



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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Series Authorization No: 10551443 Agency: AGO Division: HUMR Section: NA Revision: 0

Agency Series No.: 567-OAG-53 Record Series Title: Seniority List
 Record Series Description: List of bargaining unit employees, including hire date, section, classification, pay range and seniority status. Used to differentiate between employees for tenure, seniority and other personnel action decisions.
 Agency Web Link:

Confidential Description		Vital Description	
Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	2 years	corresponds with how long DAS required to maintain per bargaining contracts	Delete

Approvals:

Created		Date: 6/24/2011
Approved	Pari Swift, Records Officer	Date: 6/24/2011
Approved	Michael Hardenbrook, Record Administrator	Date: 6/28/2011
Approved	Martin Meeks, State Auditor	Date: 6/28/2011
Approved	Fred Previts, State Archivist	Date: 6/29/2011

Notes:

Note Date	Note Description	User