



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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[Section List](#)

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[State Home](#)  
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**Series**  
**Authorization No:** 10551428      **Agency:** AGO      **Division:** CC86      **Section:** NA      **Revision:** 0

**Agency Series No.:** 86-OAG-49      **Record Series Title:** Declaratory Judgment Transient Documents  
**Record Series Description:** Courtesy copies received and evaluated by attorney for relevance or potential office involvement. Includes discovery materials (between other parties from whom the Attorney General's Office received copies), notice from the courts, non-dispositive pleadings, motions and correspondence.

**Agency Web Link:**

**Confidential Description**      **Vital Description**

Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	Retain until no longer of administrative value then destroy.		Delete
Paper	Retain until no longer of administrative value then destroy.		Recycle

**Approvals:**

<b>Created</b>		<b>Date:</b> 4/25/2011
<b>Approved</b>	John Contonio, Records Coordinator	<b>Date:</b> 4/25/2011
<b>Approved</b>	Pari Swift, Records Officer	<b>Date:</b> 4/25/2011
<b>Approved</b>	Michael Hardenbrook, Record Administrator	<b>Date:</b> 4/25/2011
<b>Approved</b>	Martin Meeks, State Auditor	<b>Date:</b> 4/26/2011
<b>Approved</b>	Fred Previts, State Archivist	<b>Date:</b> 5/6/2011

**Notes:**

Note Date	Note Description	User
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