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Series Authorization No:	Agency:	Division:	Section:	Revision:
10551610	AGO	DS76		NA

Agency Series No.: IT-OP-10 **Record Series Title:** Computer Run Scheduling Records

Record Series Description: Records used to schedule computer runs including daily schedules, run reports, run requests, and other records documenting the successful completion of a run.

Agency Web Link:

Confidential Description	Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Unknown	Retain until no longer of administrative or fiscal value to agency, then destroy.		Unknown

Approvals:

Approved	**Pari Swift, Records Officer**	**Date: 5/13/2016**
Created	**Pari Swift, Records Officer**	**Date: 5/13/2016**

Notes:

Note Date	Note Description	User