



**DAVE YOST**  
OHIO ATTORNEY GENERAL



Ohio Peace Officer Training Commission  
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P.O. Box 309  
London, OH 43140  
[www.OhioAttorneyGeneral.gov](http://www.OhioAttorneyGeneral.gov)

## **Peace Officer Instructor - Unit Application**

The following criteria must be met:

- Must be a high school graduate or possess a GED
- Five years' of relevant full-time law enforcement experience
- Completion of OPOTC-approved 80-hour Instructional Skills course

Please include the following information with your application:

- Training certificates or transcripts showing completion of courses which will allow a person to learn specific knowledge and skills in the topics for which the instructor desires certification
- Recommendation of a currently approved OPOTC Peace Officer Basic Training commander

**Refer to “Guidelines for Basic Peace Officer Instructor Certification” for minimum criteria to teach an individual topic.**

Utilize the curriculum sheet on the last page of the application to indicate the topics in which the instructor desires certification.

Return application with all supporting documentation to:

Email: [OPOTC.Instructors@OhioAttorneyGeneral.gov](mailto:OPOTC.Instructors@OhioAttorneyGeneral.gov)

Ohio Peace Officer Training Commission  
Professional Standards Division  
P.O. Box 309  
London, Ohio 43140



## Peace Officer Instructor- Unit Application

This form may be emailed to: [OPOTC.Instructors@OhioAttorneyGeneral.gov](mailto:OPOTC.Instructors@OhioAttorneyGeneral.gov)

Name \_\_\_\_\_ Alias: \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
No./Street/P.O.Box City County State Zip Code

Phone Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ SSN (Last 5): \_\_\_\_ DOB: \_\_\_\_ Male ☐ Female ☐

Email \_\_\_\_\_

**\*Email required for receiving Certificate.**

☐ By checking this box, you are authorizing OPOTC to add your Instructor information to the Instructor Directory on OHLEG. You may be contacted in their efforts to find an instructor.

Commander Email \_\_\_\_\_

☐ Check if certificate is also to be emailed to Commander.

### I. Education

#### High School Diploma/GED

High School Name	Address	Date received
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

#### Full-time experience in the subject area to be taught

Agency Name	Time employed	Title/Position	Dates of Employment
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

#### Completion of 80 hour Commission approved Instructional Skills Course (attach certificate)

Location of Instructor Skills Course	Dates Attended	Date Completed
_____	_____	_____



## II. Background Information

Have you ever been investigated, disciplined, or terminated for any matters alleging theft, falsification, dishonesty, violence, immorality, ethical misconduct, and/or sexual misconduct? If yes, include a detailed summary.

☐ Yes ☐ No

Have you ever been convicted of a felony, or are you subject to a firearms disability or prohibition? If yes, include a detailed summary.

☐ Yes ☐ No

**I declare that the information in this application is true and correct to the best of my knowledge.**

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## III. Commander Recommendation and Intent to Employ

\_\_\_\_\_  
(initial) I attest that the information provided in this application is, to the best of my knowledge, true and accurate. I understand that falsification of any information may impact my ability to command this school or future schools, may impact my status as an OPOTC-certified commander, and may carry other legal consequences.

\_\_\_\_\_  
(initial) Within the next 12 months, I intend to employ this applicant as an instructor in an OPOTC-approved academy that I will command.

Attesting to the above, I recommend this application be accepted and the applicant certified.

\_\_\_\_\_  
School Commander's Name

\_\_\_\_\_  
School Commander's Signature

\_\_\_\_\_  
School Name

\_\_\_\_\_  
OPOTC BTC Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email



## Peace Officer Basic Training Curriculum (Effective 07/01/2023)

### 1. Administration

- \_\_\_ 1. Introduction to Basic Training (Commanders)
- \_\_\_ 2. Introduction to Policing
- \_\_\_ 3. Fundamentals of the Criminal Justice System
- \_\_\_ 4. Community Diversity & Procedural Justice\*
- \_\_\_ 5. Ethics & Professionalism\*\*
- \_\_\_ 6. Below 100\*
- \_\_\_ 7. Report Writing\*\*

