

***CUT IT OUT* Training Request Form**

Thank you for your interest in the *CUT IT OUT* training provided by the Ohio Attorney General's Crime Victims Assistance and Prevention Section (CVAP). It is the mission of CVAP's Special Events & Training Unit to support those assisting victims of crime with their training needs.

Cut It Out is a national training program developed by Salons Against Domestic Abuse, and is being offered by the Ohio Attorney General's Office. This FREE training offers 2.0 continuing education credits to stylists who attend a two-hour seminar focused on understanding how domestic violence affects their clients and possibly other stylists.

Since its inception in Alabama in 2001, *Cut It Out* has expanded to all 50 states and Australia. To date, more than 40,000 salon professionals have been educated through Cut It Out. Ohio first became active in the program in 2004.

The goal of the training is to help stylists learn to identify signs of domestic violence and give their clients a safe space to talk about the abuse and provide appropriate referrals. Trainings are being scheduled on an ongoing basis, so register to host a training today. The facilitators will also provide free materials and resources to share with participants.

If you are unable to host a training but are interested in attending, check out the Ohio State Board of Cosmetology web site for details at www.cos.ohio.gov.

Following are a few guidelines for consideration before completing this request.

1. 30 day advance notice is preferred to process all training request. You will be notified within 5 business days after the receipt of your request.
2. A participant list must be provided to Crime Victims Assistance and Prevention's Special Events & Training Unit at least 3 days prior to the scheduled training to guarantee audience participation and should include names and email addresses for each participants.
3. Advance notice of cancellation is required 3 days prior to event. If a speaker travels to the training site and discovers the training has been canceled, the requesting agency will be required to reimburse the speaker their mileage at the current state rate. An invoice will be sent to the requesting agency and payment will be due within 30 days of the scheduled training.

Please complete the form on the reverse side of this document and return it to Carolyn Bevins, 150 E. Gay Street, 25th Floor, Columbus, Ohio 43215. Request may also be emailed to carolyn.bevins@ohioattorneygeneral.gov or faxed to 877-639-7608.

If you have any questions, you may contact us at 614-466-3552.

Venica Miller

Venica Miller
Manager Special Events and Training Unit



CUT IT OUT
TRAINING REQUEST FORM

DATE OF EVENT: _____

TIME: FROM: _____ AM/PM TO: _____ AM/PM

SALON NAME: _____

LOCATION: _____

CONTACT PERSON: _____

Phone: _____

Email: _____

TRAINING AUDIENCE: _____ Instructor _____ Basic _____ Student

NUMBER OF ATTENDEES EXPECTED: _____

POWER POINT PROJECTOR PROVIDED _____ Yes _____ No

EQUIPMENT NEEDS: _____

By signature hereon, you certify that you have read and understand the terms listed on the back of this Training Request Form and you agree to abide by all such terms and requirements.

Signature _____

Date _____

For office use

ASSIGNED TO: _____

CALENDAR: _____