



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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Series Authorization No: 055-0227 **Agency:** AGO **Division:** BCII **Section:** NA **Revision:** 0

Agency Series No.: BCI-PUF-44 **Record Series Title:** IN-HOUSE INVENTORY WORKSHEET

Record Series Description: Control sheet for location, fund of purchase, and inventory number.

Agency Web Link:

Confidential Description

Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper	Retain permanently		Permanent

Approvals:

Created **Date:** 10/24/1979
Approved **Transfer User, Records Viewer** **Date:** 10/24/1979

Notes:

Note Date	Note Description	User
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