



View Schedule

[Return to Welcome](#)

Schedule

- [New](#)
 - [Agency Specific](#)
 - [General](#)
- [Pending\(16\)](#)
- [General Schedule List](#)

[Disposal](#)

[Search](#)

[Agency/Divison/Section List](#)

[Login Help](#)

- [Site Map](#)
- [Search](#)
- [DAS Home](#)
- [State Home](#)
- [Agency Contacts](#)

Series
 Authorization No: 10551514 Agency: AGO Division: AGOW Section: Revision: 0

Agency Series No.: OW-AGO-14 Record Series Title: Presentation, Training, and Workshop Files
 Record Series Description: Materials and information related to internal and external presentations, trainings and workshops developed and/or conducted by Attorney General's Office staff. Can include, but is not limited to, presentation, handouts, reference materials used to develop trainings, logistical arrangements, correspondence, copies of contracts, agreements and payment information, evaluations, registration forms, and attendance documentation.
 Agency Web Link:

Confidential Description Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper	4 years or until superceded, whichever is earlier, or until saved electronically		Recycle
Machine Readable	4 years or until superceded, whichever is earlier		Delete

Approvals:

Created		Date: 10/10/2012
Approved	Pari Swift, Records Officer	Date: 10/10/2012
Approved	Bunnie Jones, Record Administrator	Date: 10/17/2012
Approved	Martin Meeks, State Auditor	Date: 10/23/2012
Approved	Fred Previts, State Archivist	Date: 10/30/2012

Notes:

Note Date	Note Description	User

