



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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Series
Authorization No: 10550948 **Agency:** AGO **Division:** PU88 **Section:** NA **Revision:** 0

Agency Series No.: 88-OAG-6 **Record Series Title:** Media Briefing Materials

Record Series Description: Helps staff inform media/Attorney General on topics such as school funding.

Agency Web Link:

Confidential Description

Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper	Retain 4 years then destroy.		Shred

Approvals:

Created		Date: 1/9/2002
Approved	Sherrye Willis, Records Officer	Date: 2/4/2002
Approved	Michael Hardenbrook, Record Administrator	Date: 2/5/2002
Approved	Charles Arp, State Archivist	Date: 3/6/2002
Approved	Martin Meeks, State Auditor	Date: 3/6/2002

Notes:

Note Date	Note Description	User

