



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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Series
 Authorization No: 10550965 Agency: AGO Division: BUSC Section: NA Revision: 0

Agency Series No.: 561-BsCo-5 Record Series Title: Bond Issuance Files
 Record Series Description: Draft documents and due diligence materials for bond issuance.
 Agency Web Link:

Confidential Description Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper	Retain 1 year after issuance and transfer to storage for 8 years then to State Archives prior to destruction.		Shred

Approvals:

Created		Date: 1/24/2002
Approved	Sherrye Willis, Records Officer	Date: 3/1/2002
Approved	Michael Hardenbrook, Record Administrator	Date: 3/8/2002
Approved	Charles Arp, State Archivist	Date: 3/19/2002
Approved	Martin Meeks, State Auditor	Date: 3/19/2002

Notes:

Note Date	Note Description	User