



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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Series
Authorization No: 10551532 **Agency:** AGO **Division:** CP66 **Section:** NA **Revision:** 0

Agency Series No.: 066-OAG-43 **Record Series Title:** Telemarketer Registration File

Record Series Description: Telemarketer registration documents (per ORC 4719), which can include but not be limited to, supplier contact information, structure and bond information, calling strip, "Doing Business As" names, numbers calling from, application, copy of fee payment check and deposit slip, list of employees, certificate written response from Attorney General, monthly TSSA lists showing what companies are registered or pending registration, warning letters advising companies to register, and copy of Articles of Incorporation.

Agency Web Link:

Confidential Description **Vital Description**

5 U.S.C. 552a - SSN RC 4719.02(E) - Certain information within the application is not a public record per 149.43.

Media	Retention Period	Retention Justification	Method of Disposal
Paper	Destroy after scanned and/or saved electronically		Shred
Machine Readable	Retain 3 years from end of calendar year		Delete

Approvals:

Created		Date: 11/22/2013
Approved	Pari Swift, Records Officer	Date: 11/22/2013
Approved	Bunnie Jones, Record Administrator	Date: 12/8/2013
Approved	Martin Meeks, State Auditor	Date: 12/10/2013
Approved	Fred Previts, State Archivist	Date: 12/10/2013

Notes:

Note Date	Note Description	User
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