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Series

Authorization No.: 10551258 **Agency:** AGO **Division:** CR70 **Section:** NA **Revision:** 0

Agency Series No.: 70-oag-39

Record Series Title: Agenda Items and Orders

Record Series Description: Prepared by Attorney General's Office to inform the Ohio Civil Rights Commission of items that the office would like on the OCRC meeting agenda and provides the OCRC with the information it needs to vote to close a case. Contains memo, draft order (no signature), summary of case and legal recommendation for case disposition. Maintained in binders by category and date. This series is no longer compiled and maintained in this manner. The same information can be found in the Civil Rights Commission Meeting Files.

Agency Web Link:

Confidential Description

Vital Description

attorney/client privilege

Media	Retention Period	Retention Justification	Method of Disposal
Paper	destroy on receipt of approved schedule		Shred

Approvals:

Created		Date: 9/4/2009
Approved	Pari Swift, Records Officer	Date: 9/4/2009
Approved	Michael Hardenbrook, Record Administrator	Date: 9/9/2009
Approved	Martin Meeks, State Auditor	Date: 9/10/2009
Approved	Fred Previts, State Archivist	Date: 9/18/2009

Notes:

Note Date	Note Description	User
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