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Series

Authorization No:	Agency:	Division:	Section:	Revision:
10551602	AGO	BUSC	NA	0

Agency Series No.: 561-BsC-11 **Record Series Title:** Client Litigation Risk Files

Record Series Description: Annual financial report requested by the Office of Budget and Management (OBM) for the Auditor of State concerning the material loss contingencies arising from pending or threatened litigation and from un-asserted claims and assessments (valued over $10 million) against the AGO or its client agencies. Records include, but are not limited to, letter from Office of Budget and Management, AGO reporting forms on clients, responses from clients, correspondence requesting information, and the final reporting to the State Auditor with any follow-up reporting they may request.

Agency Web Link:

☑ Confidential Description	Vital Description
Attorney/Client privilege	

Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	Retain 1 year after submitting.		Delete

Approvals:

Created		**Date: 2/3/2016**
Approved	**Nathan Owens, Records Coordinator**	**Date: 2/3/2016**
Approved	**Pari Swift, Records Officer**	**Date: 2/4/2016**
Approved	**Bunnie Jones, Record Administrator**	**Date: 2/27/2016**
Approved	**Martin Meeks, State Auditor**	**Date: 3/8/2016**
Approved	**Fred Previts, State Archivist**	**Date: 3/8/2016**

Notes:

Note Date	Note Description	User