



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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**Series**  
**Authorization No:** 10550931      **Agency:** AGO      **Division:** PU88      **Section:** NA      **Revision:** 0

**Agency Series No.:** 88-OAG-3      **Record Series Title:** Public Affairs Briefing Materials

**Record Series Description:** Internal information about office issues that staff uses to field media questions and prepare the Attorney General for interviews.

**Agency Web Link:**

**Confidential Description**

**Vital Description**

Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	Retain 2 years then destroy.		Delete

**Approvals:**

<b>Created</b>		<b>Date:</b> 1/9/2002
<b>Approved</b>	Sherrye Willis, Records Officer	<b>Date:</b> 2/4/2002
<b>Approved</b>	Michael Hardenbrook, Record Administrator	<b>Date:</b> 2/5/2002
<b>Approved</b>	Charles Arp, State Archivist	<b>Date:</b> 3/5/2002
<b>Approved</b>	Martin Meeks, State Auditor	<b>Date:</b> 3/5/2002

**Notes:**

Note Date	Note Description	User
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