



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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Series
Authorization No.: 10551347 **Agency:** AGO **Division:** HUMR **Section:** NA **Revision:** 0

Agency Series No.: 567-oag-52 **Record Series Title:** Equal Employment Opportunity Applicant Survey

Record Series Description: Optional form created by DAS and used by office to collect statistics, such as race, gender, age, veteran status, and disability, on applicant pool. Documents the number of applicants per job opening and fulfills government requirements for collection of data.

Agency Web Link:

Confidential Description

Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper	3 years, provided audited	Dept. of Justice has 2 year reporting cycle. This allows for review at end of reporting period.	Shred
Machine Readable	3 years, provided audited	Dept. of Justice has 2 year reporting cycle. This allows for review at end of reporting period.	Delete

Approvals:

Created		Date: 8/24/2010
Approved	Pari Swift, Records Officer	Date: 8/24/2010
Approved	Michael Hardenbrook, Record Administrator	Date: 8/26/2010
Approved	Martin Meeks, State Auditor	Date: 9/2/2010
Approved	Fred Previts, State Archivist	Date: 9/9/2010

Notes:

Note Date	Note Description	User