MIKE DEWINE
OHIO ATTORNEY GENERAL

Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 740-845-2675

P.O. Box 309
London, OH 43140
www.OhioAttorneyGeneral.gov

APPLICATION FOR FULL-SERVICE JAIL PERSONNEL TRAINING SCHOOL COMMANDER

The application must be completed in its entirety, and signed. Attach additional documentation as requested. The following criteria must be met:

- Must be a high school graduate or possess a GED
- Completion of current OPOTC 80-hour instructional skills course, or OPOTC 14-hour update and 40-hour instructional skills
- Three professional references from criminal justice agency administrators
- Written approval from a sheriff or designee, or a criminal justice agency administrator who is the executive head of a full-service jail
- No convictions for a felony or crime of moral turpitude or any other peace officer disqualifying offense
- Completion of an Ohio Peace Officer Training Commission conference for jailer training school commanders

Return application with all supporting documentation to:

Ohio Peace Officer Training Commission
Professional Standards Division
P.O. Box 309
London, Ohio 43140

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I. PERSONAL DATA

Name _____ _____ _____
First Middle Last

Previous Name(s) or Alias _____

SSN _____ DOB _____ Male ☐ Female ☐

Mailing Address _____
#/Street/P.O. Box

_____ _____ _____ _____
City State Zip Code County

Phone: Residence (_____)_____ Daytime (_____)_____

Cell (_____)_____ FAX (_____)_____

Email _____
NOTE: This email address will be used for OPOTC/OPOTA business-related communications, some of which may be time sensitive.

Department Name: _____

School Name _____ _____
County

School Address _____ _____ _____ _____
#/Street/P.O. Box City State Zip Code

School Phone: (____)_____ School Fax: (____)_____

II. HIGH SCHOOL INFORMATION

_____ _____ _____ _____
Name City State Date of Graduation/Receipt of GED

III. COMPLETION OF A COMMISSION APPROVED INSTRUCTIONAL SKILLS COURSE

(After July 1, 2009, 80-Hour Instructor Skills required. After August 1, 2007, 40-Hour Instructor Skills and 14-Hour Update required.)

NOTE: IT IS REQUIRED THAT YOU ATTACH A COPY OF YOUR 40/80-HOUR INSTRUCTOR TRAINING CERTIFICATE AND INSTRUCTOR SKILLS 14-HOUR UPDATE

Name & Address of Instructor Skills School Completed	Dates Attended (From - To)	Number of Clock Hours	Date Course Completed

Name & Address of Instructor Skills 14-Hour Update School Completed, if applicable	Dates Attended (From - To)	Number of Clock Hours	Date Course Completed

NOTE: COPIES OF ALL PERTINENT CERTIFICATES MUST BE ATTACHED.

IV. BACKGROUND INFORMATION

Have you ever been convicted of a convicted of a felony or crime of moral turpitude? _____no _____yes

Have you ever been investigated for, disciplined for, terminated for, matters of veracity or of moral turpitude?
_____no _____yes If yes, include a detailed summary.

_____

_____

V. PROFESSIONAL REFERENCES FROM CRIMINAL JUSTICE AGENCY ADMINISTRATORS

	NAME	RANK	AGENCY/DEPARTMENT	PHONE
1.				
2.				
3.				

Letters must be attached to this form.

VI. APPROVAL FROM EXECUTIVE HEAD OF FULL SERVICE JAIL (Sheriff or Designee or a Criminal Justice Agency Administrator).

I am in agreement with the submission of this application for the above-listed individual to be certified by and through the Ohio Peace Officer Training Commission as a Full-Service Jail Personnel Training School Commander.

_____ _____
Signature Title

_____ (____)_____
Department/Office Phone