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[Search](#)

[Agency/Divison/Section List](#)

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[Site Map](#)
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[DAS Home](#)
[State Home](#)
[Agency Contacts](#)

Series
 Authorization No: 10551473 Agency: AGO Division: PA74 Section: NA Revision: 0

Agency Series No.: PTA-PRO-03 Record Series Title: Decertification/Revocation/Suspension (Non-Criminal)
 Record Series Description: Includes complaint letters, field agent reports/evaluations, correspondence, copy of notification letter, evidence gathered in investigation, reinstatement letter, and other additional evidence to document that someone is unable to function in their originally approved capacity.

Agency Web Link:

Confidential Description Vital Description

5 U.S.C & 552a (SSN), ORC 149.43 (A) (1) (p) Peace Officer Information

Media	Retention Period	Retention Justification	Method of Disposal
Paper	4 years or until documents and/or data saved electronically		Shred
Machine Readable	4 years		Erase

Approvals:

Created		Date: 1/6/2012
Approved	John Contonio, Records Coordinator	Date: 1/6/2012
Approved	Pari Swift, Records Officer	Date: 1/6/2012
Approved	Michael Hardenbrook, Record Administrator	Date: 1/19/2012
Approved	Martin Meeks, State Auditor	Date: 1/20/2012
Approved	Fred Previts, State Archivist	Date: 1/27/2012

Notes:

Note Date	Note Description	User
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