



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

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**Series**  
**Authorization No:** 10551383      **Agency:** AGO      **Division:** BCII      **Section:** NA      **Revision:** 0

**Agency Series No.:** BCI-LAB-14      **Record Series Title:** DNA Profile (CODIS) - Combined DNA Index System

**Record Series Description:** Electronically maintained DNA profile used for future identification purposes. Includes the DNA profile generated from the sample (BCI-LAB-15) obtained from and submitted by local law enforcement agencies as well as demographic information (name, DOB, SSN, gender, race, etc.), qualifying offense, names of collector and witness to collection, date of collection, date collection received at BCII lab and by whom (this information is obtained through the DNA collection card BCI-LAB-13 and entered into CODIS).

**Agency Web Link:**

**Confidential Description**

**Vital Description**

ORC 149.43(A)(1)(j) and ORC 109.573

Needed to match hits in system.

Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	125 years from date of collection	To allow time for identification if perpetrator and/or victim is young or for cold cases.	Delete

**Approvals:**

<b>Created</b>		<b>Date:</b> 11/15/2010
<b>Approved</b>	Pari Swift, Records Officer	<b>Date:</b> 11/15/2010
<b>Approved</b>	Michael Hardenbrook, Record Administrator	<b>Date:</b> 12/7/2010
<b>Approved</b>	Martin Meeks, State Auditor	<b>Date:</b> 12/7/2010
<b>Approved</b>	Fred Previts, State Archivist	<b>Date:</b> 12/11/2010

**Notes:**

Note Date	Note Description	User
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