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Series
 Authorization No: 10551467 Agency: AGO Division: PA74 Section: NA Revision: 0

Agency Series No.: PTA-PRO-09 Record Series Title: Instructor Course Equivalency
 Record Series Description: Information used to give OPOTA-recognized equivalency to instructor-level courses from outside agencies. Includes application for determination of course equivalency, example certificate that they would provide to student, list of instructors with resumes, lesson plan or OPOTA lesson plan, determination letter.

Agency Web Link:

Confidential Description Vital Description

5 U.S.C & 552a (SSN), ORC 149.43(A)(1)(p) Peace Officer Information

Media	Retention Period	Retention Justification	Method of Disposal
Paper	After obsolete, superceded or replaced		Shred
Machine Readable	After obsolete, superceded or replaced		Erase

Approvals:

Created		Date: 1/6/2012
Approved	John Contonio, Records Coordinator	Date: 1/6/2012
Approved	Pari Swift, Records Officer	Date: 1/6/2012
Approved	Michael Hardenbrook, Record Administrator	Date: 1/19/2012
Approved	Martin Meeks, State Auditor	Date: 1/20/2012
Approved	Fred Previts, State Archivist	Date: 1/24/2012

Notes:

Note Date	Note Description	User
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