



for **Contractors/Vendors**

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Series
Authorization No: 055-0223 **Agency:** AGO **Division:** BCII **Section:** NA **Revision:** 0

Agency Series No.: BCI-PUF-40 **Record Series Title:** COMPANY POSTING SHEETS

Record Series Description: Individual posting sheets maintained by vendor showing date invoice paid, recap and voucher paid under, invoice number and date and amount paid. Books kept by fiscal years, for internal use.

Agency Web Link:

Confidential Description

Vital Description

Media	Retention Period	Retention Justification	Method of Disposal
Paper		Retained until replaced, revised, or obsolete, then destroy.	Wastepaper

Approvals:

Created **Date:** 10/24/1979
Approved **Transfer User, Records Viewer** **Date:** 10/24/1979

Notes:

Note Date	Note Description	User
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