum qualifications for peace officer basic training instructor, including, but not limited to, completion of an OPOTC approved 80 hour instructor skills training course or one of the qualified exemptions. Supporting documentation must accompany the application. Unless otherwise indicated, this guide contains suggested course offerings that meet minimum criteria to teach an individual topic. The guidelines are based upon recommendations from the 2011 job task analysis, subject matter experts, and OPOTC law enforcement training officers. In addition, these guidelines are approved by the Ohio Peace Officer Training Commission Curriculum Committee and the Board of Commissioners. This guide is not all inclusive and subject to change without notice. If you have any questions, please contact a peace officer basic training certification officer at 740-845-2700.

Peace officer basic training instructor forms are located at
http://www.ohioattorneygeneral.gov/Files/Forms/Forms-for-Law-Enforcement/Law-Enforcement-Training-Forms/Peace-Officer-Basic-Training-Forms/Instructor-Forms

The Ohio Peace Officer Training Academy Course Catalog is located at
http://www.ohioattorneygeneral.gov/OPOTACourses

Topic No.	Topic Name	OPOTC Guidelines
1-1	Introduction to Basic Training	Approved OPOTC Peace Officer Basic Training Commander
1-2	Role of the American Peace Officer	5 years full-time law enforcement experience
1-3	Philosophy & Principles of the American Justice System	5 years full-time law enforcement experience
1-4	The Criminal Justice System & Structure of the American Courts	Licensed Ohio attorneys with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
1-5	Ethics & Professionalism	Advanced training course in subject matter, minimum 8 hours; and 5 years full-time law enforcement experience
1-6	Community Policing	Advanced training course in subject matter, minimum 8 hours

*Must meet Unit Instructor eligibility requirements

Curriculum effective 1/1/2014; "New" Topics Effective 7/1/14

OHIO PEACE OFFICER TRAINING COMMISSION GUIDELINES FOR BASIC PEACE OFFICER INSTRUCTOR CERTIFICATION

Topic No.	Topic Name	OPOTC Guidelines
1-7	Fundamentals of Report Writing	Advanced training course in subject matter, minimum 8 hours; and 5 years full-time law enforcement experience
2-1	General Provisions	Licensed Ohio attorneys with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
2-2	Ohio Revised Code	Licensed Ohio attorneys with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
2-3	Arrest, Search & Seizure	Licensed Ohio attorneys with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
2-6	Civil Liability & Use of Force	Licensed Ohio attorneys with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
2-7	Testifying in Court	Licensed Ohio attorneys with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
3-1	Public Relations	5 years full-time law enforcement experience
3-3	Domestic Violence	OPOTA instructor training course, "Domestic Violence Instructor"*
3-4	Crisis Intervention (2013)	Crisis Intervention Team (CIT) Training, minimum 32 hours
3-5	Child Abuse & Neglect	OPOTA instructor training course, "Child Abuse & Neglect Instructor"*
3-6	The Missing & Human Trafficking	OPOTA instructor training course, "The Missing & Human Trafficking Instructor"*
3-7	Juvenile Justice System	OPOTA instructor training course, "Juvenile Justice System Instructor"*
3-8	Victims' Rights	Advanced training course in subject matter within 5 years, minimum 8 hours; Please note, Continuing Professional Training courses and eOPOTA courses are not approved equivalents
3-9	Crime Prevention	5 years full-time law enforcement experience; or advanced training course in subject matter, minimum 8 hours
3-10	Community Diversity	OPOTA instructor training course, "Community Diversity Instructor"*