### 2. Legal

- \_\_\_ 1. Legal Basics\*
- \_\_\_ 2. Ohio Revised Code\*
- \_\_\_ 3. Arrest, Search, & Seizure\*
- \_\_\_ 6. Civil Liability & Use of Force\*
- \_\_\_ 7. Testifying In Court\*

### 3. Human Relations

- \_\_\_ 1. Interacting with the Media
- \_\_\_ 2. Blue Courage\*
- \_\_\_ 3. Domestic Violence\*
- \_\_\_ 4. Crisis Intervention\*\*
- \_\_\_ 5. Child Abuse & Neglect\*
- \_\_\_ 6. Missing Persons & Human Trafficking\*
- \_\_\_ 7. Juvenile Justice System
- \_\_\_ 8. Responding to Victims' Needs & Rights\*\*

### 4. Firearms

- \_\_\_ 1. Revolver\*
- \_\_\_ 2. Shotgun\*
- \_\_\_ 3. Semi-Auto Pistol\*

**Must be a Unit  
Instructor to  
request units 4  
and 5**

### 5. \_\_\_\_\_ Driving\*

### 6. Subject Control Techniques

- \_\_\_ 1. Subject Control Techniques\*
- \_\_\_ 2. Impact Weapons\*

### 7. First Aid/CPR/AED

- \_\_\_ 1. First Aid/CPR/AED\*
- \_\_\_ 2. Critical Injury First Aid\*

\* Denotes Instructor Course Is Required For Certification.

\*\* Denotes Advanced Training Course In  
Subject Matter Is Required For Certification.

Refer to "Guidelines for Basic Peace Officer Instructor  
Certification" for minimum criteria to teach an individual topic

### 8. Patrol

- \_\_\_ 1. Patrol Aspects & Overview
- \_\_\_ 2. Companion Animal Encounters
- \_\_\_ 4. Building Searches\*\*
- \_\_\_ 5. Stops & Approaches\*
- \_\_\_ 6. Vehicle Theft & Identification
- \_\_\_ 7. Gang Awareness\*\*
- \_\_\_ 8. Law Enforcement Automated Data System (LEADS)\*\*
- \_\_\_ 9. Booking & Handling
- \_\_\_ 10. Ohio Law Enforcement Gateway (OHLEG)

### 9. \_\_\_\_\_ Civil Disorders\*\*

### 10. Traffic

- \_\_\_ 1. Introduction to Traffic\*\*
- \_\_\_ 2. Motor Vehicle Offenses\*\*
- \_\_\_ 4. Traffic Crash Investigation\*\*
- \_\_\_ 5. Uniform Traffic Ticket
- \_\_\_ 6. NHTSA Speed Measuring Device\*
- \_\_\_ 7. Traffic Direction & Control\*\*
- \_\_\_ 8. NHTSA Standardized Field Sobriety Testing\*

### 11. Investigation

- \_\_\_ 1. Crime Scene\*\*
- \_\_\_ 2. Digital Evidence\*\*
- \_\_\_ 4. Police Photography\*\*
- \_\_\_ 5. Tracing Stolen Property
- \_\_\_ 7. Drug Awareness\*\*
- \_\_\_ 11. Lineups
- \_\_\_ 12. Gambling
- \_\_\_ 14. Surveillance
- \_\_\_ 15. Interview & Interrogation\*\*

### 12. Physical Conditioning

- \_\_\_ 1. Physical Fitness & Conditioning\*\*
- \_\_\_ 2. Critical Incident Stress Awareness\*\*

### 13. Homeland Security

- \_\_\_ 1. HazMat & WMD Awareness for the First Responder\*\*
- \_\_\_ 2. Bombs & Explosives\*\*
- \_\_\_ 3. Terrorism Awareness\*\*
- \_\_\_ 4. Incident Command System (ICS)\*\*
- \_\_\_ 5. National Incident Management System (NIMS)\*\*