MIKE DEWINE
★ OHIO ATTORNEY GENERAL ★

OHIO ATTORNEY GENERAL
PEACE OFFICER TRAINING COMMISSION

Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 740-845-2675

P.O. Box 309
London, OH 43140
www.OhioAttorneyGeneral.gov

Application for Renewal of Peace Officer's Basic UNIT Instructor Certificate

This form may be emailed to: OPOTC.Instructors@OhioAttorneyGeneral.gov

(Type or print clearly)

Name _____ _____ _____
First Middle Last

SSN_____ DOB _____ Male ___ Female ___

Previous Name(s) or Alias _____

Mailing Address _____
#/Street/P.O. Box

_____ _____ _____ _____
City State Zip Code County

Phone: Residence (_____)_____ Daytime (_____)_____

Cell (_____)_____ FAX (_____)_____

Email _____
NOTE: This email address will be used for OPOTC/OPOTA business-related communications, some of which may be time sensitive.

Certificate Number _____ Expiration Date _____

☐ **Certificate will be emailed to Instructor. Check if certificate is also to be emailed to Commander.**
Commander Email: _____

☐ At times we receive requests for information on instructors approved to teach a particular topic. By checking this box, you are authorizing OPOTC staff to release information about your instructor certification which would allow others to contact you in their efforts to find an instructor.

☐ I authorize the OPOTC to place my firearms instructor information on the publicly accessible web site for Concealed Carry Weapon instructor purposes. My home phone number may be used: ___Yes ___No
If no, other: _____

Ohio Administrative Code, Chapter 109:2-1-06(C): Instructors certified by unit shall renew their certificate every 3 years. At least **60 days and no more than 90 days** before expiration of the certificate, the instructor shall file with the Executive Director, an application for renewal on a form supplied by the Executive Director. The instructor shall at the same time file:

1. Written evidence from the educational or training facility where the instructor received training documenting that the instructor has successfully completed **within the past three years, a minimum of twenty-four (24) clock hours of training in topics related to the basic training curriculum**.

2. Written evidence from the school commander or administrator that the instructor has **taught in two approved peace officer basic training schools for a minimum total of twenty-four (24) teaching hours within the past three years**.

1. Training to upgrade instructional ability. Minimum of 24 hours required. (Attach written evidence.)

Educational/Training Facility	Course Title	Date	Number of Clock Hrs

2. Taught in the following schools (Attach written evidence – i.e. letter from school commander attesting to school name and number, date(s), topic(s), hours taught; or copy of revised school calendar.)

Name of School & Number	Date(s) Taught	Topic No. Taught	No. of Hours Taught

3. Have you ever been investigated for, disciplined for, terminated for, matters of veracity or of moral turpitude? ___Yes ___No If yes, include a detailed summary.

_____

_____

_____

MUST APPEAR IN PERSON BEFORE A NOTARY TO COMPLETE THE FOLLOWING AFFIDAVIT

AFFIDAVIT

I declare under the penalty of perjury that the information in this Application is true and correct to the best of my knowledge.

_____ _____
Signature Date

Subscribed and sworn personally before me by the above-named Affiant, this _____ day of _____ , 20____ , at _____, in the County of _____, and State of Ohio.

_____
Printed name of Notary

(Seal)

_____
Signature of Notary

_____
Date notary commission expires

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED