View Schedule

Series Authorization No:	Agency:	Division:	Section:	Revision:
10551378	AGO	CP66	NA	0

Agency Series No.: 066-OAG-33 **Record Series Title:** Certified Arbitration Board Application Documentation

Record Series Description: Documentation of Certified Arbitration Boards whose manufacturers have requested certification to resolve disputes stemming from Ohio Lemon Law complaints (ORC 1345.77). Documentation includes, but is not limited to, application, manufacturer warranty documents, consumer education materials used to alert consumers about the board, general qualifications and duties of the Certified Arbitration Board and it members, and any other documentation required by OAC 109:4-404. Also includes AGO recommendation to certify and independent review documents.

Agency Web Link:

Confidential Description	Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper	6 months after manufacturer no longer uses board or after the AGO decertifies the board for non-compliance.	Certification is valid as long as the manufacturer decides to have an arbitration board. There is no renewal process.	Recycle

Approvals:

Created		**Date: 11/9/2010**
Approved	**Pari Swift, Records Officer**	**Date: 11/9/2010**
Approved	**Michael Hardenbrook, Record Administrator**	**Date: 12/7/2010**
Approved	**Martin Meeks, State Auditor**	**Date: 12/7/2010**
Approved	**Fred Previts, State Archivist**	**Date: 12/10/2010**

Notes:

Note Date	Note Description	User