



for **Contractors/Vendors** for **Government Entities** for **State Employees** for the **Public**

# View Schedule

[Return to Welcome](#)

[Schedule](#)

- [New](#)
  - [Agency Specific](#)
  - [General](#)
- [Pending\(16\)](#)
- [General Schedule List](#)

[Disposal](#)

[Search](#)

[Agency/Division/Section List](#)

[Login Help](#)

[Site Map](#)  
[Search](#)  
[DAS Home](#)  
[State Home](#)  
[Agency Contacts](#)

**Series**  
**Authorization No:** 10551592      **Agency:** AGO      **Division:** BCII      **Section:** NA      **Revision:** 0

**Agency Series No.:** BCI-ID-015      **Record Series Title:** Weekly Court Disposition Reports (Internal)

**Record Series Description:** Reports from the Bureau of Criminal Investigation & Identification (BCI) to the courts providing that status of the accepted/rejected transactions on the Computerized Criminal History (CCH) database. Rejections can occur if technical requirements are not met or if the transaction is submitted with missing information. The court has the ability to review the report and resubmit the transactions.

**Agency Web Link:**

**Confidential Description**      **Vital Description**

Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	Retain for 5 years.		Delete
Paper	Retain 110 year or 7 years after death as established by adequate proof.	Paper dispositions could contain finger prints, which are considered finger print cards (Criminal History and Biometric Indicator Files (BCI-ID-012)). Electronic dispositions do not contain finger prints.	Shred

**Approvals:**

<b>Created</b>		<b>Date:</b> 1/26/2016
<b>Approved</b>	<b>Nathan Owens, Records Coordinator</b>	<b>Date:</b> 1/26/2016
<b>Approved</b>	<b>Pari Swift, Records Officer</b>	<b>Date:</b> 1/26/2016
<b>Approved</b>	<b>Bunnie Jones, Record Administrator</b>	<b>Date:</b> 2/10/2016
<b>Approved</b>	<b>Fred Previts, State Archivist</b>	<b>Date:</b> 2/10/2016
<b>Approved</b>	<b>Martin Meeks, State Auditor</b>	<b>Date:</b> 2/11/2016

**Notes:**

Note Date	Note Description	User