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**Series**  
**Authorization No:** 10551613      **Agency:** AGO      **Division:** AGOW      **Section:**      **Revision:** NA

**Agency Series No.:** GAR-RPM-07

**Record Series Title:** Monthly & Weekly Reports

**Record Series Description:** Documents status of on-going projects and issues; advises supervisors of various events and issues.

**Agency Web Link:**

**Confidential Description**

**Vital Description**

Media	Retention Period	Retention Justification	Method of Disposal
Unknown	Retain 1 year, then destroy.		Unknown

**Approvals:**

**Approved**      **Pari Swift, Records Officer**      **Date:** 6/22/2016  
**Created**      **Pari Swift, Records Officer**      **Date:** 6/22/2016

**Notes:**

Note Date	Note Description	User
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