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Series
Authorization No: 10551193 **Agency:** AGO **Division:** AD56 **Section:** NA **Revision:** 0

Agency Series No.: 561-OAG-18 **Record Series Title:** Daily Schedules
Record Series Description: Documentation of the Attorney Generals daily business including official business schedules or itineraries.

Agency Web Link:

Confidential Description **Vital Description**

Media	Retention Period	Retention Justification	Method of Disposal
Machine Readable	Retain 4 years		Erase
Paper	Retain 4 years		Shred

Approvals:

Created		Date: 4/23/2003
Approved	Sherrye Willis, Records Officer	Date: 4/23/2003
Approved	Michael Hardenbrook, Record Administrator	Date: 4/24/2003
Approved	Charles Arp, State Archivist	Date: 4/28/2003
Approved	Martin Meeks, State Auditor	Date: 4/28/2003

Notes:

Note Date	Note Description	User
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