View Schedule

Series Authorization No:	Agency:	Division:	Section:	Revision:
10551556	AGO	CL62	NA	0

Agency Series No.: 062-OAG-20 **Record Series Title:** CCMIS Phone Data Logs (Sept. 1993 - May 2014)

Record Series Description: CCMIS system phone data logs show when claims account representatives were on the phone and tracked codes for factors that would take staff away from the phone. Logs were used to track work. The records and data maintained by this system have been deemed no longer of use to the office and the series obsolete since they will no longer be created or maintained in CCMIS. Inclusive dates of the records are September of 1993 - May of 2014.

Agency Web Link:

Confidential Description	Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	This is a one-time disposal of obsolete records. The records will be disposed of upon approval of this retention schedule.		Delete

Approvals:

Created		**Date: 12/3/2014**
Approved	**Pari Swift, Records Officer**	**Date: 12/3/2014**
Approved	**Bunnie Jones, Record Administrator**	**Date: 12/5/2014**
Approved	**Fred Previts, State Archivist**	**Date: 12/5/2014**
Approved	**Martin Meeks, State Auditor**	**Date: 12/5/2014**

Notes:

Note Date	Note Description	User