



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

View Schedule

- [Return to Welcome](#)
- [Schedule](#)
- [General Schedule List](#)
- [Search](#)
- [Agency/Divison/Section List](#)
- [Login Help](#)
- [Site Map](#)
- [Search](#)
- [DAS Home](#)
- [State Home](#)
- [Agency](#)
- [Contacts](#)

Series Authorization No: 10551221 Agency: AGO Division: PA74 Section: NA Revision: 0

Record Series Title: CONTINUING PROFESSIONAL TRAINING REQUESTS FOR PRIORITY APPROVAL
 Agency Series No.: OAG-74

Record Series Description: Lessons plans contained in paper and electronic files regarding Continuing Professional Training requests for prior approval.

Agency Web Link:

Confidential Description	Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper	Retain paper files for three years from most current approval year then destroy.		Shred
Machine Readable	Retain electronic files for three years from most current approval year then destroy.		Shred

Approvals:

Created		Date: 12/10/2007
Approved	Cliff Edgington, Records Officer	Date: 12/10/2007
Approved	Michael Hardenbrook, Record Administrator	Date: 12/13/2007
Approved	Martin Meeks, State Auditor	Date: 12/14/2007
Approved	Steve Gutgesell, State Archivist	Date: 12/17/2007

Notes:

Note Date	Note Description	User