OHIO PEACE OFFICER TRAINING COMMISSION GUIDELINES FOR PRIVATE SECURITY INSTRUCTOR CERTIFICATION

This Ohio Peace Officer Training Commission (OPOTC) guide is intended to assist both unit and topic instructor applicants. Use this guide when applying to be an instructor or requesting to amend your current instructor certification. Please read all instructions carefully before completing the instructor application or request for amendment form. Once you determine you meet the minimum qualifications, follow these guidelines to select specific topics you request to teach in the private security training program. These guidelines were written for the applicant who meets the minimum qualifications for private security training instructor, including, but not limited to, completion of an OPOTC approved 80 hour instructor skills training course or one of the qualified exemptions. Supporting documentation must accompany the application. Unless otherwise indicated, this guide contains suggested course offerings that meet minimum criteria to teach an individual topic. The guidelines are based upon recommendations from the 2011 job task analysis, subject matter experts, and OPOTC law enforcement training officers. In addition, these guidelines are approved by the Ohio Peace Officer Training Commission Curriculum Committee and the Board of Commissioners. This guide is not all inclusive and subject to change without notice. If you have any questions, please contact a private security training certification officer at 740-845-2700.

Security Forms Link is located at
http://www.ohioattorneygeneral.gov/Files/Forms/Forms-for-Law-Enforcement/Law-Enforcement-Training-Forms/Private-Security-Forms/Private-Security-Instructor-Forms

The Ohio Peace Officer Training Academy Course Catalog is located at
http://www.ohioattorneygeneral.gov/OPOTACourses

Topic No.	Topic Name	OPOTC Guidelines
1-1	Orientation	Approved OPOTC Private Security Training Commander
1-2	Role of Private Security	5 years full-time law enforcement/private security experience
1-3	Ethics & Professionalism	8 hours advanced training in subject matter and 5 years law enforcement/private security experience
2-1	Overview of the Legal System	Licensed attorney in the State of Ohio with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
2-2	*Intentionally Left Blank (1/1/14)*	
2-3	Liability	Licensed attorney in the State of Ohio with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
2-4	Legal Authority	Licensed attorney in the State of Ohio with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
2-5	*Intentionally Left Blank (1/1/14)*	
2-6	Evidence	Licensed attorney in the State of Ohio with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
2-7	Testifying	Licensed attorney in the State of Ohio with a current bar card; or OPOTA instructor training course, "Peace Officer Basic Training Legal Instructor"*
3-1	Public Relations	5 years full-time law enforcement/private security experience
3-2	Crisis Intervention	Minimum of 3 hours advanced training in subject matter
3-3	Drug Awareness	Minimum of 4 hours advanced training in subject matter
3-4	*Intentionally Left Blank (1/1/14)*	
3-5	Juveniles	5 years full-time law enforcement/private security experience
3-6	*Intentionally Left Blank (1/1/14)*	
3-7	Community Diversity	OPOTA "Community Diversity Instructor" course

*Must meet Unit Instructor eligibility requirements

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4-1	Field Note Taking	5 years full time law enforcement/private security experience and advanced report writing course
4-2	Report Writing	5 years full time law enforcement/private security experience and adavnced report writing course
4-3	Interviews	Advanced training in subject matter (i.e. OPOTA "Interview and Interrogations" course)
4-4	Communication Systems	5 years full-time law enforcement/private security experience
4-5	Interpersonal Communications	5 years full-time law enforcement/private security experience
5-1	Observation and Description	5 years full-time law enforcement/private security experience
5-2	Physical Security	Adavnced training and/or experience in subject matter and/or ranked officer
5-3	Information Security	Adavnced training and/or experience in subject matter and/or ranked officer
5-4	Retail Security	Adavnced training and/or experience in subject matter and/or ranked officer
5-5	Personnel Security	Adavnced training and/or experience in subject matter and/or ranked officer
5-6	Internal Theft	Adavnced training and/or experience in subject matter and/or ranked officer
5-7	Crime Prevention	5 years full-time law enforcement/private security experience or ranked officer
6-1	Fire Safety	Advanced training course in subject matter
6-2	Occupational Safety	Advanced training course in subject matter
6-3	Patrol Techniques	5 years full-time law enforcement/private security experience
6-4	Crowd Control	5 years full-time law enforcement/private security experience
7	Subject Control Techniques	OPOTC approved Subject Control Instructor course eff. 4/2012*
8	First Aid/CPR/AED	Current instructor certification from American Heart Association, American Red Cross or American Safety and Health Institute in First Aid, CPR and AED
9-1	Revolver	Approved OPOTC "Revolver Instructor" course*
9-2	Semi-Automatic	Approved OPOTC "Semi-Automatic Pistol Instructor" course*
9-3	Shotgun	Approved OPOTC "Shotgun Instructor" course*
10-1	Terrorism Awareness	Advanced training course in subject matter within 5 years, minimum 8 hours
10-2	Incident Command System (ICS)	FEMA training courses, "IS 100.b" and "IS 200.b"
10-4	National Incident Command Management System (NIMS)	FEMA training courses, "IS 100.b" and "IS 200.b" and "IS 700.a"

*Must meet Unit Instructor eligibility requirements