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Series
Authorization No: 10551377 **Agency:** AGO **Division:** CP66 **Section:** NA **Revision:** 0

Agency Series No.: 066-OAG-32 **Record Series Title:** Certified Arbitration Board Reporting Requirements

Record Series Description: Semiannual reports for each manufacturer the board provides arbitration for, yearly compliance audit of arbitration board, statistical summaries, and arbitration hearing summaries, as required by OAC 109:4-4-04(D).

Agency Web Link:

Confidential Description **Vital Description**

Council of Better Business Bureaus v. Office of Attorney General, Case No. 01-CVH01 626, Franklin County Court of Common Pleas. Magnuson-Moss Act, 15 USC 2301, 16 CFR 703.8, ORC 149.43 (A)(1)(s). Prohibits the release of personally identifiable information.

| Media | Retention Period | Retention Justification | Method of Disposal |
|------------------|------------------|--|--------------------|
| Machine Readable | 4 years | Boards must keep 4 years after final disposition of dispute (OAC 109:4-4-04(D)(7)) | Delete |
| Paper | 4 years | Boards must keep 4 years after final disposition of dispute (OAC 109:4-4-04(D)(7)) | Shred |

Approvals:

| | | |
|-----------------|--|-------------------------|
| Created | | Date: 11/9/2010 |
| Approved | Pari Swift, Records Officer | Date: 11/9/2010 |
| Approved | Michael Hardenbrook, Record Administrator | Date: 12/7/2010 |
| Approved | Martin Meeks, State Auditor | Date: 12/7/2010 |
| Approved | Fred Previts, State Archivist | Date: 12/10/2010 |

Notes:

| Note Date | Note Description | User |
|-----------|------------------|------|
|-----------|------------------|------|