



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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**Series**  
**Authorization No:** 10551015      **Agency:** AGO      **Division:** HUMR      **Section:** NA      **Revision:** 1

**Agency Series No.:** 567-OAG-33      **Record Series Title:** LAW SCHOOL RECRUITMENT FILES

**Record Series Description:** Files which contain information regarding student credentials, law school university materials, correspondence to student etc.

**Agency Web Link:**

**Confidential Description**

**Vital Description**

Media	Retention Period	Retention Justification	Method of Disposal
Paper	Retain 2 years then destroy.		Shred

**Approvals:**

Created		Date: 12/7/2007
Approved	Cliff Edgington, Records Officer	Date: 12/7/2007
Approved	Michael Hardenbrook, Record Administrator	Date: 12/13/2007
Approved	Martin Meeks, State Auditor	Date: 12/14/2007
Approved	Steve Gutgesell, State Archivist	Date: 12/17/2007

**Notes:**

Note Date	Note Description	User
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