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Series
Authorization No: 10551297 **Agency:** AGO **Division:** BCII **Section:** NA **Revision:** 0

Agency Series No.: BCI-OLG-01 **Record Series Title:** School Emergency/Floor Plans

Record Series Description: ORC 3313.536 mandates that Ohio schools submit to the Attorney General's Office for posting on the Ohio Law Enforcement Gateway (or its successor) a copy of their current safety plan and floor plan. Safety plans generally contain protocol for protecting persons and property from serious threats and protocol for responding to various types of emergency events that could occur.

Agency Web Link:

Confidential Description **Vital Description**

ORC 3313.536 and ORC 149.433

Media	Retention Period	Retention Justification	Method of Disposal
Paper	30 days after scanned		Shred
Machine Readable	until superceded		Delete

Approvals:

Created		Date: 3/29/2010
Approved	Pari Swift, Records Officer	Date: 3/29/2010
Approved	Michael Hardenbrook, Record Administrator	Date: 3/30/2010
Approved	Martin Meeks, State Auditor	Date: 3/30/2010
Approved	Fred Previts, State Archivist	Date: 4/2/2010

Notes:

Note Date	Note Description	User