



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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**Series**  
**Authorization No:** 10551541      **Agency:** AGO      **Division:** CP66      **Section:** NA      **Revision:** 0

**Agency Series No.:** 066-OAG-44      **Record Series Title:** Compliance Account Files  
**Record Series Description:** Files used to track compliance with Assurance of Voluntary Compliance (AVC) Agreements or Consent Judgment agreements between the AGO and suppliers. Files can include, but may not be limited to, copy of the AVC or Consent Judgment agreement, case summary, information about the debt, payment tracking and copies of checks, correspondence about the account, certificate of judgement and copy of the letter to collections.

**Agency Web Link:**

Confidential Description	Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	5 years after final payment received or 40 years, whichever is later	ORC 131.02(D)(2) specifies AG can cancel claim 40 years after date claim is certified. Agreements can also have restitution periods that span longer than 5 years.	Delete
Paper	5 years after final payment received or 40 years, whichever is later	ORC 131.02(D)(2) specifies AG can cancel claim 40 years after date claim is certified. Agreements can also have restitution periods that span longer than 5 years.	Shred

**Approvals:**

<b>Created</b>		<b>Date:</b> 4/4/2014
<b>Approved</b>	<b>Pari Swift, Records Officer</b>	<b>Date:</b> 4/4/2014
<b>Approved</b>	<b>Bunnie Jones, Record Administrator</b>	<b>Date:</b> 4/14/2014
<b>Approved</b>	<b>Martin Meeks, State Auditor</b>	<b>Date:</b> 4/15/2014
<b>Approved</b>	<b>Fred Previts, State Archivist</b>	<b>Date:</b> 4/18/2014

**Notes:**

Note Date	Note Description	User