*Must meet Unit Instructor eligibility requirements

Curriculum effective 1/1/2014; "New" Topics Effective 7/1/14

OHIO PEACE OFFICER TRAINING COMMISSION GUIDELINES FOR BASIC PEACE OFFICER INSTRUCTOR CERTIFICATION

Topic No.	Topic Name	OPOTC Guidelines
4-1	Firearms - Revolver	OPOTC approved Revolver Instructor course and OPOTC approved Firearms: Weapon Training and Requalification Instructor course*
4-2	Firearms - Shotgun	OPOTC approved Shotgun Instructor course and OPOTC approved Firearms: Weapon Training and Requalification Instructor course*
4-3	Firearms - Semi-Auto Pistol	OPOTC approved Semi-Automatic Pistol Instructor course and OPOTC approved Firearms: Weapon Training and Requalification Instructor course*
5	Driving (2007)	OPOTC approved Basic Academy Driving Instructor course eff. 8/2007*
6-1	Subject Control Techniques (2012)	OPOTC approved Subject Control Instructor course eff. 4/2012
6-2	Impact Weapon (New July 1, 2014)	OPOTC approved Subject Control Instructor (2012) and OPOTA instructor training course, "Impact Weapons Instructor"
7	First Aid/CPR/AED	Current instructor certification from American Heart Association, American Red Cross or American Safety and Health Institute in First Aid, CPR and AED
8-1	Patrol Techniques	5 years full-time law enforcement experience
8-4	Building Searches	Advanced training course in subject matter, minimum 8 hours; and 5 years full-time law enforcement experience
8-5	Stops & Approaches	OPOTC approved Vehicle Stops Instructor course*
8-6	Vehicle Theft & Identification	5 years full-time law enforcement experience
8-7	Gang Awareness	Advanced training course in subject matter within 5 years, minimum 8 hours
8-8	Communications	Current LEADS certification
8-9	Prisoner Booking & Handling	5 years full-time law enforcement experience
8-10	Ohio Law Enforcement Gateway (OHLEG)	5 years full-time law enforcement experience
9	Civil Disorders	Advanced training course in subject matter within 5 years, minimum 8 hours
10-1	Introduction to Traffic	OPOTC approved Traffic Collision Investigation course, minimum 80 hours*
10-2	Motor Vehicle Offenses	OPOTC approved Traffic Collision Investigation course, minimum 80 hours*
10-4	Traffic Crash Investigation	OPOTC approved Traffic Collision Investigation course, minimum 80 hours*
10-5	Uniform Traffic Ticket	5 years full-time law enforcement experience
10-6	NHTSA Speed Measuring Device	OPOTC approved Radar/Lidar operator course and Radar/Lidar Instructor course*
10-7	Traffic Direction & Control	OPOTC approved Traffic Collision Investigation course, minimum 80 hours*

*Must meet Unit Instructor eligibility requirements

Curriculum effective 1/1/2014; "New" Topics Effective 7/1/14

OHIO PEACE OFFICER TRAINING COMMISSION GUIDELINES FOR BASIC PEACE OFFICER INSTRUCTOR CERTIFICATION

Topic No.	Topic Name	OPOTC Guidelines
10-8	Standardized Field Sobriety Testing (SFST)	OPOTC approved SFST (Standardized Field Sobriety Testing) basic training course and SFST Instructor course (2014)* Note: Completion of OPOTA 8-hour SFST instructor update (eff 10/2013) required by 6/30/2014
11-1	Crime Scene	OPOTA training course "Evidence Technician (eff 6/2013) or Miami Valley Regional Crime Laboratory training course "Evidence Technician," minimum 80 hours
11-2	Electronic Evidence (New July 1, 2014)	OPOTA training course "Computer Crime First Responder" (1/2013)
11-4	Police Photography	Basic photography course, minimum 40 hours; or OPOTA training course "Evidence Technician" (eff 6/2013) or Miami Valley Regional Crime Laboratory training course "Evidence Technician," minimum 80 hours
11-5	Tracing Stolen Property	5 years full-time law enforcement experience
11-7	Drug Awareness (2012)	5 years full-time law enforcement experience, with 3 years drug investigation experience (letter of verification from agency CEO required); and OPOTC approved Meth Practitioner course, minimum 40 hours; and advanced training in subject matter, minimum 32 hours
11-9	Confidential Informants	Advanced training course in subject matter
11-11	Lineups	5 years full-time law enforcement experience
11-12	Gambling	Advanced training course in subject matter; or 5 years full-time law enforcement experience
11-14	Surveillance	5 years full-time law enforcement experience
11-15	Interview & Interrogation	Advanced training course in subject matter within 5 years, minimum 24 hours
12-1	Physical Conditioning	OPOTC approved Physical Fitness Instructor course
12-2	Critical Incident Stress Awareness (New July 1, 2014)	OPOTC approved advanced training course in subject matter, minimum 8 hours
13-1	HAZMAT and WMD Awareness for the First Responder	OPOTC approved HAZMAT & WMD Awareness course and HAZMAT & WMD Train-the-Trainer course
13-2	Bombs & Explosives	Advanced training course in subject matter, minimum 16 hours

*Must meet Unit Instructor eligibility requirements

OHIO PEACE OFFICER TRAINING COMMISSION GUIDELINES FOR BASIC PEACE OFFICER INSTRUCTOR CERTIFICATION

Topic No.	Topic Name	OPOTC Guidelines
13-3	Terrorism	Advanced training course in subject matter within 5 years, minimum 8 hours
13-4	Incident Command System	FEMA training courses, "IS 100.b" and "IS 200.b"
13-5	National Incident Management Systems (NIMS)	FEMA training courses, "IS 100.b," "IS 200.b" and "IS 700.a"

*Must meet Unit Instructor eligibility requirements