



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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Series Authorization No: 10550721 Agency: AGO Division: OC65 Section: NA Revision: 0

Agency Series No.: 65-OAG-20 Record Series Title: Internal Investigations
 Record Series Description: Employee investigations, annual employee security clearances.
 Agency Web Link:

Confidential Description Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper	Retain five years after investigation is completed, then destroy.		Shred

Approvals:

Created		Date: 8/31/2001
Approved	Megan Mangus, Records Coordinator	Date: 8/31/2001
Approved	Marsha Woods, Records Officer	Date: 11/21/2001
Approved	Michael Hardenbrook, Record Administrator	Date: 11/23/2001
Approved	Charles Arp, State Archivist	Date: 11/28/2001
Approved	Martin Meeks, State Auditor	Date: 11/28/2001

Notes:

Note Date	Note Description	User