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Series
 Authorization No: 10551528 Agency: AGO Division: CP66 Section: NA Revision: 0

Agency Series No.: 066-OAG-41 Record Series Title: Identity Theft Victim Files
 Record Series Description: Files contain notarized copy of identity theft affidavit, identity theft notification form, and a copy of the police report submitted by the victim of identity theft. Files could also contain correspondence, copies of credit reports, and other documentary evidence. Used by the office to work with credit reporting agencies on a victim's behalf in order to have credit issues caused by identity theft removed from the victim's credit report.

Agency Web Link:

Confidential Description Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper	Dispose after scanned or data entered.		Shred
Machine Readable	2 years from entry date, provided closed		Delete

Approvals:

Created		Date: 4/15/2013
Approved	Pari Swift, Records Officer	Date: 4/15/2013
Approved	Bunnie Jones, Record Administrator	Date: 4/26/2013
Approved	Martin Meeks, State Auditor	Date: 4/29/2013
Approved	Fred Previts, State Archivist	Date: 5/1/2013

Notes:

Note Date	Note Description	User
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