



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

View Schedule

[Return to Welcome](#)

[Schedule](#)

- [New](#)
 - [Agency Specific](#)
 - [General](#)
- [Pending\(16\)](#)
- [General Schedule List](#)

[Disposal](#)

[Search](#)

[Agency/Division/Section List](#)

[Login](#)
[Help](#)

[Site Map](#)
[Search](#)
[DAS Home](#)
[State Home](#)
[Agency Contacts](#)

Series
Authorization No: 10551569 **Agency:** AGO **Division:** CC86 **Section:** NA **Revision:** 0

Agency Series No.: 86-OAG-53 **Record Series Title:** Ohio Sunshine Laws Manual Request Log

Record Series Description: Spreadsheet containing basic contact information of persons requesting the Ohio Sunshine Laws Manual, originally received via the Ohio Sunshine Laws Manual Request Form or written requests, used to generate mailing labels as well as for statistical purposes.

Agency Web Link:

Confidential Description

Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	Retain for 1 year.		Delete

Approvals:

Created		Date: 5/28/2015
Approved	Nathan Owens, Records Coordinator	Date: 5/28/2015
Approved	Pari Swift, Records Officer	Date: 6/9/2015
Approved	Bunnie Jones, Record Administrator	Date: 6/16/2015
Approved	Martin Meeks, State Auditor	Date: 6/18/2015
Approved	Fred Previts, State Archivist	Date: 6/22/2015

Notes:

Note Date	Note Description	User
-----------	------------------	------